

**COLLIER COUNTY
Metropolitan Planning Organization**



AGENDA

Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112

September 09, 2022

9:30 AM

**Council Member Paul Perry, Chair
Council Member Greg Folley, Vice-Chair
Commissioner Penny Taylor
Commissioner Andy Solis, Esq.
Commissioner Burt L. Saunders
Commissioner Rick LoCastro
Commissioner William L. McDaniel, Jr.
Council Member Tony Pernas
Council Member Ted Blankenship**

This meeting of the Collier Metropolitan Planning Organization (MPO) is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the MPO Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO. Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Title VI Specialist Ms. Dusty Siegler (239) 252-5814 or by email at: Dusty.Siegler@colliercountyfl.gov, or in writing to the Collier MPO, attention: Ms. Siegler, at 2885 South Horseshoe Dr., Naples, FL 34104.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS**
 - 4.A. June 10, 2022 Meeting Minutes**
 - 4.B. Approval of a Change Order to Purchase Order Number 4500217874 for the Congestion Management Process Update, in the amount of \$9,404 and to add 80 additional days to the project. (Agreement # 18-7432 MP, Alfred Benesch, Inc.)**
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 6. AGENCY UPDATES**
 - 6.A. FDOT**
 - 6.B. MPO EXECUTIVE DIRECTOR**
- 7. COMMITTEE CHAIR REPORTS**
 - 7.A. CITIZENS ADVISORY COMMITTEE (CAC)**
 - 7.A.1. Citizens Advisory Committee Chair Report**
 - 7.B. TECHNICAL ADVISORY COMMITTEE (TAC)**
 - 7.B.1. Technical Advisory Committee Chair Report**
 - 7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)**
 - 7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report**
 - 7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)**
 - 7.E. LOCAL COORDINATING BOARD (LCB)**
 - 7.E.1. Local Coordinating Board Chair Report**
- 8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)**
 - 8.A. Approve Amendment 1 Incorporating the Roll Forward Report in the FY 2023-2027 Transportation Improvement Program (TIP) and Authorizing Resolution**
- 9. REGULAR BOARD ACTION (NO ROLL CALL)**
 - 9.A. Approve Amendment #1 to FY 22/23-23/24 Unified Planning Work Program (UPWP) and the Authorizing Reso**

- 9.B. Approve Amendment #1 to the Public Transit Grant Agreement (G2594)**
- 9.C. Approve Amendment #3 to the Public Transit Grant Agreement (G1V40)**
- 9.D. Approve Amendment #4 to the Public Transit Grant Agreement (G1J00)**
- 9.E. Approval of Appointment of Citizens Advisory Committee (CAC) Member to Represent City of Naples**
- 9.F. Approve Two Re-appointments to the Bicycle and Pedestrian Advisory Committee (BPAC)**
- 9.G. Appointment of Two New Members to the Bicycle/Pedestrian Advisory Committee (BPAC)**
- 9.H. Approve Safe Streets and Roads for All (SS4A) Grant Application**
- 10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)**
- 11. DISTRIBUTION ITEMS**
 - 11.A. Replacement Page for FY 2023-2027 Transportation Improvement Program (TIP)**
 - 11.B. Revised 2022 MPO Calendar – Lee/Collier Joint Meeting Schedule**
- 12. MEMBER COMMENTS**
- 13. NEXT MEETING DATE**
 - 13.A. Next Meeting Date -October 14, 2022 - 9:30 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112**
- 14. ADJOURN**

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 4.A

Item Summary: June 10, 2022 Meeting Minutes

Meeting Date: 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 2:57 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 2:57 PM

Approved By:

Review:

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 2:57 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 3:13 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

**Collier Metropolitan Planning Organization
Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112
June 10, 2022
9:30 a.m.**

HYBRID REMOTE – IN-PERSON AND VIRTUALLY VIA ZOOM

1. CALL TO ORDER

MPO Chair Perry called the meeting to order at approximately 9:30 a.m.

2. ROLL CALL

Ms. McLaughlin called roll and confirmed a quorum was present in the room. Notified Board Council Member Folley asked to participate remotely due to extenuating circumstance.

Commissioner McDaniel moved to allow Council Member Folley to participate remotely; Commissioner Saunders seconded. Passed unanimously.

Members Present (in BCC Chambers)

Council Member Paul Perry, City of Naples, MPO Chair
Commissioner Penny Taylor, Collier County BCC District 4
Commissioner William L. McDaniel, Jr., District 5
Commissioner Rick LoCastro, Collier County BCC District 1
Council Member Tony Pernas, Everglades City
Commissioner Burt Saunders, Collier County BCC District 3
Council Member Ted Blankenship, City of Naples
Commissioner Andy Solis, Collier County BCC District 2 (arrived late)

Members Participating Remotely

Council Member Greg Folley, City of Marco Island, Vice-Chair (Zoom)

Members Absent

None

MPO Staff

Anne McLaughlin, Executive Director
Scott Philips, Principal Planner
Brandy Otero, Principal Planner (Zoom)

FDOT

LK Nandam, FDOT D-1 Secretary
Wayne Gaither, FDOT District 1 Southwest Area Office (SWAO) Director
Steven Andrews, FDOT District 1 Project Manager
Matt Dockins, RK&K Engineering

Others Present

Trinity Scott, Department Head, Collier County Transportation Management Services
Danielle Bates, Collier County Transportation Management Services

Nelson Galeano, Transportation Planning Manager
 Scott Teach, Deputy County Attorney
 Chris Carpenter, Naples Park Resident
 Judi Hemond, Naples Park Resident
 Kathy Sodergren, Naples Park Resident
 Katherine Magoutas, Naples Park Resident
 Steve Ludwinski, Corradino Group

Zoom Participants

Jim Jacob, Naples Park resident
 Kim Jacob, Naples Park resident
 Marsha Oenick, President, Naples Park Area Association

3. PLEDGE OF ALLEGIANCE

MPO Chair Perry led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS

4.A. May 13, 2022 Meeting Minutes

4B. Ratify the Community Transportation Coordinator (CTC) Local Coordinating Board (LCB) Evaluation

4C. Ratify the 2022 Transportation Disadvantaged Service Plan (TDSP) Annual Update

Ms. McLaughlin: Noted a scrivener's error in the TDSP attachment (page 77, CTB Calculated Rates Chart), will be corrected; will provide revision to LCB at next meeting

***Commissioner McDaniel** moved to approve the Agenda, Previous Minutes, and Consent Items. **Council Member Pernas** seconded. Passed unanimously.*

5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

6. AGENCY UPDATES

6.A. FDOT

Secretary Nandam: The Governor signed the 2023 budget; FDOT meeting next week to determine funding priorities for next cycle; resurfacing is a significant part of current budget; construction costs are rising; new funding will probably go to balance program; **MPO Chair Perry:** Will state gas tax holiday impact funding? **Secretary Nandam:** No.

Mr. Gaither: The SR 82/29 project and the SR 29/Westclox Road project will be completed June 2022, FDOT supplied materials and County did installation; FDOT is hosting a speed management workshop on June 14th, 8:30 am – 4:30 pm at SWAO office.

6.B. MPO EXECUTIVE DIRECTOR

None.

7. COMMITTEE CHAIR REPORTS**7.A. CITIZENS ADVISORY COMMITTEE (CAC)****7.A.1. Citizens Advisory Committee Chair Report**

Chair not present, report in agenda packet.

7.B. TECHNICAL ADVISORY COMMITTEE (TAC)**7.B.1. Technical Advisory Committee Chair Report**

Chair present on-line for questions, report in agenda packet.

7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)**7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report**

Chair not present, report in agenda packet.

7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)**7.D.1. Congestion Management Committee Chair Report**

Chair not present, report in agenda packet.

7.E. LOCAL COORDINATING BOARD (LCB)**7.E.1. Local Coordinating Board Chair Report**

Did not meet this month.

8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)**8.A. Adopt FY 2023-2027 Transportation Improvement Program and Authorizing Resolution**

Ms. McLaughlin: Requesting approval of the 2023-27 TIP; Technical Advisory Committee and Citizen's Advisory Committee endorsed in May; project sheets reflect the April 2022 FDOT Work Program snapshot.

Commissioner McDaniel moved to approve the FY 2023-2027 Transportation Improvement Program & Authorizing Resolution Commissioner LoCastro seconded. Passed unanimously.

Commissioner Taylor - Yes

Council Member Folley - Yes

Commissioner McDaniel – Yes

Commissioner LoCastro – Yes
MPO Chair Perry – Yes
Commissioner Saunders – Yes
Council Member Blankenship – Yes
Council Member Pernas – Yes
Commissioner Solis – Not present for vote

9. REGULAR BOARD ACTION (NO ROLL CALL)

9.A. Approve the 2022 Bicycle and Pedestrian Project Priorities

Ms. McLaughlin: The 2022 project priorities and location maps are included in the packet; the Marco Island, Everglades City and County projects received broad support; Naples Park residents have commented for and against sidewalk projects; a survey conducted by Naples Park Area Association received 245 responses with 77% for, 23% against sidewalks; a door to door survey conducted in May 2022 showed 277 residents polled with 86% against and 14% for; the 2022 survey packet is provided for public record; BPAC vetted and endorsed priorities in January 2022, the TAC and CAC endorsed in March 2022; Staff recommends approval.

Public Comments:

Commissioner Saunders asked to waive three minute speaking time limit; **MPO Chair Perry** agreed to waive time limit at his discretion.

Ms. McLaughlin: We will start with persons in the room and then move to people registered to comment on-line.

Ms. Carpenter: sidewalks have been a contentious issue in Naples Park; the 2003 Dover Kohl study and survey and the 2013 MPO Walkability Community Study survey showed the majority of Naples Park residents against sidewalks; no public outreach done for the 2022 Priority List; stumbled across NPAA survey on-line; the NPAA results were not consistent with earlier surveys; conducted a door to door survey and noted she did not go to NPAA survey respondent addresses; most people contacted were unaware and not in favor of proposed sidewalks; urged the Board to vote no and asked to survey the community.

Ms. Sodergren (Naples Park resident): 26 year resident of Naples Park; against sidewalks in Naples Park due to conflicts with bicyclist and skateboarders using sidewalk making it difficult to walk her dog; has no conflicts walking in street; parking issues exist.

Ms. Judy Hemond: 15-year Naples Park resident; conflicts with bikes and skateboarders exist when using sidewalks, has to go into the street to walk; may lose a valued mango tree; cars in driveways will block sidewalks.

Marsha Oenick President Naples Park Area Association (NPAA) (online): Highlighted NPAA's efforts to survey Naples Park; speaking as a resident and not President of the Association, Right of Way (ROW) is reserved by the county to provide services and protect private property; crash data show Naples Park's narrow streets and density create safety issues; approximately 200 elementary school students walk on the street to get to and from school; sidewalks provide a stable and safe walking space; asks Board to approve the plan.

Discussion:

Commissioner LoCastro: The plan is not to add sidewalks on every street in Naples Park; **Commissioner Solis:** Streets are not randomly selected; streets are selected based on accidents and other factors; **Ms. McLaughlin:** Focus is on the Avenues; there is a sidewalk on Vanderbilt Drive; **Ms. Scott:** sidewalks exist on some north/south streets in Naples Park and on Vanderbilt Drive; current utility improvement design includes a flat surface area to add sidewalks sometime in the future; noted additional cost to add sidewalks if space for a sidewalk is not included with utility improvements.

Ms. McLaughlin: A resident on-line raised hand to speak; **Mr. Jacob** Naples Park Resident, Naples Park ranks second in Collier County for bike and pedestrian accidents; hopes improvements are made before there is a fatality; urges Board to approve list; **Ms. McLaughlin:** another resident on-line has raised hand to speak; **Ms. Jacob:** pleased 91st Ave is getting a sidewalk; a County-led crash study shows Naples Park has the second most bike and pedestrian accidents in the county; asked if it is possible to move funds to other locations or projects in Naples Park if sidewalks are delayed.

Commissioner Taylor: how many speed bumps are in Naples Park; **Ms. Scott:** none; **Commissioner Taylor:** why? **Ms. Scott:** The County's Neighborhood Traffic Management Program rules require citizens to petition the county to request improvements, Naples Park residents have not petitioned the County; having the sidewalk separated from the road improves safety; **Commissioner Taylor:** how are bikes separated from pedestrians on sidewalks; **Ms. Scott:** they are not; sidewalks reduce conflicts between vehicles and bicyclist/pedestrians and provide options for people traversing the community; **Commissioner Taylor:** Naples Park is an older community how will sidewalks be kept from abutting against houses; **Ms. Scott:** the current design moves sidewalks to the right of way closer to the road; **Commissioner Taylor:** are you going to narrow streets; **Ms. Scott:** streets will be 18-feet wide; we work with emergency services and stakeholders to alert them of new speed table locations when they are the only option available to calm traffic in older neighborhoods.

Commissioner McDaniel: where does the funding go if we don't approve; **Ms. McLaughlin:** to other projects on an existing priority list that need additional funding; **Commissioner McDaniel:** recommends tabling the three streets in question and do additional outreach to residents and property owners to determine course of action; **Commissioner Solis:** Sidewalks are one of the most frequent requests I receive; streets in Naples Park are narrow: garbage cans and mail boxes at the curb push people walking onto the road; I nearly hit someone walking in the street in Naples Park; unlike the Dover Kohl study this plan places sidewalks as close to the road as possible while maintaining separation; the need to improve safety in the area outweighs doing nothing; there has been at least one serious injury in recent years; NPAA has tried to do the right thing for the community; **Commissioner LoCastro:** safety should be paramount; a lot of neighborhoods in the community are requesting sidewalks.

Commissioner Saunders: motioned to approve the 2022 Bicycle and Pedestrian Project Priorities as presented; **Commissioner Solis:** second; **MPO Chair Perry** recognized the motion and second, however kept the floor open for additional discussion.

Commissioner Taylor: Troubled that NPAA has not considered speed bumps to calm traffic or approached the County; what options are available to address safety; **Council Member Folley:** what is the impact on parking? **Commissioner Solis:** parking issue was with Dover Kohl plan; the neighborhood needs to request study by the County; **Ms. Scott:** reviewed County requirements to initiate a study; **Commissioner Solis:** FY 2028 target year for funding; best to continue to communicate with NPAA as we move forward is right thing to do; requests are for more safety not less; **MPO Chair Perry:** we are targeting funds 6 years from now, when is utility work starting?; **Ms. Scott:** several utility projects are on-going some are complete; there are several more years of utility work in the area; sidewalk locations selected

where a flat space for sidewalks is provided after utility work is complete; **MPO Chair Perry**: so you are asking for direction to provide a flat spot for sidewalks in the future; **Ms. Scott**: that is included in the current design; we are applying to secure 2028 federal funds for sidewalk design; construction may not start until 2030; **MPO Chair Perry** can we take a project off the list?; **Ms. Scott**: the project will continue to move forward and be in the Transportation Improvement Program (TIP); FDOT likes us to move projects forward; **Secretary Nandam**: design will not start until 2026 if programmed for construction in 2028; you have around one year to make changes; **MPO Chair Perry**: this is a County Commission issue; we should leave projects in as a place holder; **Commissioner McDaniel**: suggests talking to residents and polling them.

Commissioner LoCastro: please educate the board about speed bumps; **Ms. Scott**: speed tables are effective when there is a lot of cut-through traffic; we engage stakeholders, including Emergency Management Services (EMS), Fire, and Sheriff in the decision making process; the County monitors speed table locations and meets with residents to gauge effectiveness after installation; **Commissioner Taylor**: not convinced that enough has been done in the Naples Park area; would like to have reflected in the minutes as a place holder; **Commissioner Saunders**: asked to act on motion; **MPO Chair Perry**: this is a County Commission issue; we are only confirming funds will be available; expressed reservations on item 11 (Bike and Pedestrian trail over Golden Gate Parkway); asked is it prudent to continue to pursue if it makes no sense to move forward; **Ms. McLaughlin**: project is a holdover from a prior list, had originally asked FDOT to lead project submitted by City of Naples even though it's on a County Road, but project seems to have lost support within the City. Asked Board for direction whether to keep project on list; concerned with high cost of the feasibility study given escalating construction costs and many competing projects; if not supported, then it should be removed; **Secretary Nandam**: FDOT's feasibility study process engages all partners to measure support; agrees if MPO Board doesn't support then it should be removed; **Council Member Blankenship**: project not broadly supported by the City of Naples; recommends removing.

Commissioner Saunders moved to approve the 2022 Bicycle & Pedestrian Project Priorities. Commissioner Solis seconded. Commissioner LoCastro motioned to amend the list to remove item 11 (Bike/Ped Trail Crossing on Golden Gate Pkwy at Freedom Park and Gordon Road). Commissioner Saunders supported Commissioner LoCastro's motion to amend; Commissioner LoCastro's motion to amend accepted by MPO Chair Perry. Votes: Yea – 6; Nay – 3; Dissenting Members: Commissioners Taylor, McDaniel, and Folley; Item passed.

9.B Approve 2022 Transportation Regional Incentive Program (TRIP) Priorities

Ms. McLaughlin: Final list for 2022 TRIP priorities, has been coordinated with Lee MPO; funds are to incentivize regional planning; list endorsed by TAC and CAC in May; asking for approval.

Commissioner Solis moved to approve the 2022 Transportation Regional Incentive Program Priorities; Commissioner McDaniel seconded. Passed unanimously.

9.C Approve 2022 Highway & Freight Priorities

Ms. McLaughlin: Update of 2021 Highway and Freight Priorities; list updated to show project funding in FDOT's FY 2023-27 Work Program for SR 29 from New Market Road North of SR 82 in 2027; asking for approval.

Commissioner McDaniel moved to approve the 2022 Highway & Freight Priorities; Commissioner Solis seconded. Passed unanimously.

