



AGENDA

Collier County Local Coordinating Board for the Transportation Disadvantaged

**NOTE: THIS IS AN IN-PERSON MEETING
IN-PERSON COMMITTEE QUORUM REQUIRED**

Collier County Government Center
Admin. Bldg. F, IT Training Room, 5th Floor
3299 Tamiami Trail East
Naples, FL 34112

REGULAR MEETING

Wednesday – September 10, 2025
1:30 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. OPEN TO THE PUBLIC FOR COMMENTS
ON ITEMS NOT ON THE AGENDA

3. APPROVAL OF AGENDA

4. APPROVAL OF MEETING MINUTES

- A. May 7, 2025, Regular Meeting Minutes

5. BOARD ACTION

- A. Endorse the Transfer of the MPO's Previous Years' Unspent TD Planning Grant Revenue to the CTC to Support TD Operations
- B. Review and Approve the CTC's Draft FY 2024-25 Annual Operating Report for Submittal to the CTD

6. REPORTS & PRESENTATIONS

- A. Collier Area Transit Fare Study

B. CTC Reports

- a. Update on On-Time Performance and Safety Measures
- b. Quarterly Report

C. MPO Quarterly Progress Report

D. FDOT Report

7. OTHER BUSINESS

8. DISTRIBUTION ITEMS

- A. List of Commonly Used Acronyms for LCB

9. BOARD MEMBER COMMENTS

10. NEXT MEETING DATE

December 3, 2025, at 1:30 p.m., Regular Meeting

11. ADJOURNMENT

*This meeting of the Collier County Local Coordinating Board (LCB) for the Transportation Disadvantaged is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition by the Chairperson. **Staff requests that all cell phones and other such devices be turned off during meeting.***

Any person desiring to have an item placed on the agenda shall make a request in writing, with a description and summary of the item, to the MPO Executive Director or the LCB Chair by calling (239) 252-5884 14 days prior to the date of the next scheduled meeting of the LCB. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814.

Any person who decides to appeal a decision of this board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Title VI Coordinator Ms. Suzanne Miceli (239) 252-5814 or by email at: Suzanne.Miceli@colliercountyfl.gov or in writing to the Collier MPO, attention: Ms. Miceli, at 2885 South Horseshoe Dr., Naples, FL 3104.

**MEETING MINUTES
LOCAL COORDINATING BOARD
FOR THE TRANSPORTATION DISADVANTAGED of the
COLLIER METROPOLITAN PLANNING ORGANIZATION**

**Collier County Government Center
Admin Building F, IT Training Room, 5th Floor
3299 Tamiami Trail East, Naples, FL 34112
May 7, 2025 | 1:30 p.m.**

1. CALL TO ORDER

A. Roll Call

Chair Pernas called the meeting to order at approximately 1:30 p.m.

Ms. Miceli called the roll and confirmed a quorum was present.

Members Present

Tony Pernas, MPO Board Member, Everglades City, *Chair*
Brett Nelson, Children at Risk
Carmen Henry, Southwest Florida Regional Workforce Development Board, *Vice-Chair*
Idela Hernandez, Rep. Citizens Advocate/User or Non-User
Michael Stahler, Florida Agency for Health Care Administration
Patti Warren, Fla. Dept. of Edu./Div. of Vocational Rehab Services (*arrived during item 2*)
Sarah Gualco, Area Agency on Aging SWFL-FL Dept. of Elder Affairs
Victoria Upthegrove, Florida Dept. of Transportation

Members Absent

Charles Lascari, Rep. Disabled
Cheryl Burnham, Florida Association for Community Action
John Lambcke, Collier Schools Transportation Director
Julia Manning, Local Medical Community
Leah Watson, Agency for Persons with Disabilities
Oscar Gomez, Veterans Services
Tabitha Larrauri, Fla. Dept. of Children and Family Services

MPO Staff

Dusty Hansen, Senior Planner
Suzanne Miceli, Operations Support Specialist II

Others Present

Omar De Leon, Public Transit Manager, Collier Area Transit
Brian Wells, Director, Collier County Public Transit & Neighborhood Enhancement
Alex Showalter, Collier Area Transit

Elena Ortiz-Rosado, Collier Area Transit
Mari Maldonado, Collier Area Transit
Leslie Barnes, MV Transportation
Nolan Begley, MV Transportation
Michele M. Malberg, Public

B. Pledge of Allegiance

2. OPEN TO THE PUBLIC FOR COMMENTS ON ITEMS NOT ON THE AGENDA

Ms. Malberg said that as a senior and Immokalee resident who uses CatConnect, the 2-hour window for trips from Immokalee to and from Naples can turn an errand or task into a 6-hour day. She mentioned that using the restroom is not easy for people with certain disabilities, and because of the length of time it takes to travel, some are not able to use the service. Many Immokalee residents rely on CatConnect to get to Naples, as the services they need are not available in Immokalee. The limited Immokalee trip schedule makes it difficult to get a reservation for the service and it is oftentimes fully booked. She asked if it might be possible to reduce the 2-hour window to 90 minutes, add more trips from Immokalee to Naples so that there would be 3 outbound trips in the morning and 2 return trips in the afternoon offered, and add more CatConnect service for travel within Immokalee. She said it would be most appreciated if the service could better meet the needs of disabled Immokalee residents.

Mr. De Leon said that trip windows for paratransit are established by the trip windows of the fixed route service and by the Americans with Disabilities Act (ADA) guidance for travel times. He said that with limited fleet, lack of drivers, and financial limitations, the 2-hour window allows the service to operate more efficiently, allowing time for additional pick-ups and drop-offs. Reducing the trip window would limit the number of passengers for each trip.

A group discussion followed, and it was mentioned that the 2-hour window is for drive-time only and that trip times for fixed routes are similar because of the distance between Immokalee and Naples.

Ms. Malberg asked if CatConnect could offer static pick-up times, *e.g.*, 6:00 a.m., 8:00 a.m., and 10:00 a.m., and residents could book a set service time to allow for more reservations and riders per trip.

3. APPROVAL OF AGENDA

Ms. Gualco moved to approve the agenda. Ms. Upthegrove seconded. Passed unanimously.

4. APPROVAL OF MEETING MINUTES

Approval of March 5, 2025 Annual Public Workshop Minutes

Mr. Stahler moved to approve the Public Workshop Minutes for March 5, 2025. Ms. Henry seconded. Passed unanimously.

Approval of March 5, 2025 Regular Meeting Minutes

Ms. Upthegrove moved to approve the Regular Meeting Minutes for March 5, 2025. Mr. Stahler seconded. Passed unanimously.

5. BOARD ACTION

A. Review, Approve and Endorse Annual Update to the LCB Bylaws

Ms. Hansen said the TD Planning Grant requires the LCB to update its bylaws annually. There were only a few changes being proposed. The revisions include correction of a typo, the dates on the cover, updates to the endorsement/adoption page, and an update to the LCB Chair/MPO Board member title, from Chairperson to Chairman, on the signature lines, made by Collier County Attorney. Once approved by the LCB, the bylaws would be presented to the MPO Board for ratification at its June 13, 2025 meeting.

Ms. Gualco moved to approve and endorse Annual Update to the LCB Bylaws. Mr. Stahler seconded. Passed unanimously.

B. Endorse the TD Planning Grant Application for FY 2025/2026 and the Draft Authorizing Resolution

Ms. Hansen said that the MPO was applying for the Transportation Disadvantaged (TD) Planning Grant for the Transportation Disadvantaged for Fiscal Year (FY) 2025/2026. The MPO has the authority to file a TD Planning Grant Application for Collier County as the Designated Official Planning Agency for the TD program in Collier County. The TD Grant application must be filed by June 30, 2025 and the TD grant for the year was expected to be \$31,757. The grant amount would be confirmed upon final action of this year's State Legislature.

These grant funds would be used to conduct LCB activities, including:

- Completion of the Transportation Disadvantaged Service Plan Minor Update
- Annual Community Transportation Coordinator Evaluation
- Staff management of LCB and support at LCB meetings
- Legal advertisement of LCB meetings
- Conducting the annual Public Workshop
- Conducting LCB training
- Review of LCB bylaws, grievance procedures, reports
- Staff attending TD Training Events and TD Commission meetings.

The grant application and the proposed Resolution will be presented to the MPO Board for approval at its June 13, 2025, meeting.

Ms. Henry moved to endorse the TD Planning Grant Application for FY 2025/2026 and the Draft Authorizing Resolution. Ms. Upthegrove seconded. Passed unanimously.

C. Approve the Community Transportation Coordinator Annual Evaluation Completed in 2025

Ms. Hansen said that as a requirement of the Florida Commission for Transportation Disadvantaged (CTD) Planning Grant, the LCB must conduct an annual evaluation of the Community Transportation Coordinator (CTC).

The Public Transit and Neighborhood Enhancement (PTNE) Division, on behalf of the Board of County Commissioners, is designated to act as the CTC for Collier County.

The Evaluation examines the CTC's compliance with requirements in the Florida Statutes and Administrative Code, CTD standards, local standards, and performance goals as set in the Transportation Disadvantaged Service Plan. It included 3 onsite observations of the CatConnect service by LCB members, surveys of riders and caretakers, and makes findings and recommendations to the CTC. The Evaluation must be completed and submitted to the CTD by June 30, 2025. The CTC evaluation would be presented to the MPO Board for ratification at its June meeting.

Ms. Hansen provided a presentation of the Evaluation highlights, findings and recommendations. (A copy of the presentation can be obtained by request by contacting Collier MPO.)

***Ms. Gualco** moved to approve the Community Transportation Coordinator Annual Evaluation Completed in 2025. **Mr. Stahler** seconded. Passed unanimously.*

D. Approve the 2025 Transportation Disadvantaged Service Plan Annual Update

Ms. Hansen said that every year, Collier County is required to submit an annual update to the Transportation Disadvantaged Service plan (TDSP) to the Florida Commission for the Transportation Disadvantaged (CTD). Every 5 years a Major Update occurs and the last Major Update to the TDSP was prepared in 2023. In between Major Updates there are Minor Annual Updates. The TDSP is a multi-year document that looks at development, service and quality assurance components related to the delivery of the Transportation Disadvantaged Program.

Annual updates must contain the following per CTD guidelines: Needs Assessment updates; Goals, Objectives and Strategies; Implementation Plan updates; and Cost/Revenue Allocation and Rate Structure (annual Rate Model) Justification. The 2025 annual update to the TDSP was set to be ratified by the MPO Board on June 13th. The annual update to the TDSP must be submitted to the CTD prior to July 1st.

Ms. Hansen provided a presentation of the major components of the TDSP annual update. (A copy of the presentation can be obtained by request by contacting Collier MPO.)

***Mr. Stahler** moved to approve the 2025 Transportation Disadvantaged Service Plan Annual Update **Ms. Henry** seconded.*

Roll Call Vote:

Tony Pernas - Yes

Brett Nelson - *Yes*
Carmen Henry - *Yes*
Idela Hernandez - *Yes*
Michael Stahler - *Yes*
Patti Warren - *Yes*
Sarah Gualco - *Yes*
Victoria Upthegrove - *Yes*

Passed unanimously.

E. Approve Alternate Date for LCB's September Meeting (September 10, 2025)

Ms. Hansen said that the Florida Commission for the Transportation Disadvantaged (CTD) holds an annual training event for TD planning staff every year. The MPO's attendance at the training event is mandatory and is a requirement of the MPO's TD Planning Grant with the CTD. CTC staff typically attend the annual conference as well. The CTD informed the MPO that the 2025 TD training session would be held during the FPTA annual conference occurring September 2-4, 2025 in St. Petersburg, and requested that LCB meetings scheduled during that time be rescheduled if necessary.

The next regularly scheduled LCB meeting was set for Wednesday, September 3, 2025, and Ms. Hansen planned to attend the training and conference and requested that the LCB meeting for September 3, 2025 be rescheduled to the following Wednesday, September 10, 2025.

Mr. Nelson moved to approve an alternate date for LCB's September meeting (September 10, 2025). Mr. Stahler seconded. Passed unanimously.

6. REPORTS & PRESENTATIONS

A. Community Transportation Coordinator (CTC) Quarterly Report

Mr. De Leon reviewed the CTC Quarterly report which can be viewed in the May 7, 2025 LCB Agenda, saying that as part of the CTC evaluation CAT staff was reviewing trip windows, operations, and ways to improve On-Time Performance (OTP), and would have more detailed information at future LCB meetings. He mentioned that CAT transported over 11,000 riders in March 2025, the highest for the year, and explained some of the information in the preventable accidents section in the report. The CTD Commission recently conducted an audit of CAT and there were 0 findings.

B. MPO Quarterly Progress Report

Ms. Hansen reviewed the MPO Quarterly report (which can be viewed in the May 7, 2025 LCB Meeting Agenda), mentioning LCB activities like public outreach, a new LCB citizen advocate member, the LCB Public Workshop, and the Annual CTC Evaluation.

