

**COLLIER METROPOLITAN PLANNING ORGANIZATION (MPO)
BOARD MEETING
Board of County Commissioner Chambers
3299 E. Tamiami Trail, Naples**

**October 11, 2019 9:00 p.m.
Meeting Minutes**

1. Call to Order

Councilman Buxton called the meeting to order at approximately 9:02 a.m.

2. Roll Call

Ms. Brandy Otero called the roll and confirmed a quorum was present.

Members Present

Councilman Reg Buxton, City of Naples, Chair
Commissioner William L. McDaniel, Jr., Collier County BCC District 5
Commissioner Donna Fiala, Collier County BCC District 1
Commissioner Penny Taylor, Collier County BCC District 4
Councilwoman Elaine Middelstaedt, City of Everglades City, Vice -Chair
Commissioner Andy Solis, Collier County BCC District 2
Commissioner Burt Saunders, Collier County BCC District 3 (*via phone*)

Members Absent

Councilman Terry Hutchison, City of Naples
Councilman Erik Brechnitz, City of Marco Island

MPO Staff

Anne McLaughlin, MPO Executive Director
Eric Ortman, Senior Planner
Karen Intriago, Administrative Assistant
Brandy Otero, Principal Planner
Josephine Medina, Senior Planner

FDOT

Victoria Peters, FDOT
Wayne Gaiter, FDOT
LK Nandam, FDOT District 1 Secretary

Others Present

Lorraine Lantz, Collier County Transportation Planning
Pamela Brown, CAC Committee Chair
Anthony Matonti, BPAC Committee Vice-Chair
Tony Branco, Chairman, Lely Municipal Services Taxing Unit (MSTU)
Bill Gramer, Project Manager, Jacobs Engineering
Tara Jones, Deputy Project Manager, Jacobs Engineering

3. Pledge of Allegiance

Councilman Buxton led the Pledge of Allegiance

Commissioner Solis motioned to allow Councilman Saunders to participate by telephone due to exceptional circumstances. Seconded by Commissioner Fiala. Carried unanimously.

4. Approval of the Agenda, Previous Minutes and Consent Items

A. Approval of Annual Local Contribution to the Metropolitan Planning Organization Advisory Council

B. Approval of Revisions to Citizens Advisory Committee (CAC) Bylaws

C. September 13, 2019 Meeting Minutes

Commissioner Taylor made a motion to approve the Agenda, Previous Minutes, and Consent Items. Seconded by Commissioner Solis. Carried unanimously.

5. Public Comments for Items not on the Agenda

Mr. Tony Branco, Chairman Lely M.S.T.U. addressed the board regarding the damage incurred on St. Andrews Road by motorists through Lely Golf Estates and presented photographs of damage. Mr. Branco made the following requests: signage in the community in the turn lanes designating no trucks over 1 ton; a No U-Turn sign added to the intersection of St. Andrews and US 41; completion of crosswalks at St. Andrews and Warren and St. Andrews and Wildflower intersections; and requested further information on the proposed entrance to Minto Sabal Bay.

Commissioner McDaniel requested that **Mr. Branco** work with staff to create a presentation and a formal agenda item for a future MPO meeting to discuss these issues in greater detail. **Ms. McLaughlin** stated that it will be added to the November agenda.

6. Agency Updates

a. FDOT

Ms. Peters provided updates:

- FDOT celebrating 2nd annual statewide Mobility Week October 25 - November 1, 2019 and will be participating in Ciclovía on November 2, 10-12 at Immokalee Park. A few hundred families are expected to attend to learn about bicycle & pedestrian safety.
- E-Public Hearing Week October 21-25 @ www.swflroads.com. FY25 Draft Tentative Work Program showing new FY25 will be posted online with comment card for 10 days. Ms. Peters and Mr. Ortman will be doing public outreach on October 21, 2019 from 12pm-3pm at the Orange Blossom Library.
- FDOT Project Managers and staff held public meeting on State Road 82 project segments from Gator Slough Lane to SR 29 and the potential SR82/SR29 roundabout. Meeting at IFAS Center on SR 29 and Immokalee Road on Thursday,

October 10 from 4:30pm-6:30pm. About 25 people attended and were very engaged with FDOT staff.