9.D Approve 2022 Planning Priorities

Ms. McLaughlin: Need to start securing funds for 2055 Long Range Transportation Plan (LRTP); FY 2028-30 LRTP funding breaks down to roughly \$350,000 per year; funds are to augment Planning (PL) funds; asking for approval.

Commissioner Saunders moved to approve the 2022 Planning Priorities. Commissioner Solis seconded. Passed unanimously.

9.E. Approve 2022 Transit Priorities

Ms. McLaughlin: County staff updated list to reflect Transit Asset Management Plan targets and include maintenance facility; Asking for approval; **Commissioner McDaniel:** Is the Immokalee bus transfer station coordinated with other work in Immokalee, where is CR Road 27? **Ms. Scott:** Yes regarding coordination; 27 does not refer to a county road, it is the bus route number.

Commissioner Solis moved to approve the 2022 Transit Priorities. Commissioner McDaniel seconded. Passed unanimously.

9.F. Approve Appointment to the Local Coordinating Board (LCB) for Transportation Disadvantaged

Ms. McLaughlin: Request to appoint Ms. Gabrielle Galante, Clinical Supervisor for Adult Community Services at the David Lawrence Center to fill vacancy; represents medical community.

Commissioner Solis moved to approve appointment to the LCB. Commissioner Pernas seconded. Passed unanimously.

9.G. Approve Appointment to the Bicycle and Pedestrian Advisory Committee (BPAC)

Ms. McLaughlin: Request to appoint Mr. Michael Phalen to fill a vacancy; previously represented Marco Island on Citizen Advisory Committee.

Commissioner Solis moved to approve appointment to the Bicycle and Pedestrian Advisory Committee. Commissioner Taylor seconded. Passed unanimously.

9.H. Approve Appointment to the Citizens Advisory Committee (CAC)

Ms. McLaughlin: Request to appoint Mr. Dennis Staltzer to fill District 3 vacancy; Commissioner Saunders has approved.

Commissioner Saunders moved to approve appointment to the Citizens Advisory Committee. Commissioner Solis seconded. Passed unanimously.

10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

10.A. Old 41 Project Development and Environment (PD&E) Study

Mr. Dockins: Design cost \$3M, construction cost estimate \$85M; improves safety, adds bike/ped facilities, address congestion, and serves County industrial park; 2 alignment alternatives: 1) New quadrant road southeast corner Bonita Beach Rd intersection (former racetrack property) alleviates congestion at Bonita Beach Rd and Old 41 intersection, provides cut through to I-75; 2) cut off connection to US 41 south

of Veterans Memorial Blvd and remove existing signal on US 41; add signals at Veterans Memorial Blvd and Railhead Drive (industrial park); provide U-turn bulb-outs to allow trucks to make left turn/turn around; working with MPO to find funding for design, ROW, and construction; held two public workshops in April, one in-person, one virtual, received approximately 300 comments; Frequently Asked Questions (FAQs) to be added to project website.

Commissioner Solis: Clarify the stormwater permit requirements; **Ms. Scott:** area is in the Meadowbrook Planned Unit Development (PUD) conservation easement administered by the Water Management District; easement must be removed by the Water Management District to make stormwater improvements; **Commissioner Solis:** is this something we have to do? **Ms. Scott:** yes.

11. DISTRIBUTION ITEMS

None.

12. MEMBER COMMENTS

Council Member Folley: Encouraged Naples Park residents to get information to the County Commissioners.

Commissioner Taylor: Is new signal on US 41 at the construction entrance to the Naples Beach and Golf Club permanent? **MPO Chair Perry:** The signal is temporary; will be removed when construction is complete; FDOT issued permit; **Secretary Nandam:** will verify and follow up with Commissioner Taylor.

Council Member Pernas: Noted Army Corps of Engineers culvert project on US 41 west of San Marco Road; asked FDOT to confirm the road will remain open as it is the primary emergency evacuation route for Everglades City. **Secretary Nandam** – yes, road will remain open.

Commissioner Saunders: Thanked MPO staff for a year of successful meetings.

Commissioner McDaniel: Wished all a Happy 4th of July.

Commissioner LoCastro: Has FDOT hired a new contractor to do trash pick-up; **Secretary Nandam:** Yes.

Council Member Blankenship: Thanked FDOT for working with City of Naples to add bike lanes separated from traffic on the Gordon River Bridge.

Commissioner Solis: Asked about the autonomous bus service in Gainesville; **Secretary Nandam:** it is a pilot project; District 1 completed an autonomous vehicle study and selected a pilot project in Ft. Myers; **Commissioner McDaniel** asked the Secretary to share the study with the Board.

MPO Chair Perry: Thanked the MPO for their work

13. NEXT MEETING DATE

September 9, 2022 - 9:30 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

14. ADJOURN

*There being no further business, **MPO Chair Perry** adjourned the meeting at 11:37 a.m.*

EXECUTIVE SUMMARY

Approval of a Change Order to Purchase Order Number 4500217874 for the Congestion Management Process Update, in the amount of \$9,404 and to add 80 additional days to the project. (Agreement # 18-7432 MP, Alfred Benesch, Inc.)

OBJECTIVE: To allow for additional presentations to the advisory committees and additional time for the committees to review the data prepared by the consultant.

CONSIDERATIONS: The MPO contracted with Alfred Benesch, Inc. to complete the Congestion Management Process Update (the “CMP”) in November 2021. The purpose of the study is to update the Congestion Management Process based upon the results of the Transportation System Performance Report and to complete an Origin and Destination Study. The existing cost to complete the CMP Update is \$104,878.

During the development of the Origin and Destination Study, it became clear that additional meetings would be necessary to allow sufficient review time by the advisory committees. This change order provides for 80 additional days, and an increase of \$9,404, for a total of 390 days and \$114,282.

The Collier MPO has adopted and procures goods and services under the policy set forth in the Collier County Procurement Ordinance (Ordinance No. 2017-08, as amended). Under Section 19.3.a, Contract Administration, of that Ordinance, change orders issued under a purchase order or contract that exceed ten percent (10%) of a current Board approved aggregate amount, or twenty percent (20%) of the current Board approved number of days must be approved by the Board. In this instance, the attached Change Order seeks approval to add a period of additional days over 20% of the original MPO Board approved contract.

Because the Collier MPO Board approves all its own contracts with vendors, all future proposed change orders that exceed those threshold amounts will be brought to the MPO Board for approval. Those under the threshold amount will be administratively processed and made part of the contractual record.

COMMITTEE RECOMMENDATIONS: This item is administrative in nature and does not require committee action.

STAFF RECOMMENDATION: That the Board approve the change order and authorize the Chair to execute the document.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. Change Order (PDF)
2. Alfred Benesch, Inc. Proposal for additional work (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 4.B**Doc ID:** 23181

Item Summary: Approval of a Change Order to Purchase Order Number 4500217874 for the Congestion Management Process Update, in the amount of \$9,404 and to add 80 additional days to the project. (Agreement # 18-7432 MP, Alfred Benesch, Inc.)

Meeting Date: 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 11:19 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 11:19 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 11:19 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:00 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM



Procurement Services
Change Order Form

4.B.1

☐ Contract Modification ☒ Work Order Modification

Contract #: 18-7432 MP

Change #: 1

Purchase Order #: 4500217874

Project #: 33804.5.2.1

Contractor/Firm Name: Alfred Benesch, Inc.

Contract/Project: Congestion Management Process Update

Project Manager Name: Brandy Otero

Division Name: Collier MPO

Original Contract/Work Order Amount	\$ 104,878.00	11/12/2021, 9B	Original BCC Approval Date; Agenda Item #
Current BCC Approved Amount	\$ 104,878.00	11/12/2021, 9B	Last BCC Approval Date; Agenda Item #
Current Contract/Work Order Amount	\$ 104,878.00	3/11/2026	SAP Contract Expiration Date (Master)
Dollar Amount of this Change	\$ 9,404.00	8.97%	Total Change from Original Amount
Revised Contract/Work Order Total	\$ 114,282.00	8.97%	Change from Current BCC Approved Amount
Cumulative Changes	\$ 9,404.00	8.97%	Change from Current Amount

Completion Date, Description of the Task(s) Change, and Rationale for the Change

Notice to Proceed Date: 12/6/21

Original Completion Date: 10/12/22

Last Approved Date: 10/12/22

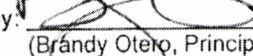
Revised Date: 12/31/22
(Includes this change)

of Days Added: 80

Select Tasks ☐ Add new task(s) ☐ Delete task(s) ☒ Change task(s) ☐ Other

Provide a response to the following: 1.) detailed and specific explanation/rationale of the requested change(s) to the task(s) and / or the additional days added (if requested); 2.) why this change was not included in the original contract; and, 3.) describe the impact if this change is not processed. Attach additional information from the Design Professional and/or Contractor if needed.

1. Add 80 days to work order and funding to tasks 1, 4, and 5 to allow the consultant to present at additional meetings and make any necessary revisions to the reports resulting from the meetings. The additional time and funding is necessary due to the technical nature of the report.
2. During the preparation of the report and review by staff, it was determined that there was not sufficient time built into the scope for review by the advisory committees. The volume of data to be reviewed wasn't anticipated when the scope was initially prepared and meetings were limited.
3. The consultant will not be able to present to advisory committees or the MPO Board as required by the scope. In addition, changes to the report requested by the committees will not be completed if the change is not processed and the contract will not be able to be completed.

Prepared by: 
(Brandy Otero, Principal Planner, Collier MPO)

Date: 8/23/22

Acceptance of this Change Order shall constitute a modification to contract / work order identified above and will be subject to all the same terms and conditions as contained in the contract / work order indicated above, as fully as if the same were stated in this acceptance. The adjustment, if any, to the Contract shall constitute a full and final settlement of any and all claims of the Contractor / Vendor / Consultant / Design Professional arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted by: 
(William Ball, AICP, Florida Division Manager, Sr. Vice President, Alfred Benesch & Company)

Date: 8/23/2022

Accepted by: _____
(Design Professional and Name of Firm, if project applicable)

Date: _____

Approved by: 
(Anne McLaughlin, Executive Director, Collier MPO)

Date: 8/25/22

Approved by: _____
(Procurement Professional)

Date: _____

Revised: 01/14/2021

(Divisions who may require additional signatures may include on separate sheet.)

PROCUREMENT USE ONLY		
Admin	BCC Rpt	BCC ES

Approved by: _____
 Council Member Paul Perry
 Collier MPO Chair

Attest:

By: _____
 Anne McLaughlin
 Collier MPO Executive Director

Approved as to Form and Legality:

 Scott R. Teach
 Deputy County Attorney

Attachment: Change Order (23181 : Approval of a Change Order to Purchase Order Number 4500217874 for the CMP Update)

SP1
 CAO

Attachment: Change Order (23181 : Approval of a Change Order to Purchase Order Number 4500217874 for the CMP Update)



Alfred Benesch & Company
 1000 N. Ashley Drive, Suite 400
 Tampa, FL 33602
www.benesch.com
 P 813-224-8862

August 15, 2022

Ms. Brandy Otero
 Principal Planner
 2885 South Horseshoe Drive
 Naples, FL 34104

RE: Purchase Order 4500215544, Congestion Management Process Update Time Extension and Fee Increase

Ms. Otero:

This is a request to extend the existing Congestion Management Process Update scope to December 31, 2022 and the associated fee increase as detailed below. The current authorization was provided on December 6, 2021 with an original work deadline of October 12, 2022. During development of the documentation and analysis for the CMP, it has been determined that additional presentations to the MPO's advisory committees are needed in order to provide adequate time for review of the project's deliverables. This request would add 80 days to the original schedule and increase the fee by \$9,404.

Task 1.3 With the time extension through December, additional coordination will be needed for reviewing work products and deliverables with staff, the MPO's planning partners and others.

Task 4.6 In response to the additional review time and coordination with the MPO Staff and Committees, additional hours are included with this request responding to additional comments following review of the Origin and Destination Report.

Task 5.1 & 5.2 The original schedule included one presentation to the CMC for the purpose of reviewing the Origin and Destination Report. Now that the draft of the report is completed, it has been determined that an additional meeting of the committee is needed to provide adequate time for review due to the report's length and technical content. This review would also extend to the TAC and CAC with one additional meeting each. Attendance and presentation at three additional committee meetings are included.

The requested fee increase is based on the rates approved in the General Planning Consultant contract. The following table contains a breakdown of hours for completing the additional tasks outlined above. These activities are listed within the tasks identified in the existing scope of services and reflect the requested increase.

Attachment: Alfred Benesch, Inc. Proposal for additional work (23181 : Approval of a Change Order to Purchase Order Number 4500217874 for

Task Description		Employee Classification				Total Hours	Total Cost
		Project Manager	Senior Planner	Planner	Graphics Specialist		
		\$165.00	\$164.00	\$130.00	\$100.00		
Task#	Task Description	28	16	12	6	62	\$9,404
1.3	Monthly coordination and status updates	8	8			16	\$2,632
4.6	O&D Documentation	4	8	8	6	26	\$3,612
5.1	Presentations to CMC	8		4		12	\$1,840
5.2	Presentations to CAC, TAC, & MPO Board	8				8	\$1,320

If you have any questions regarding this request, please contact me at (615)241-6739.

Sincerely,



Wally Blain, AICP
Senior Project Manager

EXECUTIVE SUMMARY

Citizens Advisory Committee Chair Report

OBJECTIVE: For the MPO Board to receive a report from the Chair of the Citizens Advisory Committee (CAC) related to recent committee actions and recommendations.

CONSIDERATIONS: MPO Staff prepared the attached report. The CAC Chair will provide a verbal report providing additional information regarding recent committee activities.

COMMITTEE RECOMMENDATION: Committee recommendations are reported in the Executive Summary for each action item and may be elaborated upon by the Chair in his/her report to the Board.

STAFF RECOMMENDATION: Not applicable

Prepared by: Scott Philips, MPO Principal Planner

ATTACHMENT(S)

1. CAC Chair Report 8-22-22 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 7.A.1**Doc ID:** 23172**Item Summary:** Citizens Advisory Committee Chair Report**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/25/2022 4:39 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/25/2022 4:39 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/25/2022 4:39 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:06 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

Citizens Advisory Committee Chair Report

The Collier MPO held its regularly scheduled, in-person, Citizens Advisory Committee (CAC) meeting on **August 22, 2022**; a quorum was achieved.

Agency Reports

- Florida Department of Transportation (FDOT) – Update provided by Ms. Brandy Otero, MPO Principal Planner, on behalf of FDOT – notified the committee that FDOT is hosting a Regional Grant Information Session on October 13, 2022, from 10:00 a.m. - 1:00 p.m. at the North Ft. Myers Public Library; Mobility Week is October 21-28, more information to follow; the FY 2023-28 Adopted Work Program will be available this week or early next week.
- MPO Director –Ms. Otero provided the Executive Director’s report; introduced new CAC member Mr. Dennis Stalzer to the committee; notified the committee that the MPO has hired a new Administrative Assistant.

Committee Actions

- Endorsed Roll Forward Amendment #1 FY2023-2027 TIP and Authorizing Resolution
- Endorsed UPWP Amendment #1

Reports and Presentations

- None

Distribution Items

- Replacement Page FY23-27 Transportation Improvement Program
- Updated 2022 Calendar – Collier/Lee Joint Meeting Dates

The next regular meeting will be held on September 26, 2022.

EXECUTIVE SUMMARY

Technical Advisory Committee Chair Report

OBJECTIVE: For the MPO Board to receive a report from the Chair of the Technical Advisory Committee related to recent committee actions and recommendations.

CONSIDERATIONS: Staff prepared the attached written report. Staff typically provides a verbal report at the MPO Board meeting, although the Chair is welcome to do so.

COMMITTEE RECOMMENDATION: Committee recommendations are reported in the Executive Summary for each action item, and may be elaborated upon by the Chair in his/her report to the Board.

STAFF RECOMMENDATION: Not applicable

Prepared by: Scott Philips, MPO Principal Planner

ATTACHMENT(S)

1. TAC Chair Report 8-22-22 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 7.B.1**Doc ID:** 23173**Item Summary:** Technical Advisory Committee Chair Report**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 3:03 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 3:03 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 3:04 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 3:14 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

Technical Advisory Committee Chair Report

The Collier MPO held its regularly scheduled, in-person, Technical Advisory Committee (TAC) meeting on **August 22, 2022**; a quorum was achieved.

Agency Reports

- Florida Department of Transportation (FDOT) – Update provided by Ms. Brandy Otero, MPO Principal Planner, on behalf of FDOT – notified the committee that FDOT will host a Regional Grant Information Session on October 13, 2022, from 10:00 a.m. - 1:00 p.m. at the North Ft. Myers Public Library; Mobility Week is October 21-28, more information to follow; the Adopted Work Program will be available this week or early next week.
- MPO Director –Ms. Otero provided the Executive Director’s report: notified the committee that the MPO has hired a new Administrative Assistant.

Committee Actions

- Endorsed Roll Forward Amendment #1 FY2023-2027 TIP and Authorizing Resolution
- Endorsed UPWP Amendment #1

Reports and Presentations

- None

Distribution Items

- Replacement Page FY23-27 Transportation Improvement Program
- Updated 2022 Calendar – Collier/Lee Joint Meeting Dates

The next regular meeting will be held on September 26, 2022.

EXECUTIVE SUMMARY

Bicycle and Pedestrian Advisory Committee Chair Report

OBJECTIVE: For the MPO Board to receive a report from the Chair of the Bicycle and Pedestrian Advisory Committee (BPAC) related to recent committee actions and recommendations.

CONSIDERATIONS: Staff prepared the attached written report. The BPAC Chair will provide a verbal report providing additional information regarding recent committee activities.