C. FDOT Report

Ms. Upthegrove said FDOT received approximately 37 applications for projects in Collier County for 2025. A meeting was scheduled in June to make project recommendations. FDOT would hold a professional development workshop in Tampa on June 9, 2025. FDOT, in partnership with CUTR, was in the midst of conducting triennial reviews of some transit agencies and would provide recommendations. CAT's review would be in 2026.

7. OTHER BUSINESS

None.

8. DISTRIBUTION ITEMS

A. Updated LCB Membership Roster

This item was distributed.

B. FDOT Transportation Disadvantaged Services Report dated 1/1/25

This item was distributed.

9. BOARD MEMBER COMMENTS

Mr. De Leon introduced the new General Manager for MV Transportation, Leslie Barnes.

Ms. Hernandez said she was looking forward to contributing and asked for a list of the acronyms frequently used at LCB meetings.

10. NEXT MEETING DATE

September 10, 2025, at 1:30 p.m., Regular Meeting, Collier County Government Center, County Administration Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail E., Naples, FL 34112.

11. ADJOURNMENT

*No further business being conducted, **Chair Pernas** adjourned the meeting at 2:33 p.m.*

EXECUTIVE SUMMARY
BOARD ACTION
ITEM 5A

Endorse the Transfer of the MPO's Previous Years' Unspent TD Planning Grant Revenue to the CTC to Support TD Operations

OBJECTIVE: To assist the Community Transportation Coordinator (CTC) with funding shortfalls for Transportation Disadvantaged (TD) trips.

CONSIDERATIONS: The Public Transit and Neighborhood Enhancement (PTNE) Division, on behalf of the Board of County Commissioners, is designated to act as the CTC for Collier County. The CTC is faced with a funding shortfall that is limiting its ability to meet the demand for TD trips.

At the June MPO Board meeting, during an action item to approve the MPO's FY2025/26 TD Planning Grant application, a Board member commented that it would be more beneficial for the MPO's funds to be used to provide direct assistance to TD individuals, rather than to plan how to assist TD individuals.

By way of background, the MPO enters into a TD Planning Grant Agreement annually with the Florida Commission for the Transportation Disadvantaged (CTD) to support the MPO's role as designated official planning agency for Collier County and to administer the LCB. Unlike the MPO's other grants, which are reimbursed by expense incurred, the TD Planning Grant revenue is paid at a flat rate to the MPO upon the completion of certain tasks and documents known as "deliverables." (See **Attachment 1** for the current list of grant deliverables and their associated reimbursement amounts.) Therefore, it is possible to have leftover grant revenue that has not been consumed at the end of the annual TD Planning Agreement.

The MPO uses the annual TD Planning Grant revenue to pay for MPO personnel/fringe benefits for time spent working on TD planning, required legal advertisements for LCB meetings, and travel and registration expenses for the CTD's mandatory annual TD training event. After the expiration of the TD Planning Grant, any unused grant revenue is transferred to the MPO's TD Reinvestment Account to be used for future TD planning efforts. The annual unused revenue amounts transferred to the TD Reinvestment account range from \$0 to \$14,770, with an average of \$6,463.

Amounts accumulated in the MPO's TD Reinvestment Account are typically used to contribute toward the cost of consulting services for preparation of the major update to the Transportation Disadvantaged Service Plan (TDSP), which must be completed every five years. The next major update to the TDSP is due in October 2028.

There is currently \$30,139.34 in the MPO's TD Reinvestment Account. MPO staff has evaluated its budget needs for planning and expected revenue over the next few years and determined that transferring the funds to assist with TD operating costs should not materially impact the MPO's finances.

STAFF RECOMMENDATION: That the Board endorse the transfer of the MPO's previous years' unspent TD Planning Grant revenue to support TD operations.

Prepared By: Dusty May Hansen, Senior Planner

ATTACHMENTS:

1. Excerpts from FY2025/26 TD Planning Grant Agreement: Schedule/Value of Deliverables

FM/JOB No(s).	43202911401
CONTRACT NO.	G3C98
AGREEMENT DATE	July 1, 2025

EXHIBIT "A"
PROJECT DESCRIPTION AND RESPONSIBILITIES:
PLANNING

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and Collier Metropolitan Planning Organization, 3299 Tamiami Trail E., Suite 303, Naples, Florida, 34112.

I. PROJECT LOCATION: Collier County(ies)

II. PROJECT DESCRIPTION: This project provides for the accomplishment of the duties and responsibilities of the Designated Official Planning Agency as set forth in Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies and the Fiscal Year 2025-26 Program Manual and Instructions for the Planning Grant. The project period will begin and end on the dates as indicated in Section 14.00 hereof. Specific required tasks are as follows:

TASK 1: **Weighted value = 17%**
 Jointly develop and annually update the Transportation Disadvantaged Service Plan (TDSP) with the community transportation coordinator (CTC) and the Local Coordinating Board (LCB).

Deliverable: Complete initial TDSP or annual updates. Must be approved by the LCB no later than June 30th of the current grant cycle.

TASK 2 A: **Weighted value = 15%**
 When necessary and in cooperation with the LCB, solicit and recommend a CTC. The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by planning agency staff or their designee as needed.

Deliverable:
 Planning agency's letter of recommendation and signed resolution.

OR

TASK 2 B:
 Provide staff support to the LCB in conducting an annual evaluation of the CTC, including local developed standards as delineated in the adopted TDSP. Assist the Commission in joint reviews of the CTC.

Deliverable:
 LCB and planning agency selected CTC evaluation worksheets pursuant to the most recent version of the Commission's CTC Evaluation Workbook.

TASK 3:**Weighted value = 40%**

Organize and provide staff support and related resources for at least four (4) LCB meetings per year, holding one meeting during each quarter. Exceptions to reschedule meeting(s) outside of a quarter due to the imminent threat of a natural disaster may be granted by the Commission.

Provide staff support for committees of the LCB.

Provide program orientation and training for newly appointed LCB members.

Provide public notice of LCB meetings in accordance with the most recent LCB and Planning Agency Operating Guidelines.

LCB meetings will be held in accordance with the Commission's most recent LCB and Planning Agency Operating Guidelines and will include at least the following:

1. Agendas for LCB meetings. Agenda should include action items, informational items and an opportunity for public comment.
2. Official minutes of LCB meetings and committee meetings (regardless of a quorum). A copy will be submitted along with the quarterly report to the Commission. Minutes will at least be in the form of a brief summary of basic points, discussions, decisions, and recommendations. Records of all meetings shall be kept for at least five years.
3. A current full and active membership of voting and non-voting members to the LCB. Any time there is a change in the membership, provide the Commission with a current membership roster and mailing list of LCB members.
4. A report of the LCB membership's attendance at the LCB meeting held during this grant period. This would not include committee meetings.

Deliverable: LCB Meeting agendas; minutes; membership roster; attendance report; copy of public notice of meetings.

TASK 4:**Weighted value = 4%**

Provide at least one public workshop annually by each LCB, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be held separately from the LCB meeting. It may, however, be held on the same day as the scheduled LCB meeting. It could be held immediately following or prior to the LCB meeting.

Deliverable: Public workshop agenda, minutes of related workshop, and a copy of the public notice of the workshop. The agenda and minutes must be separate documents and cannot be included in the LCB meeting agenda and minutes, if held on the same day. Minutes may reflect "no comments received" if none were made.

TASK 5:**Weighted value = 4%**

Develop and annually update by-laws for LCB approval.

Deliverable: Copy of LCB approved by-laws with date of update noted on cover page.

TASK 6:**Weighted value = 4%**

Develop, annually update, and implement LCB grievance procedures in accordance with the Commission's most recent LCB and Planning Agency Operating Guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program.

Deliverable: Copy of LCB approved Grievance Procedures with date of update noted on cover page.

TASK 7:**Weighted value = 4%**

Review and comment on the Annual Operating Report (AOR) for submittal to the LCB, and forward comments/concerns to the Commission.

Deliverable: CTC Organization and Certification Page of AOR signed by CTC representative and LCB Chair.

TASK 8:**Weighted value = 4%**

Research and complete the Actual Expenditures Report (AER) for direct federal and local government transportation funds to the Commission no later than September 15th. Complete the AER, using the Commission approved form.

Deliverable: Completed AER in accordance with the most recent Commission's AER instructions.

TASK 9:**Weighted value = 4%**

Complete quarterly progress reports addressing planning accomplishments for the local transportation disadvantaged program as well as planning grant deliverables; including but not limited to, consultant contracts, special studies, and marketing efforts.

Deliverable: Complete Quarterly Progress Reports submitted with invoices. Quarterly Report must be signed by planning agency representative. Electronic signatures are acceptable.

TASK 10:**Weighted value = 4%**

Planning agency staff shall attend at least one Commission sponsored training, including but not limited to, the Commission's regional meetings or annual training workshop.

Deliverable: Documentation related to attendance at such event(s); including but not limited to sign in sheets.

III. Special Considerations by Planning Agency:

Not Applicable

IV. Special Considerations by Commission:

Not Applicable

FM/JOB No(s).	43202911401
CONTRACT NO.	G3C98
AGREEMENT DATE	July 1, 2025

EXHIBIT "B"

PROJECT BUDGET AND CASHFLOW

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and Collier Metropolitan Planning Organization, 3299 Tamiami Trail E., Suite 303, Naples, Florida, 34112.

I. PROJECT COST:

Estimated Project Cost shall conform to those eligible deliverables as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies, and the Fiscal Year 2025-26 Program Manual and Instructions for the Planning Grant. For the required services, compensation shall be the total maximum limiting amount of \$31,757.00 for related planning services in Collier County(ies).

Task 1	17%	\$5,398.69
Task 2	15%	\$4,763.55
Task 3	40%	\$12,702.80
Task 4	4%	\$1,270.28
Task 5	4%	\$1,270.28
Task 6	4%	\$1,270.28
Task 7	4%	\$1,270.28
Task 8	4%	\$1,270.28
Task 9	4%	\$1,270.28
Task 10	4%	\$1,270.28
<hr/> TOTAL:		\$31,757.00

II. SOURCE OF FUNDS

Commission for the Transportation Disadvantaged State Funds (100%)	<u>\$31,757.00</u>
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Total Project Cost	<u>\$31,757.00</u>
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III. CASH FLOW – Not applicable. Grantee will be paid based on satisfactory performance of each task detailed in Exhibit A.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 25/26												

EXECUTIVE SUMMARY
BOARD ACTION
ITEM 5B

Review and Approve the CTC's Draft FY 2024-25 Annual Operating Report for Submittal to the Florida Commission for the Transportation Disadvantaged

OBJECTIVE: For the Board to review the Draft FY 2024-25 Annual Operating Report (AOR) and approve it for submission to the Florida Commission for the Transportation Disadvantaged (CTD).

CONSIDERATIONS: Pursuant to Chapter 427, Florida Statutes, each Community Transportation Coordinator (CTC) must submit an AOR. Collier County is the designated CTC. The Public Transit and Neighborhood Enhancement Division (PTNE) is required to submit the AOR electronically to the CTD by September 15.

The CTD uses the information to determine each CTC's operating data, provide a statewide operational profile of the Florida Coordinated Transportation System, and to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses the data collected in the AOR to substantiate the need for the CTC to request additional funds.

MPO Staff will provide a brief presentation on the AOR at the LCB meeting (**Attachment 1**).

The final AOR will be brought back to the LCB at the December meeting for approval, and to authorize the Chair's signature, after the CTD's review has occurred.

STAFF RECOMMENDATION: That the Board review the Draft FY 2024-25 AOR (**Attachment 2**) and provide any comments to PTNE, and approve the Draft AOR for submission to the CTD.

