

**Collier Metropolitan Planning Organization
Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112
December 13, 2019
9:00 a.m.**

1. CALL TO ORDER

Meeting was called to order at approximately 9:06 a.m.

2. ROLL CALL

Brandy Otero called roll and confirmed a quorum was present.

Members Present

Councilman Reg Buxton, City of Naples, Chair
Commissioner Andy Solis, Collier County BCC District 2
Councilwoman Elaine Middelstaedt, City of Everglades City, Vice-Chair
Commissioner Burt Saunders, Collier County BCC District 3
Commissioner Penny Taylor, Collier County BCC District 4
Councilman Terry Hutchison, City of Naples
Commissioner William L. McDaniel, Jr. District 5

Arrived at approximately 10 am:

Commissioner Donna Fiala, Collier County BCC District 1

Members Absent

Councilman Erik Brechnitz, City of Marco Island

MPO Staff

Anne McLaughlin, Executive Director
Brandy Otero, Principal Planner
Eric Ortman, Senior Planner
Josephine Medina, Senior Planner

FDOT

L. K. Nandam, District 1 Secretary
Wayne Gaither
Victoria Peters

Others Present

Trinity Scott, Collier County Transportation Planning
Thaddeus Cohen, Collier County Growth Management Department Director
Scott Teach, Deputy County Attorney
Anita Jenkins, Collier County Zoning
Tara Jones, Jacobs Engineering

Bill Gramer, Jacobs Engineering
Juan Flores, Jacobs Engineering
Bill Spikowski, Spikowski Planning Associates and with Jacobs team on 2045 LRTP
Steve Ludwinski, The Corradino Group
Joe Bonness, Bicycle and Pedestrian Advisory Committee (BPAC) Chair
Brett Bogovich, Minute Taker

3. PLEDGE OF ALLEGIANCE

Commissioner McDaniel led the Pledge of Allegiance

4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS

Commissioner McDaniel moved approval of the agenda. Councilwoman Middelstaedt seconded. Passed unanimously.

A. November 8, 2019 Meeting Minutes

B. Ratification of an Amendment to the 2018 Transportation Disadvantaged Service Plan (TDSP) Major Update

Commissioner Solis moved approval of the Minutes and Consent Items. Commissioner Taylor seconded. Passed unanimously.

5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

6. AGENCY UPDATES

A. FDOT

Ms. Peters gave an update on the restriping on US41 east – type of pavement markings to be used. Using Durapaint when thermoplastic is already in-place. Durapaint has lifespan of 3-5 years. Thermoplastic has lifespan of 8-10 years but is not cost effective when restriping. Is most cost effective when repaving or new construction because it requires milling the surface.

Secretary Nandam provided an update on Multi-Use Corridors of Regional Economic Significance (M-CORES) in response to letters sent by MPO Board and Collier County. FDOT Secretary Thibault came down to hold a series of informal meetings with City of Naples, Collier County, MPO Director. Had third Task Force meeting on same day, so he [Nandam] was unable to attend. Task Force has held broad discussions on issues established by state Legislature.

B. MPO EXECUTIVE DIRECTOR

Ms. McLaughlin handed out announcement by MPO Advisory Council and encouraged board members to attend MPOAC weekend institute trainings. **Councilman Buxton** noted that sessions provided a lot of information and recommended attending.

7. COMMITTEE CHAIR REPORTS

A. CITIZENS ADVISORY COMMITTEE (CAC)

7.A.1. Citizens Advisory Committee Chair Report

Mr. Ortman gave the Committee Chair report contained in the agenda packet. Concluded with comment that committee members asked what impact M-CORES would have on Work Program and response was there should be no impact.

Commissioner Taylor asked how M-CORES would impact FDOT's Work Program given that state revenues are projected to go down, how can the Turn Pike fund not affect the Work Program. **Secretary Nandam** responded that the Turn Pike fund is separate from gas tax revenues projected to decline after 2026. FDOT and state will be studying other revenue options. **Councilman Hutchison** thought we experienced a decline this year. **Secretary Nandam** clarified decline is projected to occur after 2026, FDOT, needed to make adjustments in draft Work Program that is out for review now.