COMMITTEE RECOMMENDATION: Committee recommendations are reported in the Executive Summary for each action item and may be elaborated upon by the Chair in his/her report to the Board.

STAFF RECOMMENDATION: Not applicable

Prepared by: Scott Philips, MPO Principal Planner

ATTACHMENT(S)

1. BPAC Chair Report 8-16-22 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 7.C.1**Doc ID:** 23234**Item Summary:** Bicycle and Pedestrian Advisory Committee Chair Report**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 3:02 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 3:02 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 3:02 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 3:13 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

BPAC Committee Chair Report

The Bicycle and Pedestrian Advisory Committee (BPAC) held its regularly scheduled in-person meeting on **August 16, 2022**; a quorum was achieved.

Agency Reports

- Florida Department of Transportation (FDOT)
 - FDOT District One is in the process of hiring a Bike/Pedestrian Coordinator
 - Shared-Use Nonmotorized (SUN) Trail Application cycle opens September 29 and closes on December 15, 2022
- MPO Director – None

Committee Actions

- None

Reports and Presentations

- MPO Report and Discussion Items
 - Due to logistical problems on Lee MPO side, need to replace Joint Lee/Collier BPAC meeting with having respective Chairs present updates at each MPO's regularly scheduled BPAC meeting
 - Board action taken on 2022 Bicycle & Pedestrian Priorities – Naples Park Sidewalks and Golden Gate Parkway Trail Crossing at Freedom Park. Committee members expressed interest in having MPO Director coordinate with Collier County to look at less costly options to evaluate feasibility of at-grade crossing.
- Update on Lee MPO Rail-Trail Feasibility Study
- City of Naples Pedestrian and Bicycle Master Plan 2022 Update (provided by Ms. Alison Bickett, City of Naples Traffic Engineering)
- Update on Gulf Coast Trail

Distribution Items

- None

The next meeting is scheduled on September 20, 2022, at 9:00 AM.

EXECUTIVE SUMMARY

Local Coordinating Board Chair Report

OBJECTIVE: For the MPO Board to receive a report from the Chair of the Local Coordinating Board (LCB) related to recent LCB actions and recommendations.

CONSIDERATIONS: Staff prepared the attached written report. The LCB Chair may provide additional information to the Board.

COMMITTEE RECOMMENDATION: Committee recommendations are reported in the Executive Summary for each action item, and may be elaborated upon by the Chair in his/her report to the Board.

STAFF RECOMMENDATION: Not applicable

Prepared by: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. LCB Chair Report 9-7-22 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 7.E.1**Doc ID:** 23174**Item Summary:** Local Coordinating Board Chair Report**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/25/2022 4:42 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/25/2022 4:42 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/25/2022 4:43 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:06 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

LCB Chair Report

The Local Coordinating Board (LCB) is scheduled to meet on **September 7th at 1:30 pm** at the Collier County Government Center, Building F, Information Technology Training Room, 5th Floor, 3299 Tamiami Trail E, Naples. A verbal report will be provided at the meeting.

The next LCB meeting is scheduled for **December 7th at 1:30 p.m.**, at the Collier County Government Center, Building D, Risk Management Training Room, 3311 Tamiami Trail E., Naples.

EXECUTIVE SUMMARY

Approve Amendment 1 Incorporating the Roll Forward Report in the FY 2023-2027 Transportation Improvement Program (TIP) and Authorizing Resolution

OBJECTIVE: For the Board to approve the Roll Forward Amendment to the FY2023-2027 Transportation Improvement Program (TIP).

CONSIDERATIONS: The Florida Department of Transportation (FDOT) Work Program Office provides the MPOs with a Roll Forward report that includes projects in the previous state fiscal year that were not authorized before the June 30th fiscal year end and now must be incorporated into the new MPO TIPs in the new, current state fiscal year. (**Attachment 1**) The effective date of the new FY 2023-2027 TIP is October 1, 2022.

The MPO is completing the following public involvement steps as required for TIP amendments by the MPO's Public Participation Plan:

- Public comment period begins with posting the amendment for review by the TAC and CAC
- Announced on the MPO website and distributed via email to applicable list-serve(s)
- Ends with MPO Board meeting

The public comment period began on August 15, 2022 and ends with the MPO Board meeting on September 9th.

COMMITTEE RECOMMENDATIONS: The Technical and Citizens Advisory Committees voted to endorse the amendment at their meetings on August 22, 2022. Both committees requested that FDOT confirm there are no additional transit projects to be included on the report.

STAFF RECOMMENDATION: That the Board approve the Roll Forward Amendment to the FY 2023-2027 TIP and Authorizing Resolution.

Prepared By: Anne McLaughlin, Executive Director

ATTACHMENT(S)

1. Authorizing Resolution and Exhibit (Amendment 1 FY23-27 TIP) (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 8.A**Doc ID:** 23182**Item Summary:** Approve Amendment 1 Incorporating the Roll Forward Report in the FY 2023-2027 Transportation Improvement Program (TIP) and Authorizing Resolution**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 11:25 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 11:25 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 11:26 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 3:59 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

MPO RESOLUTION #2022-08

A RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION APPROVING AN AMENDMENT TO THE FY 2022/23 - 2026/27 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, State and federal statutes, rules and regulations require that each designated Metropolitan Planning Organization develop and adopt a Transportation Improvement Program (“TIP”) and set forth the procedures for doing so; and

WHEREAS, the Collier Metropolitan Planning Organization’s (the “MPO”) TIP may require amending as authorized and required by 23 C.F.R. Part 450 §§ 326, 328, 330, 332 and 334, and by F.S. § 339.175(6), (8), and (13); and

WHEREAS, the Florida Department of Transportation (“FDOT”) has requested the Collier MPO to amend the FY 2022/23-2026/27 TIP to incorporate the Roll Forward Report; and

WHEREAS, FDOT has submitted an email to the MPO stating that the amendment is necessary to include in the MPO’s TIP to ensure consistency with FDOT’s Work Program, as shown in the attached Exhibit; and

WHEREAS, the MPO announced the TIP Amendment on its website, distributed it via e-mail to various list-serves, and followed all steps of its Public Participation Plan through the expiration of the public comment period, which terminated with the MPO’s Board meeting on September 9, 2022; and

WHEREAS, the MPO has reviewed the proposed TIP Amendment and determined that it is consistent with the MPO’s adopted plans and policies; and

WHEREAS, in accordance with all required State and federal procedures, rules and regulations, including but not limited to the FDOT’s MPO Administrative Manual, the TIP Amendment must be accompanied by an endorsement indicating official MPO approval.

THEREFORE, BE IT RESOLVED by the Collier Metropolitan Planning Organization that:

1. The FY 2022/23 - 2026/27 Transportation Improvement Program Amendment set forth in the attached Exhibit is hereby adopted.
2. The Collier Metropolitan Planning Organization's Chairman is hereby authorized to execute this Resolution certifying the MPO Board's approval of the Amendment to the FY 2022/23-2026/27 Transportation Improvement Program for transmittal to FDOT and the Federal Highway Administration.

This Resolution PASSED and duly adopted by the Collier Metropolitan Planning Organization Board after majority vote on this 9th day of September 2022.

Attest: COLLIER METROPOLITAN PLANNING ORGANIZATION

By: _____
Anne McLaughlin
MPO Executive Director

By: _____
Council Member Paul Perry
Collier MPO Chairman

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

EXHIBIT

**Roll Forward TIP Amendment #1 for Approval by MPO Board on September 9, 2022
for
FY 2022/23 through FY 2026/27 TIP**

The Roll Forward Amendment includes the projects listed on the following pages produced by the Florida Department of Transportation (FDOT) Work Program Office as the Roll Forward Report for the Collier MPO.

COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: _____

Anne McLaughlin
Collier MPO Executive Director

Date: _____

By: _____

Council Member Paul Perry
Collier MPO Chair

Date: _____

Approved as to form and legality



Scott R. Teach, Deputy County Attorney

Attachment: Authorizing Resolution and Exhibit (Amendment 1 FY23-27 TIP) (23182 : Approve

PAGE 1
COLLIER MPO

FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
=====

DATE RUN: 07/05/2022
TIME RUN: 10.53.54
MBRMPOTP

HIGHWAYS
=====

ITEM NUMBER:200746 1		PROJECT DESCRIPTION:I-75 (SR 93/ALLIGATOR ALLEY) AT NORTHSIDE REST AREA					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:REST AREA	
ROADWAY ID:03175000		PROJECT LENGTH: .195MI					LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	8,291	0	0	0	0	0	0	8,291
DS	28,900	0	0	0	0	0	0	28,900
DSB2	1,941,500	0	0	0	0	0	0	1,941,500
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	17,324	0	0	0	0	0	0	17,324
DSB2	13,174,109	1,224	0	0	0	0	0	13,175,333
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DSB2	249,744	0	0	0	0	0	0	249,744
TOTAL 200746 1	15,419,868	1,224	0	0	0	0	0	15,421,092
TOTAL PROJECT:	15,419,868	1,224	0	0	0	0	0	15,421,092

ITEM NUMBER:417540 1		PROJECT DESCRIPTION:SR 29 FROM OIL WELL ROAD TO SR 82					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:PD&E/EMO STUDY	
ROADWAY ID:03080000		PROJECT LENGTH: 16.961MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	31,081	0	0	0	0	0	0	31,081
DIH	37,618	0	0	0	0	0	0	37,618
DS	135,183	0	0	0	0	0	0	135,183
SU	4,973,101	156,157	0	0	0	0	0	5,129,258
TOTAL 417540 1	5,176,983	156,157	0	0	0	0	0	5,333,140

ITEM NUMBER:417540 3		PROJECT DESCRIPTION:SR 29 FROM SUNNILAND NURSERY ROAD TO S OF AGRICULTURE WAY					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:ADD LANES & RECONSTRUCT	
ROADWAY ID:03080000		PROJECT LENGTH: 2.548MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	2,780,406	0	0	0	0	0	0	2,780,406
ACSU	819,019	0	0	0	0	0	0	819,019
GFSA	609,339	0	0	0	0	0	0	609,339
SA	1,572,987	8,135	0	0	0	0	0	1,581,122
SU	180,981	0	0	0	0	0	0	180,981
TOTAL 417540 3	5,962,732	8,135	0	0	0	0	0	5,970,867

ITEM NUMBER:417540 6		PROJECT DESCRIPTION:SR 29 FROM N OF NEW MARKET RD TO SR 82					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:ADD LANES & RECONSTRUCT	
ROADWAY ID:03080000		PROJECT LENGTH: 3.037MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	392,522	38,392	0	0	0	0	0	430,914
CM	522,705	0	0	0	0	0	0	
DDR	7,505	0	0	0	0	0	0	

Packet P

PAGE 2
COLLIER MPO

FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT

DATE RUN: 07/05/2022
TIME RUN: 10.53.54
MBRMPOTP

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REPE	3,656,698	0	0	0	0	0	0	0	3,656,698
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACNP	0	157,919	0	0	0	0	0	0	157,919
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACNP	0	0	0	0	0	4,079,987	0	0	4,079,987
DI	0	0	0	0	0	29,672,381	0	0	29,672,381
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
TALT	0	380,000	0	0	300,000	0	0	0	680,000
TOTAL 417540 6	4,579,430	576,311	0	0	300,000	33,752,368	0	0	39,208,109
TOTAL PROJECT:	15,719,145	740,603	0	0	300,000	33,752,368	0	0	50,512,116

ITEM NUMBER:425843 2
DISTRICT:01
EX DESC:ULTIMATE INTERCHANGE IMPROVEMENT DIAPPC

PROJECT DESCRIPTION:I-75 (SR 93) AT SR 951
COUNTY:COLLIER

SIS
TYPE OF WORK:INTERCHANGE IMPROVEMENT

ROADWAY ID:03175000

PROJECT LENGTH: 1.466MI

LANES EXIST/IMPROVED/ADDED: 6/ 6/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	172,519	0	0	0	0	0	0	172,519
DIH	160,895	31,846	0	0	0	0	0	192,741
DS	118,647	0	0	0	0	0	0	118,647
IMD	109,067	0	0	0	0	0	0	109,067
SU	102,034	0	0	0	0	0	0	102,034
TCSP	754,574	0	0	0	0	0	0	754,574
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ARPA	826,592	0	0	0	0	0	0	826,592
DDR	3,295,309	0	0	0	0	0	0	3,295,309
DIH	97,109	0	0	0	0	0	0	97,109
DS	3,337,571	0	0	0	0	0	0	3,337,571
IMD	95,922	0	0	0	0	0	0	95,922
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ARPA	406,245	0	0	0	0	0	0	406,245
BNDS	107,647	0	0	0	0	0	0	107,647
BNIR	8,666,356	0	0	0	0	0	0	8,666,356
DDR	478,394	62,000	0	0	0	0	0	540,394
DI	8,406	0	0	0	0	0	0	8,406
DIH	136,870	1,960	0	0	0	0	0	138,830
STED	3,811,887	0	0	0	0	0	0	3,811,887
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ARPA	186,274	0	0	0	0	0	0	186,274
DI	460,752	0	0	0	0	0	0	460,752
LF	1,349,364	0	0	0	0	0	0	1,349,364
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	247,500	0	0	0	0	0	0	247,500
DS	0	80,000	0	0	0	0	0	80,000
TALT	0	20,000	100,000	0	0	0	0	120,000
PHASE: DESIGN BUILD / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ARPA	83,100,716	0	0	0	0	0	0	83,100,716
DDR	150	0	0	0	0	0	0	150
DIH	0	1,000	0	0	0	0	0	1,000
DS	26,545	30,000	0	0	0	0	0	56,545
DSB2	0	45,150	0	0	0	0	0	45,150
LF	62,517	0	0	0	0	0	0	62,517
TOTAL 425843 2	108,119,862	271,956	100,000	0	0	0	0	108,491,818
TOTAL PROJECT:	108,119,862	271,956	100,000	0	0	0	0	108,491,818

Attachment: Authorizing Resolution and Exhibit (Amendment 1 FY23-27 TIP) (23182 : Approve



FLORIDA DEPARTMENT OF TRANSPORTATION
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HIGHWAYS

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ITEM NUMBER:430848 1
DISTRICT:01
ROADWAY ID:03050000

PROJECT DESCRIPTION:SR 82 FROM HENDRY COUNTY LINE TO GATOR SLOUGH LANE
COUNTY:COLLIER
PROJECT LENGTH: 3.826MI

SIS
TYPE OF WORK:ADD LANES & RECONSTRUCT
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 1

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	326,173		0	0	0	0	0	326,173
DIH	645,655	28,358	0	0	0	0	0	674,013
DS	652,150	0	0	0	0	0	0	652,150
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
BNIR	2,094,166	325,826	0	0	0	0	0	2,419,992
DDR	271,271	212,772	0	0	0	0	0	484,043
DIH	116,669	8,504	0	0	0	0	0	125,173
DS	195,677	0	0	0	0	0	0	195,677
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	0	577,462	0	0	0	0	0	577,462
DS	0	172,538	0	0	0	0	0	172,538
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	1,111	0	0	0	0	0	0	1,111
DI	0	48,981,767	0	0	0	0	0	48,981,767
DIH	0	5,135	0	0	0	0	0	5,135
DS	21,076	0	0	0	0	0	0	21,076
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	359,100	900,000	0	0	0	0	0	1,259,100
DS	13,125	0	0	0	0	0	0	13,125
TOTAL 430848 1	4,696,173	51,212,362	0	0	0	0	0	55,908,535
TOTAL PROJECT:	4,696,173	51,212,362	0	0	0	0	0	55,908,535

ITEM NUMBER:430849 1
DISTRICT:01
ROADWAY ID:03050000

PROJECT DESCRIPTION:SR 82 FROM GATOR SLOUGH LANE TO SR 29
COUNTY:COLLIER
PROJECT LENGTH: 3.219MI

SIS
TYPE OF WORK:ADD LANES & RECONSTRUCT
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	303,277	0	0	0	0	0	0	303,277
DIH	304,403	899	0	0	0	0	0	305,302
DS	837,777	0	0	0	0	0	0	837,777
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	373,877	68,125	0	0	0	0	0	442,002
DIH	85,816	2,932	0	0	0	0	0	88,748
DS	54,579	300,000	0	0	0	0	0	354,579
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	755,290	0	0	0	0	0	0	755,290
DIH	276,754	0	0	0	0	0	0	276,754
DS	125,307	0	0	0	0	0	0	125,307
GMR	24,064,850	0	0	0	0	0	0	24,064,850
LF	102,953	0	0	0	0	0	0	102,953
SIWR	3,271,107	0	0	0	0	0	0	3,271,107
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	410,000	0	0	0	0	0	0	410,000
DI	47,057	0	0	0	0	0	0	47,057
DS	63,125	0	0	0	0	0	0	63,125
TOTAL 430849 1	31,076,172	371,956	0	0	0	0	0	31,448,128

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ITEM NUMBER:430849 2		PROJECT DESCRIPTION:SR 82 FROM ROUNDABOUT TO SR 29					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:LANDSCAPING	
ROADWAY ID:03080000		PROJECT LENGTH: .057MI					LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	1,149	0	0	0	0	0	0	1,149
DIH	0	1,000	0	0	0	0	0	1,000
DS	29,746	0	0	0	0	0	0	29,746
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	222,379	4,066	0	0	0	0	0	226,445
DIH	0	1,026	0	0	0	0	0	1,026
DS	74	0	0	0	0	0	0	74
TOTAL 430849 2	253,348	6,092	0	0	0	0	0	259,440
TOTAL PROJECT:	31,329,520	378,048	0	0	0	0	0	31,707,568

