

**LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED  
OF THE  
COLLIER METROPOLITAN PLANNING ORGANIZATION  
3299 TAMiami TRAIL EAST, BLDG. F, 5<sup>TH</sup> FLOOR  
September 4, 2019 Meeting Minutes  
2:30P.M.**

**1. Call to Order**

**A. Roll Call**

**Mr. Kurzman** called the meeting to order at 2:36 p.m.

Committee members made self-introductions. A quorum was established.

**Ms. Kafle** introduced Nichole Spencer as the new Coordinator for Children at Risk and noted that Nichole will be the new representative for Children at Risk on the LCB.

**B. Pledge of Allegiance**

**Mr. Kurzman** led the Pledge of Allegiance.

**LCB MEMBERS PRESENT**

Irene Johnson, Veteran Services  
Harold Kurzman, Elderly, Vice-Chairman  
Birgitta Grasser, Citizens  
Dylan Vogel, Citizens Advocate/User  
Dale Hanson, FDOT  
Emely Kafle, Children at Risk  
Susan Corris, Southwest Florida Regional Workforce Development Board  
Leah Watson, Agency for Persons with Disabilities

**LCB MEMBERS ABSENT**

Felix Soto, Florida Department of Children and Families  
Rebecca McKenzie, Area Agency on Aging  
John Kasten, Public Education  
Commissioner Donna Fiala, Board of County Commissioners (BCC), Chairwoman  
Cheryl Burnham, Florida Association for Community Action  
Robert Richards, Department of Education  
Maribel Perez, Agency for Health Care Administration  
Sherry Brenner, Transportation Disadvantaged

**MPO STAFF**

Brandy Otero, Principal Planner  
Karen Intriago, Administrative Assistant

**OTHERS PRESENT**

Braian Morales, MV  
Michelle Arnold, Public Transit and Neighborhood Enhancement (PTNE)  
Nicole Spencer, Children at Risk  
Elena Rosado, PTNE  
Yousi Cardeso, PTNE

Liz Soriano, PTNE  
Zachary Karto, CAT

**2. Open to the Public for Comments on Items Not on the Agenda**

None.

**3. Approval of Agenda**

*Ms. Johnson moved to approve the Agenda. Second by Ms. Corris. Motion carried unanimously.*

**4. Approval of Meeting Minutes**

**A. A. May 1, 2019 Meeting Minutes**

*Ms. Corris moved to approve the May 1, 2019 Meeting Minutes. Second by Ms. Johnson. Motion carried unanimously.*

**B. June 26, 2019 Meeting Minutes**

*Ms. Johnson moved to approve the June 26, 2019 Meeting Minutes. Second by Mr. Vogel. Motion carried unanimously.*

**5. Board Action**

**A. Review and Approval of LCB Membership Certification**

**Ms. Otero** – presented the Executive Summary for *Approval of Local Coordinating Board Membership Certification* for consideration. A representative for the Agency for Persons with Disability has been added to the LCB membership. If any updates are needed for alternates staff is requesting those changes to be submitted.

*Ms. Kafle moved to approve the LCB Membership Certification noting that the Children at Risk membership would change. Second by Ms. Corris. Motion carried unanimously.*

**B. Review and Approval of the FY 18/19 Annual Operating Report (AOR)**

**Mr. Karto** – presented FY 2018-19 Annual Operating Report. Highlighted the chart on page 25 noting that each year the total of trips has increased as well as the vehicles miles. There are five coordinated contracts, PTNE has received three of them, the contract with Hope Hospice has not been started and David Lawrence is no longer operating as a coordinating contractor.

**Ms. Johnson** – questioned why the mileage has increased. **Mr. Morales** – the numbers that are shown are not just reflecting CATs number but also those of the coordinated contractors. **Ms. Arnold** – the report requires PTNE staff to include data from CAT as well as other coordinated contractors that have agreements with CAT.

