

**TECHNICAL ADVISORY COMMITTEE of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
MEETING MINUTES
April 24, 2023, 9:30 a.m.**

1. Call to Order

Ms. Lantz called the meeting to order at 9:32 a.m.

2. Roll Call

Ms. Siegler called the roll and confirmed a quorum was present.

TAC Members Present

Lorraine Lantz, Chair, Collier County Transportation Planning
Alison Bickett, Vice-Chair, City of Naples
Dan Hall, Collier County Traffic Operations
Don Scott, Lee MPO
Omar DeLeon, Public Transit & Neighborhood Enhancement Division (PTNE)
Ute Vandersluis, Naples Airport Authority
Margaret Wuerstle, Southwest Florida Regional Planning Council
Tim Brock, Everglades City (arrived during FDOT agency report)

TAC Members Absent

Andrew Bennett, Collier County Airport Authority
Daniel Smith, City of Marco Island
John Kasten, Collier County School Board
Dave Rivera, City of Naples
Justin Martin, City of Marco Island

MPO Staff

Anne McLaughlin, Executive Director
Sean Kingston, Principal Planner
Dusty Siegler, Senior Planner

Others Present

Victoria Peters, FDOT Community Liaison

3. Approval of the Agenda

Mr. DeLeon moved to approve the agenda. Ms. Bickett seconded. Carried Unanimously.

4. Approval of the March 27, 2023 Meeting Minutes

Mr. Scott moved to approve the March 27, 2023 meeting minutes. Ms. Wuerstle seconded. Carried unanimously.

5. Public Comments for Items not on the Agenda

None.

6. Agency Updates

A. FDOT

Ms. Peters announced upcoming Speed Management Workshops on May 1st at Manatee Operations Center in Bradenton and May 18th at FDOT Headquarters in Bartow. Early, accelerated Legislative session in the coming year; FDOT may produce a Work Program snapshot as early as August. Wayne Gaither is planning on attending Everglades City Council meeting on May 2nd to provide an update on Everglades City's sidewalk projects. Ms. Peters plans to attend by Zoom. **Ms. Lantz** requested an update on Moving Florida Forward (MFF) initiative. **Ms. Peters:** may know this week or by end of Legislative session on May 5th ; lots of earmarks this year – total of 43, 25 of which are in Lee County related to big projects and Hurricane Ian. **Mr. Scott:** what have you heard about MFF funds going away? **Ms. Peters:** the Legislature is directing a lot of funding to I-4. FDOT hired Pam Barr to be the coordinator with Sarasota and Charlotte starting May 1.

B. MPO Executive Director

Ms. McLaughlin: announced that Dusty Siegler was promoted to fill MPO's Senior Planner vacancy; her previous Administrative Assistant position has been posted.

7. Committee Action

A. Endorse Amendment #3 to FY 22/23-23/24 Unified Planning Work Program (UPWP)

Ms. Siegler: Requesting endorsement of Amendment 3 to FY 22/23-23/24 UPWP. The UPWP provides a planning work program that identifies and describes the MPO's budget for activities, studies and technical support expected to be undertaken in the metropolitan area on behalf of the MPO Board. It also lists the funding source(s) for each planning task and specifies whether the task will be conducted by MPO staff, consultants or county agencies. The tasks set forth in the UPWP are as follows: Task 1- Administration; Task 2-Data Collection/Development; Task 3- Transportation Improvement Program; Task 4-Long Range Planning; Task 5-Special Projects and Systems Planning; Task 6-Transit/Transportation Disadvantaged; Task 7-Regional Coordination; and Task 8-Locally Funded Activities. The current Fiscal Year (22/23) ends on June 30, 2023.