ITEM NUMBER:435019 1		PROJECT DESCRIPTION:AIRPORT-PULLING RD AND PINE RIDGE RD SIGNAL TIMING					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:ATMS - ARTERIAL TRAFFIC MGMT	
ROADWAY ID:03003000		PROJECT LENGTH: .001MI					LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
ACSU	298,171	1,000	0	0	0	0	0	299,171
SU	141,087	0	0	0	0	0	0	141,087
TOTAL 435019 1	439,258	1,000	0	0	0	0	0	440,258
TOTAL PROJECT:	439,258	1,000	0	0	0	0	0	440,258

ITEM NUMBER:435110 1		PROJECT DESCRIPTION:CR 887 (OLD US 41) FROM US 41 TO LEE COUNTY LINE					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:PD&E/EMO STUDY	
ROADWAY ID:03514000		PROJECT LENGTH: 1.550MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSU	23,430	5,525	0	0	0	0	0	28,955
SU	808,565	777	0	0	0	0	0	809,342
TOTAL 435110 1	831,995	6,302	0	0	0	0	0	838,297
TOTAL PROJECT:	831,995	6,302	0	0	0	0	0	838,297

ITEM NUMBER:435116 1		PROJECT DESCRIPTION:GOLDEN GATE COLLECTOR SIDEWALKS VARIOUS LOCATIONS					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:SIDEWALK	
ROADWAY ID:03513000		PROJECT LENGTH: 1.213MI					LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
TALU	124,552	0	0	0	0	0	0	124,552
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALU	46	0	0	0	0	0	0	46



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PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
ACSA	144,642	0	0	0	0	0	0	144,642
SA	465,475	0	0	0	0	0	0	465,475
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	1	814	0	0	0	0	0	815
TOTAL 435116 1	734,716	814	0	0	0	0	0	735,530
TOTAL PROJECT:	734,716	814	0	0	0	0	0	735,530

ITEM NUMBER:435118 1		PROJECT DESCRIPTION:CR 862 (VANDERBILT) FROM CR 901 TO GULF PAVILLION DR					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:BIKE LANE/SIDEWALK	
ROADWAY ID:03550000		PROJECT LENGTH: .674MI					LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
SU	53,989	0	0	0	0	0	0	53,989
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SU	85	0	0	0	0	0	0	85
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
SA	282,367	0	0	0	0	0	0	282,367
TALT	56,716	1,000	0	0	0	0	0	57,716
TOTAL 435118 1	393,157	1,000	0	0	0	0	0	394,157
TOTAL PROJECT:	393,157	1,000	0	0	0	0	0	394,157

ITEM NUMBER:436970 1		PROJECT DESCRIPTION:CR 92 (SAN MARCO RD) FROM S BARFIELD DRIVE TO 400 FT E OF VINTAGE BAY					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:SIDEWALK	
ROADWAY ID:03600000		PROJECT LENGTH: 1.417MI					LANES EXIST/IMPROVED/ADDED: 1/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITY OF MARCO ISLAND								
SU	788,817	0	0	0	0	0	0	788,817
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SU	130	657	0	0	0	0	0	787
TOTAL 436970 1	788,947	657	0	0	0	0	0	789,604
TOTAL PROJECT:	788,947	657	0	0	0	0	0	789,604

ITEM NUMBER:437067 1		PROJECT DESCRIPTION:I-75 (SR93) NORTH OF IMMOKALEE ROAD SOUTH OF LEE COUNTY LINE					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:LANDSCAPING	
ROADWAY ID:03175000		PROJECT LENGTH: .855MI					LANES EXIST/IMPROVED/ADDED: 6/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	1,000	0	0	0	0	0	1,000
DS	149,398	0	0	0	0	0	0	149,398
TOTAL 437067 1	149,398	1,000	0	0	0	0	0	150,398
TOTAL PROJECT:	149,398	1,000	0	0	0	0	0	150,398

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ITEM NUMBER:437096 1		PROJECT DESCRIPTION:COPELAND AVE SIDEWALK FROM CHOKOLOSKEE BAY BRDG TO N OF BROADWAY AVE					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:SIDEWALK	
ROADWAY ID:03600000		PROJECT LENGTH: 1.277MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	150,000		0	0	0	0	0	150,000
SA	75	4,925	0	0	0	0	0	5,000
SU	308,455		0	0	0	0	0	308,455
TALT	5,370	30	0	0	0	0	0	5,400
TALU	191,246		0	0	0	0	0	191,246
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSU	109,903	121,815	0	0	0	0	0	231,718
REPE	86,833	0	0	0	0	0	0	86,833
SU	480,260	5,688	0	0	0	0	0	485,948
TALU	392,377	9,308	0	0	0	0	0	401,685
TOTAL 437096 1	1,724,519	141,766	0	0	0	0	0	1,866,285
TOTAL PROJECT:	1,724,519	141,766	0	0	0	0	0	1,866,285

ITEM NUMBER:437104 1		PROJECT DESCRIPTION:NAPLES TMC OPERATIONS FUNDING CITY WIDE					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:OTHER ITS	
ROADWAY ID:03000000		PROJECT LENGTH: .001MI					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: OPERATIONS / RESPONSIBLE AGENCY: MANAGED BY CITY OF NAPLES								
DDR	0	28,500	28,500	28,500	28,500	0	0	114,000
DS	110,000	28,500	0	0	0	0	0	138,500
TOTAL 437104 1	110,000	57,000	28,500	28,500	28,500	0	0	252,500
TOTAL PROJECT:	110,000	57,000	28,500	28,500	28,500	0	0	252,500

ITEM NUMBER:437926 1		PROJECT DESCRIPTION:SIGNAL TIMING US41 FROM SR951/COLLIER BLVD TO OLD US41					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:TRAFFIC SIGNAL UPDATE	
ROADWAY ID:03010000		PROJECT LENGTH: 19.960MI					LANES EXIST/IMPROVED/ADDED: 6/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SU	270,000	5,370	0	0	0	0	0	275,370
TOTAL 437926 1	270,000	5,370	0	0	0	0	0	275,370
TOTAL PROJECT:	270,000	5,370	0	0	0	0	0	275,370

ITEM NUMBER:439002 1		PROJECT DESCRIPTION:SR 29 FROM NORTH 1ST STREET TO NORTH 9TH STREET					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:PEDESTRIAN SAFETY IMPROVEMENT	
ROADWAY ID:03080000		PROJECT LENGTH: .524MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	290,990	0	0	0	0	0	0	290,990
DIH	49,032	0	0	0	0	0	0	

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DS	159,299	0	0	0	0	0	0	159,299
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	189,017	0	0	0	0	0	0	189,017
DS	39,245	0	0	0	0	0	0	39,245
LF	59,212	0	0	0	0	0	0	59,212
SU	2,027,586	30,708	0	0	0	0	0	2,058,294
TALU	46,476	0	0	0	0	0	0	46,476
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	12,365	0	0	0	0	0	0	12,365
TOTAL 439002 1	2,873,222	30,708	0	0	0	0	0	2,903,930
TOTAL PROJECT:	2,873,222	30,708	0	0	0	0	0	2,903,930

ITEM NUMBER:439555 1 PROJECT DESCRIPTION:SR 951 FROM JUDGE JOLLEY BRIDGE TO FIDDLERS CREEK PARKWAY *NON-SIS*

DISTRICT:01 COUNTY:COLLIER TYPE OF WORK:RESURFACING

ROADWAY ID:03030000 PROJECT LENGTH: 3.031MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	27,414	0	0	0	0	0	0	27,414
DS	426,995	0	0	0	0	0	0	426,995
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	762,594	69,657	0	0	0	0	0	832,251
DDR	29,945	0	0	0	0	0	0	29,945
DS	57,111	0	0	0	0	0	0	57,111
EB	217,984	0	0	0	0	0	0	217,984
SA	4,040,612	0	0	0	0	0	0	4,040,612
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	8,679	0	0	0	0	0	0	8,679
TOTAL 439555 1	5,571,334	69,657	0	0	0	0	0	5,640,991
TOTAL PROJECT:	5,571,334	69,657	0	0	0	0	0	5,640,991

ITEM NUMBER:440436 1 PROJECT DESCRIPTION:ORCHID DRIVE SIDEWALK AND BIKE LANE CONNECTION *NON-SIS*

DISTRICT:01 COUNTY:COLLIER TYPE OF WORK:BIKE LANE/SIDEWALK

ROADWAY ID:03010000 PROJECT LENGTH: 1.127MI LANES EXIST/IMPROVED/ADDED: 6/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY CITY OF NAPLES								
TALU	0	45,362	0	0	0	0	0	45,362
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITY OF NAPLES								
SU	0	0	0	0	0	349,407	0	349,407
TOTAL 440436 1	0	45,362	0	0	0	349,407	0	394,769
TOTAL PROJECT:	0	45,362	0	0	0	349,407	0	394,769

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ITEM NUMBER:441846 1		PROJECT DESCRIPTION:111TH AVE NORTH FROM BLUEBILL AVE BRIDGE TO 7TH ST NORTH					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:BIKE LANE/SIDEWALK	
ROADWAY ID:03518000		PROJECT LENGTH: .877MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
SU	63,826	0	0	0	0	0	0	63,826
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SU	201	713	0	0	0	0	0	914
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
ACSU	467,424	85,986	0	0	0	0	0	553,410
TOTAL 441846 1	531,451	86,699	0	0	0	0	0	618,150
TOTAL PROJECT:	531,451	86,699	0	0	0	0	0	618,150

ITEM NUMBER:444185 1		PROJECT DESCRIPTION:CR 846 OVER DRAINAGE CANAL					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:BRIDGE REPLACEMENT	
ROADWAY ID:03020000		PROJECT LENGTH: .018MI					LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
ACSU	0	98,000	0	0	0	0	0	98,000
LFR	2,099,296	0	0	0	0	0	0	2,099,296
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
LFR	0	360,000	0	0	0	0	0	360,000
PHASE: LOCAL ADVANCE REIMBURSE / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
ACBR	0	0	0	2,459,296	0	0	0	2,459,296
TOTAL 444185 1	2,099,296	458,000	0	2,459,296	0	0	0	5,016,592
TOTAL PROJECT:	2,099,296	458,000	0	2,459,296	0	0	0	5,016,592

ITEM NUMBER:446323 1		PROJECT DESCRIPTION:CORKSCREW RD NORTH FROM S OF WILDCAT DR TO E WILDCAT DR					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:WIDEN/RESURFACE EXIST LANES	
ROADWAY ID:03000529		PROJECT LENGTH: .150MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
GFSU	703,613	1,000	0	0	0	0	0	704,613
LF	703,612	0	0	0	0	0	0	703,612
TOTAL 446323 1	1,407,225	1,000	0	0	0	0	0	1,408,225

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ITEM NUMBER:446323 3
DISTRICT:01
ROADWAY ID:03000529

PROJECT DESCRIPTION:CORKSCREW RD NORTH FROM S OF WILDCAT DR TO E WILDCAT DR
COUNTY:COLLIER
PROJECT LENGTH: .150MI

NON-SIS
TYPE OF WORK:WIDEN/RESURFACE EXIST LANES
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
GFSU	0	70,361	0	0	0	0	0	70,361
TOTAL 446323 3	0	70,361	0	0	0	0	0	70,361
TOTAL PROJECT:	1,407,225	71,361	0	0	0	0	0	1,478,586

ITEM NUMBER:448125 1
DISTRICT:01
ROADWAY ID:03000059

PROJECT DESCRIPTION:IMMOKALEE CITY SIDEWALKS - VARIOUS LOCATIONS
COUNTY:COLLIER
PROJECT LENGTH: .501MI

NON-SIS
TYPE OF WORK:SIDEWALK
LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SU	0	5,000	0	0	0	0	0	5,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY								
SU	0	0	719,046	0	0	0	0	719,046
TOTAL 448125 1	0	5,000	719,046	0	0	0	0	724,046
TOTAL PROJECT:	0	5,000	719,046	0	0	0	0	724,046

ITEM NUMBER:448127 1
DISTRICT:01
ROADWAY ID:03000039

PROJECT DESCRIPTION:COLLIER ALTERNATE - MULTIPLE SEGMENTS
COUNTY:COLLIER
PROJECT LENGTH: 1.667MI

NON-SIS
TYPE OF WORK:BIKE LANE/SIDEWALK
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY CITY OF MARCO ISLAND								
LF	125,000	0	0	0	0	0	0	125,000
SU	0	3,659	0	0	0	0	0	3,659
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITY OF MARCO ISLAND								
SU	0	0	1,043,099	0	0	0	0	1,043,099
TOTAL 448127 1	125,000	3,659	1,043,099	0	0	0	0	1,171,758
TOTAL PROJECT:	125,000	3,659	1,043,099	0	0	0	0	1,171,758

ITEM NUMBER:448693 1
DISTRICT:01
ROADWAY ID:03080000

PROJECT DESCRIPTION:SR 29 WILDLIFE DETECTION N OIL WELL ROAD
COUNTY:COLLIER
PROJECT LENGTH: 1.600MI

SIS
TYPE OF WORK:OTHER ITS
LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	75	67,752	0	0	0	0	0	67,827
DITS	0	600,000	0	0	0	0	0	600,000
DS	103,592	0	0	0	0	0	0	103,592
TOTAL 448693 1	103,667	667,752	0	0	0	0	0	771,419
TOTAL PROJECT:	103,667	667,752	0	0	0	0	0	771,419

FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
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DATE RUN: 07/05/2022
TIME RUN: 10.53.54
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HIGHWAYS
=====

ITEM NUMBER:448797 1		PROJECT DESCRIPTION:WRONG WAY DRIVING GOLDEN GATE PKWY & IMMOKALEE RD I-75 NB & SB					*SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:TRAFFIC CONTROL DEVICES/SYSTEM	
ROADWAY ID:03175037		PROJECT LENGTH: 1.133MI					LANES EXIST/IMPROVED/ADDED: 3/ 3/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	0	2,000	0	0	0	0	0	2,000
DIH	50	950	0	0	0	0	0	1,000
DS	444,002	0	0	0	0	0	0	444,002
TOTAL 448797 1	444,052	2,950	0	0	0	0	0	447,002
TOTAL PROJECT:	444,052	2,950	0	0	0	0	0	447,002

ITEM NUMBER:449140 1		PROJECT DESCRIPTION:SR 84 AT RICH KING MEMORIAL GREENWAY TRAIL CROSSING PHB					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:TRAFFIC SIGNALS	
ROADWAY ID:03001000		PROJECT LENGTH: .100MI					LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: DESIGN BUILD / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ARPA	793,237	0	0	0	0	0	0	793,237
DDR	8,108	0	0	0	0	0	0	8,108
DIH	0	1,000	0	0	0	0	0	1,000
DS	90,558	0	0	0	0	0	0	90,558
TOTAL 449140 1	891,903	1,000	0	0	0	0	0	892,903
TOTAL PROJECT:	891,903	1,000	0	0	0	0	0	892,903

ITEM NUMBER:450909 1		PROJECT DESCRIPTION:US 41 FROM GOLDEN GATE PARKWAY TO THE GORDON RIVER BRIDGE					*NON-SIS*	
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:PD&E/EMO STUDY	
ROADWAY ID:03010000		PROJECT LENGTH: 2.834MI					LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
D	0	20,000	0	0	0	0	0	20,000
TOTAL 450909 1	0	20,000	0	0	0	0	0	20,000
TOTAL PROJECT:	0	20,000	0	0	0	0	0	20,000
TOTAL DIST: 01	194,773,708	54,281,250	1,890,645	2,487,796	328,500	34,101,775	0	287,863,674
TOTAL HIGHWAYS	194,773,708	54,281,250	1,890,645	2,487,796	328,500	34,101,775	0	287,863,674

FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
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DATE RUN: 07/05/2022
TIME RUN: 10.53.54
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AVIATION
=====

ITEM NUMBER:446353 1		PROJECT DESCRIPTION:NAPLES MUNICIPAL AIRPORT SOUTH QUADRANT BOX AND T-HANGARS					*NON-SIS*		
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:AVIATION REVENUE/OPERATIONAL		
ROADWAY ID:		PROJECT LENGTH: .000					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: CAPITAL / RESPONSIBLE AGENCY: RESPONSIBLE AGENCY NOT AVAILABLE									
LF	0	7,500,000		0	0		0	0	7,500,000
LFR	0	7,500,000		0	0		0	0	7,500,000
PHASE: ADMINISTRATION / RESPONSIBLE AGENCY: RESPONSIBLE AGENCY NOT AVAILABLE									
DDR	0	0		0	0	2,500,000		0	2,500,000
DPTO	0	0		0	2,500,000		0	0	2,500,000
TOTAL 446353 1	0	15,000,000	0	0	2,500,000	2,500,000	0	0	20,000,000
TOTAL PROJECT:	0	15,000,000	0	0	2,500,000	2,500,000	0	0	20,000,000

ITEM NUMBER:450766 1		PROJECT DESCRIPTION:MARCO ISLAND EXECUTIVE AIRPORT AIRCRAFT HANGAR					*NON-SIS*		
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:AVIATION REVENUE/OPERATIONAL		
ROADWAY ID:		PROJECT LENGTH: .000					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: CAPITAL / RESPONSIBLE AGENCY: RESPONSIBLE AGENCY NOT AVAILABLE									
DPTO	0	9,511		0	0		0	0	9,511
FAA	0	171,198		0	0		0	0	171,198
LF	0	9,511		0	0		0	0	9,511
TOTAL 450766 1	0	190,220	0	0	0	0	0	0	190,220
TOTAL PROJECT:	0	190,220	0	0	0	0	0	0	190,220
TOTAL DIST: 01	0	15,190,220	0	0	2,500,000	2,500,000	0	0	20,190,220
TOTAL AVIATION	0	15,190,220	0	0	2,500,000	2,500,000	0	0	20,190,220



FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
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TRANSIT
=====

DATE RUN: 07/05/2022
TIME RUN: 10.53.54
MBRMPOTP

ITEM NUMBER:448065 2		PROJECT DESCRIPTION:COLLIER AREA TRANSIT MAINTENANCE BUILDING					*NON-SIS*		
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:TRANSIT IMPROVEMENT		
ROADWAY ID:		PROJECT LENGTH: .000					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0		
FUND	LESS						GREATER	ALL	
CODE	THAN						THAN	YEARS	
	2023	2023	2024	2025	2026	2027	2027		
PHASE: CAPITAL / RESPONSIBLE AGENCY: MANAGED BY COLLIER COUNTY									
FTAT	0	3,000,000		0	0	0	0	0	3,000,000
SU	0	3,000,000		0	0	0	0	0	3,000,000
TOTAL 448065 2	0	6,000,000		0	0	0	0	0	6,000,000
TOTAL PROJECT:	0	6,000,000		0	0	0	0	0	6,000,000
TOTAL DIST: 01	0	6,000,000		0	0	0	0	0	6,000,000
TOTAL TRANSIT	0	6,000,000		0	0	0	0	0	6,000,000

Attachment: Authorizing Resolution and Exhibit (Amendment 1 FY23-27 TIP) (23182 : Approve



FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
=====

DATE RUN: 07/05/2022
TIME RUN: 10.53.54
MBRMPOTP

ITEM NUMBER:412918 3		PROJECT DESCRIPTION:COLLIER COUNTY ASSET MAINTENACE					*NON-SIS*		
DISTRICT:01		COUNTY:COLLIER					TYPE OF WORK:ROUTINE MAINTENANCE		
ROADWAY ID:		PROJECT LENGTH: .000					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	20,421			0	0	0	0	0	20,421
DIH	0	1,000		0	0	0	0	0	1,000
TOTAL 412918 3	20,421	1,000		0	0	0	0	0	21,421
TOTAL PROJECT:	20,421	1,000		0	0	0	0	0	21,421
TOTAL DIST: 01	20,421	1,000		0	0	0	0	0	21,421
TOTAL MISCELLANEOUS	20,421	1,000		0	0	0	0	0	21,421
GRAND TOTAL	194,794,129	75,472,470	1,890,645	2,487,796	2,828,500	36,601,775	0	314,075,315	

Attachment: Authorizing Resolution and Exhibit (Amendment 1 FY23-27 TIP) (23182 : Approve



EXECUTIVE SUMMARY

Approve Amendment #1 to FY 22/23-23/24 Unified Planning Work Program (UPWP) and the Authorizing Resolution

OBJECTIVE: For the Board to review and approve amendment 1 to the Fiscal Year (FY) 22/23-23/24 Unified Planning Work Program (UPWP) and the authorizing resolution.