Prepared By: Dusty May Hansen, Senior Planner

ATTACHMENTS:

1. Presentation on AOR
2. Draft FY 2024-25 Annual Operating Report

CTC'S ANNUAL OPERATING REPORT

FY2024/25


7/1/24-6/30/25



*Dusty Hansen
Senior Planner*

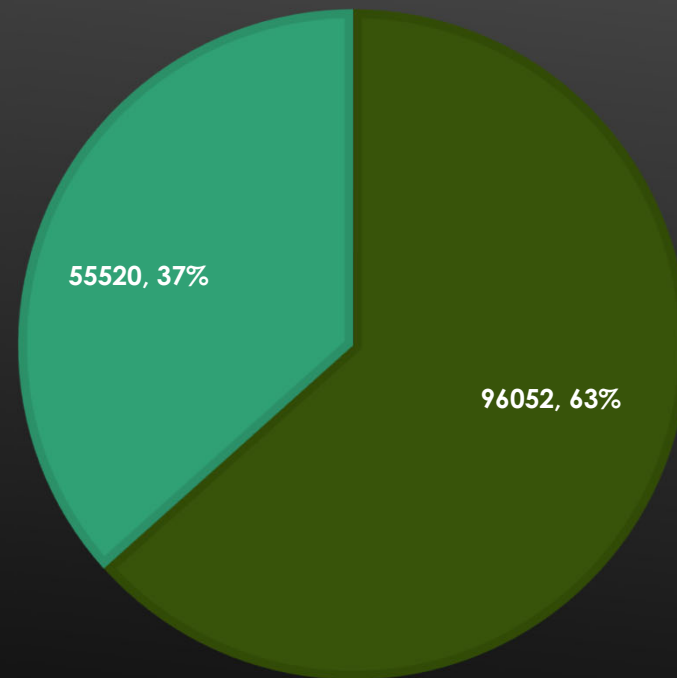


PURPOSE OF THE AOR

- ▶ Required by Florida Statutes
 - ▶ Includes the CTC and its coordinated contractors' annual operating data for the TD program
 - ▶ Used by the CTD to evaluate certain performance aspects of the TD coordinated system
 - ▶ The CTC's coordinated contractors include:
 - ▶ Hope Hospice and Community Services
 - ▶ Easter Seals Florida
 - ▶ Sunrise Community of S.W. Florida
- 

FY2025 COORDINATED SYSTEM TRIPS

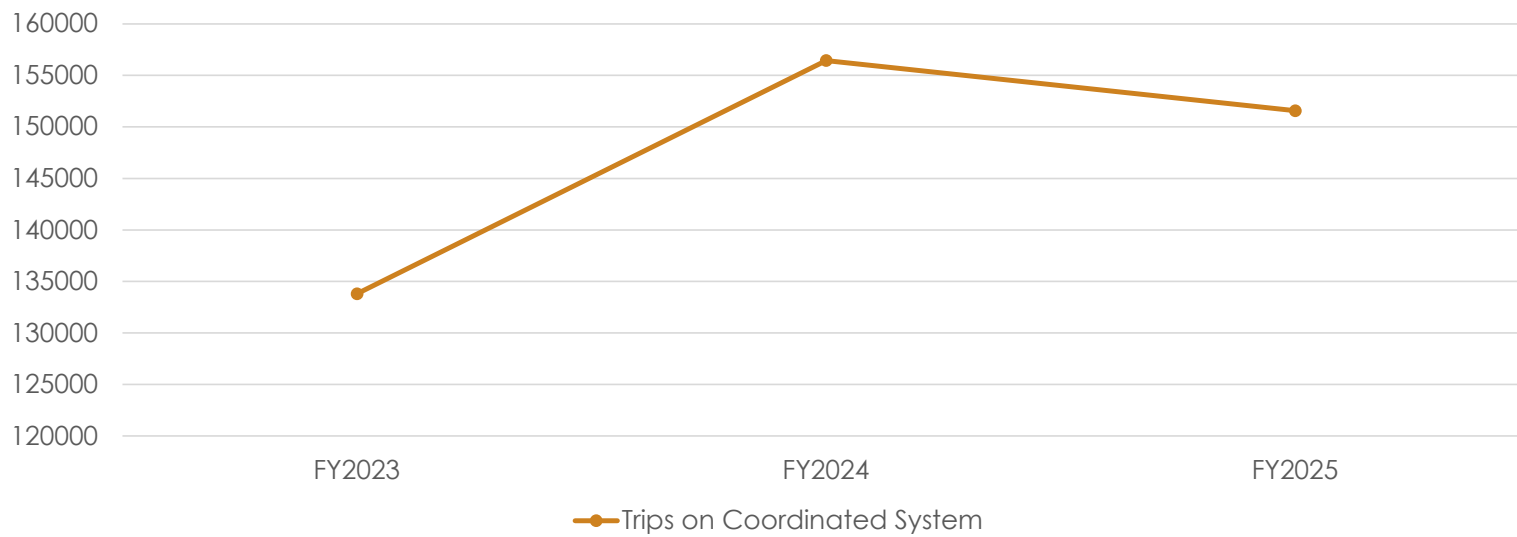
■ ADA ■ TD



Total Trips: 151,572

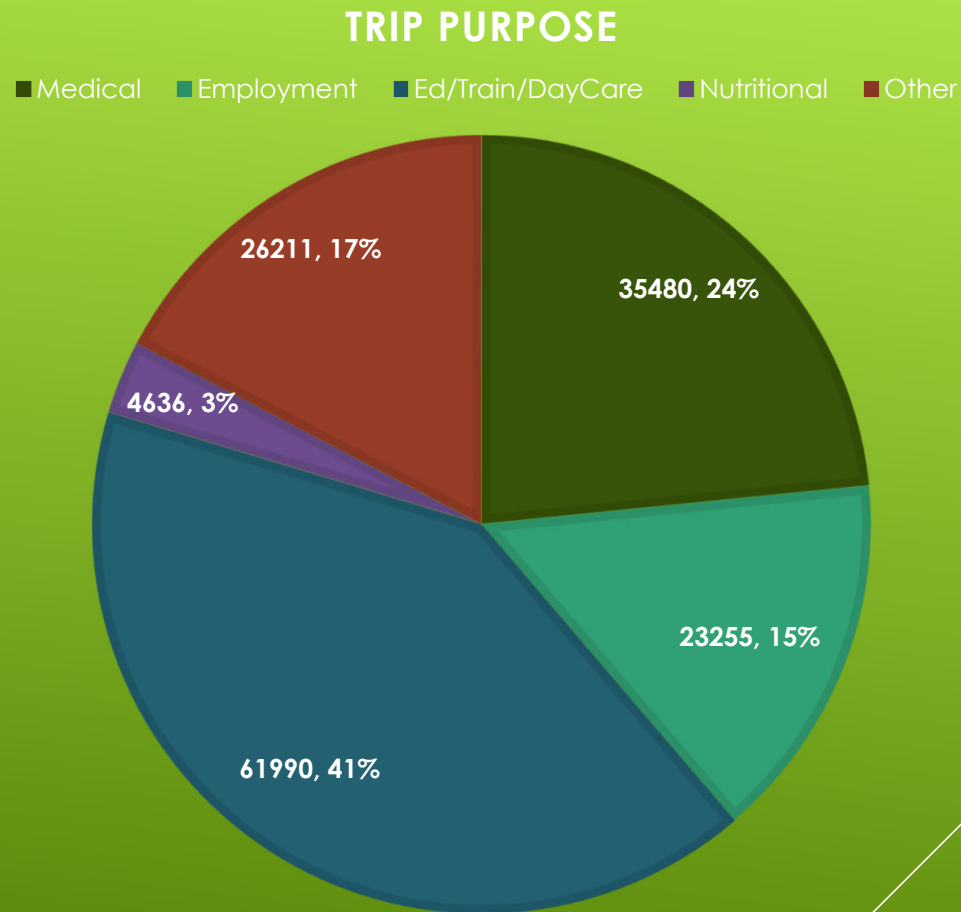
TRIPS BY TYPE
OF SERVICE

Trips on Coordinated System



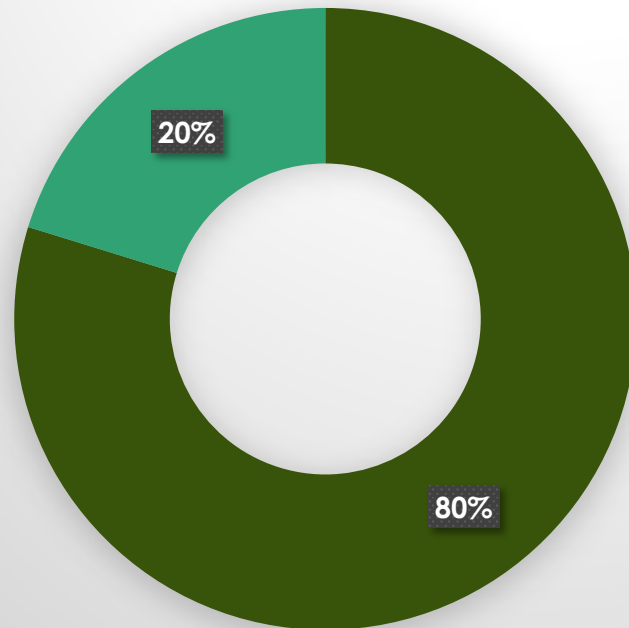
RECENT HISTORICAL TRIPS
ON THE COORDINATED SYSTEM

FY2025 TRIPS BY PURPOSE



FY2025 TRIPS BY PROVIDER TYPE

Trips by Provider Type



- CTC's Transportation Operator
- Coordination Contractors

General Data	FY2023	FY2024	FY2025
Commendations	24	15	9
Complaints	49	96	59
Passenger No-Shows	9,047	8,925	7,557
Unmet Trip Requests	182	248	118

GENERAL DATA FY2025

Performance Measures	FY23	FY24	FY25
Accidents per 100,000 Miles	1.94	3.12	1.27
Miles between Roadcalls	43,632	28,743	40,190

PERFORMANCE MEASURES FY2025

Vehicle Miles	FY2023	FY2024	FY2025
	1,439,870	1,667,067	1,969,313

VEHICLE MILES FY2025

Financial Data	FY2023	FY2024	FY2025
Expenses	\$7,207,957	\$7,282,387	\$8,500,871
Revenues	\$6,788,334	\$6,820,221	\$8,119,213
Cost per paratransit trip	\$53.87	\$46.55	\$56.08

FINANCIAL DATA FY2025

Approval of draft AOR requested from LCB today



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graph TD; A[Approval of draft AOR requested from LCB today] --> B[Draft AOR gets submitted to the CTD for CTD review]; B --> C[CTD reviews and approves the AOR]; C --> D[LCB reviews the final AOR at its December meeting and the LCB Chair signs the AOR];
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The diagram consists of four horizontal rectangular boxes arranged in a descending staircase pattern from top-left to bottom-right. Each box contains a step in the process. The boxes are colored: teal, dark blue, purple, and maroon. White arrows point downwards from the right side of each box to the top of the next box below it.

Draft AOR gets submitted to the CTD for CTD review

CTD reviews and approves the AOR

LCB reviews the final AOR at its December meeting and the LCB Chair signs the AOR

NEXT STEPS



CTC Organization

5B Attachment 2
LCB 9/10/25

County: Collier

Fiscal Year: 7/1/2024 - 6/30/2025

CTC Status: In Progress

CTD Status: Pending
Submission

Date Initiated: 8/8/2025

CTC Organization Name: Collier County Board of County Commissioners

Address: 3299 Tamiami Trl E Suite 103

City: Naples

State: FL

Zip Code: 34112

Organization Type: County

Network Type: Complete Brokerage

Operating Environment: Urban

Transportation Operators: Yes

Number of Transportation Operators: 1

Coordination Contractors: Yes

Number of Coordination Contractors: 2

Provide Out of County Trips: No

Local Coordinating Board (LCB) Chairperson: Tony Pernas

CTC Contact: Ellen Sheffey

CTC Contact Title: Director

CTC Contact Email: Ellen.Sheffey@colliercountyfl.gov

Phone: (239) 252-8137

CTC Certification

I, Ellen Sheffey, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Tony Pernas, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



Organization – Coordination Contractor

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 7/1/2024 - 6/30/2025

Upload Date: 8/13/2025

Coordination Contractor Name: Hope Hospice and Community Services, INC DBA Hope
Address: 13020 Livingston Rd
City: Naples
State: FL
Zip Code: 34109
Organization Type: Private Non Profit
Operating Environment: Urban
Provide Out of County Trips: No
Who Do You Serve: Senior Citizens
Contact Person: Carlos Menjivar
Contact Title: Transportation Manager
Contact Email: menjivac@chaptershealth.org
Phone: (239) 446-8867

Coordination Contractor Certification

By submission of this form, I, Carlos Menjivar, as the authorized representative of Hope Hospice and Community Services, INC DBA Hope, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____



Organization – Coordination Contractor

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 7/1/2024 - 6/30/2025

Upload Date: 8/13/2025

Coordination Contractor Name: Easter Seals Florida, Inc
Address: 8793 Tamiami Trail East, Unit 111
City: Naples
State: FL
Zip Code: 341133300
Organization Type: Private Non Profit
Operating Environment: Urban
Provide Out of County Trips: No
Who Do You Serve: Individuals with Disabilities
Contact Person: Rikeshia Blake
Contact Title: Chief Financial Officer
Contact Email: rblake@fl.easterseals.com
Phone: (407) 287-5185

Coordination Contractor Certification

By submission of this form, I, Rikeshia Blake, as the authorized representative of Easter Seals Florida, Inc, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____



