

AGENDA

Collier County Local Coordinating Board for the Transportation Disadvantaged NOTE: THIS IS AN IN-PERSON MEETING IN-PERSON COMMITTEE QUORUM REQUIRED

Collier County Government Center Admin. Bldg. F, IT Training Room, 5th Floor 3299 Tamiami Trail East Naples, FL 34112

ANNUAL PUBLIC WORKSHOP

Wednesday – March 5, 2025 1:30 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance
- 2. <u>APPROVAL OF AGENDA</u>

3. <u>ANNUAL PUBLIC WORKSHOP ON LOCAL TRANSPORTATION DISADVANTAGED (TD)</u> <u>PROGRAM AND PROCESS</u>

- A. Public Comments on Local TD Program and Process
- B. Member Comments on Local TD Program and Process
- C. Annual TD Program LCB Training

4. ADJOURN ANNUAL PUBLIC WORKSHOP

This meeting of the Collier County Local Coordinating Board (LCB) for the Transportation Disadvantaged is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition by the Chairperson. Staff requests that all cell phones and other such devices be turned off during meeting.

Any person desiring to have an item placed on the agenda shall make a request in writing, with a description and summary of the item, to the MPO Executive Director or the LCB Chair by calling (239) 252-5884 14 days prior to the date of the next scheduled meeting of the LCB. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814.

Any person who decides to appeal a decision of this board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Title VI Coordinator Ms. Suzanne Miceli (239) 252-5814 or by email at: <u>Suzanne.Miceli@colliercountyfl.gov</u> or in writing to the Collier MPO, attention: Ms. Miceli, at 2885 South Horseshoe Dr., Naples, FL 3104.

EXECUTIVE SUMMARY ANNUAL PUBLIC WORKSHOP ON LOCAL TRANSPORTATION DISADVANTAGED PROGRAM AND PROCESS ITEM 3A

Public Comments on Local TD Program and Process

<u>OBJECTIVE</u>: To obtain feedback and comments from the public on the Transportation Disadvantaged (TD) program in Collier County.

<u>CONSIDERATIONS</u>: Each year, as required by the TD Planning Grant, the LCB conducts an in-person public workshop to solicit input from the public on the TD program in Collier County, including any unmet needs or other areas that relate to the program.

In addition to a notice of the public workshop being published in Naples Daily News, MPO staff has distributed workshop flyers (Attachment 1) to numerous local agencies (Attachment 2). MPO staff has also coordinated with the Community Transportation Coordinator to have the flyers posted on paratransit vehicles and at transfer stations.

<u>STAFF RECOMMENDATION</u>: That LCB members receive and consider public comments on the TD program.

Prepared By: Dusty May Hansen, MPO Senior Planner

ATTACHMENT(S):

- 1. 2025 LCB Annual Public Workshop flyers (English and Spanish)
- 2. Agency Distribution List for flyers

JOIN US! ANNUAL PUBLIC WORKSHOP FOR THE RANSPORTATION JISADVANTAGED

Tell Us How The Collier County Paratransit System Has Been Working For You

When

Wednesday, March 5, 2025 1:30 p.m.

Where

Collier County Government Center, Building F IT Training Room, 5th Floor 3299 Tamiami Trail East Naples, FL 34112

For more information, contact:

Collier MPO <u>Collier.mpo@colliercountyfl.gov</u> or 239-252-5814



ÚNETE A NOSOTROS! UBLICA TACON

DIGANOS COMO EL SISTEMA DE PARA-TRANSITO ESTA FUNCIONANDO PARA USTED

Cuando

Miercoles, 5 de marzo del 2025 1:30 p.m.

Adonde

Centro de Gobierno del Condado de Collier Edificio F Sala de Formación de Tecnologías de la Información 3299 Tamiami Trail East, Naples FL 34112

Para más información contacte:

Collier MPO Collier.mpo@colliercountyfl.gov o 239-252-5814



Mayor Howie Grimm Everglades City Council 102 Copeland Ave. N. Everglades City, FL 34139

Immokalee Community Park 321 North 1st Street Immokalee, FL 34142

Mike Sheffield, City Clerk City of Marco Island 50 Bald Eagle Drive Marco Island, FL 34145

Veteran Services ATTN: Communications Coordinator 3339 Tamiami Trail East Health Bldg., Ste. 212 Naples, FL, 34112