CONSIDERATIONS: The UPWP provides a planning work program that identifies and describes the MPO's budget for activities, studies and technical support expected to be undertaken in the metropolitan area on behalf of the MPO Board. It also lists the funding source(s) for each planning task and specifies whether the task will be conducted by MPO staff, consultants or county agencies.

An amendment is necessary to add a new study (Zero Emission Transition Plan) Public Transit and Neighborhood Enhancement Division is required to complete, to add \$5307 funds to the UPWP to fund the study, and to reallocate \$5305(d) funds to pay for the remainder of the study.

In addition, other changes made include:

- Listed revised executed agreements
- Updated soft match amount to match revised 5305 funds
- Updated summary tables

The public comment period began on August 15, 2022 and ends with the MPO Board meeting on September 9th.

The proposed changes are included in ~~striketrough~~/underline format as **Attachment 1**. A clean version of the document is provided in **Attachment 2**. The authorizing resolution is included as **Attachment 3**. Due to file size, appendices are not included with the documents.

COMMITTEE RECOMMENDATIONS: The Technical and Citizens Advisory Committees voted to endorse the amendment at their August 22, 2022 meetings.

STAFF RECOMMENDATION: That the Board approve the Amendment to the FY 22/23-23/24 UPWP and Authorizing Resolution.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. Draft Amendment to FY 22/23/23/24 UPWP – track changes (PDF)
2. Draft Amendment to FY 22/23-23/24 – clean version (PDF)
3. Resolution 2022-09 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.A**Doc ID:** 23170**Item Summary:** Approve Amendment #1 to FY 22/23-23/24 Unified Planning Work Program (UPWP) and the Authorizing Reso**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/25/2022 4:06 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/25/2022 4:06 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/25/2022 4:06 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:09 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM



**COLLIER
METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS (NAPLES), FL UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2022/23-2023/24
July 1, 2022-June 30, 2024**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
May 13, 2022

Council Member Paul Perry, MPO Chair

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Naples, FL 34104
(239) 252-5814 Fax: (239) 252-5815
Collier.mpo@colliercountyfl.gov
<http://www.colliermpo.com>

Federal Planning Fund Amendment 1: 9/9/22
Federal Aid Program (FAP) - # 0313-060-M
Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
FDOT Contract #G2821

Federal Transit Administration (FTA) Section 5305(d) Funds
Financial Management (FM) - # 410113 1 14
Contract #G1J00
Contract #G1V40
Contract #G2594

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The MPO does not discriminate against anyone on the basis of race, color, religion, sex, age, national origin, disability or family status. For more information on the MPO's commitment to equity and nondiscrimination, or to express concerns visit <https://www.colliermpo.org/get-involved/civil-rights/>.

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COST ANALYSIS CERTIFICATION



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

525-010-06
POLICY PLANNING
02/19

Cost Analysis Certification

Collier MPO

Unified Planning Work Program - FY 2023-FY2024

Adopted 5/13/2022

Revision Number: Initial Adoption

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#). Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Victoria Peters

Florida Department of Transportation, D1: Planning Specialist III/Liaison
Title and District

Signature  5/13/2022

www.fdot.gov

INTRODUCTION

DEFINITION OF THE UPWP

The Unified Planning Work Program (UPWP) for the Collier Metropolitan Planning Organization documents transportation planning and transportation planning related activities for the two year period starting July 1, 2022 (FY 2022/23-2023/24). The UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes in the Collier Metropolitan Planning area. At a minimum, a UPWP includes a description of the work and resulting products, indicates who will perform the work, provides timeframes and deadlines for completing the work, includes the cost of the work and the source(s) of funds.

This Work Program is consistent with all federal and state requirements. All products and planning concepts and factors follow Federal and State guidelines. The Collier MPO complies with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex.

The objective of the Collier MPO is to provide for a Continuing, Comprehensive, and Cooperative approach to the planning process. The MPO performs a variety of tasks utilizing funds under Titles 23 and 49, and Title 49 Chapter 53, U.S.C. Those tasks include annual development of the Transportation Improvement Program (TIP); continually improving the Congestion Management Process; regular updates to the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP); support of Bicycle and Pedestrian Planning activities; preparation of updates to the Long Range Transportation Plan (LRTP); periodically updating the Public Involvement Plan (PIP), expanding public outreach activities and implementing strategies to address environmental justice issues; and supporting FDOT District One and Collier County planning activities with emphasis on improving traffic modeling and Geographic Information Systems (GIS) capabilities. All eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate will not be utilized.

OVERVIEW AND STATUS OF CURRENT PLANNING ACTIVITIES

Long Range Transportation Plan

The LRTP is a critical tool in the MPO process. It is composed of a Needs Assessment, a Cost Feasible Plan, and several multi-modal transportation components. It is the primary document in which multi-modal components (such as pathways, transit, and other projects), land use data, and projected revenues are integrated in the long range planning process. The 2040 LRTP was adopted in December 2015. Three amendments to the plan were completed. The 2045 LRTP started in 2019 and was completed in December 2020. The development of the 2045 LRTP included coordination with member agencies and the Florida Department of Transportation.

The 2050 LRTP will be a focus for this UPWP. The MPO has started data collection to submit base year data for FDOT's District One Regional Planning Model. Next steps include obtaining a consultant to begin development of the 2050 LRTP. The document is required to be adopted by December 2025.

INTRODUCTION (cont.)

Congestion Management Process (CMP)

An operational Congestion Management System (CMS) plan was originally adopted in 1997 and was updated in 2006. The CMS was developed to reduce congestion by not adding travel lanes to existing highways, but by initiatives such as improving traffic signal timing, improving intersections (adding/lengthening turn lanes, etc.), and modifying medians. In 2008, the MPO updated the CMS and renamed it the Congestion Management Process (CMP). The CMP was updated in 2017. The 2017 update brought the document current with the 2040 LRTP and new federal legislation requiring performance-based, data driven planning. The 2017 update also adopted transportation performance measures and required project sponsors to establish baseline measures and report the results to the Congestion Management Committee and the MPO Board.

The CMP also recognized the need for a more extensive data analysis. This led to the completion of the first Transportation System Performance Report (TSPR). The TSPR called for updates to the CMP Goals, Objectives, and Performance Measures to be consistent with the analysis included in the report. An update to the CMP is underway and is expected to be completed in September 2022.

LOCAL AND REGIONAL PLANNING PRIORITIES

FY 2022/23 and FY 2023/24 UPWP Transportation Planning Priorities

Completing many technical plans and studies that support the development of the LRTP will be a focus of this UPWP. Additionally, the MPO will be updating the Environmental Justice analysis previously completed, by completing an Equity Analysis which will assist in the development of the LRTP and related technical plans.

Transportation System Performance Report (TSPR)

The first TSPR was approved in September 2020. The TSPR established a consistent methodology for identifying congested locations using a performance driven approach. The TSPR will be updated prior to the update of the 2050 LRTP and should be approved by June 2025. This is a supporting document of the LRTP.

Transit Planning

A major Transit Development Plan (TDP) update was completed in September 2020. The results of the TDP update were included in the transit element of the 2045 LRTP. A TDP update must be completed by June 2025 in order to coordinate with the 2050 LRTP. The Public Transit and Neighborhood Enhancement (PTNE) Department in coordination with the Collier MPO completes Annual Progress Reports to the TDP in-house.

A Regional Fares/Services study is being conducted to evaluate regional transit service and regional fares. The study will consist of information to guide analysis and decision making regarding potential cross-jurisdictional transit projects. This study is expected to be completed by May 2023.

The last Transportation Disadvantaged Service Plan (TDSP) major update was completed in 2018. The Collier MPO serves as the designated official planning agency and performs Transportation Disadvantaged Planning activities. A major TDSP update is required to be completed 120 days after reappointment of the Community Transportation Coordinator which will occur in 2023. This update must be completed and submitted to the Transportation Disadvantaged Commission by October 2023.

Local Road Safety Plan

The initial Local Roads Safety Plan (LRSP) was completed and approved on May 14, 2021. The plan, funded through the Congestion Management priority process, is a data driven, 5-year safety plan that will guide the MPO in identifying implementation efforts that support FDOT's "Vision Zero" goals. The update to the LRSP will be completed in house with an update to data and statistics prior to the 2050 LRTP update. This is a supporting document of the LRTP.

Equity Analysis

A preliminary identification of Environmental Justice Communities was conducted in 2016 and was further refined as part of the Existing Conditions analysis for the Bicycle and Pedestrian Master Plan. MPO Staff will prepare an updated Equity Analysis to assess changes throughout the community.

Regional Transportation Planning Activities

The Lee County and Collier MPOs meet annually to discuss regional issues and projects which may have a joint impact on the area. The Collier MPO participates in the Lee MPO's Technical Advisory

Committee (TAC) and the Lee MPO participates in the Collier TAC. The MPOs will continue to work together to endorse and adopt regional priorities for enhancements, TRIP, highway, and transit projects.

In addition, the Collier MPO participates in meetings of the Coordinated Urban Transportation Systems (CUTS), the Metropolitan Planning Organization Advisory Council (MPOAC), and in district and state-wide meetings with FDOT.

AIR QUALITY PLANNING ACTIVITIES

The Collier MPO is in an air quality attainment area and does not anticipate completing any non-attainment planning activities at this time; however, the MPO planning area's air quality continues to be monitored and staff participates in training as needed.

SOFT MATCH

Section 120 of Title 23, U.S.C, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA funding in this UPWP is 18.07% of FHWA program funds for a total of \$195,046 in FY 2022/23 and \$178,422 in FY 2023/24 for a total of \$373,468. The "soft match" amount being utilized to match carryover 5305(d) funding in this UPWP is 20% of FTA funds for a total of \$32,007 in FY 2020/21 and \$31,179 in FY 2021/22 for a total of \$63,186.

FDOT District One Planning Activities

Florida Department of Transportation- District One District Wide Planning activities for FY22/23-FY23/24 include the following:

- GIS Application Development and System Maintenance
- Systems Planning and Reviews
- Interchange Reviews
- Travel Demand Model Development
- ETDM/Community Impact Assessment
- Statistics
- Federal Functional Classification
- Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Growth Management Impact Reviews
- Complete Streets Studies
- Freight Mobility Support

- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian

As part of the 3 “C” planning process, District staff coordinate planning activities with the MPO. MPO Board and Advisory Committee members are notified of project meetings within the MPO area. FDOT staff present status reports to the MPO Board and Advisory Committees to solicit feedback on planning activities and to ensure that District planning studies and MPO planning activities are coordinated.

CPG PARTICIPATION STATEMENT

“The FDOT and the Collier Metropolitan Planning Organization participate in the Consolidated Grant Program (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida’s FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA’s Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG’s required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.”

PUBLIC INVOLVEMENT PROCESS

The development of the UPWP has been subject to public review and comment and is consistent with the Collier MPO’s adopted Public Participation Plan (PPP). The draft is sent to the TAC and CAC for review, announced on the Collier MPO website and sent to interested parties via email to the MPO’s listserv on the date the TAC/CAC agenda packets are posted and distributed.

MPO staff responds in writing to input received from the public and all comments received from the public, advisory committee members and Board members are memorialized and addressed in this document. All comments received, including from FHWA, FTA, and FDOT have been addressed and incorporated into Appendix D of the final document.

A draft of this UPWP was endorsed by the Citizens and Technical Advisory Committees on February 28, 2022 and reviewed by the MPO Board on April 8, 2022. The final document was endorsed by the Citizens and Technical Advisory Committee on April 25, 2022 and approved by the MPO Board on May 13, 2022.

FEDERAL PLANNING FACTORS

In December 2015, the Fixing America's Surface Transportation (FAST) Act was signed into law. The FAST act identified the following ten planning factors which have been incorporated into the MPO Planning Process and this UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation;
9. Enhance travel and tourism; and,
10. Emphasize the preservation of the existing transportation system

In addition to the planning factors noted above, MAP-21 required that State DOTs and MPOs conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals which include:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The FAST Act supplemented the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets and MPOs have the option to support the statewide targets or adopt their own. The Collier MPO has chosen to support the statewide targets. The transition to performance-based planning is ongoing and has been addressed within the tasks identified in this UPWP, specifically within the LRTP, the TIP, and the TSPR. The Collier MPO intends to coordinate with FDOT and member agencies to fully comply with the performance-based planning requirements.

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation (FAST Act and MAP-21) to maintain and improve the nation's surface transportation system. The IIJA carries forward and expands on these policies and introduces new policies and programs that address

new and emerging issues that face the nation's transportation system. These issues include mitigating impacts to existing infrastructure due to climate change, developing and maintaining system resiliency, ensuring equity, researching and deploying new technologies, and improving safety for all users.

TABLE 1 – PLANNING FACTOR MATRIX

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
Federal Planning Factors								
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.			✓	✓	✓	✓	✓	
2. Increase the safety of the transportation system for motorized and non-motorized users.	✓	✓	✓	✓	✓	✓	✓	
3. Increase the security of the transportation system for motorized and non-motorized users.		✓	✓	✓	✓		✓	
4. Increase the accessibility and mobility of people and for freight.		✓	✓	✓	✓	✓	✓	
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	✓	✓	✓	✓	✓	✓	✓	✓
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.		✓	✓	✓	✓	✓	✓	
7. Promote efficient system management and operation.		✓	✓	✓	✓	✓	✓	
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.		✓	✓	✓	✓		✓	
9. Enhance travel and tourism.	✓		✓	✓	✓	✓	✓	✓
10. Emphasize the preservation of the existing transportation system.		✓	✓	✓	✓		✓	

FEDERAL AND STATE PLANNING EMPHASIS AREAS

STATE PLANNING EMPHASIS AREAS – 2022

The Florida Department of Transportation Office of Policy Planning develops Planning Emphasis Areas on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

The Collier MPO has considered the four topics shown below and included them in studies identified in this UPWP.

Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

Equity

Executive Order 14008, *Tackling the Climate Crisis at Home and Abroad*, created the “Justice40 Initiative” that aims to deliver 40 percent of the overall benefits of relevant federal investments to disadvantaged communities. This initiative supports Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, outlines federal policy and defines equity as the consistent and systematic fair, just, and impartial treatment of individuals. The Florida Transportation Plan seeks transportation choices that improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities. The MPOs are key to identifying and implementing improvements based on data-driven project prioritization that considers not only impacts of transportation projects on a community, but also benefits of projects that can enhance opportunities for a community. The UPWP should address approaches to furthering transportation equity.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

Emerging Mobility

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of all seven goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility.