Organization – Coordination Contractor

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 7/1/2024 - 6/30/2025

Upload Date: 8/13/2025

Coordination Contractor Name: Sunrise Community of S.W. Florida - Naples
Address: 4227 Exchange Avenue
City: Naples
State: FL
Zip Code: 34104
Organization Type: Private Non Profit
Operating Environment: Urban
Provide Out of County Trips: Yes
Who Do You Serve: Adults with Disabilities
Contact Person: Cassandra Beaver
Contact Title: Director of Day and Community Services
Contact Email: cassandrabeaver@sunrisegroup.org
Phone: (239) 643-5338

Coordination Contractor Certification

By submission of this form, I, Cassandra Beaver, as the authorized representative of Sunrise Community of S.W. Florida - Naples, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____



CTC Trips

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	96,052	N/A	96,052	89,647	N/A	89,647
Paratransit						
Ambulatory	22,617	27,730	50,347	22,522	39,732	62,254
Non-Ambulatory	2,256	2,917	5,173	3,151	1,386	4,537
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	120,925	30,647	151,572	115,320	41,118	156,438
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	120,925	N/A	120,925	115,320	N/A	115,320
Total - Contracted Transportation Operator Trips	120,925	0	120,925	115,320	0	115,320
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	7,399	7,399	0	7,491	7,491
Agency for Persons with Disabilities (APD)	0	21,908	21,908	0	23,405	23,405
Comm for the Transportation Disadvantaged (CTD)	24,810	N/A	24,810	25,646	N/A	25,646
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	23	0	23	27	0	27
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	12,465	201	12,666	6,277	7,850	14,127
Local Government	48,023	0	48,023	61,621	0	61,621
Local Non-Government	4,649	1,139	5,788	5,368	2,372	7,740
Other Federal & State Programs	30,955	0	30,955	16,381	0	16,381
Total - Revenue Source	120,925	30,647	151,572	115,320	41,118	156,438



CTC Trips (cont'd)

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	4,182	7,399	11,581	4,589	14,462	19,051
Children At Risk	119	0	119	89	0	89
Persons With Disabilities	53,512	23,248	76,760	49,720	26,136	75,856
Low Income	63,112	0	63,112	60,922	520	61,442
Other	0	0	0	0	0	0
Total - Passenger Type	120,925	30,647	151,572	115,320	41,118	156,438
Trip Purpose - One Way						
Medical	34,148	1,332	35,480	26,317	3,120	29,437
Employment	23,255	0	23,255	16,773	0	16,773
Education/Training/Daycare	32,675	29,315	61,990	32,018	37,998	70,016
Nutritional	4,636	0	4,636	86	0	86
Life-Sustaining/Other	26,211	0	26,211	40,126	0	40,126
Total - Trip Purpose	120,925	30,647	151,572	115,320	41,118	156,438
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	1,351	148	1,499	1,349	268	1,617
Total - UDPHC	1,351	148	1,499	1,349	268	1,617
Unmet & No Shows						
Unmet Trip Requests	118	N/A	118	248	N/A	248
No Shows	7,557	N/A	7,557	8,925	N/A	8,925
Customer Feedback						
Complaints	59	N/A	59	96	N/A	96
Commendations	9	N/A	9	15	N/A	15



Coordination Contractor Trips

County: Collier **CTC Status:** In Progress **CTC Organization:** Collier County Board of County Commissioners
Fiscal Year: 07/01/2024 - 06/30/2025 **Upload Date:** 8/13/2025 **Coordination Contractor:** Hope Hospice and Community Services, INC DBA Hope

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type - One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	5,179	14,462
Non-Ambulatory	2,220	520
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total - Service Type	7,399	14,982
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	N/A	N/A
Total - Contracted Transportation Operator Trips	0	0
Revenue Source - One Way		
Agency for Health Care Administration (AHCA)	7,399	7,491
Agency for Persons with Disabilities (APD)	0	0
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	0	7,491
Local Government	0	0
Local Non-Government	0	0
Other Federal & State Programs	0	0
Total - Revenue Source	7,399	14,982



Coordination Contractor Trips (cont'd)

County: Collier **CTC Status:** In Progress **CTC Organization:** Collier County Board of County Commissioners
Fiscal Year: 07/01/2024 - 06/30/2025 **Upload Date:** 8/13/2025 **Coordination Contractor:** Hope Hospice and Community Services, INC DBA Hope

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type - One Way		
Older Adults	7,399	14,462
Children At Risk	0	0
Persons With Disabilities	0	0
Low Income	0	520
Other	0	0
Total - Passenger Type	7,399	14,982
Trip Purpose - One Way		
Medical	1,332	3,120
Employment	0	0
Education/Training/Daycare	6,067	11,862
Nutritional	0	0
Life-Sustaining/Other	0	0
Total - Trip Purpose	7,399	14,982
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	60	86
Total - UDPHC	60	86
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



Coordination Contractor Trips

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Easter Seals Florida, Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type - One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	1,340	2,019
Non-Ambulatory	0	0
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total - Service Type	1,340	2,019
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	N/A	N/A
Total - Contracted Transportation Operator Trips	0	0
Revenue Source - One Way		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	0	0
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	201	359
Local Government	0	0
Local Non-Government	1,139	1,660
Other Federal & State Programs	0	0
Total - Revenue Source	1,340	2,019



Coordination Contractor Trips (cont'd)

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Easter Seals Florida, Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type - One Way		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	1,340	2,019
Low Income	0	0
Other	0	0
Total - Passenger Type	1,340	2,019
Trip Purpose - One Way		
Medical	0	0
Employment	0	0
Education/Training/Daycare	1,340	2,019
Nutritional	0	0
Life-Sustaining/Other	0	0
Total - Trip Purpose	1,340	2,019
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	41	128
Total - UDPHC	41	128
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



Coordination Contractor Trips

County: Collier **CTC Status:** In Progress **CTC Organization:** Collier County Board of County Commissioners
Fiscal Year: 07/01/2024 - 06/30/2025 **Upload Date:** 8/13/2025 **Coordination Contractor:** Sunrise Community of S.W. Florida - Naples

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type - One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	21,211	23,251
Non-Ambulatory	697	866
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total - Service Type	21,908	24,117
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	N/A	N/A
Total - Contracted Transportation Operator Trips	0	0
Revenue Source - One Way		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	21,908	23,405
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	0	0
Local Government	0	0
Local Non-Government	0	712
Other Federal & State Programs	0	0
Total - Revenue Source	21,908	24,117



Coordination Contractor Trips (cont'd)

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Sunrise Community of
S.W. Florida - Naples

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type - One Way		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	21,908	24,117
Low Income	0	0
Other	0	0
Total - Passenger Type	21,908	24,117
Trip Purpose - One Way		
Medical	0	0
Employment	0	0
Education/Training/Daycare	21,908	24,117
Nutritional	0	0
Life-Sustaining/Other	0	0
Total - Trip Purpose	21,908	24,117
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	47	54
Total - UDPHC	47	54
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



CTC Vehicles & Drivers

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	1,272,872	N/A	1,272,872	977,287	N/A	977,287
Paratransit Miles	491,119	205,322	696,441	406,525	283,255	689,780
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	1,763,991	205,322	1,969,313	1,383,812	283,255	1,667,067
Roadcalls & Accidents						
Roadcalls	46	3	49	58	0	58
Chargeable Accidents	25	0	25	52	0	52
Vehicle Inventory						
Total Number of Vehicles	35	11	46	33	10	43
Number of Wheelchair Accessible Vehicles	35	6	41	33	3	36
Drivers						
Number of Full Time & Part Time Drivers	55	18	73	49	21	70
Number of Volunteer Drivers	0	0	0	0	0	0



Coordination Contractor Vehicles & Drivers

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Hope Hospice and
Community Services,
INC DBA Hope

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	69,890	123,373
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total - Vehicle Miles	69,890	123,373
Roadcalls & Accidents		
Roadcalls	3	0
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	3	3
Number of Wheelchair Accessible Vehicles	3	3
Drivers		
Number of Full Time & Part Time Drivers	4	3
Number of Volunteer Drivers	0	0



Coordination Contractor Vehicles & Drivers

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Easter Seals Florida, Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	910	1,243
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total - Vehicle Miles	910	1,243
Roadcalls & Accidents		
Roadcalls	0	0
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	2	1
Number of Wheelchair Accessible Vehicles	0	0
Drivers		
Number of Full Time & Part Time Drivers	5	4
Number of Volunteer Drivers	0	0



Coordination Contractor Vehicles & Drivers

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Sunrise Community of
S.W. Florida - Naples

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	134,522	158,639
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total - Vehicle Miles	134,522	158,639
Roadcalls & Accidents		
Roadcalls	0	0
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	6	6
Number of Wheelchair Accessible Vehicles	3	0
Drivers		
Number of Full Time & Part Time Drivers	9	14
Number of Volunteer Drivers	0	0



CTC Revenue Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 327,401	\$ 327,401	\$ 0	\$ 225,726	\$ 225,726
Agency for Persons with Disabilities (APD)	\$ 0	\$ 434,117	\$ 434,117	\$ 0	\$ 476,614	\$ 476,614
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 2,910	\$ 0	\$ 2,910	\$ 2,552	\$ 0	\$ 2,552
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 825,593	N/A	\$ 825,593	\$ 744,198	N/A	\$ 744,198
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 363,388	\$ 16,112	\$ 379,500	\$ 0	\$ 13,093	\$ 13,093
49 USC 5311	\$ 470,002	\$ 0	\$ 470,002	\$ 367,694	\$ 0	\$ 367,694
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 3,210,748	\$ 0	\$ 3,210,748	\$ 3,609,670	\$ 0	\$ 3,609,670
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 247,711	\$ 0	\$ 247,711	\$ 243,483	\$ 0	\$ 243,483
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 14,490	\$ 14,490
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 63,133	\$ 88,548	\$ 151,681	\$ 70,981	\$ 92,161	\$ 163,142
Other Federal & State Programs						
Other Federal Programs	\$ 2,069,550	\$ 0	\$ 2,069,550	\$ 959,559	\$ 0	\$ 959,559
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 7,253,035	\$ 866,178	\$ 8,119,213	\$ 5,998,137	\$ 822,084	\$ 6,820,221



Coordination Contractor Revenue Sources

County: Collier **CTC Status:** In Progress **CTC Organization:** Collier County Board of County Commissioners
Fiscal Year: 07/01/2024 - 06/30/2025 **Upload Date:** 8/13/2025 **Coordination Contractor:** Hope Hospice and Community Services, INC DBA Hope

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 327,401	\$ 225,726
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non-Government		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total - Revenue Sources	\$ 327,401	\$ 225,726



Coordination Contractor Revenue Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Easter Seals Florida, Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 16,112	\$ 13,093
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non-Government		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 88,548	\$ 92,161
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total - Revenue Sources	\$ 104,660	\$ 105,254



Coordination Contractor Revenue Sources

County: Collier **CTC Status:** In Progress **CTC Organization:** Collier County Board of County Commissioners
Fiscal Year: 07/01/2024 - 06/30/2025 **Upload Date:** 8/13/2025 **Coordination Contractor:** Sunrise Community of S.W. Florida - Naples

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 434,117	\$ 476,614
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non-Government		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 14,490
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total - Revenue Sources	\$ 434,117	\$ 491,104



CTC Expense Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Expense Sources						
Labor	\$ 76,242	\$ 580,340	\$ 656,582	\$ 73,553	\$ 568,962	\$ 642,515
Fringe Benefits	\$ 31,369	\$ 76,212	\$ 107,581	\$ 29,902	\$ 105,786	\$ 135,688
Services	\$ 1,052,374	\$ 68,221	\$ 1,120,595	\$ 281,981	\$ 652	\$ 282,633
Materials & Supplies Consumed	\$ 759,804	\$ 66,452	\$ 826,256	\$ 773,481	\$ 57,553	\$ 831,034
Utilities	\$ 55,267	\$ 13,654	\$ 68,921	\$ 61,831	\$ 16,252	\$ 78,083
Casualty & Liability	\$ 34,500	\$ 14,695	\$ 49,195	\$ 26,000	\$ 16,801	\$ 42,801
Taxes	\$ 0	\$ 20,544	\$ 20,544	\$ 0	\$ 21,008	\$ 21,008
Miscellaneous	\$ 2,606	\$ 238	\$ 2,844	\$ 3,995	\$ 171	\$ 4,166
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 615	\$ 18,693	\$ 19,308	\$ 1,638	\$ 33,021	\$ 34,659
Capital Purchases	\$ 278,949	\$ 591	\$ 279,540	\$ 357,470	\$ 1,472	\$ 358,942
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 109,246	\$ 0	\$ 109,246	\$ 105,102	\$ 0	\$ 105,102
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 5,240,259	N/A	\$ 5,240,259	\$ 4,745,756	N/A	\$ 4,745,756
Total - Expense Sources	\$ 7,641,231	\$ 859,640	\$ 8,500,871	\$ 6,460,709	\$ 821,678	\$ 7,282,387



Coordination Contractor Expense Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Hope Hospice and
Community Services,
INC DBA Hope