An amendment is necessary to: (1) in FY 22/23, reallocate personnel PL funds (totaling \$50,000) from Tasks 2, 4, 5, and 6 to personnel PL funds for Task 1 to fund the task work that MPO staff has been working on, and anticipates working on, for the remainder of the current fiscal year - a net zero revision. (2) in FY 23/24, reallocate \$3,000 in PL funds from personnel within Tasks 1, 3 and 5 to PL funds for consultants in the corresponding tasks so that the consultant projects that will remain ongoing at the end of the current fiscal year (June 30, 2023) can continue to be funded with FY 22/23 fund allocations in upcoming FY 23/24. This is a net zero revision. (3) in FY 23/24, include additional \$2,667 in PL funds for Task 6. - the 5305(d) program PL fund allocation increased by \$2,667. The Amendment allocates the funds to the TDSP Major Update to ensure that the ongoing project can be funded with FY 22/23 fund allocations in upcoming FY 23/24.

Other changes contained in the proposed Amendment include updates to some target dates for deliverables and updated FDOT soft match amounts. The public comment period for the proposed Amendment began on April 14, 2023 and will close at the MPO Board meeting on May 12, 2023.

Mr. Scott: Are you putting the Safe Streets for All (SS4A) grant in the UPWP? **Ms. Siegler:** No. **Ms. McLaughlin:** It's not required, and the funding isn't available yet. **Mr. Scott:** We're adding it for procurement purposes; and would like to use our General Planning Contract (GPC). **Ms. McLaughlin:** Collier MPO would like to use its GPC too. If we need to add it [to the UPWP] in the Fall, we will. **Ms. Peters:** You won't be invoicing us on it; if you amend it into the UPWP it would not "raise the ceiling" (*i.e.*, change the budget.) Would like to confirm the \$2,667 is the only amount being added in this Amendment. **Ms. Siegler:** that is correct. **Ms. Lantz:** Recommend move the table in Attachment 3 to Attachment 1 (when presented to the Board) because it explains the Amendment, which is hard to follow.

Mr. Scott moved to endorse Amendment #3 of the FY 22/23-23/24 Unified Planning Work Program (UPWP). Mr. DeLeon seconded. Carried unanimously.

B. Review and Comment on Draft FY 2024-2028 Transportation Improvement Program (TIP) Project Sheets

Mr. Kingston: The draft FY 2024-2028 TIP project sheets are provided for committee's review and comment. Capital Consulting Solutions developed the project sheet template, leaving space available to add project maps. FDOT plans to distribute a final TIP download in late April. Time allowing, MPO staff will work with the consultant to update project sheets as needed. The final project sheets for the FY2024-2028 TIP will be brought to TAC/CAC for endorsement in May, and the entire TIP will go to the MPO Board in June. **Ms. McLaughlin:** the project sheets are a direct download from FDOT's excel spreadsheets into an access database. We just received the April download. Changes are in the first year of the TIP, FY24, so MPO staff will be working with Capital Solutions to make the changes.

Mr. Scott: Are you going to show total project cost? **Ms. McLaughlin:** I discussed this with Ms. Peters a year or two ago and found out we are not required to include the project cost. **Ms. Peters:** I'll look into it again to confirm.

Ms. Lantz: I do not see Lead Agency anywhere on the project sheets; that needs to be added. The Funding Source does not look accurate. For example, with 100% State funded, but Local Funds are included in the table; local contribution is not acknowledged. **Ms. McLaughlin:** we debated whether to include Funding Source; it is direct from the FDOT download; because it raises some questions. We will replace it with Lead Agency. I didn't realize that was missing. The other items marked 'TBD' – the LRTP citation and the MPO's project description – we have given those additions to Capital Solutions. The information will be included. **Ms. Lantz:** any further comments? There being none, do you need anything more from us? **Ms. McLaughlin:** No. Thank you for your comments. Staff will add Lead Agency and the other items discussed.

8. Reports and Presentation (May Require Committee Action)

None.