The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

FEDERAL PLANNING EMPHASIS AREAS – 2022

FHWA and FTA have jointly issued PEAs for FY 22 UPWPs. The following items should be considered when developing tasks associated with the UPWP:

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Equity and Justice⁴⁰ in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

TABLE 2 – PLANNING EMPHASIS AREAS

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
FDOT Planning Emphasis Areas								
1. Safety	✓	✓	✓	✓	✓	✓	✓	
2. Equity	✓	✓	✓	✓	✓	✓	✓	
3. Resilience		✓	✓	✓	✓	✓	✓	
4. Emerging Mobility		✓	✓	✓	✓	✓	✓	
Federal Planning Emphasis Areas								
5. Tackling the climate crisis - Transition to a clean energy, resilient future		✓	✓	✓	✓	✓	✓	
6. Equity and Justice ⁴⁰ in Transportation Planning	✓	✓	✓	✓	✓	✓	✓	
7. Complete Streets	✓	✓	✓	✓	✓	✓	✓	
8. Public Involvement	✓	✓	✓	✓	✓	✓	✓	
9. Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination		✓	✓	✓	✓		✓	
10. Federal Land Management Agency (FLMA) (Coordination)			✓	✓	✓			
11. Planning and Environment Linkages (PEL)			✓	✓	✓	✓	✓	
12. Data in Transportation Planning		✓	✓	✓	✓	✓	✓	

MPO RESOLUTION

The Resolution dated May 13, 2022, signed by the Collier MPO Chair, is available in Appendix E.

ORGANIZATION AND MANAGEMENT OF THE METROPOLITAN PLANNING ORGANIZATION

IDENTIFICATION OF MPO PARTICIPANTS

The Collier MPO is the primary agency responsible for transportation planning in Collier County. The MPO Board consists of nine voting members representing the county government and three local municipalities, and one non-voting representative from the FDOT. The MPO is a legislative body with the power to develop and adopt plans, and to set priorities for the programming of improvements to the transportation system. The MPO membership includes the following:

COLLIER COUNTY

Commissioner Rick LoCastro, District 1
Commissioner Andy Solis., District 2
Commissioner Burt Saunders, District 3
Commissioner Penny Taylor, District 4
Commissioner William L. McDaniel, Jr., District 5

CITY OF NAPLES

Council Member Ted Blankenship
Council Member Paul Perry

CITY OF MARCO ISLAND

Council Member Greg Folley

CITY OF EVERGLADES CITY

Council Member Tony Pernas

FLORIDA DEPARTMENT OF TRANSPORTATION

L.K. Nandam, District Secretary, District One

The MPO Board is served by five advisory committees. The advisory committees are summarized as follows:

Technical Advisory Committee (TAC)

The MPO's TAC is composed of technically qualified representatives of agencies responsible for directing, developing, and improving the transportation system within the Collier County Metropolitan Planning Area. Committee duties include the coordination of transportation planning and programming activities arising from the review of all transportation technical studies and reports submitted to them.

Citizens Advisory Committee (CAC)

The MPO's CAC is composed of thirteen (13) individuals representing a cross-section of the geographic community and special interests, such as minorities and persons with disabilities. They are recruited to represent the City of Naples, the City of Marco Island, the City of Everglades City and the County Commission Districts of the unincorporated areas of the county. The CAC provides the MPO Board and staff with the citizen's perspective on the multimodal transportation planning process. The CAC is the focal point of the MPO's public involvement process.

Bicycle & Pedestrian Advisory Committee (BPAC)

The MPO's BPAC is composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities and other transportation disadvantaged populations.

The committee is responsible for providing citizen input into the deliberations of bicycle and pedestrian related issues within the community and to advise the MPO on developing a Bicycle and Pedestrian Plan. The BPAC is also involved in recommending priorities for bicycle and pedestrian projects and program implementation.

Congestion Management Committee (CMC)

The CMC serves the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management System and the coordination of the CMS with the regional ITS architecture. The committee is responsible for creating and amending the Congestion Management Process (CMP) and for prioritizing candidate CMS projects to be funded from the MPO's CMS boxed funds.

Local Coordinating Board for the Transportation Disadvantaged (LCB)

The LCB for the Transportation Disadvantaged (TD) has been appointed by the MPO to carry out the duties described in Rule 41-2, Florida Administrative Code, as an integral part of the TD planning and delivery service program.

The LCB is composed of representatives from various State and local agencies, as well as citizen representatives. A member of the MPO Board is appointed to serve as the LCB's Chairman.

OPERATIONAL PROCEDURES AND BYLAWS

The MPO operates under an adopted set of Bylaws. The MPO Executive Director reports directly to the MPO Board. The additional MPO staff members are Collier County employees pursuant to a staff services agreement. Administrative services are provided by Collier County under the rules and procedures of Collier County and the State of Florida. Annual audits of the MPO Program are performed as part of the single audit process under the direction of the Clerk of Courts Finance Department.

Official records of MPO business are maintained in the MPO Offices located in the Collier County Growth Management Division, 2885 South Horseshoe Drive, Naples, Florida 34104. All MPO records are available for public inspection during normal business hours.

The Collier MPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida.

EXECUTED AGREEMENTS

The MPO has various agreements in place with State and local governments and agencies that promote the "3-C" planning process. The following is a list of agreements currently in place:

- Amended and Restated Interlocal Agreement for the Creation of the Collier County MPO – FDOT, City of Naples, City of Marco Island, City of Everglades City, Collier County (2/26/15)
- Metropolitan Planning Organization Agreement – FDOT/MPO (7/1/22) – Agreement for planning funding.
- Staff Services Agreement – MPO/Collier County (5/24/22).
- Lease Agreement – MPO/Collier County (5/24/22).
- Interlocal Agreement – Lee and Collier MPO regional coordination (amended 3/20/09)
- Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement – FDOT/MPO/Collier County Airport Authority, Naples Airport Authority/ Southwest Florida Regional Planning Council (11/25/14) *Requested updates to boilerplate. Will update when boilerplate agreement has been updated to new federal law.*
- Public Transit Grant Agreement (G1J00) – FDOT/MPO (12/31/22)
- Public Transit Grant Agreement (G1V40) – FDOT/MPO (12/31/23)
- Public Transit Grant Agreement (G2594) – FDOT/MPO (12/31/24)

These agreements are currently under review and will be updated as appropriate. Current executed agreements can be accessed by visiting the Collier MPO website at <https://www.colliermpo.org/mpo-agreements-resolutions/>.

CERTIFICATIONS AND ASSURANCES

All required certifications and assurances are included in this document in Appendix C.

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UPWP TASK OVERVIEW

The FY 2022/23-2023/24 UPWP covers the fiscal years starting July 1, 2022 and ending June 30, 2024. The specific planning activities to be undertaken over the next two years by MPO staff are organized into eight tasks, each of which includes individual activities. A brief overview of each of these tasks is provided below:

1. Administration

Administrative tasks provide for the primary management of MPO activities, including but not limited to, staff time to organize and conduct MPO Board and advisory committee meetings, public involvement efforts, and to participate in intergovernmental activities. In addition, this section includes all necessary expenditures to maintain operations, capital expenditures, Federal and State compliance documentation and all fiscally related tasks such as audits, progress reporting, maintenance of financial records, and the preparation of annual administrative reports, such as the UPWP, are also included. This task will include any necessary updates to agreements or documents related to the 2020 Census.

2. Data Collection / Development

Task activities in this section includes those needed to monitor and analyze travel behavior and factors affecting travel, such as socio-economic, land use, environmental, air quality, safety, security and freight and transportation system data. Evaluation of the data collected in this section is used for both long and short range planning for the transportation system.

3. Transportation Improvement Program Maintenance and Development

This task annually provides for the development of the TIP, a five-year program of transportation improvements. The TIP will be developed in cooperation with FDOT and the local governments. Transportation projects will be drawn from the currently adopted MPO Long Range Transportation Plan to ensure the program's consistency relative to priorities and financial constraints. The prioritization methodology for each State and Federal funding project category will be detailed in the introduction of each pertinent section of the TIP. Regionally significant projects, regardless of funding source, are also included in the Transportation Improvement Program. The TIP also includes a list of multi-modal unfunded State, county and municipal projects that have been prioritized by the MPO Board.

Task activities in this section include establishing project priorities, annually updating the TIP and reviewing transportation plans and reports for use in many other UPWP sections and tasks, including short range planning, the Long Range Transportation Plan (LRTP), Transit Planning, and project planning.

UPWP TASK OVERVIEW (cont.)

4. Long Range Planning

Updates and amendments to the LRTP include multi-modal aspects of transportation planning such as highway planning, transit planning, reviewing enhancement priorities, bicycle/pedestrian programming, and congestion monitoring of the Systems Planning area. This section is intended to work with the other sections of the UPWP in the development, review, amending and updating of the Long Range Transportation Plan.

5. Special Projects and Systems Planning

This task includes various recurring and non-recurring planning projects, including bicycle and pedestrian planning support and congestion management planning. Complete Streets planning, and Bicycle and Pedestrian planning and support are conducted in order to provide a balanced transportation system to ensure that non-motorized travel options are safe, convenient and offer recreational opportunities. As part of the Congestion Management Process, a recurring Transportation System Performance Report will be completed in the second year of the UPWP.

6. Transit & Transportation Disadvantaged Planning

The UPWP addresses the continuing efforts of the Transit Program and Transportation Disadvantaged (TD) Program. Transit support is provided in order to develop the LRTP, TIP and other plans, programs and technical studies relating to public transportation. In addition, planning services are provided to ensure a coordinated Transportation Disadvantaged (TD) Program in Collier County.

7. Regional Coordination

This task provides for the creation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines to ensure the coordination of transportation planning and policy activities in FDOT District One. This includes travel expenditures, room rental, and any other necessary costs for regional planning.

8. Locally Funded Activities

This task allows staff to complete requests to prepare resolutions and policy position statements which are not eligible for grant reimbursement. In addition, travel expenses that are not eligible for grant reimbursement will be funded from this task.

TASK 1 ADMINISTRATION

PURPOSE:

To conduct activities (including staff travel and capital expenses) including the development and maintenance of administrative reports and grants contract administration. This task also includes all public involvement activities and administrative support for MPO planning and programs in general, including assistance to Federal, State, and local agency staff, as needed. It provides for the administration of the area-wide multimodal transportation planning process in accordance with Federal and State requirements, and for the technical management over each project included in the UPWP.

PREVIOUS WORK:

- Ongoing administrative activities
- Staff support for MPO Board and Committee meetings
- Develop and Update the UPWP
- Update Staff Services Agreement and Lease Agreement
- Public Involvement activities in compliance with the Public Participation Plan
- Procurement Activities
- Quarterly invoicing request
- Monthly invoicing activities
- Update to Public Participation Plan in 2020
- Maintained MPO website
- Strategic Plan and Annual Report

REQUIRED ACTIVITIES:

- Administer MPO Governing Board meetings and all Advisory Committee meetings including meeting advertisement and the preparation of minutes and agenda packages.
- Attend training at conferences, workshops, etc. (MPO staff and Governing Board members) Attend business meetings as required. Including but not limited to FDOT meetings, Title VI, ADA and Environmental Justice training opportunities.
- Perform grant and financial tasks including preparing grant agreements, grant compliance tasks, grant reimbursements, timekeeping, inventory, contract management, invoice payment.
- Purchase of office supplies, computers, printers, software, and audio-visual equipment.
- Rental lease payments for office space and MPO vehicle.
- Monthly payments for phone system, cell phones, website hosting, postage (monthly and annual permit) and administrative functions to run the MPO.
- Payment for MPO insurance.
- Participate in joint FDOT/MPO annual certification reviews and in Federal TMA reviews.
- Procure services, supplies, and equipment (including office supplies, printers, computers, iPads, software purchase and licensing, and audio-visual equipment. This includes preparation of Request for Proposals, Request for Professional Services, purchase orders, contracts, etc. Lease of necessary office equipment (printers, copiers, etc.).
- Review and maintain existing agreements, by-laws, and COOP. Modify as necessary to stay in compliance with federal/state rules and laws.

- Prepare and adopt the two-year UPWP; process modifications and amendments; submit progress reports and invoices.
- Monitor and update the annual Strategic Plan and Annual Report.
- Maintain the Public Participation Plan (PPP) and update as necessary. Conduct all activities to maintain compliance with plan including to maintain and update website, legal ads, press releases, etc.
- Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.

End Product/Deliverable(s)	Target Date
Administer MPO Governing Board and Advisory Committee meetings.	Ongoing
Progress Reports and Invoices to FDOT	Quarterly
Amendments and Modifications to FY 23/24 UPWP	As Needed
Draft FY 25/26 UPWP	March 2024
Final FY 25/26 UPWP	May 2024
Strategic Plan and Annual Report	October - Annually
Joint FDOT/MPO annual certification reviews.	Spring 2023/Spring 2024
Prepare for the 2024 Federal Certification review.	Summer 2024
Public Participation Plan (PPP) - Update as necessary.	Ongoing
Agenda packages and public notices for MPO Board and advisory committees	Monthly
Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.	Annually
Updated Bylaws, COOP, and MPO Agreements	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 1 - Financial Tables

Task 1 - Administration Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$300,000	\$0	\$0	\$0	\$300,000
	Subtotal:	\$300,000	\$0	\$0	\$0	\$300,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease and purchase, printing charges, computer purchase, software purchase, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$363,800	\$0	\$0	\$0	\$363,800

Task 1 - Administration Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$305,000	\$0	\$0	\$0	\$305,000
	Subtotal:	\$305,000	\$0	\$0	\$0	\$305,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease, printing charges, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$368,800	\$0	\$0	\$0	\$368,800

TASK 2 DATA COLLECTION / DEVELOPMENT

PURPOSE:

Develop and monitor the multimodal transportation system to preserve capacity, maximize personal mobility and freight movement, ensure user safety and system security, and maintain the transportation system's integrity. Acquire data to evaluate the system's operating efficiency and conditions to assess current needs, validate the MPO's and FDOT D-1 regional transportation planning model, project future travel demand, and identify future improvements. Coordination with local agencies, jurisdictions and municipalities when reviewing and updating the forecasts and plans is essential. Update GIS database to address current conditions that include, but are not limited to functional classification; roadway network for District One Regional Transportation Demand Model; bicycle & pedestrian facilities inventory; and prepare various overlays for analytical purposes. Coordinate with Collier County staff on use of the County's Interactive Growth Model (CIGM) in analyzing amendments and updates to the Long Range Transportation Plan.

PREVIOUS WORK:

- Developed GIS maps for bike/pedestrian planning activities.
- Updated TAZs and socioeconomic data for 2045 LRTP.
- Updated socio-economic data and TAZ structures for the 2045 LRTP Update.
- 2045 Long Range Transportation Plan adoption in 2021.
- Adoption of FY 2022 performance measures.

REQUIRED ACTIVITIES:

- Coordinate with FDOT, local governments, and neighboring MPOs to collect and provide transportation data and information to support MPO, federal, and state planning activities, model development, and performance measures;
- Acquire and analyze data to support performance-based planning efforts such as the Long Range Transportation Plan, MPO Model Development, Transportation Improvement Program, Public Transit Safety Plan, Planning and Corridor Studies, Freight Studies, Complete Streets, Resiliency Studies, Congestion Management Process, etc.;
- Coordinate with federal, state, and local partners to prepare, analyze, and integrate 2020 U.S. Census data into MPO planning activities and efforts;
- Participate in the FDOT Statewide Model Task Force and regional modeling activities to support the FDOT D-1 model development, calibration, validation, and maintenance;
- Collaborate with Collier County to update the County Interactive Growth Model;
- Coordinate with the MPO Congestion Management Committee to evaluate data and data platforms used to analyze system conditions and needs.
- Review functional classifications, boundary information, and TAZ data based on 2020 census.
- Review and provide travel demand model information such as Annual Average Daily Traffic (AADT) and volume-to-capacity ratios for planning documents, other agency and citizen's requests.
- Prepare and maintain GIS files, and prepare and maintain maps.
- Coordinate with County staff on the County's Crash Data Management System (CDMS)
- Analyze bike/ped facilities and crash data.

- Complete equity analysis in preparation for 2050 LRTP.
- Continue coordination with jurisdictions, agencies, and municipalities within Collier County and adjacent to Collier County on community master plans, transportation system plans, multi-modal mobility plans, Local Road Safety Plan etc. and the data used to update and maintain such information.

End Task/Deliverable(s)	Target Date
Collier Data for 2020 Validation of the District 1 Regional Planning Model	August 2022
Updated GIS Files and maps	As needed
Coordinate with the County staff on updates to the County Interactive Growth Model (CIGM) so that both entities (County and MPO) are using the most current and accurate TAZ structure and socioeconomic data available	As needed
Equity Analysis	June 2024
Bike/Ped Crash Data Analysis	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 2 - Financial Tables

Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2022/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$60,000	\$0	\$0	\$0	\$60,000
	Subtotal:	\$60,000	\$0	\$0	\$0	\$60,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$75,000	\$0	\$0	\$0	\$75,000

Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	\$0	\$0	\$25,000
	Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$40,000	\$0	\$0	\$0	\$40,000

TASK 3 TIP MONITORING AND DEVELOPMENT

PURPOSE:

Develop Multimodal Transportation Improvement Programs (TIP) for FY 23/24-27/28 and FY 24/25-28/29 that identify all Federal, State, and locally funded transportation improvements consistent with the requirements of Federal and State laws. Coordinate with FDOT and member agencies to address integration of MAP-21 and FAST Performance Management Measures in the TIP as well as new requirements from the Bipartisan Infrastructure Law (BIL). This section also includes transportation system planning tasks related to contingency of operations and short-range transportation planning and programming.

PREVIOUS WORK:

- Coordinated with agencies and jurisdictions on transportation plans and programs.
- Annual preparation of TIP and TIP amendments.
- Annual list of project priorities for inclusion in the TIP.
- Adoption of FY 23-27 TIP

REQUIRED ACTIVITIES

- Develop annual project priorities identifying unfunded highway, transit, bicycle and pedestrian, planning and congestion management projects that are prioritized by the MPO. This activity includes review of applications and associated activities.
- Review FDOT Draft Tentative Work Program and Tentative Work Program for consistency with the LRTP and adopted priorities of the MPO Board.
- Prepare and adopt the TIP. This includes coordinating all efforts with FDOT, local agencies, jurisdictions and the STIP.
- Prepare and process amendments. This includes reviewing amendments for consistency with the TIP and LRTP.
- Coordinate with FDOT and member agencies to address integration of FAST Act Performance Management Measures in performance-based planning.