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Expense Sources		
Labor	\$ 183,687	\$ 167,085
Fringe Benefits	\$ 41,480	\$ 44,963
Services	\$ 67,863	\$ 450
Materials & Supplies Consumed	\$ 34,371	\$ 38,309
Utilities	\$ 0	\$ 0
Casualty & Liability	\$ 0	\$ 0
Taxes	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total - Expense Sources	\$ 327,401	\$ 250,807



Coordination Contractor Expense Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Easter Seals Florida, Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Expense Sources		
Labor	\$ 62,652	\$ 50,702
Fringe Benefits	\$ 3,086	\$ 7,596
Services	\$ 358	\$ 202
Materials & Supplies Consumed	\$ 12,893	\$ 2,819
Utilities	\$ 2,158	\$ 3,073
Casualty & Liability	\$ 3,770	\$ 6,077
Taxes	\$ 221	\$ 121
Miscellaneous	\$ 238	\$ 171
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 18,693	\$ 33,021
Capital Purchases	\$ 591	\$ 1,472
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total - Expense Sources	\$ 104,660	\$ 105,254



Coordination Contractor Expense Sources

County: Collier

CTC Status: In Progress

CTC Organization: Collier County Board of
County Commissioners

Fiscal Year: 07/01/2024 - 06/30/2025

Upload Date: 8/13/2025

Coordination Contractor: Sunrise Community of
S.W. Florida - Naples

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Expense Sources		
Labor	\$ 334,001	\$ 351,175
Fringe Benefits	\$ 31,646	\$ 53,227
Services	\$ 0	\$ 0
Materials & Supplies Consumed	\$ 19,188	\$ 16,425
Utilities	\$ 11,496	\$ 13,179
Casualty & Liability	\$ 10,925	\$ 10,724
Taxes	\$ 20,323	\$ 20,887
Miscellaneous	\$ 0	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total - Expense Sources	\$ 427,579	\$ 465,617

County: Collier
 CTC: Collier County Board of County Commissioners
 Contact: Ellen Sheffey
 3299 Tamiami Trl E Suite 103
 Naples, FL 34112
 239-252-8137

Email: Ellen.Sheffey@colliercountyfl.gov

Demographics	Number
Total County Population	0
Unduplicated Head Count	1,499



Trips By Type of Service	2023	2024	2025
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	79,514	89,647	96,052
Paratransit	54,285	66,791	55,520
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	133,799	156,438	151,572

Passenger Trips By Trip Purpose			
Medical	30,953	29,437	35,480
Employment	20,987	16,773	23,255
Ed/Train/DayCare	62,297	70,016	61,990
Nutritional	271	86	4,636
Life-Sustaining/Other	19,291	40,126	26,211
TOTAL TRIPS	133,799	156,438	151,572

Passenger Trips By Revenue Source			
CTD	24,306	25,646	24,810
AHCA	0	7,491	7,399
APD	26,724	23,405	21,908
DOEA	45	27	23
DOE	0	0	0
Other	82,724	99,869	97,432
TOTAL TRIPS	133,799	156,438	151,572

Trips by Provider Type			
CTC	0	0	0
Transportation Operator	104,025	115,320	120,925
Coordination Contractor	29,774	41,118	30,647
TOTAL TRIPS	133,799	156,438	151,572

Vehicle Data	2023	2024	2025
Vehicle Miles	1,439,870	1,667,067	1,969,313
Roadcalls	33	58	49
Accidents	28	52	25
Vehicles	42	43	46
Drivers	56	70	73

Financial and General Data			
Expenses	\$7,207,957	\$7,282,387	\$8,500,871
Revenues	\$6,788,334	\$6,820,221	\$8,119,213
Commendations	24	15	9
Complaints	49	96	59
Passenger No-Shows	9,047	8,925	7,557
Unmet Trip Requests	182	248	118

Performance Measures			
Accidents per 100,000 Miles	1.94	3.12	1.27
Miles between Roadcalls	43,632	28,743	40,190
Avg. Trips per Passenger	88.49	96.75	101.12
Cost per Trip	\$53.87	\$46.55	\$56.08
Cost per Paratransit Trip	\$53.87	\$46.55	\$56.08
Cost per Total Mile	\$5.01	\$4.37	\$4.32
Cost per Paratransit Mile	\$5.01	\$4.37	\$4.32

EXECUTIVE SUMMARY
REPORTS AND PRESENTATIONS
ITEM 6A

Collier Area Transit Fare Study

OBJECTIVE: That the Board be updated on the fare study being conducted by Collier Area Transit (CAT).

CONSIDERATIONS: CAT's Transit Development Plan recommends that a fare study be conducted every five years or so to evaluate CAT's fare structure and ensure that fares are fair and equitable, while also helping to generate revenue needed to support operations.

CAT has retained consultants, Johnson Engineering and Benesch, to prepare the fare study, which is now underway. Both fixed-route and paratransit fee structures are being evaluated.

CAT staff will provide a presentation on the status of the fare study and the conceptual fare alternatives being evaluated (**Attachment 1**) at the LCB meeting.

STAFF RECOMMENDATION: That the Board be apprised of the fare study and have the opportunity to provide comments and ask questions.

Prepared By: Dusty May Hansen, MPO Senior Planner

ATTACHMENT(S):

1. Presentation on CAT's fare study



6A Attachment 1
LCB 9/10/25

Collier Area Transit Fare Study



Workshop Overview

Workshop Goals

Existing Fare Structure

Ridership & Revenue Trends

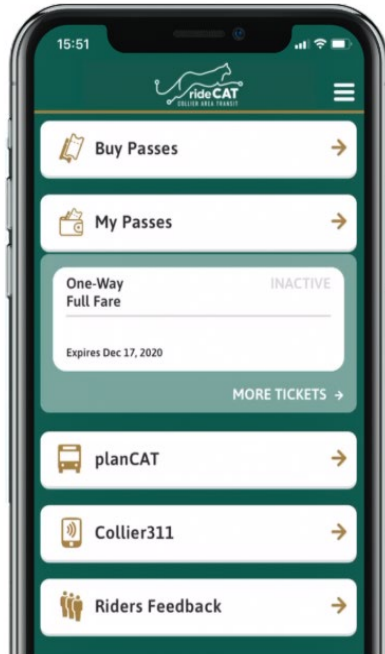
Conceptual Fare Alternatives

Workshop Exercises

Questions & Comments



Existing Fare Structure (Fixed Route)



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Service Category	Full rate	Reduced rate ¹
One-way fare	\$2.00	\$1.00
Children 5 years old and younger	Free	Free
Marco Express	\$3.00	\$1.50
Transfers - up to 90 minutes	Free	Free
Day passes	\$3.00	\$1.50
Smart Card Pass		
15-Day Pass	\$20.00	\$10.00
30-day pass	\$40.00	\$20.00
30-Day Marco Express Pass	\$70.00	\$35.00
Discount Passes²		Cost
Summer Paw Pass (valid from June 1 to August 31 for students. Cost includes smart card)		\$30.00
30-day Perk Pass (250+ employees)		\$29.75

¹ Reduced rates are for Medicare members, Disability Community, age 65 and older, children under 17, high school and college students, and active/retired military personnel. ID required. This fee would also apply to the transportation provider subcontracted with the Florida Disadvantaged Transportation Commission that provides transportation services under the Non-Emergency Transportation Medicaid Contract for Collier County.

² Discount passes are for eligible individuals under the identified programs.

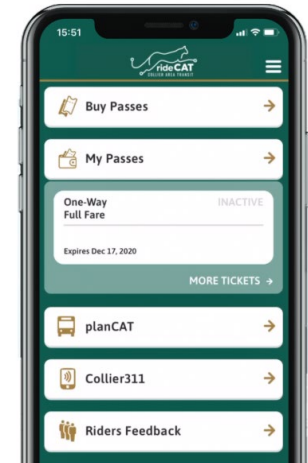
Existing Fare Structure

- **ADA Trips**

- The fare for this service is **\$3 for a one-way trip. A reduced fare of \$1** may apply if certain household income guidelines are met. Household income information is not required for eligibility of the program. This program does allow/transport a single guest or Personal Care Attendants (PCA).
- A PCA is defined as an individual who is medically necessary to aid an ADA passenger. A passenger must be pre-approved to take a PCA. PCA's do not have to pay a fare to ride. Guests are required to pay the same fare.

- **Transportation Disadvantaged (TD) Trips**

- The fare for TD trips is based on an income scale and varies **from \$1, \$3 or \$4 per one-way trip**. This program does not allow/transport guests.



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Existing Fare Structure

Transit System	Fixed-Route Fares						Paratransit	
	<i>Base One-Way Fare</i>	<i>Daily Pass</i>	<i>15-Day Pass*</i>	<i>Monthly/30-Day Pass</i>	<i>Transfers**</i>	<i>Base Transfer Fare</i>	ADA Fare (One-Way)	ADA Fare (Reduced)
CAT*	\$2.00	\$3.00	\$20.00	\$40.00	Y	\$0.00	\$3.00	\$1.00
Breeze Transit	\$1.50	n/a	n/a	\$50.00	N	-	\$3.00	n/a
LeeTran	\$1.50	\$4.00	n/a	\$40.00	N	-	\$3.00	n/a
Bayway	\$1.50	\$4.00	n/a	\$35.00	N	-	\$1.50	\$0.75
ECAT	\$1.75	\$5.25	n/a	\$47.00	Y	\$0.00	\$3.50	n/a
CCRTA	\$2.00	\$6.00	n/a	\$60.00	Y	\$0.00	\$2.50	n/a
CARTA	\$3.50	\$7.00	n/a	\$57.00	Y	\$0.00	\$4.00	\$0.75
Citrus Connection	\$1.50	\$3.00	n/a	\$47.00	Y	\$0.00	\$2.00	\$0.00
WTS***	\$1.25	\$3.00	n/a	\$40.00	Y	\$0.00	\$2.50	n/a
PCPT	\$1.50	\$3.75	n/a	\$37.50	N	-	\$3.00	\$0 - \$3.00
Peer Group Mean	\$1.78	\$4.50	\$20.00	\$45.94	-	-	\$2.78	\$0.50
CAT % From Mean	13%	-33%	0%	-13%	-	-	8%	100%

*No peer agency has a 15-day/weekly pass

*** Transfers free for card, \$1.25 for cash

**Free transfers usually only apply to one trip

Existing Fare Structure

Transportation Disadvantaged			
Transit System	Eligibility Requirements	Fare/Fee	TD Bus Pass
CAT	Income-based	\$1, \$3, or \$4 per one-way trip depending on rider's household income	No
Breeze Transit	Income, age, or ADA	\$1.50 per one-way trip flat fee	No
LeeTran	Income-based	\$3.00 per one-way trip flat fee	Yes
Bayway	Income, age, or ADA	\$1.50 per one-way trip flat fee	No
ECAT	Income-based	\$2.50 per one-way trip flat fee	Yes
CCRTA	Income-based	Bus free, \$1.50 for DR	Yes
CARTA	Income-based	\$1.25 per one-way trip flat fee	Yes
Citrus	Income-based	\$2.00 per one-way trip flat fee	Yes
WTS	n/a	n/a	n/a
PCPT	Income-based	Bus free, \$2.50 per one-way trip flat fee	Yes



Existing Fare Structure

Transit System	Student Discounts		Military Discounts	
	Base Fare	Passes	Base Fare	Passes
CAT	\$1.00 (50% discount)	50% off all passes; \$30 Summer pass (June 1 - August 31)	\$1.00 (50% discount)	50% off all passes
Breeze Transit	Free	No discount	No discount	No discount
LeeTran	\$0.75 (50% discount)	\$12.00 (7 days) (20% discount); \$6.75 (12 trips) (50% discount); \$25.00 (31 days) (37.5% discount)	No discount	No discount
Bayway	\$0.75 (50% discount)	FSU and GCSC students ride free	No discount	No discount
ECAT	\$1.25 (28.5% discount)	\$12.00 (10 rides) (specialty fare available for students only)	Free (in uniform); \$1.00 w/ ID (43% discount); \$1.25 w/ ID (Routes 59A, 59, 60, 61) (28.5% discount)	No discount

Transit System	Student Discounts		Military Discounts	
	Base Fare	Passes	Base Fare	Passes
CCRTA	\$1.50 (25% discount)	No discount	No discount	No discount
CARTA	Free (K-12)	\$80 per semester (6-month) (college)	No discount	No discount
Citrus	\$1.25 (16.6% discount)	\$2.50 (day pass) (17% discount)	No discount	No discount
WTS	Reduced fare	\$20.00 (1 month) (50% discount)	No discount	No discount
PCPT	\$0.75 (50% discount)	\$1.85 (day pass) \$18.75 (31 days) \$12.50 (20 rides) (50% discount all)	Free	Free



Existing Fare Structure (Peer Summary)

CAT base fixed-route fare (\$2.00) is above peer mean (\$1.78) by 13%.