SWFL Regional Workforce Develop. ATTN: Public Information Coordinator 3050 Horseshoe Dr. N, Ste. 110 Naples, FL 34104

Manor Care Nursing & Rehab Center 3601 Lakewood Boulevard Naples, FL 34112

David Lawrence Centers ATTN: Public Information Coordinator 6075 Bathey Lane Naples, FL 34116

> Imperial Health Care Center 900 Imperial Golf Course Blvd. Naples, FL 34110

> > The Carlisle 6945 Carlisle Court Naples, FL 34109

Eagle Lakes Community Park 11565 Tamiami Trail E. Naples, FL 34113

Golden Gate Community Center 4701 Golden Gate Parkway Naples, FL 34116

Immokalee Sports Complex 505 Escambia Street Immokalee, FL 34142

Max Hasse Jr. Community Park 3390 Golden Gate Blvd West Naples, FL 34120

Collier County Library-Naples Regional ATTN: Public Information Coordinator 650 Central Ave. Naples, FL 34102

Manor Care Health Services 6135 Rattlesnake Hammock Road Naples, FL 34113

Fla. Div. of Vocational Rehabilitation 3001 Tamiami Trail N, Ste. 102 (Collier Place II) Naples, FL, 34103

> Bentley Care Center 875 Retreat Drive Naples, FL 34110

The Glenview at Pelican Bay 100 Glenview Place Naples, FL 34108

Tuscany Villas of Naples 8901 Tamiami Trail E. Naples, FL 34113 East Naples Community Park 3500 Thomasson Drive Naples, FL 34112

Golden Gate Community Park 3300 Santa Barbara Boulevard Naples, FL 34116

Collier County Library-Headquarters ATTN: Public Information Coordinator 2385 Orange Blossom Drive Naples, FL 34109

> Pelican Bay Community Park 764 Vanderbilt Beach Road Naples, FL 34108

Veterans Community Park 1895 Veterans Park Drive Naples, FL 34110

Lely Palms Retirement Community 1000 Lely Palms Drive Naples, FL 34113

> Aristocrat 10949 Parnu Street Naples, FL 34109

Heritage Healthcare 777 9th Street N. Naples, FL 34102

ATTN: Communications Coordinator NAMI Collier County 3050 Horseshoe Dr. N, Ste. 168 Naples, FL 34104

> Terracina Grand 6825 Davis Boulevard Naples, FL 34104

Communications & Public Affairs Collier County Gov't Center 3299 Tamiami Trail E, Suite 102 Naples, FL 34112

> Davita Dialysis 6625 Hillway Cir. Naples, FL 34112

Kidney Institute of Naples 878 109th Avenue N Naples, FL 34108

Naples Dialysis Center 4529 Executive Drive, Suite 103 Naples, FL 34119

Golden Gate Senior Center 4898 Coronado Parkway Naples, FL 34116

Goodlette Arms Apartments 948 Goodlette-Frank Road Naples, FL 34102

STARability Foundation ATTN: Communications Director 720 Goodlette-Frank Rd. N. Naples, FL 34102

Collier County Library-Vanderbilt Beach ATTN: Public Information Coordinator 788 Vanderbilt Beach Rd. Naples, FL 34108

Collier County Library-Immokalee ATTN: Public Information Coordinator 417 N. First St. Immokalee, FL 34142

Parkinson's Assoc. of SW Florida 2575 Northbrooke Plaza Dr., Ste. 301 Naples, FL 34119 CareerSource SWFL ATTN: Public Information Coordinator 750 South 5th Street Immokalee, FL 34142

> Naples South Dialysis Center 4270 Tamiami Trail E Naples, FL 34112

Naples Artificial Kidney Center 1750 SW Health Parkway Naples, FL 34109

Davita Dialysis Ave Maria 5340 Useppa Drive Ave Maria, FL 34142

Baker Senior Center Naples 6200 Autumn Oaks Lane Naples, FL 34119

NCH Briggs Wellness Center 399 9th Street North Naples, FL 34102

Harmonia The Club Adult Day Care Center 3425 10th Street N Naples, FL 34103

Collier County Library-Estates ATTN: Public Information Coordinator 1266 Golden Gate Blvd. W. Naples, FL 34120

Collier County Library-Golden Gate ATTN: Public Information Coordinator 2432 Lucerne Road Naples, FL 34116

Fresenius Kidney Care Naples 1750 SW Health Pkway Naples, FL 34109 Collier County Library-South Regional ATTN: Public Information Coordinator 8065 Lely Cultural Pkwy Naples, FL 34113