End Task	Target Date
Annual Project Priority Lists	June – Annually
FY 23/24-27/28 TIP FY 24/25-28/29 TIP	June - 2023 June - 2024
TIP Amendments and Modifications	As needed
Adopted Safety Targets and Related Performance Measures	Annually

RESPONSIBLE AGENCY: Collier MPO

Task 3 - Financial Tables

Task 3 - TIP						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

Task 3 - TIP						
Estimated Budget Detail for FY 23/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

TASK 4 LONG RANGE PLANNING

PURPOSE:

To begin the update to the 2050 Long Range Transportation Plan and to continue to evaluate plans and programs for consistency with the 2045 Long Range Transportation Plan (LRTP) during development of the plan. FAST Act Performance measures will be integrated into the 2045 LRTP as required. This task will work in coordination with other tasks throughout the UPWP, including Administration, Data Collection/Development, TIP, and Transit and Transportation Disadvantaged.

PREVIOUS WORK:

- Prepared and adopted 2045 LRTP. Transmitted to FDOT
- Began collecting base year data for 2050 LRTP.
- Prepared scope of work for the 2050 LRTP.

REQUIRED TASKS:

- Review projects and studies as needed for consistency with MPO plans.
- Continue to incorporate the Efficient Transportation Decision Making (ETDM) Process into the Long Range Multimodal transportation planning process. Continue to work with FDOT to review projects for the ETDM process as they relate to LRTP projects and priorities and to provide project specific comments as part of the ETDM process. Review purpose and needs statements for projects and provide comments.
- Attend meetings and participate on committees of FDOT District 1 Regional Transportation/Planning Model (RPM) Coordinating Committee, GIS Users Groups, Florida Standard Urban Transportation Model Structure (FSUTMS) Users Groups, and others as needed. Participate in FSUTMS training.
- Participate in freight planning, including updates to the regional freight plan, participation in various freight committees, and coordination with freight stakeholder.
- Participate in on-going studies related to resiliency. Monitor regional and local studies currently underway.
- Prepare any required amendments or updates to the 2045 LRTP as required.
- Begin coordination and development of the 2050 LRTP.
- Utilize consultant assistance for modeling support, data development and evaluation, and other support necessary to complete any required updates to the 2045 LRTP and the 2050 LRTP.
- Coordinate with County and Municipalities to review and comment on Local policy issues, such as Land Development Code and Growth Management Plan regulations as it relates to the Long Range Transportation Plan.

End Task/Deliverable(s)	Target Date
2045 LRTP Amendments	As needed
Data Collection – 2020 Model Validation for 2050 LRTP	September 2022
Socio-Economic forecasts for the 2050 LRTP	June 2024
Public Participation Plan for 2050 LRTP	June 2024
2050 Revenue Projections	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 4 - Financial Tables

Task 4 - Long Range Planning Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$50,000	\$0	\$0	\$0	\$50,000
	Subtotal:	\$50,000	\$0	\$0	\$0	\$50,000
B. Consultant Services						
	L RTP	\$28,543	\$250,000	\$0	\$0	\$278,543
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543
	Total:	\$78,543	\$250,000	\$0	\$0	\$328,543

Task 4 - Long Range Planning Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$40,000	\$0	\$0	\$0	\$40,000
	Subtotal:	\$40,000	\$0	\$0	\$0	\$40,000
B. Consultant Services						
	L RTP	\$6,846	\$300,000	\$0	\$0	\$306,846
	Subtotal:	\$6,846	\$300,000	\$0	\$0	\$306,846
	Total:	\$46,846	\$300,000	\$0	\$0	\$346,846

TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING

PURPOSE:

To complete various recurring and non-recurring planning projects. These projects will assist in providing a balanced, multimodal transportation system.

PREVIOUS WORK:

- Annual Work Program priorities for construction of new sidewalks, pathways and bike lanes.
- Served as liaison to FDOT to communicate the need for bicycle and pedestrian facilities on State roads.
- Completed first Transportation System Performance Report.
- Began Congestion Management Process Update, which will continue into this UPWP for completion.
- Completed first Local Road Safety Plan.

REQUIRED TASKS:

- Attend and participate in workshops and seminars sponsored by FHWA, FDOT and other professional organizations as appropriate.
- Coordinate with FDOT and member agencies to address continued integration of Performance Management measures into Bicycle and Pedestrian Planning and Congestion Management Planning.

Bicycle/Pedestrian Planning

- Participate in special events that promote bicycle/pedestrian activities and safety education.
- Participate in meetings/workshops related to bicycle/pedestrian initiatives, including those hosted by FDOT, FHWA, CTST, Naples Pathway Coalition, Blue Zones, Healthy Community Coalition of Collier County, and other agencies.
- Coordinate with FDOT and local governments to ensure that roadway expansion and retrofit projects work towards meeting the bicycle/pedestrian goals identified in the Bicycle and Pedestrian Master Plan.
- Maintain and update the current Bicycle Pedestrian Master Plan as needed, and prior to the LRTP update.
- Depending on new federal and state guidance, prepare documents to address one or more of the following programs:
 - Vision Zero Action Plan
 - Safe Streets for All
 - Complete Streets
 - Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Prepare updates to SUNTrail maps as opportunity arises.

Congestion Management Planning

- Complete the Congestion Management Process Update.
- Prepare an updated Transportation System Performance Report prior to completion of the 2050 Long Range Transportation Plan. This document will become a guiding document of the 2050 LRTP.
- Attend Lee TMOC and Collier/Lee/Charlotte TIM Team to the extent feasible
- Attend and participate in technical meetings and workshops related to the CMC, CMP and congestion relief strategies
- Update the Local Road Safety Plan with current data and statistics. This document will become a guiding document of the 2050 LRTP.
- Facilitate “best practices” approach for incorporating CMP measures into existing plans and programs, including preliminary engineering, traffic simulation modeling, and project prioritization.

End Task/Deliverable	Target Date
Congestion Management Process Update	December 2022
Updated Transportation System Performance Report	June 2024
Updated Local Road Safety Plan	June 2024
Proposed revisions to SUNTrails Map	As needed
Safe Routes to School Program applications and prepare letters of support	As needed
Collier Bicycle/Pedestrian Facility Map Update	As needed
Bike/Ped Master Plan Update	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$51,000	\$0	\$0	\$0	\$51,000
Subtotal:	\$51,000	\$0	\$0	\$0	\$51,000
B. Consultant Services					
Congestion Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000
Bike/Ped Master Plan	\$67,133	\$0	\$0	\$0	\$67,133
Subtotal:	\$87,133	\$100,000	\$0	\$0	\$187,133
Total:	\$138,133	\$100,000	\$0	\$0	\$238,133

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$80,000	\$0	\$0	\$0	\$80,000
Subtotal:	\$80,000	\$0	\$0	\$0	\$80,000
B. Consultant Services					
Transportation System Performance Report	\$0	\$50,000	\$0	\$0	\$50,000
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$54,925
Subtotal:	\$54,925	\$50,000	\$0	\$0	\$104,925
Total:	\$134,925	\$50,000	\$0	\$0	\$184,925

TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING

PURPOSE:

To provide the necessary resources to support a multimodal transportation system in the Collier MPO area. This task includes beginning the Transit Development Plan, the 2050 Long Range Transportation Plan, a multimodal TIP and other plans, programs and technical studies relating to public transportation. This task includes coordination with the transit agency for the reporting of transit asset management target measures and target setting for the required Public Transit Safety Agency Plan. In addition, this task includes overseeing and providing planning services for a coordinated Transportation Disadvantaged (TD) Program in Collier County, in accordance with Chapter 427 of the Florida Statutes (FS) and Florida Administrative Code (F.A.C.) Rule 41-2.

PREVIOUS WORK

- TDP Major Update
- Park and Ride Study
- Transit Impact Analysis
- Coordinated with PTNE to review and adopt the Transit Asset Management Performance Measures for the Collier Metropolitan Area.
- Ongoing transit and transportation disadvantaged coordination between the Collier MPO and PTNE.
- Staff support to the Local Coordinating Board as required by the TD Planning Grant.
- TDSP Minor Update
- Community Transportation Coordinator (CTC) Evaluation
- Annual TD Planning Grant Requirements

REQUIRED TASKS:

- Conduct and maintain the operations of the MPO including providing administrative support activities such as financial management, contract management, public outreach, personnel matters, procurement of equipment and supplies and general management of Transit Planning at the system level within the MPO.
- MPO staff, Board, and PTNE staff will participate in meetings, trainings, workshops, or seminars related to fixed route which may include fixed routes, ADA or paratransit service.
- Prepare necessary progress reports and requests for reimbursement for Public Transit Grant Agreements. Participate in quarterly coordination meetings with FDOT to discuss status of agreements.
- Participate in quarterly coordination meetings with FDOT to discuss transit issues.
- Project Management and Consultant Services to complete the Transit Development Plan Major Update. Provide comments on the annual reports of the Transit Development Plan prepared by PTNE.
- Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan.

- Project Management and Consultant Services to complete a Zero-Emission Fleet Transition Plan for Collier Area Transit.
- Consultant and staff services to conduct a Regional Fares/Services study which was identified as a part of the TDP major update.
- Coordinate with PTNE to identify Transit Priorities, review priorities for consistency with the TDP and LRTP.
- Complete designation of CTC in coordination with Commission for Transportation for Disadvantaged (CTD).
- Staff support to the LCB, including preparation of agendas, preparation of meeting materials including legal advertisements of meetings.
- Complete TD activities as required by TD Planning Grant, including annual updates to TDSP and major TDSP update, CTC Evaluation, annual review of bylaws, completion of LCB training, public workshop, etc.
- Prepare and submit grant application for TD Planning Grant. Execute grant agreement and prepare necessary progress reports and requests for reimbursement by the CTD.

End Task/Deliverable(s)	Target Date
Participation in meetings, trainings, workshops, or seminars (TD and Transit)	As needed
Regional Fares/Services Study	June 2023
Transit Development Plan Major Update	June 2025 (Due September 2025, early completion will assist with LRTP update)
TDP Annual Report (Prepared by PTNE)– Provide Comments	Annually
Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan	As directed by FDOT
Adopted Transit Priorities	June - Annually
<u>Zero Emission Transition Plan</u>	<u>June 2024</u>
TD Grant Application and Agreement	Annually
LCB Meetings	Quarterly
Minor TDSP Update	May 2023
CTC Designation	June 2023
Major TDSP Update	October 2023
CTC Evaluation	May - Annually

RESPONSIBLE AGENCY: Collier MPO, Collier County PTNE, Consultant Services

Task 6 - Financial Tables

Task 6 - Transit & TD Planning							
Budget Detail for FY 2022/23							
Budget Category & Description	FHWA PL	FTA 5305 (FY 21)	FTA 5305 (FY 22)	FTA 5307 (FY 22)	Trans. Disad.	Total	FTA 5305 Soft Match for FY 21 and FY 22
A. Personnel Services							
MPO staff salaries, fringe benefits, and other deductions	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
Subtotal:	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
B. Consultant Services							
Regional Fares and Service Study	\$0	\$38,984	\$89,995	\$0	\$0	\$128,979	\$32,245
TDSP Major Update	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
TDP Major Update	\$61,340	\$0	\$0	\$0	\$0	\$61,340	\$0
Zero Emission Transition Plan	\$0	\$60,000	\$0	\$60,000	\$0	\$120,000	\$15,000
Subtotal:	\$136,340	\$98,984	\$89,995	\$60,000	\$0	\$385,319	\$47,245
C. Travel							
MPO Staff and PTNE staff attendance at training and conferences	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
Subtotal:	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
D. Other Direct Expenses							
Website	\$0	\$0	\$240	\$0	\$0	\$240	\$60
Legal Ads	\$0	\$0	\$0	\$0	\$2,760	\$2,760	\$0
Fed Ex/ Postage	\$120	\$120	\$80	\$0	\$1,110	\$1,430	\$50
Office Supplies	\$400	\$400	\$800	\$0	\$0	\$1,600	\$300
Subtotal:	\$520	\$520	\$1,120	\$0	\$3,870	\$6,030	\$410
Total:	\$166,860	\$128,028	\$124,715	\$60,000	\$27,954	\$507,557	\$63,186

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Task 6 - Transit & TD Planning Budget Detail for FY 2023/24			
Budget Category & Description	FHWA PL	Trans. Disad.	Total
A. Personnel Services			
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$22,084	\$47,084
Subtotal:	\$25,000	\$22,084	\$47,084
B. Consultant Services			
TDP Major Update	\$123,883	\$0	\$123,883
Subtotal:	\$123,883	\$0	\$123,883
C. Travel			
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$2,000	\$9,000
Subtotal:	\$7,000	\$2,000	\$9,000
D. Other Direct Expenses			
Website	\$0	\$0	\$0
Legal Ads	\$0	\$2,760	\$2,760
Fed Ex/ Postage	\$120	\$1,110	\$1,230
Office Supplies	\$400	\$0	\$400
Subtotal:	\$520	\$3,870	\$4,390
Total:	\$156,403	\$27,984	\$184,357

TASK 7 REGIONAL COORDINATION

PURPOSE:

Provide for the continuation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines. To provide training to MPO staff, Board members and advisory committee members to support transportation planning and policy activities in the region.

PREVIOUS WORK:

- Represented the MPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and Coordinated Urban Transportation Studies (CUTS) meetings.
- Submitted freight projects to MPOAC for prioritization.
- Attendance at Lee MPO TAC and TMOC meetings.
- Conducted Joint Lee/Collier BPAC, CAC, TAC and MPO meets as needed.
- Updated Joint TRIP priorities and regional priorities with Lee County and submitted to FDOT.

REQUIRED ACTIVITIES:

- Conduct Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Staff and MPO Board attend MPOAC meetings and workshops, including freight meetings, noteworthy practices meetings, and MPOAC weekend institute for Governing Board members.
- Staff participate in CUTS meetings and host as required.
- Participate in Lee MPO TAC, BPAC, and TMOC meetings.
- Monitor and participate in statewide plans and programs, including but not limited to FTP, SIS, and Vision Zero.
- Attendance at state and local conferences/meetings on Collier MPO related issues provided by FDOT, FHWA, NHI, USDOT, NTI, etc.
- Monitor and update joint priorities (TRIP, SIS, enhancement, SUNTrail) as necessary. Rank and prioritize for funding.
- Analysis of State and Federal laws and regulations for MPOs, committees and local government officials to aid them in the application of regional transportation policy strategies.
- Coordinate with municipalities to review local plans for consistency with MPO plans.
- Participate in regional freight workshops and seminars.
- Prepare and submit freight priorities as requested.

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End Task/Deliverable(s)	Target Date
MPOAC Meeting Participation	Quarterly
CUTS Meeting Participation	Quarterly
Joint Priorities (TRIP, SIS, etc)	Annually – As requested by FDOT
Joint Lee/Collier MPO Meetings	Annually – As needed
Freight Priorities to MPOAC	As requested

RESPONSIBLE AGENCY: Collier MPO

Task 7 - Financial Tables

Task 7- Regional Coordination Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

Task 7- Regional Coordination Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

TASK 8 LOCALLY FUNDED ACTIVITIES

PURPOSE:

To cover any MPO expenses deemed not eligible or reimbursable by FHWA PL, TD or FTA Section 5305(d) funding.

PREVIOUS WORK:

- Reimbursement of travel and training expenses not eligible for reimbursement from the FHWA PL, TD or FTA Section 5305(d) Grants.
- Payment for staff time to attend safety training and HR training required by Collier County.

REQUIRED TASKS:

End Task/ Deliverable(s)	Target Date
Prepare resolutions and policy positions	As needed
Participate in Collier County required Safety and HR training courses	As needed
Payment of any shortfall of consultant or personnel costs or any invoices not eligible for grant reimbursement.	As needed

RESPONSIBLE AGENCY: Collier MPO

Task 8 - Financial Tables

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2022/23						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2023/24						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

SUMMARY TABLES

TABLE 3 – FY 2022/23 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	FHWA	FTA Section 5305 (FY 21)	FTA Section 5305 (FY 22)	FTA Section 5307 (FY 22)	FDOT Soft Match	Local	TD Trust	Total
		CPG	PL	CPG	GIV40 Soft Match	G2594 Soft Match					
1	Administration	\$ 363,800			\$ -			\$ 80,238	\$ -	\$ -	\$ 444,038
2	Data Collection/ Development	\$ 75,000			\$ -			\$ 16,542	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000			\$ -			\$ 6,617	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543		\$ 250,000	\$ -			\$ 17,323	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133		\$ 100,000	\$ -			\$ 30,466	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860			\$ 128,028	\$ 124,715	\$60,000	\$ 99,988		\$ 27,954	\$ 607,545
7	Regional Coordination	\$ 32,000			\$ -			\$ 7,058	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -			\$ -			\$ -	\$ 8,000	\$ -	\$ 8,000
	Total fiscal year 2022/23 funds for all tasks	\$ 884,336			\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,491,265
	Total De-obligation from prior fiscal years	\$ -			\$ -			\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 884,336		\$ 350,000	\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,841,265

	FHWA PL	FHWA SU	FTA 5307	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -			\$ 258,232	\$ -		\$ -	\$ -	\$ -	\$ 258,232
FY 2022/23 Funding	\$ 884,336	\$ 350,000	\$ 60,000		\$ 27,954		\$ -	\$ -	\$ -	\$ 1,322,290
FY 2022/23 Local Funding	\$ -		\$ -	\$ -		\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
5305 Carryover *	\$ -		\$ 252,743	\$ -				\$ -		\$ 252,743
De-Obligation from Prior Fiscal Years			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 312,743	\$ 258,232	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,841,265

(1) For FY 2022/2023, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.

