

**CITIZENS ADVISORY COMMITTEE of the  
COLLIER METROPOLITAN PLANNING ORGANIZATION  
MEETING MINUTES  
AUGUST 22, 2022, 2:00 p.m.**

**1. Call to Order**

**Ms. Middelstaedt** called the meeting to order at 2:00 p.m.

**2. Roll Call**

**Mr. Philips** called the roll and confirmed a quorum was present.

**CAC Members Present**

Elaine Middelstaedt, Chair  
Karen Homiak  
Fred Sasser  
Rick Hart  
Dennis Staltzer

**CAC Members Absent**

Josh Rincon  
Dennis DiDonna  
Neal Gelfand, Vice-Chair

**MPO Staff**

Brandy Otero, Principal Planner  
Scott Philips, Principal Planner

**Others Present**

Lorraine Lantz, Collier County Transportation Planning

**3. Approval of the Agenda**

*Ms. Homiak moved to approve the agenda. Mr. Hart seconded. Carried unanimously.*

**4. Approval of the May 23, 2022 Meeting Minutes**

*Ms. Homiak moved to approve the minutes. Mr. Hart seconded. Carried unanimously.*

**5. Public Comments for Items not on the Agenda**

None.

**6. Agency Updates**

**A. FDOT**

**Ms. Otero:** speaking on behalf of Victoria Peters with notes from the TAC meeting. FDOT is hosting a Regional Grant kick-off webinar on August 26, an in-person meeting is on October 13<sup>th</sup> at the North Fort Myers Public Library from 10 am – 1 pm; Mobility Week is October 21 – 28, FDOT to follow up with events and activities.

**B. MPO Executive Director**

**Ms. Otero** provided the MPO update: Introduced new CAC member, Mr. Dennis Stalzer; informed committee that the MPO has hired a new administrative assistant.

**7. Committee Action**

**A. Endorse Roll Forward Amendment #1 FY 2023-2027 TIP and Authorizing Resolution**

**Mr. Philips** explained the Roll Forward Report is required to be added to the Transportation Improvement Program (TIP) to move projects from the previous TIP that did not start during their program year, and to retain unspent funds in the current TIP. **Ms. Otero** noted transit grants are not included in the roll forward report, and that the TAC asked the MPO to follow up with FDOT to check on the status of transit projects being rolled forward.

*Ms. Homiak moved to endorse Roll Forward Amendment #1 FY 2023-2027 TIP and Authorizing Resolution with the caveat the MPO will follow up with FDOT regarding transit grant roll forward reporting. Mr. Stalzer seconded. Carried unanimously.*

**B. Endorse UPWP Amendment #1**

**Ms. Otero** introduced the item and explained the Amendment adds a new Zero Emissions Transition Plan for the Public Transit and Neighborhood Enhancement Division (PTNE), adds FTA § 5307, and reallocates FTA § 5305(d) funds to pay for study; noted study is required for PTNE to receive grants for electric vehicles.

*Ms. Homiak moved to endorse UPWP Amendment #1. Mr. Stalzer seconded. Carried unanimously.*

**8. Reports and Presentation (May require Committee Action)**

None.

**9. Member Comments**

None.

**10. Distribution Items**

**A. Replacement Page FY23-27 Transportation Improvement Program**

Item distributed.

**B. Updated 2022 Calendar – Collier/Lee Joint Meeting Dates**

**Ms. Otero:** we are working on the Collier/Lee Joint Meeting Dates; November Board meeting is a joint meeting with Lee MPO, scheduled at North Collier Regional Park; working on joint CAC meeting; considering SWAO.

**11. Next Meeting Date**

*September 26, 2022 – 2 p.m. – in person*

**12. Adjournment**

*Meeting was adjourned at 2:21 p.m.*