

**BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**  
of the  
**COLLIER METROPOLITAN PLANNING ORGANIZATION**  
Collier County Growth Management Division  
Conference Rooms 609 & 610  
2800 North Horseshoe Drive  
Naples, FL 34104  
9:00 a.m.

**April 16, 2019 Meeting Minutes**

**1. Call to Order**

**Mr. Bonness** called the meeting to order at 9:00 a.m.

**2. Roll Call**

**Mr. Ortman** called roll and confirmed that a quorum was present.

BPAC members made self-introductions and welcomed Susan Sonnenschein, and David Driapsa as new BPAC members.

**Members Present**

Alan Musico, At-Large  
Dayna Fendrick, At-Large  
Andrea Halman, At-Large  
Reginald Wilson, At-Large  
Anthony Matonti, At-Large  
Victor Ordija, At-Large  
Joe Bonness, At-Large  
Susan Sonnenschein, At-Large  
David Driapsa, At-Large

**Members Absent**

Jane Cheffy, At-Large  
Dr. Mort Friedman, At-Large

**MPO Staff**

Anne McLaughlin, MPO Executive Director  
Eric Ortman, MPO Senior Planner  
Karen Intriago, MPO Administrative Assistant

**Others Present**

David Agacinski, FDOT  
Michelle Avola, NPC  
Patty Huff, Florida Bicycle Association

**3. Approval of Agenda**

*Ms. Halman moved to approve the Agenda. Second by Mr. Musico. Carried unanimously.*

**4. Approval of the February 19, 2019 Meeting Minutes**

**Mr. Bonness** noted that there was an error on the meeting minutes regarding the connection to the Gordon River Greenway and Naples Zoo which the sidewalks on Fleischmann and Orchid.

*Ms. Fendrick moved to approve the February 19, 2019 minutes with the changes noted. Second by Ms. Halman. Carried unanimously.*

**5. Open to the Public for Comment on Items not on the Agenda**

**Ms. Patty Huff** noted that she attended the quarterly Board meeting of the Florida Bicycle Association. Ms. Huff noted that the association's newsletter gave special recognition to the Naples Pathway Coalition and Fit and Fuel. Florida has started a Trails Town Program; Everglades City applied for a Trail Town Designation and in January was awarded a Trail Town designation. Ms. Huff noted that Everglades City is working on a Bicycle Pedestrian Master Plan.

**6. Agency Updates**

**A. FDOT**

**Mr. Agacinski** stated that FDOT will be moving to an electronic grant application process; this process will ~~also include the SunTrail applications.~~ FDOT is still working on the raised pavement markings on US41 and determining how such a project could be programmed. ~~looking into ways to determine a project to incorporate the raise payment markers on the shoulders of US41.~~ ~~Mr. Musico~~ **Mr. Agacinski** stated that he would have to find out when the re-questioned when will the repaving resurfacing of Collier Blvd. between Fiddler's Creek US41 and the Jolley Bridge was estimated to begin but thought that it probably would be in the fall of 2019, and that 6-foot buffered bike lanes would be included. be scheduled. ~~Mr. Agacinski stated that he will follow up with a schedule for the project.~~

**B. MPO**

**Mr. Ortman** noted that a copy of the Bicycle and Pedestrian Master Plan was being provided to each member and thanked committee members for all their work in helping complete the plan.

**7. Committee Action**

None.

**8. Reports and Presentations (May Require Committee Action)**

**B. Non-Motorized Project Form and Requirements**

**Mr. Ortman** stated that the MPO, in with collaboration with FDOT, annually allocates a little over 4 million dollars in TMA SU "Box2 funds". The MPO Board changed the allocation policy for the allocation to these funds to reflect 100% to program 100% of the annual allocation on a five-year rotating basis as follows; Year 1: Bicycle and Pedestrian, Year 2: Bridges, Year 3 Congestion Management, Year 4 Bicycle and Pedestrian, Year 5: Congestion Management. Year 4 of the cycle is beginning and will the Board's adoption of the Bicycle and Pedestrian Master Plan, a new Currently MPO is starting the process to issue a call for project for Bicycle and Pedestrian for prioritizing bicycle and pedestrian projects is needed. ~~The application is attached to the agenda and staff will like the committee to review, complete answers are required for the application, so staff will be able to score each application appropriately.~~