Daily pass (\$3.00) is 33% below peer mean (\$4.50).

Monthly pass (\$40.00) is 13% below peer mean (\$45.94).

ADA fare (\$3.00) is 8% above peer mean (\$2.78).

CAT does not offer a Transportation Disadvantaged bus pass, while most peers do.

Student and military discounts are competitive (50% off base and passes).

Some peers offer free or larger discounts for students.

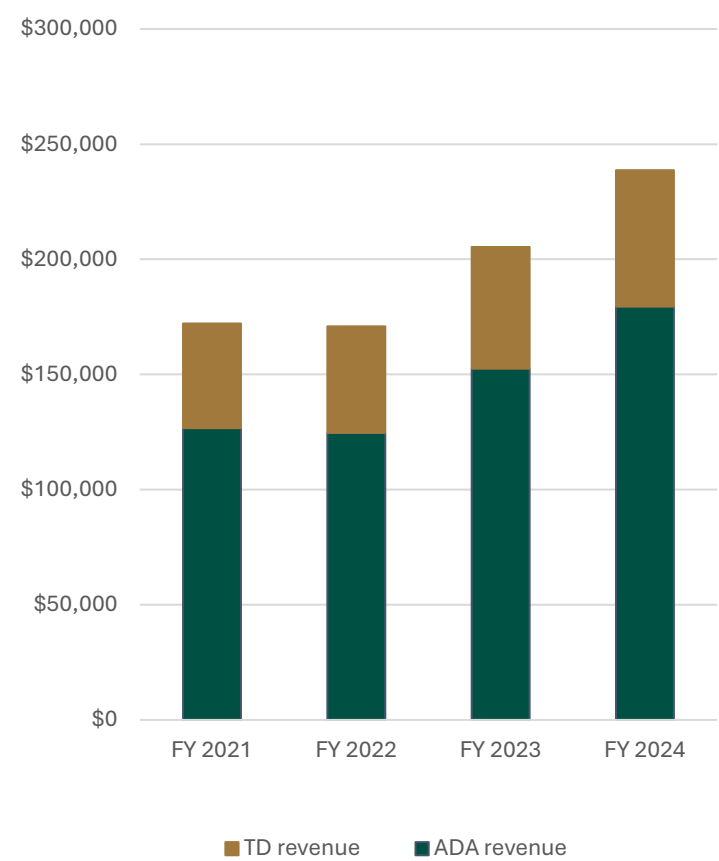


Revenue Trends

Paratransit Revenue FYs 17-24)

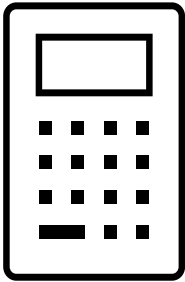
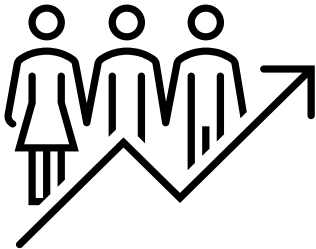
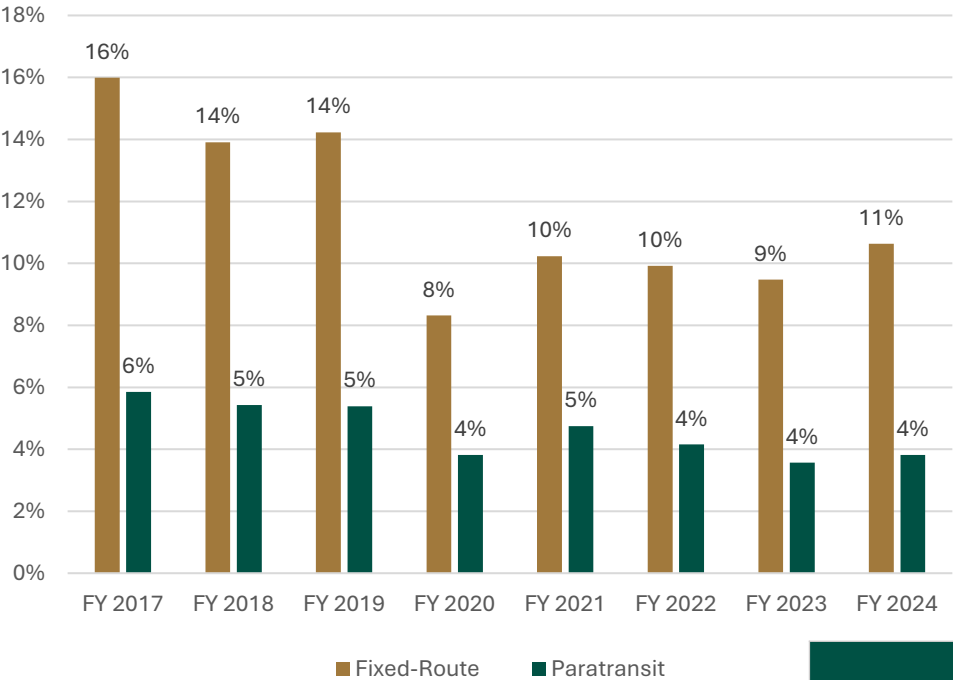


Revenue by Fare Type (FYs 21-24)



Existing Fare Structure

Fare per Trip vs. Cost per Trip (FYs 17-24)



Service	Average Fare/Trip	Cost/Trip	Cost Recovery
Fixed-Route	\$1.12	\$10.15	12%
Paratransit	\$2.08	\$46.02	5%

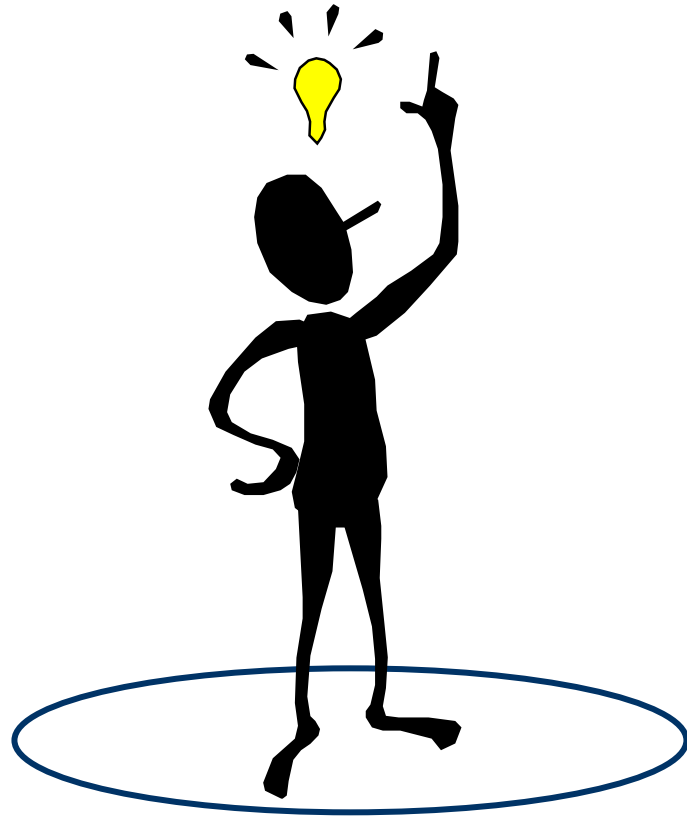


Conceptual Fare Alternatives



			Transportation Disadvantaged Scenario	Fare Type	Changes
Paratransit Scenario	Fare Type	Changes	1 (Tier Simplification)	TD at or under PL	Keep (\$1)
1	ADA Fare	\$3-->\$3.25		101% to 150% of PL	\$3-->\$3.50
	Reduced ADA Fare	Keep		151% to 225% of PL	\$4-->\$5
2	ADA Fare	\$3-->\$3.50		226% to 250% of PL	\$4-->\$5
	Reduced ADA Fare	Keep		Over 250% of PL	No longer qualify for Transportation Disadvantaged
3	ADA Fare	\$3-->\$4.00	2 (Increase Revenue Recovery)	TD at or under PL	Keep (\$1)
	Reduced ADA Fare	\$1-->\$2		101% to 150% of PL	\$3-->\$4
				151% to 225% of PL	\$4-->\$5
				226% to 250% of PL	\$4-->\$6
				Over 250% of PL	No longer qualify for Transportation Disadvantaged
4	ADA Fare	\$3-->\$4.00	3 (Fixed Route Focus)	TD at or under PL	Scenario 1 + Make Fixed Route free for TD users
	Reduced ADA Fare	\$1-->\$2		101% to 150% of PL	
				151% to 225% of PL	
				226% to 250% of PL	
				Over 250% of PL	No longer qualify for Transportation Disadvantaged
5	ADA Fare	\$3-->\$4.00	4 (Three Tier)	TD at or under PL	\$1-->\$2
	Reduced ADA Fare	\$1-->\$2		101% to 150% of PL	\$3-->\$4
				151% to 250% of PL	\$4-->\$5
				Over 250% of PL	No longer qualify for Transportation Disadvantaged

Questions & Comments



**Thank You
For
Participating!!**



EXECUTIVE SUMMARY
REPORTS AND PRESENTATIONS
ITEM 6B

Community Transportation Coordinator (CTC) Reports: Update on On-Time Performance (OTP) and Safety Measures and Quarterly Report

OBJECTIVE: For the Board to receive an update from the CTC on OTP and safety measures, and review and discuss the CTC Quarterly Report.

CONSIDERATIONS: Public Transit and Neighborhood Enhancement (PTNE) Division staff representing Collier Area Transit (CAT) will provide a presentation on OTP and safety measures (**Attachment 1**), and present the operating statistics for the paratransit system from the last quarter (**Attachment 2**).

STAFF RECOMMENDATION: That the Board receive the performance update and review and discuss the CTC Quarterly Report.

Prepared By: Dusty May Hansen, MPO Senior Planner

ATTACHMENT(S):

1. CTC Performance Update Presentation
2. CTC Quarterly Report (April 1, 2025 to June 30, 2025)



On-Time Performance & Safety Measures

Paratransit Service

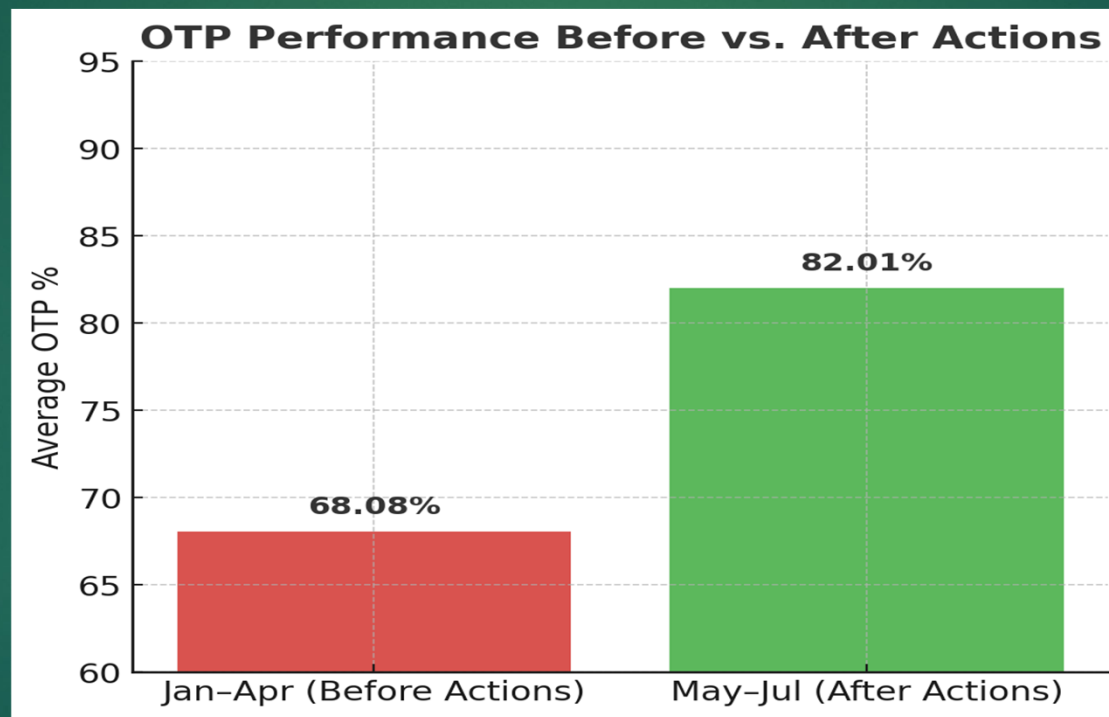
March LCB

- ▶ 25% increase in trip volume (last 3 years)
- ▶ Destinations impacted: Marco Island, Ave Maria, Immokalee, The Estates
- ▶ Longer trips = more pressure on OTP
- ▶ Traffic: more congestion exposure
- ▶ Passengers per Hour: fewer passengers served
- ▶ Riding Time: longer trips for riders
- ▶ Miles & Maintenance: higher wear, higher costs
- ▶ Passenger Experience: reliability & satisfaction affected