B. TECHNICAL ADVISORY COMMITTEE (TAC)

7.B.1. Technical Advisory Committee Chair Report

Ms. McLaughlin gave the Committee Chair report contained in the agenda packet.

C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)

7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report

Mr. Bonness gave the Committee Chair's report, which was inadvertently left out of the agenda packet. The highlights of the report were:

The committee endorsed by an 8:1 margin the ranking of non-motorized projects shown below and unanimously endorsed using two funding periods – FY26 and FY28 to initiate the projects.

BPAC Bike-Ped Proposals' Ranking Nov 19, 2019						
Rank	Location	Project	Project Type	Total	Ft. Notes	Total
1	District 5	Carson, S 9th, N 9th	Sidewalks	13		\$ 762,334
2	District 2	Wiggins Pass	Bike Lanes	10		\$ 1,086,900
2	Marco	N Collier Blvd Alt Bike Lanes	Bike Lanes	10	1	\$ 965,734
2	District 4	Pine St, WI/IL/Holly/Cooper	Sidewalks	10		\$ 728,528
2	District 1	Holland, Caldwell, Sholtz	Sidewalks	10		\$ 1,354,416
2	District 3	24th Pl, 27th Pl, 43dr St, 47 Terr	Sidewalks	10		\$ 1,267,571
3	Everglades	Copeland, Hisbiscus, Broadway	Sidewalks/Bike Lanes	8		\$ 1,290,544
3	MPO	MPO Feasibility 951 and 92	Study	8	2	\$ 90,000
4	Naples	Freedom Park Ped Overpass	Ped Overpass	7	3	\$ 4,982,794
5	Naples	26 Ave N	Sidewalks	2	4	\$ 522,905
		Subtotal				\$13,051,726
		SU Funds FY26 & FY28				\$ 8,200,000
		Shortfall				(\$4,851,726)
Footnotes						
1	Marco Island to pay for PE. Amount includes only construction and CEI.					
2	Total cost for study					
3	Cost in 2015 dollars from Feasibility Study					
4	City of Naples to pay for PE. Amount includes only construction and CEI.					

The committee also received reports on the FDOT Tentative Work Program for FY2021-FY2025 and a presentation on the MPO's draft application for SUN Trail funding for the 2.5-mile gap along US 41 from Collier Blvd to Collier Seminole State Park. However, since meeting occurred, has learned that MPO staff was unable to facilitate an agreement between County and FDOT regarding maintenance; so application has been changed to conducting a Feasibility Study of FPL easement adjacent to Livingston Road. Next meeting scheduled on January 21 at 9 a.m.

D. CONGESTION MANAGEMENT COMMITTEE (CMC)

N/A (no Committee meeting held in November 2019)

E. LOCAL COORDINATING BOARD (LCB)

E.1. Local Coordinating Board Chair Report

Ms. Otero gave the Committee Chair report contained in the agenda packet. Next meeting scheduled on March 4 at 1:30 p.m.

8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)

A. Approve an Amendment to the FY 2020-2024 Transportation Improvement Program (TIP)

Mr. Ortman presented the Executive Summary contained in the agenda packet.

Commissioner Taylor moved approval; Commissioner McDaniel seconded. A motion was made, seconded . Roll Call vote:

Commissioner Taylor: Yes

Commissioner Solis: Yes

Councilwoman Middelstaedt: Yes

Commissioner McDaniel: Yes
Councilman Buxton: Yes
Commissioner Saunders: Yes
Councilman Hutchison: Yes.

Motion passed unanimously.

9. REGULAR BOARD ACTION (NO ROLL CALL)

A. Reappointment of a Local Coordinating Board (LCB) for Transportation Disadvantaged (TD) Member

Ms. McLaughlin introduced the item.

Commissioner McDaniel moved approval; Commissioner Taylor seconded. Passed unanimously.

B. Approval of Appointment of Citizens Advisory Committee (CAC) Member to Represent City of Naples

Ms. McLaughlin introduced the item, noting that appointment was approved by Naples City Council on December 4, 2019 to fill a vacancy and is not related to term expiration issue that we talked about and will be bringing forward at your March meeting.