**Ms. McLaughlin** stated that staff is recommending a two-step process, the submitters begin with a conceptual sensual project sheet and that will get vented by the three advisory committees. The projects that pass this first step will and then complete will required a more detailed FDOT District One projects description form application. This is the same process used by was conducted with the Congestion Management Committee this year and the process worked well for them.

**Mr. Ordija** asked when projects that are submitted will be approved for funding what year will they be invited. **Mr. Ortman** stated that the MPO Board will approve the a prioritized list of pProjects list in June of 2020 for the new fifth year of the TIP which will by FY24/25.

**Ms. McLaughlin** noted that in the Bicycle and Pedestrian Master Plan, staff proposed that the SunTrail Network be expanded to include a spine-trail network so that the Spine Trail vision can be incorporated. **Mr. Agacinski** noted that if committee members would like to propose an alternate SunTrail alignment for the Spine Trail, it can be submitted to the conversation can be done with Office of Greenways and Trails who may be able to amend it to the existing plan instead of waiting for before the next five-year cycle.

**Ms. Fendrick** questioned if the SU 'Box' would be able to be allocated to different projects. **Ms. McLaughlin** stated that the question Ms. Fendrick is referring to has to do with a conversation that was taken she had briefed at the last MPO Board at their last meeting, were she stating that the MPO ed that this year the MPO had started off the year with close to two million in the SU 'Box' funds which were . These funds are not specifically programed to any certain project. **Ms. McLaughlin** stated that for an MPOs similar to the like Colliers MPO a more appropriate amount might be there should be \$300,000 that could be used for in the SU 'Box' that will be used for cost overruns on existing projects.

Ms. McLaughlin noted that FDOT, implementing agencies and the MPO worked together to reduce the amount of box funds in the first year. A solution to accelerate several bicycle and pedestrian projects was arrived at, unfortunately implementing agencies such as the County and Marco Island did not have sufficient staff to deal with the sudden influx of contractual responsibilities. Other priorities were looked at for acceleration but that still left about one million in the SU Box which doesn't serve the MPO well. The money must be spent and if the MPO cannot spend it then FDOT must use it elsewhere.

FDOT proposed a solution for this year by swapping the SU funds for advance construction SU funds because these funds have the effect of borrowing fiscal constraint from a future year which is a win-win for the Department and the MPO. At the time this swap was being considered, the County was looking for a million dollars for a safety project, but the project wasn't prioritized as it was not a bike/ped, congestion or bridge project. Ms. McLaughlin had suggested to the Board that they keep the current prioritization because it works but that also consider prioritizing safety, capacity enhancement and transit enhancement projects so that in any given year if there are not enough bike/ped, congestion or bridge projects to spend down the SU Box there could be one of these projects. With projects being moved around from FDOT's list the MPO was left with an unusual amount of funds. FDOT and all implementing agencies it was determined to come up with projects that have been prioritize by the Board and allocate these funds to those projects. Ms. Peters suggested that a few bicycle and pedestrian projects be moved to the construction phase quicker. After allocating these funds to a few projects, the MPO was still left with a million in the SU 'Box'. FDOT recommended that the MPO swap from the advance construction SU funds to the SU 'Box' funds to program a Congestion Management IT project. Ms. McLaughlin stated that she recommended to the Board that they prioritize safety, capacity enhancement, transit enhancement projects so that if they can't meet their fiscal constrain they will be able to pull from these projects.