> FMC South Collier 12703 Tamiami Trail E Naples, FL 34113

US Renal Care 2700 Immokalee Rd, Ste 22 Naples, FL 34110

UCP 4227 Exchange Avenue Naples, FL 34104

Joint Replacement Institute 3466 Pine Ridge Road Naples, FL 34109

Mooring Retirement Center 111 Moorings Park Drive Naples, FL 34105

Pure Life Renal of Naples 3540 Pine Ridge Rd. Naples, FL 34109

Collier County Library-Marco Island ATTN: Public Information Coordinator 210 S. Heathwood Dr. Marco Island, FL 34145

Collier County Library-East Naples ATTN: Public Information Coordinator 8787 Tamiami Trail East Naples, FL 34113

US Renal Care 12250 Tamiami Trail East, Ste. 103 Naples, FL 34113 US Renal Care 6101 Pine Ridge Road Naples, FL 34119

Florida Cancer Specialists 3530 Kraft Road, Ste. 300 Naples, FL 34105

The ABLE Academy 5860 Golden Gate Pkwy Naples, FL 34116 US Renal Care 8300 Collier Blvd. Naples, FL 34114

Florida Cancer Specialists 8350 Sierra Meadows Blvd., #2 Naples, FL 34113

River Park Community Center 301 11th St N Naples, FL 34102 Sylvester Comprehensive Cancer Center 2390 9th Street N Naples, FL 34103

> Advocate Radiation Oncology 1775 Davis Blvd. Naples, FL 34102

Ardent Manor Inc 2900 Tamiami Trail North Naples, FL 34103

EXECUTIVE SUMMARY ANNUAL PUBLIC WORKSHOP ON LOCAL TRANSPORTATION DISADVANTAGED PROGRAM AND PROCESS ITEM 3C

Annual Transportation Disadvantaged Local Coordinating Board Training

<u>OBJECTIVE</u>: To update the Local Coordinating Board (LCB) on the Transportation Disadvantaged program and agency requirements.

<u>CONSIDERATIONS</u>: MPO staff will present a PowerPoint training presentation (Attachment 1) regarding the Commission for the Transportation Disadvantaged program and the roles of the LCB, the MPO and the Community Transportation Coordinator.

A brief overview of the Sunshine Law for LCB members is included in Attachment 2.

<u>STAFF RECOMMENDATION</u>: For the Board to receive the annual training presentation.

Prepared By: Dusty May Hansen, MPO Senior Planner

ATTACHMENT(S):

- 1. 2025 LCB Training Presentation
- 2. Information About the Sunshine Law for Members

3C Attachment 1, LCB Wkshp 3/5/25





Transportation Disadvantaged Local Coordinating Board Training

COLLIER METROPOLITAN PLANNING ORGANIZATION MARCH 5, 2025 WWW.COLLIERMPO.ORG PREPARED BY DUSTY HANSEN, MPO SENIOR PLANNER

MPO Overview

Designated by federal law: 23 United States Code (U.S.C.) 134, 49 U.S.C. 5303, 23 Code of Federal Regulations 450.310, and 339.175 Florida Statutes.

Responsible for the development of the area's transportation plans and for coordinating the transportation planning process.

Exists in all urban areas over 50,000 in population, if the agencies in that area spend federal money on transportation improvements.

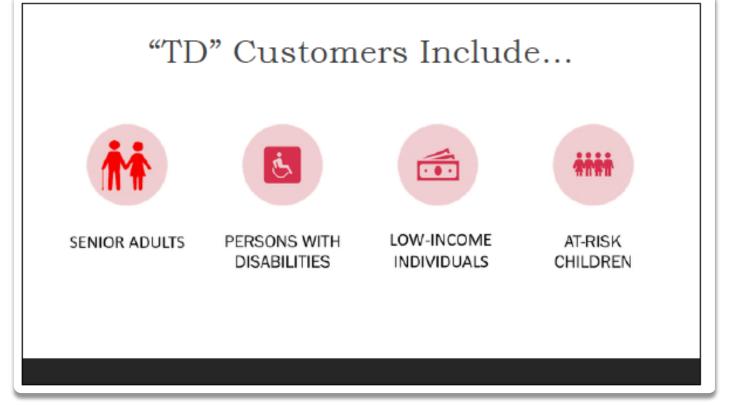
Collier MPO was established in 1982.