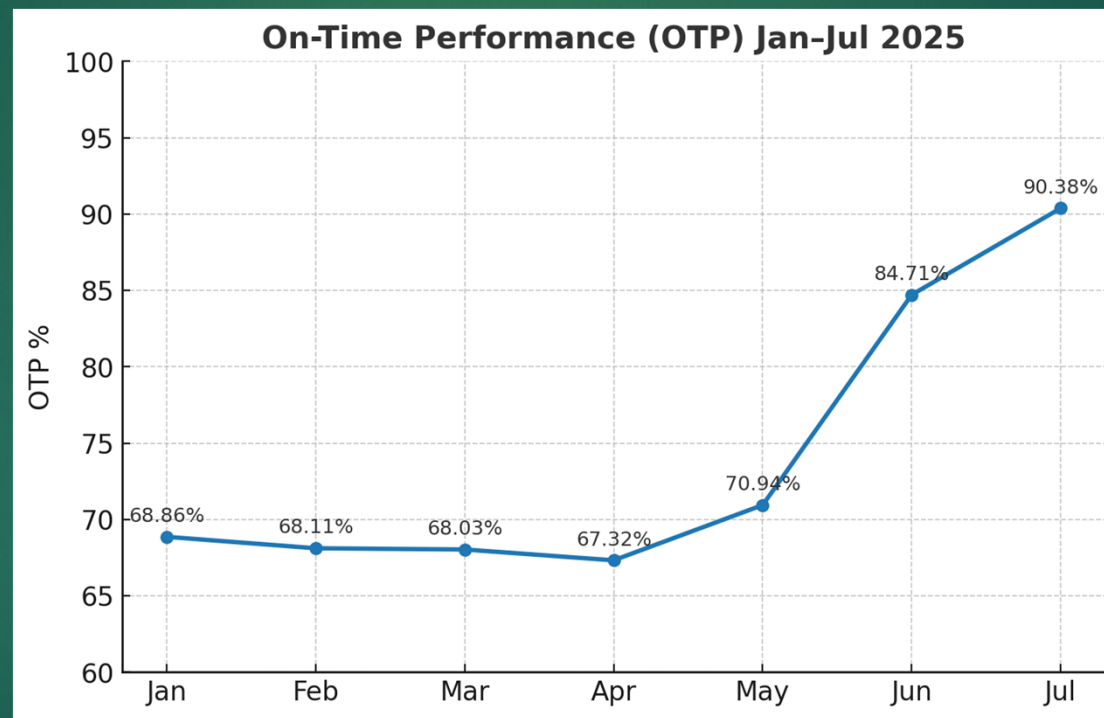
Improvements

- ▶ Run Cut Expansion: +15 routes
- ▶ Staffing: 14 new drivers hired
- ▶ Vehicle Reassignment: same-day reallocations
- ▶ Extra Routes:
 - ▶ - +8 (Mon/Wed/Fri)
 - ▶ - +6 (Tue/Thu)
- ▶ Adjustments are stabilizing OTP
- ▶ Greater capacity to absorb long-distance trips
- ▶ Continued monitoring and resource alignment required

Before and After Actions



On-Time Performance (OTP) Progress



Trips by Months

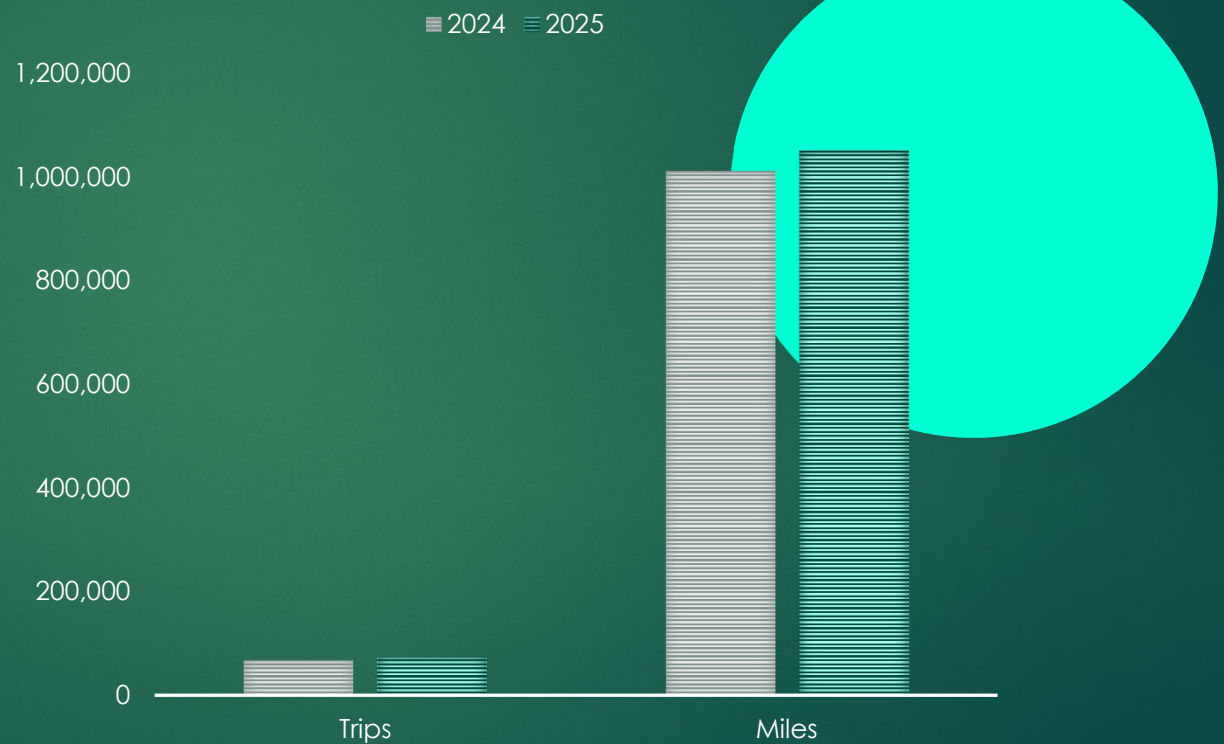
Month	2024 Trips	2025 Trips	% Change
Jan	10,055	10,236	+1.8%
Feb	9,553	9,904	+3.7%
Mar	9,726	10,600	+9.0%
Apr	10,126	11,030	+8.9%
May	9,774	10,599	+8.4%
Jun	8,940	10,195	+14.0%
Jul	9,473	10,279	+8.5%

Trips & Miles 2024 vs 2025

► Trips Increment 7.7%

► Miles Increment 3.9%

TRIPS & MILES



Conclusions and Takeaway

Previous Key Conclusions (Spring 2025):

- ▶ • Growth in Collier County significantly impacted Paratransit operations
- ▶ • Re-evaluation of travel times and OTP was needed
- ▶ • Extending travel times on trips >10 miles would support multiloading
- ▶ • Lowering OTP expectations would reflect county realities
- ▶ • Importance of educating the community on new expectations

Actions Taken Since Then:

- ▶ • +15 routes added
- ▶ • 14 new drivers hired
- ▶ • Same-day vehicle reassignment implemented
- ▶ • +8 extra routes on M/W/F and +6 on T/Th

Results (Apr-Jul 2025):

- ▶ • OTP has improved in an average of 13% to 15%
- ▶ • Trips increased +7.7% year-over-year
- ▶ • Service miles increased +3.9% year-over-year
- ▶ • Improved reliability despite higher demand

Key Takeaway:

- ▶ Strategic resource alignment and operational adjustments have delivered substantial OTP improvements while keeping pace with rising demand.

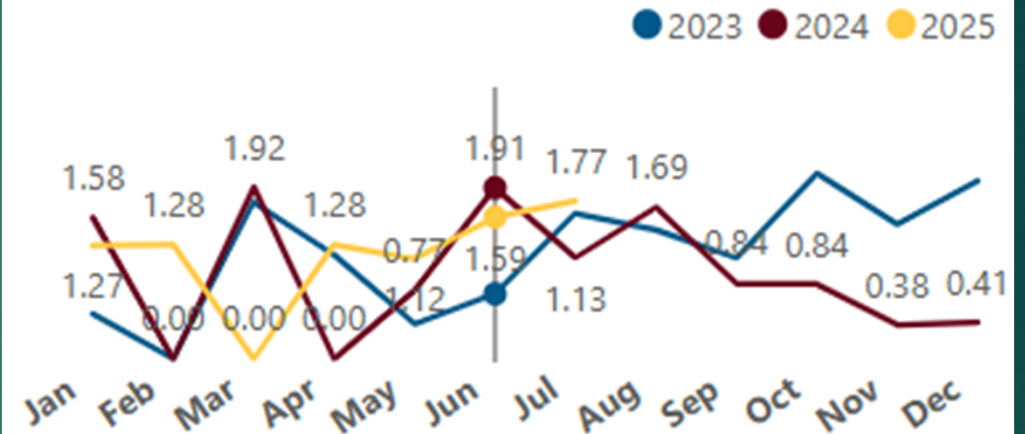
Safety Update

Preventable Accidents

► Solutions

- Employee Engagement
 - Monthly safety blitz
 - Display of safety KPI's
 - Recognition
- Awareness/Education
 - MV's "Own the Moment" campaign
 - Platform to include drivers in pushing safety
 - Incorporate safety incentives
 - Safety Committee
 - Safety board
 - Displays daily/monthly safety KPI's
- Management Presence
 - Management at rollout everyday of the week to push safety messages, engage with drivers.
 - Daily team huddle with dispatch and road supervisors to discuss daily safety objectives

PVAR



Opportunities

Jan-Feb 2025

Behaviors by Highest Frequency

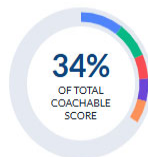
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BEHAVIOR	FREQ.	TREND ⓘ
Following Distance: ≥ 1 sec to < 2 sec	30	▲ 58%
Late Response	23	▼ 28%
Other Distraction	20	▲ 54%
Incomplete Stop	9	0%
Near Collision	9	▼ 57%

Drivers by Highest Score

[View Details](#)

DRIVER	COACHABLE SCORE	TREND ⓘ	IMPACT
● Paul Eugene (693656)	24	▲ 26%	10%
● Yadier Perez (678221)	19	0%	8%
● Reynaldo Herrera (681025)	13	▲ 225%	6%
● Brightner Pierre Gilles (694678)	12	0%	5%
● Cazeau Paulidor (677239)	12	▲ 50%	5%
TOTAL	34%		



March-July 2025

Behaviors by Highest Frequency

[View Details](#)

BEHAVIOR	FREQ.	TREND ⓘ
Driver Unbelted [Roadway]	28	▼ 53%
Late Response	16	0%
Other Concern	11	▲ 57%
Following Distance: ≥ 1 sec to < 2 sec	9	▼ 10%
Near Collision	7	▼ 53%

Drivers by Highest Score

[View Details](#)

DRIVER	COACHABLE SCORE	TREND ⓘ	IMPACT
● Alain Dorcema (666437)	28	▲ 87%	6%
● Petr Sadovnik (3153)	22	▲ 47%	5%
● Wlissel Jean (699802)	22	▲ 450%	5%
● John Nelson (695264)	21	▲ 163%	5%
● Brightner Pierre Gilles (694678)	19	▲ 19%	4%
TOTAL	25%		



Safety Improvements

Jan –Feb 2025

Metrics				
Groups by Highest Score				
Group	Coachable Score	Trend	Coachable Events	Trend
271 - Collier County	243	▼ 28%	97	▼ 44%

March –July 2025

Groups by Highest Score				
Group	Coachable Score	Trend	Coachable Events	Trend
271 - Collier County	374	▼ 34%	98	▼ 61%

Coaches by Lowest Effectiveness				
Coach	Coaching Effectiveness	Avg Days to Coach	Coached Events	With Notes
Erica Claxton	79.3%	4.3	58	72.4%
Richard Brubaker	80.7%	4.7	17	64.7%
Matthew Schneider	99.0%	6.8	16	93.8%
Fritz JeanGilles	--	0.0	0	0.0%
Jorge Coello	--	0.0	0	0.0%