**Mr. Musico** noted that one of the benefits of the unfunded priority list was that these projects in that list already were prevetted projects that had already been through went through the necessary process, and could provide additional projects if needed. this would allow MPO staff pick from this list to fix a budget constrain. **Mr. Musico** suggested that this process be reconsidered. **Ms. McLaughlin** noted that FDOT is advancing some of the bike/ped projects to construction using state SA funds. Discussion ensued on the pros and cons of the "unfunded priorities list". has provided state funds and some of SA funds to allocate to some of the projects. Regarding the size of Collier MPO allocation of SU funds is minimal due not having a lot of state roads. As staff works on the new LRTP there will be a better understanding on projected revenue and needs.

In response to Ms. Fendricks' question, Ms. McLaughlin stated that should the Board pursue this course of action there would be an erosion of SU funds available for bike/ped projects. There are very few states

roads in Collier which limits the amount of SU funds the MPO receives. Ms. McLaughlin stated that there is a funding shortfall for the 2045; it is possible that SU funds may be used for the LRTP. It is hard to predict the future but the Board has expressed a desire to maintain the existing ratio of how the SU funds are allocated.

Mr. Musico stated that during the last call for projects the committee had discussed having a companion document that provides an ~~gives~~ example of a good application. Such a document would be an aid to submitting agencies in completing their applications. ~~s projects that will give committee betters a better understanding on how to submit a project.~~

Mr. Musico ~~asked stated~~ how ~~would the~~ local agencies would know ~~the what~~ amount of available ~~the~~ funding. ~~Could applications state that the municipality was applying for x dollars of SU funding and that the municipality would provide the money for design availability are.~~ Ms. McLaughlin noted ~~that more~~ complex projects were being submitted which may require funding other than just SU funds. ~~That~~ staff is not expecting ~~agencies~~ to have ~~all of the exact answers to the question~~ but to have thoroughly thought through ~~how~~ the project ~~would be approached in the future.~~

(I'm not understanding what Mr. Musico is saying in 43:40 — 50:00 of the recording)

(Recording ended before the meeting was over)

Mr. Musico stated that no scoring methodology could be complete. Allowing submitting agencies to attach additional information that may affect the priority of the project could allow communities to strengthen their argument, e.g., saying that 10,000 people used road X every day. Mr. Ortman noted that such information such as this could be included in questions 12 and 14. Mr. Musico thought that additional information beyond that which was included in the answers to the questions would be helpful in the committee decision-making process if two projects have the same score.

Mr. Matonti Anthony will be in support to accommodate

Musico Motion to add an item 15 additional that the applicant feels will be needed  
Anthony 2<sup>nd</sup>

Susan – has there been an unprepared application and an application that has support what the application is needed.

No application over 15 pages.

David – a summary with a supporting doc

## 9. Member Comments

Mr. Matonti~~Anthony~~ asked for prioritizing SunTrail projects was it better to have one big or several small SunTrail projects.

Mr. Bonness asked for an update on the sidewalk project on US41 known as Trail Boulevard. Mr. Ortman replied that he will provide one to the committee. ~~is the suntrail a project that will be able to be added.~~

Joe – sidewalk on pelican bay, Eric noted that Victoria provide an explanation to the board.

Dayna – minutes and are not there.

Dayna how do the Florida greenway coordinate a trail.

David – suntrail is used on the priority and the off trail develop those and provided them to off green and trails. Because the new approved map.

Anthony – has any projects have been submitted to the suntrail. Get a feasibility funds.

Collier has not submitted a project to suntrail. There is no current cycle.

Normal activities are done at state roads anything above and beyond not are who is obligated to fix that.

~~Mr. Bonness stated holding joint meetings with Lee would be beneficial particularly with the SunTrail connection between Lee and Collier Counties. Joe No joint meeting with lee and Naples, follow imperial and they are pushing for a trail. It would be beneficial to have a joint meeting.~~

**10. Distribution Item**

None.

**11. Next Meeting Date**

May 21, 2019 at 9:00 a.m.

**12. Adjournment**

With no further comments or items to attend to, Mr. Bonness adjourned the meeting at 10:35 a.m.