- **Secretary Nandam** provided update on M-CORES program second task force meeting scheduled for October 30 in Polk county; this meeting will focus on goals relating to the four factors previously discussed.
- Revenue estimates have been received from the Revenue Estimating Conference and are being considered in the creation of the new Work Pprogram. **Secretary Nandam** cited a reduction in estimated revenue due to the loss of gas tax because of increased electric vehicle usage, and decreases in rental car surcharges due to less tourists to the state. Due to decreased revenue, anticipate shifts in projects relating to major road corridors. Increases have also been made in allocations for resurfacing programs.

b. MPO Executive Director

Ms. McLaughlin introduced new Senior Planner, Josephine Medina.

7. Committee Chair Reports

7.A. CITIZENS ADVISORY COMMITTEE (CAC)

Pamela Brown, CAC Chair - FDOT to conduct signal warrant study on intersection of Westclox & SR29; E-public hearing on October 21 at Orange Blossom library; discussed allocation of \$2 million added SU funds. The CAC approved the 2045 Long Range Transportation Plan (LRTP) Public Involvement Plan (PIP), and Goals, Objectives and Decision-Making Framework presented by Jacobs Engineering. The CAC also approved Amendment 4 for the Unified Work Program and re-endorsed the 2019 Congestion Management Priorities. Next CAC Meeting is October 28, 2019 at @ 2:00pm. Ms. Brown commented that a roundabout is causing concern amongst the public in Immokolee.

7.B. TECHNICAL ADVISORY COMMITTEE (TAC)

Lorraine Lantz, TAC Chair – currently awaiting detailed information on increased funds in SU Box, MPO staff will bring that forward to a future committee meeting. The TAC approved the 2045 Long Range Transportation Plan (LRTP) Public Involvement Plan (PIP), and Goals, Objectives and Decision-Making Framework presented by Jacobs Engineering. The TAC also approved Amendment 4 for the Unified Work Program and re-endorsed the 2019 Congestion Management Priorities. Next TAC Meeting is October 28, 2019 at @ 9:30am.

7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Anthony Matonti, BPAC Vice-Chair – BPAC met September 17, 2019, there was a quorum. There will be a call for Suntrail projects; applications will be accepted from October 1 through December 20th. Committee endorsed using two funding cycles – Calendar 2020/Fiscal Year 2026, and Calendar Year 2022/Fiscal Year 2028 for 100% allocations of funds for Bike Ped projects. Endorsed all 10 projects submitted advance for the next step of FDOT constructability reviews. First time using new quantitative scoring methodology for projects, the committee may recommend future changes.

7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)

Anne McLaughlin, CMC –met September 18, 2019, there was a quorum. The committee endorsed the substituted Adaptive Traffic Control System project for Santa Barbara and Golden Gate Parkway replacing the original project proposed for Pine Ridge by Collier County. Endorsed revisions made to the 2019 Congestion Management Project Priorities list to show updated project descriptions and costs. Received presentation from Tindale Oliver on progress of Transportation System Performance Report, more to be reported at November meeting.

7.E. LOCAL COORDINATING BOARD (LCB)

None.

8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)

None that require roll call.

9. REGULAR BOARD ACTION (NO ROLL CALL)

9.A. Approval of Annual Performance Review of MPO Executive Director

Ms. McLaughlin states that she is interested in renewing the contract for another two years. Formal notification of this will be delivered in writing in November. Review documentation is included in packet, comments and reviews are favorable. Ms. McLaughlin thanks staff for their support.

Commissioner Fiala motioned to accept the Performance Review. Carried unanimously.

9.B. Approval of Amendment 4 to FY 18/19-19/20 Unified Planning Work Program

Ms. Otero - Amendment 4 to the UPWP includes a net zero change to PL funding; \$5,000 was moved from Task 3 -TIP and reallocated to Task 5 - Special Projects and Systems Planning to cover the cost of GIS software.

Changes have been made to the FTA 5305 and TD budgets. In order to spend down the 5305 funding from FY 15/16 and 16/17, it is necessary to identify the funding in the UPWP as revenue so it can be allocated to a study. Carryforward funding in the amount of \$133,600 has been added, along with the final allocation for the TD grant and the FY 19/20 FTA 5305 grant. The after amendment budget will be \$1,342,099.

Commissioner Fiala motioned to approve the Amendment 4 to FY 18/19-19/20 Unified Planning Work Program. Seconded by Councilwoman Middelstaedt. Carried unanimously.