The goal is to provide a <u>continuing, cooperative</u>, and <u>comprehensive</u> ("3-C") planning process.

Transportation Disadvantaged (TD) Persons

"Transportation disadvantaged" means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in s. 411.202.

Sec. 427.011(1), Fla. Stat.



TD Program Overview

Collier BCC

Collier MPO

Collier LCB

In 1979, Legislature created the program to be "fully responsive to the needs" of this population. Legislature created CTD and TD Trust Fund in 1989.

The purpose was to "coordinate" transportation services in each county in Florida. Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC) Oversees the delivery of TD services in designated county or <u>multi-county</u> area.
- Planning Agency Coordinates planning activities for local TD program.
- Local Coordinating Board (LCB) Represents stakeholders and advises on the delivery of TD services.

CTD also works with state/local partners or "purchasing agencies" to coordinate funding for these services.

What is "Coordinated Transportation"?

"Coordination" is the arrangement of transportation "in a manner that is <u>cost-effective</u>, <u>efficient</u>, <u>and reduces fragmentation and duplication of services</u>" (s. 427.011, F.S.).

For example, an individual may have access to medical transportation through Medicaid but requires another funding source to access employment.

Paratransit trips that are not "sponsored" by any other agency or provided as an extension of the fixed-route system may be purchased under the TD Trust Fund.

If TD riders are physically able to access the fixed-route system, TD funds may be used to purchase bus passes (more cost-effective than paratransit services).

Florida Commission for the



Transportation Disadvantaged

CTD Responsibilities

- Independent state government agency, administratively housed within the Florida Department of Transportation (FDOT).
- Consists of seven board members, appointed by the Governor, and eight (non-voting) advisors representing state agencies, including FDOT.
- Administers the Transportation Disadvantaged Trust Fund and distributes funding through its grant programs.
- Develops rules and policies governing the Coordinated System.
- Approves and contracts with CTCs to support the delivery of TD services.
- Designates the planning agency to implement program at local level, including staffing the Local Coordinating Boards.
- Submits an annual performance report to the Governor and Legislature.

Planning Agency Responsibilities



- Assists the CTC and LCB in implementing local TD program.
- Staffs and appoints members to the LCB.
- Facilitates the procurement of the CTC and recommends approval by the CTD.
- Works with CTC and LCB in developing the TD Service Plan.
- Reviews the CTC's Annual Operating Report and submits to the LCB each year.
- Administers LCB meetings and complies with requirements of annual TD Planning Grant.
- Evaluates the performance of the CTC (along with LCB) annually.

LCB Responsibilities

Represents local stakeholders of the TD program, including:

Local elected officials (LCB Chair)

Purchasing agencies (FDOT, Agency for Persons with Disabilities, etc.)

Transportation provider organizations

Rider advocates

- Assists in establishing eligibility guidelines and trip priorities.
- Assists CTC and Planning Agency with developing the TD Service Plan.
- Evaluates the performance of the CTC.
- Appoints a grievance committee.

Other LCB Fiscal Year Activities

- Meets at least quarterly.
- Annually reviews and updates the LCB Bylaws.
- Annually holds a public workshop/LCB training.
- Annually reviews and approves the CTC's rate model for TD trips.
- > Annually reviews and updates the LCB's Grievance Policy.
- Reviews grant applications involving TD funds.
- Reviews quarterly reports from the MPO and the CTC.

CTC Responsibilities

- May be a transit agency, non-profit organization, forprofit company, or local governmental entity.
- Provides and/or contracts with transportation companies to deliver trips to TD customers in Collier County.
- Recommends TD eligibility guidelines and trip prioritization to LCB.
- Assists LCB in developing the TD Service Plan.
- Submits performance data to the CTD, compiled within the Annual Operating Report (AOR).