Councilman Buxton moved; Commissioner McDaniel seconded. Passed unanimously.

C. Approve Third Amendment to Executive Director's Employment Agreement

Ms. McLaughlin introduced the item.

Commissioner Solis moved approval; Commissioner McDaniel seconded. Passed unanimously.

D. Reaffirm MPO Strategic Plan, Mission and Vision Statement for FY 2020

Ms. McLaughlin introduced the item, explained that the Strategic Plan was structured to support the development of the 2045 Long Range Transportation Plan (LRTP) which is still under way and things are going well, so recommends to stay the course.

Commissioner McDaniel moved approval; Commissioner Taylor seconded. Passed unanimously.

E. Approval of MPO Director's Annual Performance Evaluation Plan

Ms. McLaughlin introduced the item, explaining that her annual evaluation is tied to both the Strategic Plan and her job description, and recommended staying the course through completion of the 2045 LRTP.

Commissioner Saunders moved approval; Commissioner Taylor seconded. Passed unanimously.

F. Approve 2045 Long Range Transportation Plan (LRTP) Zonal Data for Submission to FDOT

Ms. Otero introduced the item. Next step in the process for the 2045 LRTP and that we are on a time line to get the information to FDOT so they can begin modeling the data.

Mr. Spikowski gave the presentation included in the agenda packet. Highlighted deadlines – 2045 socio-economic forecast zonal data due to FDOT by January 15, 2020. 2015 data has been prepared primarily by FDOT and will be used to validate regional travel model for District One. Described use of County Interactive Growth Model (CIGM) 2045 forecast and assignment of data to Traffic Analysis Zone (TAZ) level. Bureau of Economic and Business Research (BEBR) medium 2045 projection will be official submittal to FDOT for use in the travel model. Highlighted changes made to CIGM’s underlying land use assumptions in terms of commercial square footage due to changes in recent development submittals for Rural Lands Stewardship Area (RLSA) – proposing three low density villages instead of the high density, mixed-use town originally proposed by Rural Lands West (RLW), which also reflected demand generated by growth projected in surrounding area beyond RLW boundaries.

Commissioner McDaniel – When was CIGM last updated in terms of land use assumptions?

Ms. McLaughlin – 2017. **Commissioner McDaniel** – Pointed out residential dispersal occurring with current development proposals. Significant deviation between CIGM and BEBR forecasts. Would like to put in place a funding mechanism to update the CIGM more frequently. Imperative for decision-makers to have more accurate information. Why are we deciding to move commercial development to location identified when we know the three villages don’t have that much commercial proposed? **Mr. Spikowski** – we are leaving the commercial in the three villages as currently proposed by developers. Moving out commercial and industrial that cannot be built there. **Commissioner McDaniel** – consideration has to be given to moving that graphically into proximity with Immokalee given enhanced infrastructure County is investing in, specifically for industrial use. **Mr. Spikowski** – location is being coordinated with County Growth Management staff.

[Commissioner Fiala joined the meeting.]

Commissioner Saunders – what timeframe is the 2045 LRTP on and how often is it updated?

Ms. McLaughlin – LRTPs must be updated every 5 years. This update must be adopted by December 2020.

Commissioner McDaniel moved approval; Commissioner Taylor seconded. Passed unanimously.

10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

A. Report on FDOT Tentative FY21-25 Work Program

Mr. Ortman introduced the topic. There will be one more Work Program snapshot taken and we will develop the Transportation Improvement Program (TIP) from that when FDOT makes it available.

Ms. Peters gave a report. Not a lot of changes. One project added – Alligator Alley Fire Station funded in 2021 – 2025 for operations at about \$1.4 million per year, totaling about \$6 million added to Work Program.

B. Draft 2019 Annual Report

Ms. McLaughlin presented an overview of the Draft 2019 Annual Report. Meant to recap at end of year how we are doing meeting national and performance measures MPO Board has established. Highlights:

- Still in early stages of establishing benchmarks, obtaining better data and information
- General introduction intended for public information
- Map on p5, packet #10B1 – land use characteristics – note extensive conservation areas and growth areas – character defining map in terms of the collective vision for the future
- MPO operations – finally fully staffed, providing staff assignments for general information
- Personnel expenses roughly half of operating budget; professional services fluctuate; other operating expenses average about 9%; benefit from Collier County serving as fiscal agent – many staff resources available; personnel as percent was higher in actual expenditures and professional services were low – surmise due to delays getting contracts approved. Will see this change next year. Staff was doing a lot of the heavy lifting this year.

