

MEETING MINUTES

**LOCAL COORDINATING BOARD
FOR THE TRANSPORTATION DISADVANTAGED of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
REGULAR MEETING**

**Collier County Government Center
Risk Mgmt. Building “D”, Training Room
3311 Tamiami Trail East, Naples, FL 34112
March 1, 2023
1:30 p.m.**

1. CALL TO ORDER

A. Roll Call

Chair Pernas called the regular meeting to order at approximately 2:39 p.m.

Ms. Siegler called the roll and confirmed a quorum was present.

Members Present

Tony Pernas, MPO Board member, Everglades City, LCB Chair
Rick Hart, Disabled, LCB Vice-Chair
Dylan Vogel, Citizens Advocate/User
Gabrielle Galanti, Local Medical Community
Leah Watson, Agency for Persons with Disabilities
Sarah Gualco, Area Agency on Aging SWFL-FL Dept. of Elder Affairs

Members Absent

Anne Chernin, Elderly
Brett Nelson, Children at Risk
Cheryl Burnham, Florida Association for Community Action
Dale Hanson, Florida Dept. of Transportation
Eileen Streight, Citizens Advocate/Non-User
Lilith Sileika, Veterans Services
Michael Stahler, Florida Agency for Health Care Administration
Robert Richards, Florida Dept. of Education, Div. of Voc. Rehab.
Tabitha Larrauri, Florida Department of Children and Family Services

MPO Staff

Anne McLaughlin, Executive Director
Sean Kingston, Principal Planner
Dusty Siegler, Administrative Assistant

Others Present

Michelle Edwards-Arnold, Director, Collier County PTNE

Elena Ortiz-Rosado, Marketing Manager, Collier Area Transit
Mark Moujabber, General Manager, Collier Area Transit
Omar DeLeon, Public Transit Manager, Collier Area Transit
Mari Maldonado, Paratransit Manager, Collier Area Transit

B. Pledge of Allegiance

Chair Pernas led the group in the Pledge of Allegiance.

2. OPEN TO THE PUBLIC FOR COMMENTS ON ITEMS NOT ON THE AGENDA

None.

3. APPROVAL OF AGENDA

Mr. Hart moved to approve the agenda. Ms. Gualco seconded. Passed unanimously.

4. APPROVAL OF MEETING MINUTES

A. Approval of December 7, 2022 Regular Meeting Minutes

Ms. Gualco moved to approve the Regular Meeting Minutes for December 7, 2022. Mr. Hart seconded. Passed unanimously.

5. BOARD ACTION

A. Elect LCB Vice-Chair

Mr. Hart volunteered to serve as LCB Vice-Chair.

Ms. Watson moved to elect Rick Hart as LCB Vice-Chair. Ms. Galanti seconded. Passed unanimously.

B. Appoint LCB Member to Serve on Grievance Committee

Ms. Watson volunteered to serve on the grievance committee.

Ms. Watson moved to appoint herself to the grievance committee. Mr. Hart seconded. Passed unanimously.

C. Review and Endorse Scope of Work for the TDSP Major Update

Ms. McLaughlin explained that the MPO and the County are working on a minor update to the Transportation Disadvantaged Service Plan (TDSP), but a consultant needs to be retained for the major update, which is due every five years. The major update includes extensive public involvement, needs assessments, *et cetera*. The TDSP major update will also need to be reviewed and approved by the LCB and the MPO Board in order to submit it to the Commission for the Transportation Disadvantaged (CTD), which must be done by October 2024. The Scope of Work for the TDSP major update was developed based upon scopes prepared in past years and follows the CTD's manual regarding requirements for the TDSP. MPO Staff worked with County staff in developing the Scope. The Scope was endorsed by the Technical and Citizens Advisory Committees at their meetings on February 27. MPO Staff hopes to present a work order for the TDSP major update to the MPO Board in April or May.

Mr. Hart moved to endorse the Scope of Work for the TDSP Major Update. Ms. Watson seconded. Passed unanimously.

D. Review FY 2021-2022 Annual Operating Report

Mr. DeLeon explained that the FY 2021-2022 Annual Operating Report (AOR) was presented to, and reviewed by, the LCB in the fall of 2022. The AOR was then submitted to the CTD for review. The CTD approved the AOR. Now, final approval of the AOR is sought from the LCB.

Ms. Galanti moved to approve the AOR. Mr. Hart seconded. Passed unanimously.

6. REPORTS & PRESENTATIONS

A. CTC Quarterly Report

Mr. DeLeon discussed the Report and the operating statistics for paratransit for October through December 2022. Mr. DeLeon added that there is currently a general increase in ridership. On-time performance has gone down since summer. In speaking with drivers, seasonal traffic seems to much more congested this year than in the past. Additionally, there is more demand, which impacts capacity. CAT routinely conducts meetings with its paratransit team and is working to attain more buses. **Ms. Arnold** pointed out that approximately half of the scheduled trips are subscription trips (ongoing and/or recurring). **Mr. Hart** asked how many no-shows are for subscription trips. **Mr. DeLeon** responded that he was not sure but would look into it.

B. MPO Quarterly Progress Report

Ms. McLaughlin discussed the MPO's Quarterly Progress Report and the work performed by the MPO related to the Transportation Disadvantaged program.

C. FDOT Report

Ms. Hanson was not present. **Ms. Siegler** read the update provided by Ms. Hanson and included in the agenda packet.

7. OTHER BUSINESS

None.

8. DISTRIBUTION ITEMS

None.

9. BOARD MEMBER COMMENTS

None.

10. NEXT MEETING DATE

May 3, 2023 at 1:30 p.m., In-Person, Collier County Government Center, County Administration Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail E., Naples, FL 34112.

11. ADJOURNMENT

*No further business being conducted, **Chair Pernas** adjourned the meeting at 3:06 p.m.*