

BYLAWS
for
TECHNICAL ADVISORY COMMITTEE
of
COLLIER
METROPOLITAN PLANNING ORGANIZATION

Section 1. Name

The name of this Committee shall be the Technical Advisory Committee (TAC) of the Collier Metropolitan Planning Organization (MPO).

Section 2. Purpose

A. The TAC shall serve the MPO in an advisory capacity on technical matters regarding all modes of travel.

B. The functions of this Committee shall include, but not be limited to, the following:

1. To review and make appropriate technical analyses on other transportation planning issues.
2. To promote coordination among agencies, members, and transportation planning and programming;
3. To review the technical sufficiency, accuracy and completeness of appropriate studies, plans, programs or public information documents and advise the MPO thereof;
4. To make priority recommendations to the MPO for transportation plans and program implementation based upon the needs as determined by technical studies;

Section 3. Membership, Appointments, Qualifications and Terms:

A. Membership of the TAC shall include, but not be limited to, representatives from departments and agencies with responsibilities for the planning, operating and/or development of transportation facilities and services within the Collier County



area, as approved by the MPO. Each member agency representative shall be duly appointed by the member agency and shall serve at the pleasure of his or her member agency. The MPO Staff shall be notified in writing of the appointment, reappointment or replacement of a member agency's representative.

- B. The TAC shall be composed of voting and non-voting members.
- C. An official alternate member can be designated by the affected voting member agency by providing such designation in writing to the MPO. The so designated alternate member has to be another employee of the member agency and has the capacity to act on behalf of the voting member. Except in extraordinary circumstances, the MPO staff shall be notified in writing (including email) of the attendance of the alternate member due to the absence of the official TAC member at least twenty-four hours in advance of any Committee meeting. The alternate member may vote only in the absence of the official voting member on a one-vote-per-member basis.

The Voting and Non-Voting Member Agencies are as follows:

VOTING MEMBER AGENCIES

Collier County Growth Management Department

- Community Planning & Resiliency

Transportation Management Services Department

- Transportation Planning Section
- Public Transit & Neighborhood Enhancement (PTNE) – Collier Area Transit

Collier County Airport Authority

- Airport Authority

City of Naples

- Engineering
- Traffic Operations

City of Naples Airport Authority

- Airport Authority-Engineering and Planning

City of Marco Island

- Community Development Department
- Public Works Department

City of Everglades City

- Mayoral Appointment

Collier County School District

- Transportation or Planning

Regional

- Lee County Metropolitan Planning Organization
- Southwest Florida Regional Planning Council

NON-VOTING MEMBER AGENCIES

A Representative from A Local Environmental Agency

- Planning

- D. All TAC members (voting, non-voting, and alternates) must identify themselves on the attendance roster as to the member agency represented and type of membership.
- E. The MPO staff will be responsible for maintaining a current list of the names of voting, non-voting and alternate members.

Section 4. Officers and Duties:

- A. A Chair and a Vice-Chair of the TAC shall be elected at the first regularly scheduled meeting of each calendar year and shall hold the offices until their successors are elected.
- B. Any voting member may nominate or be nominated as an officer. All elections shall be by a majority vote of voting members present.