9. Member Comments

Mr. DeLeon: CAT is offering free transit rides as part of Try Transit Day on Earth Day. PTNE kicked off a regional transit fare study; the study will identify regional opportunities in coordination with LeeTran. We are finalizing the installation of the CAD/AVL hardware on the buses. With the project moving forward we will be testing signal priority system as a next step. **Ms. Lantz:** what is status of Transit Director position? **Mr. DeLeon:** someone was selected. I believe they have accepted.

Ms. Vandersluis: Naples Airport has finalized a study, involving noise and other concerns, and there was lots of public participation. Information is available at flynaples.com.

Ms. Bickett: The City of Naples is going out for a downtown mobility study involving new developments, FDOT roads, and Collier County roads. We have selected a consultant, with the cost forthcoming. The Bike-Ped Master Plan will be at a City Council workshop, including consideration of a proposed family bike loop. Staff will go to City Council to solicit more feedback. A public meeting on Golf Drive sidewalk project was held last week. There are neighbors in opposition to each other. **Mr. Scott:** Will the study look at micromobility? **Ms. Bickett:** That has not been determined yet. There was a downtown mobility study in 2017. This one will consider code criteria, traffic modeling; there has been a lot of redevelopment in Four Corners, Davis Triangle, and the impacts will be studied. (FDOT's) stormwater PD&E (on U.S. 41) and current needs and projections will also be looked at. **Mr. Scott:** There is only so much space in the right-of-way. **Ms. Bickett:** The City is considering parking problems and redevelopment. The downtown area is so popular, how do we accommodate buildings with current traffic, for example? **Mr. DeLeon:** autonomous shuttles can be used. The Transit Development Plan identifies a shuttle to be the best fit. [Ms. Bickett requested a copy of study; County will provide it.] **Ms. Peters:** When will you need funds? **Ms. Bickett:** we are negotiating scope and fee; City Council is ready to start as soon as possible, possibly as early as July. **Ms. Peters:** Are you going to the MPO for additional funds? **Ms. McLaughlin:** The Work Program shows \$0 in Surface Transportation Block Grant Urban (SU Box) for FY24. **Ms. Peters:** you had SU funds in 2023. I have to ask Work Program if they can go with those numbers; about \$1 million in General Fund SU (GFSU), could roll forward. **Ms. McLaughlin:** It is not a prioritized project. We will have to consider how to bring it forward for project prioritization. It could fall

under planning in 2045 LRTP, but we use SU to fund LRTP and related studies. It could come forward under current Congestion Management Call for Projects but that does not fit City's time frame, and it poses a dilemma bringing it forward to committees for prioritization when we are so short of money to cover cost overruns on existing projects. The County has a number of projects it is deferring now due to cost increases. **Ms. Lantz:** SU Box funds are prioritized to implement projects, not to fund more planning studies. **Mr. Brock:** You want product on the street with SU funds. **Ms. McLaughlin:** City could submit it for prioritizing under the current Congestion Management Call for Projects; it would be reviewed against currently funded projects that need additional funds, but would not go as fast as City Council wants it to. **Ms. Lantz:** it would be for FY29 money, and it will need a LAP agreement.

Ms. Lantz announced she has accepted Transportation Manager position. Planner III position is posted. That person will take up this role on TAC. What is status of joint meeting with Lee MPO? We need to discuss SU distribution. **Mr. Scott:** Anne and I spoke about this. With the Work Program, it is not where we need to be. We do not know yet. **Ms. McLaughlin:** will give an update in May. Don and I are ready to move forward with SU, carbon reduction funds, and transportation alternatives, propose split based on 70% (of urban area) population in Collier, 30% in Lee. We need to bring this to committees. But MPOAC is still debating PL funding. Moving Florida Forward is also up in the air now; will we need to amend the LRTP and the TIP? It is not clear yet.

10. Distribution Items

None.

11. Next Meeting Date

May 22, 2023, 9:30 a.m. –Transportation Management Services Bldg. Main Conference Room, 2885 S. Horseshoe Dr., Naples, FL, 34104 – in person.

12. Adjournment

Ms. Lantz adjourned the meeting at 10:33 a.m.