9.C. Approval of 2045 Long Range Transportation Plan (LRTP) Public Involvement Plan (PIP), and Goals, Objectives and Decision-Making Framework

Ms. Jones, Jacobs Engineering, presented an overview of the 2045 LRTP Framework which reflects changes from previous TAC and Board meetings. Complete Streets has been incorporated

into the goals. The white paper was written to identify the framework used to prioritize goals; each goal has been given a weighted score. This is an interactive process and we will be communicating results of implemented weighting as the process evolves.

The TAC and CAC have endorsed the framework and public involvement plans.

Commissioner McDaniel expressed concern with the language on the slide presentation implying that Complete Streets may be mandatory. **Ms. McLaughlin** stated that the language on the slide does not accurately reflect the language in the Decision-Making Framework the Board is being asked to approve today. **Secretary Nandam** expressed concern that FDOT's policies regarding Complete Streets need to be better understood as a planning process and that all [local] agencies have adopted Complete Streets policies in addition to FDOT. **Ms. McLaughlin** read a portion of the Board of County Commissioner's adopted Complete Streets policy which emphasizes flexibility. After discussion there was general agreement that Complete Streets will be considered during the development of the LRTP. **Ms. McLaughlin** stated that MPO staff will report back to the Board if the evaluation criteria [in the Decision-Making Framework document] needs adjustment further along in the planning process.

Commissioner Taylor motioned to approve the 2045 Long Range Transportation Plan (LRTP) Public Involvement Plan (PIP), and Goals, Objectives and Decision-Making Framework. Seconded by Commissioner Fiala. Carried unanimously.

9.D. Approval of 2019 Congestion Management Project Priorities List with Updated Project Descriptions and Costs

Ms. McLaughlin – during the constructability review process, a scope change has been made in the left-turn from US41 to Golden Gate Parkway. The City submitted an interim solution at a cost of \$55,000 for a re-striping project; however after review, more substantial changes were required extending the scope to include moving a mast arm [traffic signal] and widening the roadway. The project is expected to have a positive impact on reducing congestion. The estimate for FDOT's longer-term solution is \$1.3 million.

Collier County is switching the intersections on Pine Ridge Road with 13 intersections on Santa Barbara and Golden Gate Parkway in the Adaptive Traffic Control System submittal; the cost is similar. The CMC and TAC have both endorsed the updated list.

Commissioner Taylor motioned to approve the 2019 Congestion Management Project Priorities List with Updated Project Descriptions and Costs. Seconded by Commissioner McDaniel. Carried unanimously.

9.E. Recommendation to award Professional Services Agreement No. 19-7562, Collier County Strategic Highway Safety Plan (SHSP), to Tindale-Oliver & Associates, Inc., for Professional Consulting Services

Mr. Ortman presented the notice of recommended award. Quote for the professional consulting services from Tindale-Oliver is \$184,750.

Commissioner Solis motioned to approve the Recommendation to award Professional Services Agreement No. 19-7562, Collier County Strategic Highway Safety Plan (SHSP), to Tindale-Oliver & Associates, Inc., for Professional Consulting Services. Seconded by Commissioner Fiala. Carried unanimously.

9.F. Approval of the FTA 5305(d) Transit Planning Grant Application and Resolution 2019-07

Ms. Otero presented the annual Transit Planning grant that includes a federal grant of \$118,587, a state match of \$14,823, and a local match of \$14,823. The matching funds come from Collier County, City of Marco Island and the City of Naples.

Commissioner McDaniel motioned to approve the FTA 5305(d) Transit Planning Grant Application and Resolution 2019-07. Seconded by Commissioner Solis. Carried unanimously.

10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

None.

11. DISTRIBUTION ITEMS

11.A. Metropolitan Planning Organization Advisory Council (MPOAC) Legislative Newsletter(s)

11.B. Administrative Modification to FY2020-FY2024 Transportation Improvement Program (TIP)

11.C. Modification to FY 18/19-19/20 Unified Planning Work Program (UPWP)

12. MEMBER COMMENTS

Commissioner Solis inquired about Ciclovía planned to be held in Immokalee. Ms. Peters explained that a community based organization is hosting the event, not the County.

13. NEXT MEETING DATE

13.A. Next Meeting Date - November 8, 2019 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

14. ADJOURN

With no further comments or items to attend to, **Councilman Buxton** adjourned the meeting at approximately 10:38 a.m.