**Vice-Chair Kurzman** – with the report being a State document does PTNE staff have to provide a footnote explaining why some of the numbers have a discrepancy? **Ms. Arnold** – the State is the one asking for the information and PTNE staff is filling in the data in the appropriate areas that apply to the programs that are run in Collier County. The State gathers the information and compares it to other agencies that are providing similar services.

**Mr. Karto** – the report reflects an increase in road calls from last year, the data is being captured with more accuracy so some numbers reflect an increase. The unmet trips requested has dropped from 199 to 16 due to a staffing issue that occurred in the first quarter in 2018.

**Ms. Johnson** – questioned if some agencies are not reporting the trips by revenue? **Ms. Arnold** noted that some agencies are reporting and receiving it from Medicaid. **Ms. Johnson** – is there any contractor that the LCB should be concern about not reporting? **Mr. Karto** – stated that Good Wheels reported in 2018 that 6,445 trips were performed, and the mileage claimed in 2018 was 29,360. This year, there were 2,786 trips performed and the mileage claimed is 780,167. Good Wheels was contacted and were asked if the totals were correct and which they stated that they were, PTNE staff is unaware how to explain the difference. **Mr. Kurzman** – would the State require this discrepancy to be explained? **Ms. Arnold** - the State has required in the past for data to be explained. Good Wheels are providers for Medicaid and if a trip is being requested it should be provided.

**Ms. Otero** - noted that the LCB does not govern Medicaid contractors but a comment can be made when the AOR is submitted to the TD Commission that CAT has noted that there is a discrepancy in the report with information submitted from the Coordination Contractor.

*Ms. Kafle made a motion to approve of the FY 18/19 Annual Operating Report (AOR). Second by Mr. Kurzman. Motion carried unanimously.*

## **6. Reports and Presentations**

### **A. CAT Connect Service Scheduling Performance Improvement Update**

**Mr. Morales** – Presented the PowerPoint “*CAT Connect Service Delivery Pilot Update*” for consideration. Highlighting that scheduled productivity has increased to 1.70 from 1.54 for August 2018 and On Time performance has decreased to 91.56% in comparison to 94.5%. There have been 500 more passengers than last year for the same time period. Mr. Morales stated that after the pilot program there is still not enough data and CAT would like to extend the pilot program and then report the final recommendation at the December meeting. CAT provided educational flyers to let the public know of the new program. Staff was made aware that the customers were having difficulties understanding the pilot program. He explained that customers were seen booking 4 to 5 appointments at one-time versus doing each one separately. The pilot resulted in using fewer vehicles to schedule more trips, increased trip per revenue hour and increased efficiency by providing trips with less deadhead.

*Mr. Vogel made a motion to extend the pilot program for another three months. Second by Ms. Johnson. Motion carried unanimously.*

### **B. CTC Quarterly Report**

**Ms. Otero** –noted that previously the Legislature had a study conducted regarding options on how to distribute TD funds, each of the options reduced the funding for Collier County. The TD Commission is currently looking at how to distribute the Transportation Disadvantaged dollars again. Other MPO’s are suggesting that TD funding go back to the previous formula. The formula that was developed in the Center for Urban Transportation (CUTR) report hurts the smaller urban areas. Ms. Otero asked if the LCB would like to submit a letter to the TD Commission requesting that the old formula be kept in order to keep the same amount of funding. Ms. Arnold suggested that the letter be signed by the MPO Chair as other MPOs have done.

*Ms. Johnson made a motion to take this item to the MPO Board. Second by Mr. Vogel. Motion carried unanimously.*

**Mr. Morales** – presented that Community Transportation Coordinator (CTC) Quarterly report that is include in the agenda packet.

**C. FDOT Report**

**Ms. Hanson** – the FPTA/CTD Annual Training Workshop will be in Orlando on September 15<sup>th</sup> – 19<sup>th</sup>; Mobility week will be held October 25<sup>th</sup> through November 1, 2019.

**7. Other Business**

None.

**8. Distribution Items**

None.

**9. Board Member Comments**

None.

**10. Next Meeting Date**

December 4, 2019

**11. Adjournment**

*With no further comments Vice-Chair Kurzman adjourned the meeting at approximately 3:49 p.m.*