Trip origin and destination are within the ADA corridor (within ³/₄ mile from a CAT fixed route)

Passenger has recognized disability verified by a medical professional

Passenger is unable to utilize CAT fixed route service Trip origin or destination is outside the ADA corridor but within Collier County

TD Trips

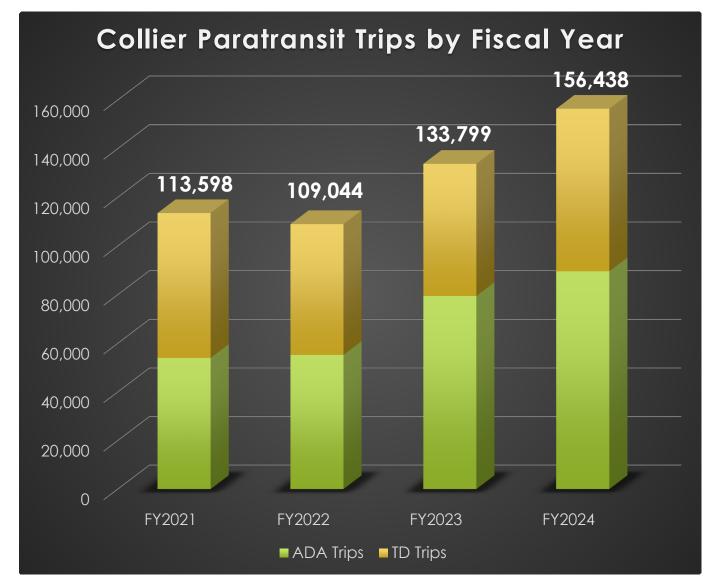
Passenger has a physical or mental disability, or income status, that prevents ability to transport oneself

OR the passenger is a child who is handicapped or highrisk or at-risk Distinction Between ADA and TD Trips

Priority	Trip Purpose – Categories and Definitions
1	MEDICAL medical, dental, or therapeutic services including hospital appointments; clinic visits; dialysis; health department; speech, occupational, physical therapies; psychiatric, psychological services.
2	EMPLOYMENT work or employment training education such as Job Service and vocational technical schools. a. Permanent disability employment trips b. Elderly or Low Income employment trips
3	EDUCATION – K-12 Schools, Higher Education (College and University, Career and Adult Education)
4	SOCIAL for agency-related activity Support services such as those through Department of Children and Families, Department of Vocational Rehabilitation, mental health centers, churches, senior citizen programs. This includes civic responsibilities (governmental services, voting), but excludes nutritional programs.
5	NUTRITIONAL adult congregate meal programs, breakfast programs, food stamp procurement and food shopping trips.
6	GROUP RECREATION Group trips booked through a single reservation request for non-essential, non-employment related activities such as: bowling, bingo, beach, parks, restaurants, libraries, or theaters. A group is defined as a minimum of three (3) passengers having either the same trip origination or destination.
7	 PERSONAL BUSINESS non-agency activities essential to maintenance of independence including banking, shopping, legal appointments, religious activities, etc. a. Disabled, elderly or low income b. Trips for persons with a self-created transportation hardship

