

**CITIZENS ADVISORY COMMITTEE of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
MEETING MINUTES
September 25, 2023, 2:00 p.m.**

1. Call to Order

Ms. Middelstaedt called the meeting to order at 2:00 p.m.

2. Roll Call

Ms. Miceli called the roll and confirmed a quorum was present.

CAC Members Present

Elaine Middelstaedt, Chair
Dennis Stalzer
Michelle Arnold
Josh Rincon
Karen Homiak

CAC Members Absent

Dennis DiDonna
Fred Sasser
Josephine Medina
Neal Gelfand, Vice-Chair

MPO Staff

Anne McLaughlin, Executive Director
Sean Kingston, Principal Planner
Dusty Siegler, Senior Planner
Suzanne Miceli, Administrative Support Specialist II

Others Present

Victoria Peters, FDOT Community Liaison
Lorraine Lantz, Manager, Collier County Transportation Planning
Alex Showalter, Senior Planner, Collier Area Transit
Brian Wells, Director, Public Transit & Neighborhood Enhancement Division
(PTNE) Jacob Stauffer, Collier Area Transit

3. **Approval of the Agenda**

Ms. Homiak moved to approve the agenda. Ms. Arnold seconded. Carried unanimously.

4. **Approval of the August 28, 2023 Meeting Minutes**

A Scrivener's error was noted on page 1: "TAC" instead of "CAC" under "Members Present". The error was corrected after distribution of agenda packet. Corrected minutes will be the minutes of record.

Ms. Homiak moved to approve the August 28, 2023 meeting minutes as corrected. Mr. Rincon seconded. Carried unanimously.

5. **Public Comments for Items not on the Agenda**

None.

6. **Agency Updates**

A. FDOT

Ms. Peters: The Florida Department of Transportation (FDOT), District 1, announces a Public Hearing to present the New Draft Tentative Work Program for 2025-29. New projects, projects that have been advanced, and projects that have been further funded are included. Online public hearing dates will be from October 16-20, 2023. There will be an in-person and virtual public workshop on October 18, 2023, at FDOT from 10 a.m.-12 p.m.

B. MPO Executive Director

Ms. McLaughlin: FDOT held a press conference today at 10:00 a.m. regarding the Moving Florida Forward Infrastructure Initiative, and it was announced that four projects in District 1 are being funded: I-75 interchange improvements at Pine Ridge Road, a widening project from six to eight lanes on I-75 - from Golden Gate Parkway to Corkscrew Rd, State Road 29 - from County Road 846 east to New Market Road (known as the Immokalee Loop), and State Road 29 from New Market Road north to SR 82. This is wonderful news.

7. **Committee Action**

A. Endorse Amendment to FY 24-28 Transportation Improvement Program (TIP) (Capital and Operating for Fixed Route Transit)

Mr. Kingston: This is to endorse an Amendment to the FY 2024-2028 Transportation Improvement (TIP) and authorizing resolution. FDOT has requested Collier MPO to amend its FY 2024-2028 TIP to add the following projects: 451147-1: Capital for fixed transit route; Project Name: 5310 Capital – Bonita Springs UZA – Collier County BOCC, 451147-2: Operating for fixed transit route; Project Name: 5310 Capital – Bonita Springs UZA – Collier County BOCC, and 451147-3: Capital for fixed transit route; Project Name: 5310 Capital – Bonita Springs UZA – Collier County BOCC. This is for three

paratransit vehicles, three radios, and three tablets for said vehicles. Staff recommends that the Committee endorse the Amendment and authorizing resolution.

Ms. Homiak moved to endorse the Amendment to FY 24-28 Transportation Improvement Program, and Mr. Rincon seconded. Carried unanimously.

B. Review and Comment on the Draft 2023 Transportation Disadvantaged Service Plan, Major Update

Ms. McLaughlin: The Transportation Service Plan is a joint effort between the MPO, Public Transit & Neighborhood Enhancement Division (PTNE), & Capital Consulting Solutions. This for the Committee to review and comment on the Draft 2023 Transportation Disadvantaged Service Plan (TDSP), Major Update. The TDSP measures the current paratransit service provided by Collier County (Collier Area Transit) and the demand for paratransit service in the coming five years. It looks at development, service, and quality assurance components associated to the program. The Local Coordinating Board (LCB) was briefed on the plan, and it is now out for public comment. We are looking for your comments. This will be voted on at the October 4, 2023, LCB Special Meeting. It is due to the Commission for the Transportation Disadvantaged on October 11, 2023. The MPO Board will be asked to ratify the Plan.

Ms. McLaughlin gave a PowerPoint presentation and discussed the purpose of the TDSP, specific component requirements, substantive changes to the prior TDSP, and updated demographic information and trends.

A group discussion followed, and it was noted that this item was presented for comment only.

8. Reports and Presentation (May Require Committee Action)

A. Update on Draft 2023 Apportionment Plan and Adopting Resolution

Ms. McLaughlin: After each ten year census, MPOs must review the composition of their membership within the Metropolitan Planning Area (MPA) boundaries and submit an Apportionment Plan that meets the requirements of the laws which can be found in the Executive Summary (*available to view in the [September 25, 2023 CAC Agenda](#)*). Apportionment Plans have to include the 2010 and 2020 Census population in the MPO area, current MPO Board membership, proposed MPO membership, methodology used to determine the proposed changes if there are proposed changes (there are none), an updated MPA boundary map, and an MPO Board resolution adopting the Apportionment Plan. This plan qualifies as “Minor” or “No changes”, as it is merely an update. The MPO must submit the Apportionment Plan and MPA boundary map to the FDOT Office of Policy Planning and the District by November 14, 2023. The MPO Board does not have a regular meeting scheduled in November due to Veteran’s Day (observed) falling on the second Friday (November 10). Therefore, MPO staff is taking the Apportionment Plan to the Board for adoption at their October 13th meeting. We’re not asking for endorsement today but giving you a heads up that it is coming through. This year we were given a streamlined template from FDOT, which simplified the process for us. Our area is now known as Cape Coral/Fort Myers/Naples Metropolitan Statistical Area.

A group discussion followed, and it was noted that this item was presented for comment only.

B. Population and Revenue Projections

Ms. McLaughlin: This is for the Committee to receive a report on population and revenue projections as a follow-up to the Joint Lee/Collier CAC Workshop in August. The presentation at the Joint Workshop gave a regional perspective, so I wanted to provide the committee a local perspective.

Ms. McLaughlin gave a presentation highlighting Collier MPO statistics on population and revenue projections, which can be viewed in the [September 25, 2023 CAC Agenda](#).

A group discussion followed the presentation. It was noted that this item was presented for informational purposes only.

9. Member Comments

None.

10. Distribution Items

A. Approved 2024 Meeting Calendar

Ms. Siegler: It was discussed at the last Committee meeting that we should schedule a meeting date for May 2024, which was listed as “to be determined” due to the meeting date falling on a holiday. Subsequently, MPO staff arranged to schedule the May Committee meeting to occur off-cycle on Monday, May 20, 2024. The MPO Board approved the 2024 MPO Meeting Calendar at its September 8, 2023, meeting.

11. Next Meeting Date

October 23, 2023, 2:00 p.m. –Transportation Management Services Bldg. Main Conference Room, 2885 S. Horseshoe Dr., Naples, FL, 34104 – in person.

12. Adjournment

Ms. Middelstaedt adjourned the meeting at 3:00 p.m.