

BYLAWS
FOR THE
CITIZENS ADVISORY COMMITTEE
OF THE
COLLIER METROPOLITAN PLANNING ORGRANIZATION

SECTION I. AUTHORITY, CREATION

A Citizen Advisory Committee (CAC) for the Collier Metropolitan Planning Organization (MPO) is hereby created to serve as an advisory body to the MPO in the comprehensive, cooperative, and continuing transportation planning process. Section 339.175, Florida Statutes, establishes Florida's MPO's and defines their authority and responsibilities to carry out the transportation planning process required by Title 23 of the U.S. Code which includes, but is not limited to, the appointment of a Citizen's Advisory Committee to ensure citizen involvement in the transportation planning process.

SECTION II. PURPOSE

The purpose of the CAC, as representatives of the citizens of Collier County, shall be to advise the Collier MPO ("MPO") by reviewing, reacting to, and providing comment on transportation planning issues and needs. It shall be the function of the CAC to:

1. Advise the MPO by reviewing, reacting to and providing comment and input on transportation planning issues and needs regarding all modes of travel from the citizens' perspectives.
2. Assist in other functions as requested by the MPO.

SECTION III. MEMBERSHIP, APPOINTMENTS, REPLACEMENTS, TERM OF OFFICE, REMOVAL FROM OFFICE

A. Membership shall be composed of thirteen (13) citizens residing in or whose principal place of business is located in the following areas:

Unincorporated Collier County (1 from each District)	5
City of Naples.....	2
City of Marco Island.....	1
City of Everglades City, including the area encompassing Chokoloskee and Plantation Island,	1

and

Four (4) citizens at large, including a minimum of one (1) citizen representing the disabled or an advocate for the disabled community, one (1) minority citizen, and two (2) appointed from Collier County to ensure adequate representation from all geographic areas of the county, and to include groups having civic, community and economic interests.;

Each MPO voting member will be allocated one CAC seat that corresponds to the local governments and/or district that he/she represents on the MPO.



B. Vacancy Replacements/ Appointments

In the event a vacancy occurs, the MPO member from that area will be notified by MPO staff. It is up to the appropriate MPO member to nominate candidates to fill the vacancy. All records of CAC vacancies are kept at the MPO office and updated on a continual basis.

1. Nominations for CAC members are recommended by the corresponding MPO member and ratified by the MPO Board. Nominations for at-large seat vacancies can be made by any MPO member, subject to ratification by the MPO.
2. As vacancies occur, nominees will be chosen from applicants on file or from general solicitation through the local news media.
3. Members of the CAC shall not be elected officials or technical personnel employed by the MPO, its member local governments or any agency that is represented on the MPO.

C. Removal from Office

1. The term of office for CAC members shall be for three years. CAC members may be reappointed following the expiration of their term of office.
2. If a CAC member moves out of the area where he or she represents, such a move shall be considered as automatic resignation from the CAC. Such a CAC member can re-apply for CAC membership if he/she is moving into an area of Collier County that currently has a vacant seat on the CAC.
3. Each member of the CAC is expected to demonstrate his or her interest in the CAC's activities through active participation in scheduled meetings.
 - a. Any CAC member who is absent from three consecutive OR four (4) out of six (6) regularly scheduled CAC meetings shall be deemed to have tendered his or her resignation from the committee. The MPO shall, as soon as practical after such resignation, declare the position to be vacant and shall promptly attempt to fill the same.
 - b. No CAC member shall serve at any meetings after his/her position is declared vacant or that he/she has tendered his/her resignation.
4. All CAC Members serve at the pleasure of the MPO Board. If at any time, the MPO feels that a CAC member is not performing his/her duties in accordance with Section II, or as an adequate representative of his/her constituency, the MPO may, by a majority vote, remove that member from the CAC.

SECTION IV. OFFICERS, DUTIES, AND TERMS OF OFFICE

1. The CAC shall at the first regularly scheduled meeting in a calendar year elect the following officers:
 - a. Chair
 - b. Vice Chair
2. Officers shall be elected by a majority of a quorum of the members of the CAC present.