TD Trip Priority List for Collier County

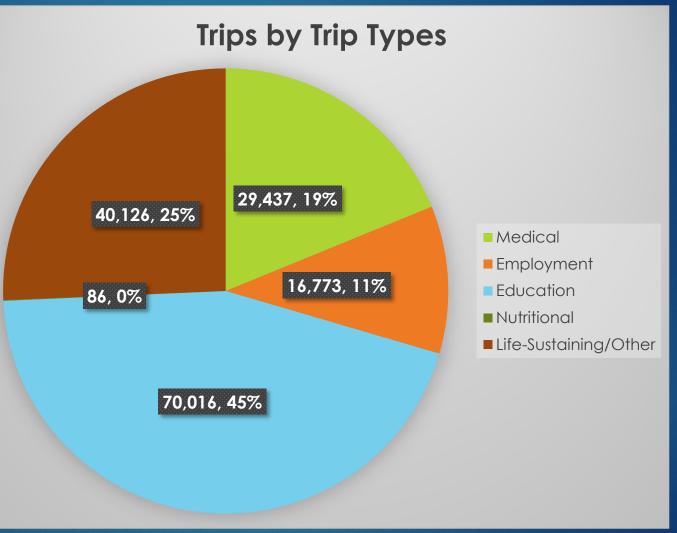
Established by LCB and included in TDSP



Collier County Coordinated System TD Trips

Source: Collier County AORs FY23-24, FY22-23

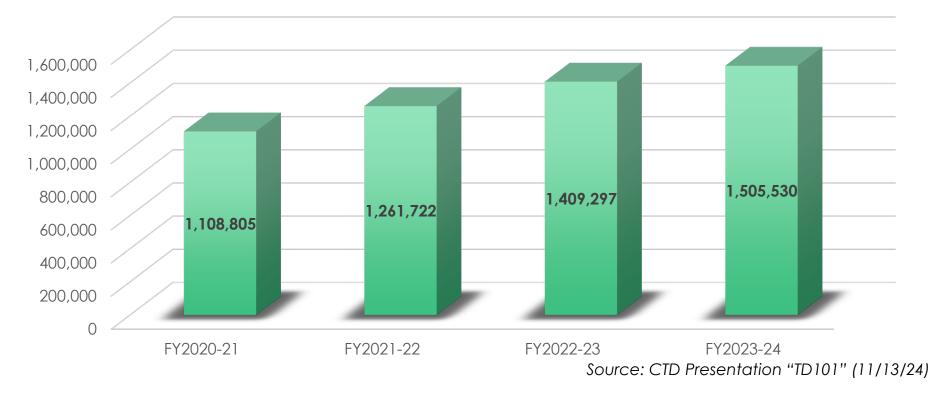
Collier County FY2024 Coordinated System Paratransit Trips by Trip Туре



Source: Collier County AOR FY23-24

State of Florida TD Trips

Total TD Passenger Trips Invoiced to the CTD



LCB Meetings are Governed by Florida's Sunshine Laws (Sec. 286.011, Fla. Stat.)

- Reasonable notice of LCB meetings must be given.
- Meeting Minutes are required to be taken.
- Meetings must be open to the public.
- Documents and correspondence related to the transaction of official business of LCB are public records.
- Communications between LCB members regarding the transaction of official business of LCB must be made at LCB meetings.

Sunshine Law Reminders for LCB Members No pre or post meeting discussions with other LCB members regarding matters that may be discussed at a LCB meeting.

Do not use non-member liaisons between members.

As a LCB member, any correspondence or emails to or from you relating to your service on LCB is a public record.

If a matter before LCB creates a conflict of interest for you, abstain from voting and from persuasive discussion on the matter.

It Takes So Little To Help So Much!

CHECK THE BOX

You can easily help provide transportation for children at risk, seniors, disabled and low-income residents in YOUR community!

> CHECK THE BOX and donate \$1 or MORE to the Transportation Disadvantaged Voluntary Trust Fund when you register or renew the tag on your car, truck or boat.

> > **100%** of All Donations Go To Assist People In YOUR Community.

Funding for the program comes from revenues collected from vehicle registrations.

If you wish to make a voluntary contribution, there is a box to check on your vehicle registration form to indicate that your additional money is to go to the Transportation Disadvantaged Trust Fund.

100% of funds collected in each county goes toward additional trips in that county.

Please remember to mark Transportation Disadvantaged Trust Fund for your voluntary contribution and add your dollars to those of your family and friends who are "<u>Putting</u> <u>Their Dollars to Work</u>".





Thank You!

Dusty Hansen, Senior Planner Collier MPO <u>Dusty.Hansen@colliercountyfl.gov</u> (239) 252-5850

www.colliermpo.org

2885 South Horseshoe Drive, Naples, FL 34104 • (239) 252-5814 • collier.mpo@colliercountyfl.gov

INFORMATION ABOUT THE SUNSHINE LAW FOR MEMBERS

The Sunshine Law applies to local government boards and provides citizens with the right of access to the process to provide for citizen involvement in the making of decisions by advisory committees and boards.

Some important aspects of the Sunshine Law that apply to being a member of the MPO's advisory committees or boards are as follows:

- Any discussion between two or members of the same committee/board on any topic that could come before the committee/board for discussion is considered a meeting under the Sunshine Law. *The Sunshine Law specifically applies when two or more members of the same committee/board discuss a matter that may foreseeably come before the same board or committee. This includes written correspondence.*
- There are three basic requirements of the Sunshine Lawⁱ:
 - Meetings of public boards, commissions or committees must be open to the public.
 - Reasonable notice of such meetings must be given.
 - Minutes of the meeting must be taken.

Important reminders for members of the MPO's advisory committees/boards are as follows:

- 1. No pre or post meeting discussions with other committee/board members regarding matters that may be discussed at a committee/board meeting.
- 2. Do not use non-member liaisons between members.
- 3. As a committee/board member, any correspondence or emails to or from you relating to your committee/board service is a public record.
- 4. If a matter before the committee/board creates a conflict of interest for youⁱⁱ, abstain from voting and from persuasive discussion on the matter.

Source: Sunshine Law Presentation Guide developed by the Collier County Attorney's Office.

ⁱ Section 286.011, Florida Statutes.

ⁱⁱ Section 112.3143, Florida Statutes.