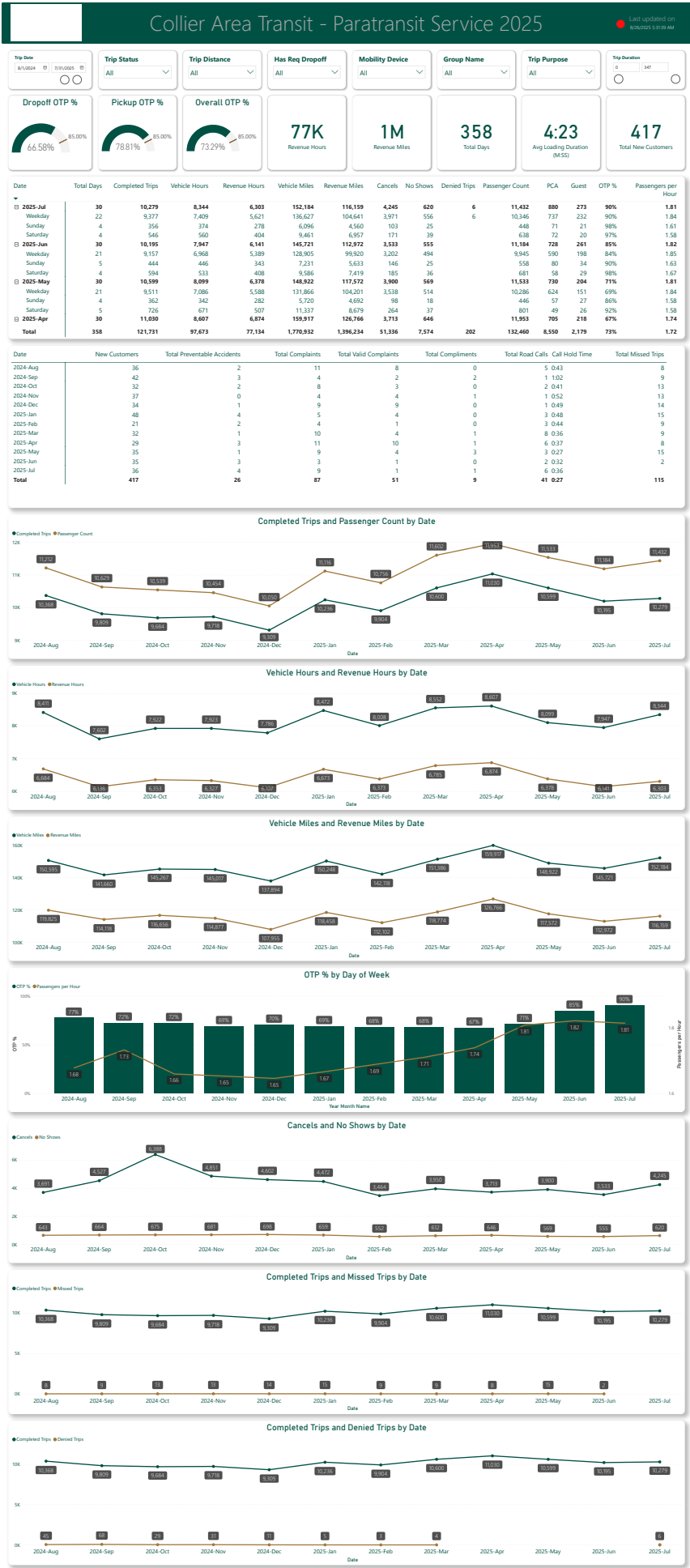
Coaches by Lowest Effectiveness				
Coach	Coaching Effectiveness	Avg Days to Coach	Coached Events	With Notes
Jael Olarte	82.0%	1.8	5	100.0%
Erica Claxton	93.4%	1.8	34	94.1%
Matthew Schneider	98.7%	8.6	14	64.3%
GM Leslie Barnes	100.0%	4.1	7	100.0%
Montrey Phillips	100.0%	0.8	5	60.0%

Any questions?

Marirka Maldonado
Paratransit Manager

Leslie Barnes
General Manager





EXECUTIVE SUMMARY
REPORTS AND PRESENTATIONS
ITEM 6C

Metropolitan Planning Organization (MPO) Quarterly Progress Report

OBJECTIVE: To review and discuss the MPO Quarterly Progress Report.

CONSIDERATIONS: In accordance with the Transportation Disadvantaged (TD) Planning Grant, MPO staff will present the Local Coordinating Board (LCB) with quarterly progress reports of the local TD program administrative support accomplishments as outlined in the grant agreement.

STAFF RECOMMENDATION: For the Board to review and discuss the MPO Quarterly Progress Report (**Attachment 1**).

Prepared By: Dusty May Hansen, MPO Senior Planner

ATTACHMENT(S):

1. MPO Quarterly Progress Report for April 1, 2025, through June 30, 2025



SERVICE AREA/COUNTIES:

Collier

INVOICE NUMBER:

G3000 Q4

INVOICE DATE: *July 3, 2025*QUARTER SERVICE DATES: *April 1 - June 30, 2025*6C Attachment 1
LCB 9/10/25

AGENCY

COLLIER METROPOLITAN PLANNING ORGANIZATION

I PROGRAM MANAGEMENT	PROGRESS
A. When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity this quarter.
B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	This task is continual and ongoing. The MPO Board approved a new LCB member, Idela Hernandez, to fill a vacancy for citizens' advocate/non-user of the system, at its 4/11/25 meeting.
C. Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The agenda for the 5/7/25 LCB regular meeting is enclosed.
D. Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	The draft meeting minutes of the 5/7/25 regular meeting are enclosed.
E. Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity this quarter.
F. Provide staff support for committees of the local coordinating board. (Task 3)	MPO Staff has been monitoring a service complaint by the caretaker of a rider related to travel time and on-time performance (OTP). The CTC has since increased its OTP and reduced travel time for the rider.
G. Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	The annual update to the LCB Bylaws was endorsed by the LCB on 5/7/25 and approved by the Collier MPO Board on 6/13/25. The updated LCB Bylaws are enclosed.
H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity this quarter.
I. Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The most recent LCB membership roster is enclosed.
J. Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	LCB meetings are advertised in the Naples Daily News. The ad for the 5/7/25 LCB regular meeting is enclosed.
K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	No activity this quarter.

L. Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity this quarter. The AER was previously provided.
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II. SERVICE DEVELOPMENT	PROGRESS
A. Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	Collier MPO coordinated with the CTC and LCB to develop the 2025 TDSP annual update, which was approved by the LCB at its 5/7/25 meeting and ratified by the Collier MPO Board at its 6/13/25 meeting. The 2025 TDSP annual update is enclosed.
B. Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	This task is continual and ongoing.
C. Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	This task is continual and ongoing.

III. TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A. Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The Planning Grant quarterly progress report was presented to the LCB at the 5/7/25 regular meeting. The CTC also provides a quarterly report to the LCB, which is enclosed.
B. Attend at least one Commission-sponsored training , including but not limited to, the CTD's regional meetings, the CTD's annual training workshop, or other sponsored training. (Task 10)	MPO Staff registered for the 2025 FPTA Annual Conference that will be held in St. Petersburg from 9/2/25 9/4/25, at which a CTD sponsored training event will be held.
C. Attend at least one CTD meeting each year within budget/staff/schedule availability.	No activity this quarter.
D. Notify CTD staff of local TD concerns that may require special investigations.	No activity this quarter.
E. Provide training for newly-appointed LCB members. (Task 3)	No activity this quarter.
F. Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	This task is continual and ongoing.
G. To the extent feasible, collect and review proposed funding applications involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	Collier MPO's proposed TD Planning Grant application for FY25/26 and a draft authorizing MPO Board resolution were reviewed and endorsed by LCB at its 5/7/25 meeting, and approved by the Collier MPO Board at its 6/13/25 meeting.
H. Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	The MPO, in coordination with LCB members, completed the 2025 CTC Evaluation report last quarter. The Evaluation was approved by LCB at its 5/7/25 meeting, and ratified by the Collier MPO Board at its 6/13/25 meeting. The CTC Evaluation and the CTC's response to the Evaluation are enclosed.
I. Assist the CTD in joint reviews of the CTC.	No activity this quarter.

J. Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	The coordination contracts were evaluated in connection with the data provided by coordination contractors, as included in the AOR reviewed and approved by LCB on 12/4/24. Additional evaluation of the coordination contracts occurred last quarter in connection with the annual evaluation of the CTC, which was approved by LCB at its 5/7/25 meeting.
K. Implement recommendations identified in the CTD's QAPE reviews.	No activity this quarter.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

s/Anne McLaughlin

Representative

Date: 7/3/2025

EXECUTIVE SUMMARY
REPORTS AND PRESENTATIONS
ITEM 6D

Florida Department of Transportation (FDOT) Report

OBJECTIVE: For the Board to receive an update from FDOT.

CONSIDERATIONS: FDOT will provide a status report to the LCB at each meeting.

STAFF RECOMMENDATION: For the Board to receive the update.

Prepared By: Dusty May Hansen, MPO Senior Planner

EXECUTIVE SUMMARY
DISTRIBUTION ITEMS
ITEM 8A

List of Commonly Used Acronyms for LCB

OBJECTIVE: To provide LCB members with guidance on acronyms that are commonly used in LCB meetings and discussions regarding paratransit service.

CONSIDERATIONS: At the last LCB meeting, an LCB member requested a list of acronyms to aid in understanding typical discussions that occur during LCB meetings. MPO Staff has developed a list of acronyms commonly used in LCB meetings and in discussions related to paratransit service.

The List of Commonly Used Acronyms for LCB is included as **Attachment 1**.

STAFF RECOMMENDATION: N/A. Provided for informational purposes.

Prepared By: Dusty May Hansen, Senior Planner

ATTACHMENTS:

1. List of Commonly Used Acronyms for LCB (7/2025)

July, 2025

LIST OF COMMONLY USED ACRONYMS FOR LCB

Acronym	Description
ADA	Americans with Disabilities Act
AER	Actual Expenditure Report
AHCA	Agency for Health Care Administration
AI	Artificial Intelligence
AOR	Annual Operating Report
APC	Automated Passenger Counter
APD	The Agency for Persons with Disabilities
APR	Annual Performance Report
BCC	Board of County Commissioners
BEBR	Bureau of Economic and Business Research
BRT	Bus Rapid Transit
CAT	Collier Area Transit
CC	Coordinated Contractor
CFR	Code of Federal Regulations
COOP	Continuity of Operations Plan
CPT	Cost per Passenger Trip
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CUTR	Center for Urban Transportation Research (University of South Florida)
D1	FDOT District One
DBE	Disadvantaged Business Enterprise
DCF	Department of Children and Families
DEO	Department of Economic Opportunity
DOE	Department of Education
DOEA	Department of Elder Affairs
DOH	Department of Health
DOPA	Designated Official Planning Agency
EEOC	U.S. Equal Employment Opportunity Commission
EJ	Environmental Justice
FAC	Florida Administrative Code
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration

Acronym	Description
FPN	Financial Project Number
FPTA	The Florida Public Transportation Association
FS	Floria Statutes
FTA	Federal Transit Administration
FY	Fiscal Year
GAA	General Appropriations Act
GIS	Geographical Information System
HB	House Bill
ISD	Innovative Service Development
IT	Information Technology Department
ITS	Intelligent Transportation Systems
LBR	Legislative Budget Request
LEP	Limited English Proficiency
LCB	Local Coordinating Board for the Transportation Disadvantaged
LRTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
MTM	Medical Transportation Management, Inc.
NCTR	National Center for Transit Research (a division of CUTR)
NEMT	Non-Emergency Medical Transportation
OIG	Office of Inspector General
OMB	Office of Management and Budget
OTP	On-time Performance
PCA	Personal Care Attendant
PDF	Portable Document Format (Adobe)
PIP	Public Involvement Plan
PL	Planning Funds
PMT	Passenger Miles Travelled
PPP	Public Participation Plan
PPT	PowerPoint presentation
PTAC	Public Transit Advisory Committee
PTGA	Public Transit Grant Agreement
PTNE	(Collier County) Public Transit and Neighborhood Enhancement Division
QR	Quick Response code
RM	Revenue Miles
ROI	Return on Investment
SB	Senate Bill

Acronym	Description
SE	Socioeconomic
SPP	Security Program Plan
SSPP	System Safety Program Plan
STIP	State Transportation Improvement Program
SU	Surface Transportation Block Grant funds
SWAO	FDOT Southwest Area Office
T&E	Trip and Equipment
TAZ	Traffic Analysis Zone
TBEST	Transit Planning (Modeling) Software
TD	Transportation Disadvantaged
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
Title VI	Title VI, 42 United States Code (Civil Rights Act of 1964)
TMSD	(Collier County) Transportation Management Services Department
TSP	Transit Signal Priority
TTD	Temporary Total Disability
TTY	Teletypewriter services (for the hearing or speech impaired)
UDPHC	Unduplicated Passenger Head Count
UPWP	Unified Planning Work Program
U.S.C	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VM	Vehicle Miles
VMT	Vehicle Miles per trip
VAMS	Vehicles Available for Maximum Service
VOMS	Vehicles Operating at Maximum Service
VRH	Vehicle Revenue Hours
VRM	Vehicle Revenue Miles