Commissioner Taylor asked for clarification on fluctuation in personnel costs from year to year. **Ms. McLaughlin** – it's relative to each other. Our staff costs are pretty constant, but professional services fluctuate. Will be able to show you a trend line next year. **Ms. Otero** – personnel costs are pretty static, but we haven't had a lot of expenditures on professional services yet. We've added personnel, so that will be going up, won't be the exact same as next year. **Ms. McLaughlin** – noted remaining within, even under personnel budget, went short-staffed intentionally to save PL funds for LRTP. But that hampered our use of SU funds. We've learned that we should use PL funds for staff, so can access SU funds when need to. LRTP is a huge expense. Will keep discussion in mind when **Ms. Otero** rolls out another Unified Planning Work Program Budget.

- Public involvement – meeting targets, but measures are tied to 2045 LRTP roll out and that is still in process, will have more to report next year; posting items on Facebook, example of animal underpasses video that FDOT (**Ms. Peters**) provided is example of potential reach – 1.4 million views. Website has been redesigned. Consultant attended Cyclovia in Immokalee and had substantial number of surveys completed in a number of locations.

- Regional Collaboration – FDOT initiatives this year. M-CORES and I-75 corridor studies; Councilman Buxton on M-CORES, Commissioner Fiala is alternate.
- Work Program, TIP reported on today
- Advisory Committee and Board attendance – CAC low again but were struggling with vacancies we are trying to fill and bylaws amended to lower quorum slightly
- Improving GIS and travel demand modeling with Administrative Assistant and new Senior Planner trainings
- Congestion Management – will have more to report when Transportation System Performance Report is completed
- Bike/Ped Performance Measures – stand alone projects are very expensive, trying to accomplish more by including them in major road projects; current bike/ped priorities coming forward achieve better balance between neighborhood sidewalks and regional connections.
- Transit overall is declined over past 5 years similar to nationwide statistics but some routes are excelling

Commissioner Fiala – why is that occurring? Ms. McLaughlin – fluctuates with national economy. **Ms. Otero** – also with drop in fuel prices, tend to see less transit ridership. When fuel costs go up, more transit ridership. Also Uber and Lyft are affecting ridership numbers. Nationwide. **Commissioner Fiala** – all of this should be on-screen. **Ms. McLaughlin** – will do PowerPoint next year.

- Safety data – just received latest from FDOT, haven't had time to analyze. Seem to be seeing fatalities and serious injuries going up again. Overtime the absolute number of fatalities and injuries go up and down, but the longer timeframe, averaged out, more we see average annual rolling average more even over time.
- Bridges – on 951, Collier Blvd, understood that County would require adjacent developers to maintain, but will review because Commissioners do not recall that decision having been made
- Looking at 2020 – completing LRTP on time and doing a good job, and preparing for the next FHWA quadrennial review in August.

Commissioner McDaniel – recalls internal discussions about completing work in-house without hiring consultants and that's a desirable approach; watching expenditures over time will be important.

11. DISTRIBUTION ITEMS

[No discussion.]

A. Metropolitan Planning Organization Advisory Council (MPOAC) Legislative Newsletter(s)

B. MPO Letter Commenting on FDOT Tentative Work Program FY 21-25

C. 2020 MPO Calendar

12. MEMBER COMMENTS

Commissioner McDaniel – Suggested putting driving safety tips on message boards. L.K. stated this is in progress.

Councilman Hutchinson asked whether FDOT is considering the rising sea level when designing roads in Southwest Florida, in relation to recent article concerning the need to raise roadways in the Florida Keys. **Secretary Nandam** stated FDOT is reviewing data and models and will have more to report in the future.

13. NEXT MEETING DATE

A. Next Meeting Date - February 14, 2020 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

14. ADJOURN

Meeting was adjourned at approximately 10:30 am.