The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

* - FTA Section 5305 includes FY 21 and FY 22 funding

TABLE 4 – FY 2022/23 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FTA 5305 Carryforward	FTA Section 5307 (FY 22)	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration Data	\$ 363,800				\$ 80,238	\$ 363,800	\$ -	\$ -	\$ 444,038
2	Collection/Development	\$ 75,000				\$ 16,542	\$ 75,000	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000				\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning Special Projects and	\$ 78,543	\$ 250,000			\$ 17,323	\$ 328,543	\$ -	\$ -	\$ 345,866
5	Systems Planning	\$ 138,133	\$ 100,000			\$ 30,466	\$ 238,133	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 252,743	\$ 60,000	\$ 99,988	\$ 166,860	\$ 27,954	\$ -	\$ 607,545
7	Regional Coordination Locally Funded Activities	\$ 32,000				\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	for all tasks	\$ -				\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
		\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265
	State Support/Match for MPO (1)	\$ -	\$ -			\$ 258,232	\$ -	\$ -	\$ -	\$ 258,232
	FY 2022/23 Funding	\$ 884,336	\$ 350,000		\$ 60,000	\$ -	\$ -	\$ 27,954	\$ -	\$ 1,322,290
	FY 2022/23 Local Funding	\$ -	\$ -			\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Roll Forward from Prior Fiscal Year			\$ 252,743		\$ -	\$ -	\$ -	\$ -	\$ 252,743
	Total cost, including carryover, for a	\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265

* Soft match includes \$195,046 at .1807% and \$63,186 at 20% to match PTGAs.

TABLE 5 – FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA PL	FHWA CPG	FHWA SU	FDOT Match	Local	TD Trust	Total	Amount to Consultant
1	Administration		\$ 368,800		\$ -	\$ -	\$ -	\$ 450,140	\$ 5,000
2	Data Collection/ Development		\$ 40,000		\$ -	\$ -	\$ -	\$ 48,822	\$ 15,000
3	Transportation Improvement Program (TIP)		\$ 30,000		\$ -	\$ -	\$ -	\$ 36,617	\$ -
4	Long Range Planning		\$ 46,846		\$ 300,000	\$ -	\$ -	\$ 357,178	\$ 306,846
5	Special Projects and Systems Planning		\$ 134,925		\$ 50,000	\$ -	\$ -	\$ 214,683	\$ 104,925
6	Transit and Transportation Disadvantaged		\$ 156,403		\$ -	\$ -	\$ 27,954	\$ 218,852	\$ 123,883
7	Regional Coordination		\$ 32,000		\$ -	\$ -	\$ -	\$ 39,058	\$ -
8	Locally Funded Activities		\$ -		\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2022/23 funds for all tasks		\$ 808,974		\$ 350,000	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ -
	Total De-obligation from prior fiscal years		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks		\$ 808,974		\$ 350,000	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ 555,654

	FHWA PL	FHWA SU	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,422
FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ 27,954	\$ -	\$ -	\$ -	\$ -	\$ 1,186,928
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,373,350

(1) For FY 2023/2024, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

Task #	Task Description
1	Administration
2	Data Collection/Development
3	Transportation Improvement Program (TIP)
4	Long Range Planning
5	Special Projects and Systems Planning
6	Transit and Transportation Disadvantaged
7	Regional Coordination
8	Locally Funded Activities for all tasks
State Support/Match for MPO (1)	
FY 2022/23 Funding	
FY 2022/23 Local Funding	
Roll Forward from Prior Fiscal Year	
Total cost, including carryover, for all tasks	

*Soft match includes \$195,046 at

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TABLE 6 – FY 2023/24 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 368,800		\$ 81,340	\$ 368,800	\$ -	\$ -	\$ 450,140
2	Data Collection/Development	\$ 40,000		\$ 8,822	\$ 40,000	\$ -	\$ -	\$ 48,822
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ 10,332	\$ 346,846	\$ -	\$ -	\$ 357,178
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ 29,758	\$ 184,925	\$ -	\$ -	\$ 214,683
6	Transit and Transportation Disadvantaged	\$ 156,403		\$ 34,495	\$ 156,403	\$ 27,954		\$ 218,852
7	Regional Coordination	\$ 32,000		\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350
	State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -		\$ 178,422
	FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ -	\$ 27,954		\$ 1,186,928
	FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ 8,000
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350

APPENDICES

APPENDIX A – COMMONLY USED ACRONYMS

Acronym	Full Name
AADT	Annual Average Daily Traffic
ADA	Americans with Disability Act
AMPO	Association of Metropolitan Planning Organizations
ARRA	American Recovery and Reinvestment Act
AASHTO	American Association of State Highway and Transportation Officials
AUIR	Annual Update and Inventory Report
BCC	Board of County Commissioners
BIL	Bipartisan Infrastructure Law
BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CAT	Collier Area Transit
CEMP	County Emergency Management Plan
CFR	Code of Federal Regulations
CIA	Community Impact Assessment
CIE	Capital Improvement Element
CIGM	Collier Inter-Active Growth Model
CIP	Capital Improvement Program
CMC	Congestion Management Committee
CMP	Congestion Management Process
CMS	Congestion Management System
COA	Comprehensive Operational Analysis
COOP	Continuity of Operations Plan
CORSIM	Corridor Simulation
CR	County Road
CRA	Community Redevelopment Agency
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
CUTR	Center for Urban Transportation Research
CUTS	Coordinated Urban Transportation Studies
DBE	Disadvantaged Business Enterprise
DOPA	Designated Official Planning Agency
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EMS	Emergency Medical Services
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
F.A.C.	Florida Administrative Code
FAP	Federal Aid Program
FAST	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FHREDI	Florida's Heartland Rural Economic Development Initiative

COMMONLY USED ACRONYMS

Acronym	Full Name
FHWA	Federal Highway Administration
FM	Financial Management
FS	Florida Statutes
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Florida Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographical Information System
ICAR	Intergovernmental Coordination and Review
ICE	Intergovernmental Coordination Element
IIJA	Infrastructure Investment and Jobs Act
IJR	Interchange Justification Report
IT	Information Technology
ITS	Intelligent Transportation Systems
JARC	Job Access Reverse Commute
JPA	Joint Participation Agreement
LAP	Local Agency Program
LCB	Local Coordinating Board for the Transportation Disadvantaged
LEP	Limited English Proficiency
LinC	Lee in Collier Transit Service
LOS	Level of Service
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century
MMP	Master Mobility Plan
MMTPP	Metropolitan Multimodal Transportation Planning Process
MPO	Metropolitan Planning Organization (includes references to the organization, MPO Board, Staff and Committees)
MPOAC	Metropolitan Planning Organization Advisory Council
MPP	Metropolitan Planning Program
NTD	National Transit Database
PD&E	Project Development & Environment
PEA	Planning Emphasis Area
PIP	Public Involvement Plan
PL	Highway Planning Funds
PTNE	Public Transit and Neighborhood Enhancement
PTOP	Public Transportation Operation Plan
QRC	Quick Response Code
RFP	Request for Proposal
ROW	Right-of-Way
SCE	Sociocultural Effects
SE	Socioeconomic
SHS	State Highway System

COMMONLY USED ACRONYMS

Acronym	Full Name
SIS	Strategic Intermodal System
SR	State Road
SSPP	System Safety Program Plan
SWFRPC	Southwest Florida Regional Planning Council
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TD	Transportation Disadvantaged
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TSM	Transportation Systems Management
TRIP	Transportation Regional Incentive Program
ULAM	Urban Land Allocation Model
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VE	Value Engineering
ZDATA	Zonal Data (land use and socio-economic)

APPENDIX B – PLANNING STUDIES IN THE MPO AREA

This list is compiled and/or updated by the Collier MPO staff for the purposes of regional planning. It is included here for reference.

SR 29 (in Collier County) – FDOT is completing a PD&E study that looks at several alternatives to provide more capacity through Immokalee. An alternative has been endorsed by the MPO Board, but the PD&E has not been approved by FHWA. This project has been going on since 2007. The Collier MPO 2045 Needs Plan and Cost Feasible Plan include this project

Old US 41 (Lee/Collier County) – FDOT is completing a PD&E study to evaluate alternatives for capacity and sidewalk improvements.

Collier Blvd. (Bridge Location Analysis from Golden Gate Parkway to Golden Gate Main Canal) – The design of this project reached approximately 60% plan phase and then was placed on hold. Collier County is revising the plans and permits and completing a study to look at the current traffic and future traffic to recommend a bridge crossing location. It is anticipated that a bridge crossing location will be recommended to the BCC.

Veteran's Memorial Blvd. Study – Collier County is studying from just west of the new High School entrance to Old US41 and the continuing on to US41. This work is being coordinated with the FDOT PD&E that is currently ongoing for Old US41 in Lee and Collier Counties. The purpose of this study is to more clearly define the corridor for the roadway and to start the environmental permitting process.

Immokalee Area Transportation Network Study – Collier County has initiated a multi-modal transportation planning study that will compile transportation and mobility projects to complete connections and expand mobility in the Immokalee area. The project will develop recommendations that identify enhancements to mobility for all transportation users including bicycle and pedestrians, transit riders and well as vehicles. It is anticipated that the tools developed from this plan could be used by the MPO, CRA, the County and other agencies to identify resources and advance projects.

I-75 Masterplan Studies

The Southwest Connect™ I-75 South Corridor Master Plan is evaluating improvements to I-75 in both Collier and Lee counties. The project team has completed the traffic analysis and currently evaluating alternatives along the corridor. The range of improvements under consideration include widening, managed lanes, modifying existing interchanges, and evaluating the need for new interchanges. The Master Plan tentative schedule includes public outreach in the fall of 2022 and will draft the Master Plan by the end of 2022.

APPENDIX C – STATEMENTS AND ASSURANCES

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
 POLICY PLANNING
 05/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Collier MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Collier MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

 Name: Council Member Paul Perry
 Title: Collier MPO Chair

5/13/22
 Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: Scott R. Teach
 Scott R. Teach, Deputy County Attorney




FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Collier MPO that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Collier MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Collier MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.


 Name: Council Member Paul Perry
 Title: Collier MPO Chair
 Approved as to form and legality:

5/13/22
 Date

COLLIER COUNTY ATTORNEY

By: 
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Collier MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Collier MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Collier MPO, in a non-discriminatory environment.

The Collier MPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code


 Name: Council Member Paul Perry
 Title: Collier MPO Chair

5/13/22
 Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

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TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Collier MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Collier MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Council Member Paul Perry

Title: Collier MPO Chair Approved as to form and legality:

5/13/22

Date

COLLIER COUNTY ATTORNEY

By: Scott R. Teach
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.



FLORIDA DEPARTMENT OF TRANSPORTATION
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- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)

CAO

APPENDIX D – RESPONSE TO COMMENTS

Agency	Comment Type	Comment	Response	Page
TAC – Collier County	Editorial	The CIGM target date shown in Task 2 is March 2021. Should it be 2023?	The target date has been revised to reflect that this task is ongoing.	24
FDOT	Enhancement	Financial Management (FM) #s PL: 439314-4-14-01 & SU: 439314-4-14-02	Acknowledged. The FM #s have been revised on the cover pg.	Cover pg.
FDOT	Enhancement	Federal Aid Program (FAP): # 0313-060-M	Acknowledged. The FAP # has been revised on the cover pg.	Cover pg.
FDOT	Enhancement	SU Fund Amount for FY 23 and FY 24 anticipated at \$700,000	Acknowledged. The total SU funds have been revised to \$700,000	
FDOT	Editorial	Great job Brandy! Everything is included, very concise, reader friendly, accurate and well organized! Kudos to you!!	Thank you for your positive comments.	
FHWA	Critical	The SU Funds are not listed in FDOT's "Tentative UPWP Funds" \$450,000 in Year 1 (22/23) & and 2 (23/24)	Acknowledged. FDOT is working to revise the spreadsheet. The final UPWP amounts will match the referenced spreadsheet.	43-46
FHWA	Critical	Task 4 - \$350,000 (SU) consultant for the LRTP in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 4 - \$46,846 (PL) & \$400,000 (SU) consultant for the LRTP in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 5 - \$20,000 (SU) for the CMP in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	This task is a continuation from the previous UPWP. FHWA has reviewed and approved the scope of services previously.	32
FHWA	Critical	Task 5 - \$100,000 (SU) for the Trans System Perf. Report in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32

Agency	Comment Type	Comment	Response	Page
		This will be noted in the UPWP Approval Letter.		
FHWA	Other	When submitting the final UPWP for approval, please include a copy of all documents to all the reviewing agencies.	Understood. Signed agreements and certifications will be included in the final document.	General
FHWA	Critical	Task 5 - \$67,133 (PL) for the Bike/Ped Master Plan in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$50,000 (SU) for the Trans System Perf. Report in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$54,925 (PL) for the Bike/Ped Master Plan in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Other	Note, any equipment purchases equal to or greater than \$5,000 must have FHWA prior review and approval.	Understood.	
FTA Region IV	Other	If funding is being carried over from the prior-year UPWP, carry over amounts and activities should be listed in the document.	Understood. Carryover funding and activities have been listed in Task 6.	
FTA Region IV		Please identify any incomplete work elements or activities financed with Federal planning assistance awarded in previous fiscal years as carryover activities.	Activities have been listed as continued from previous fiscal years have been shown as carryover activities.	General
FTA Region IV		If any programmed 5305(d) funds are estimates, coordination with the State DOT may be required for UPWP modifications or amendment after review of FTA apportionments.	Understood. The MPO will coordinate with the State DOT to ensure that accurate amounts are reflected in the UPWP as actual funding is updated.	General
FTA Region IV		If planning activities are proposed for funding under FTA Section 5307 or other FTA program, please ensure they're listed and programmed	Understood. PTNE has been notified that any planning activities proposed for funding under FTA Section 5307 must be listed in the UPWP. They have not identified any studies at this point. If a study is identified in the future, the	General

Agency	Comment Type	Comment	Response	Page
		in the UPWP (even if being undertaken by the transit agency and not the TPO).	UPWP will be amended to include the study and funding.	
FTA Region IV		The metropolitan transportation planning process should provide for the establishment and use of a performance-based approach...	Understood. This is noted in the purpose and required activities of Task 6.	General
		...includes Transit Asset Management (TAM) and Public Transportation Agency Safety Plans (PTASP), which require integration into the TIP and LRTP to the maximum extent practicable		

APPENDIX E – MPO RESOLUTION

RESOLUTION 2022-06**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIRMAN TO EXECUTE THE METROPOLITAN
PLANNING ORGANIZATION AGREEMENT AND THE 2022/23-2023/24 UNIFIED
PLANNING WORK PROGRAM APPROVED ON MAY 13, 2022.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to execute the Metropolitan Planning Organization Agreement (the "Agreement") (per 23 U.S.C § 134, 23 CFR § 450 and F.S. § 339.175) and the 2022/23-2023/24 Unified Planning Work Program (the "UPWP") (per 23 CFR § 450.308(b) and F.S. § 339.175(9); and

WHEREAS, on May 13, 2022, the MPO Chairman reviewed and approved the FY 2022/23-2023/24 UPWP and the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

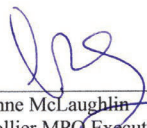
1. The Collier MPO has the authority to execute the attached: (a) Metropolitan Planning Organization Agreement, and (b) the 2022/23-2023/24 Unified Planning Work Program.
2. The Collier MPO authorizes its Chairman to execute the UPWP and the Agreement.
3. The Collier MPO authorizes its Chairman to sign any other related documents that may be required to process the UPWP and the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 13, 2022.

Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION


By:


 Anne McLaughlin
 Collier MPO Executive Director

By:


 Council Member Paul Perry
 MPO Chairman

Approved as to form and legality:


 Scott R. Teach, Deputy County Attorney




**COLLIER
METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS (NAPLES), FL UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2022/23-2023/24
July 1, 2022-June 30, 2024**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
May 13, 2022

Council Member Paul Perry, MPO Chair

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Federal Planning Fund
Federal Aid Program (FAP) - # 0313-060-M
Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
FDOT Contract #G2821

Amendment 1: 9/9/22

Federal Transit Administration (FTA) Section 5305(d) Funds
Financial Management (FM) - # 410113 1 14
Contract #G1J00
Contract #G1V40
Contract #G2594

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The MPO does not discriminate against anyone on the basis of race, color, religion, sex, age, national origin, disability or family status. For more information on the MPO's commitment to equity and nondiscrimination, or to express concerns visit <https://www.colliermpo.org/get-involved/civil-rights/>.

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COST ANALYSIS CERTIFICATION



525-010-06
POLICY PLANNING
02/19

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

Cost Analysis Certification

Collier MPO

Unified Planning Work Program - FY 2023-FY2024

Adopted 5/13/2022

Revision Number: Initial Adoption

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#) Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Victoria Peters

Florida Department of Transportation, D1; Planning Specialist III/Liaison
Title and District


Signature

5/13/2022

www.fdot.gov

INTRODUCTION

DEFINITION OF THE UPWP

The Unified Planning Work Program (UPWP) for the Collier Metropolitan Planning Organization documents transportation planning and transportation planning related activities for the two year period starting July 1, 2022 (FY 2022/23-2023/24). The UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes in the Collier Metropolitan Planning area. At a minimum, a UPWP includes a description of the work and resulting products, indicates who will perform the work, provides timeframes and deadlines for completing the work, includes the cost of the work and the source(s) of funds.

This Work Program is consistent with all federal and state requirements. All products and planning concepts and factors follow Federal and State guidelines. The Collier MPO complies with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex.

The objective of the Collier MPO is to provide for a Continuing, Comprehensive, and Cooperative approach to the planning process. The MPO performs a variety of tasks utilizing funds under Titles 23 and 49, and Title 49 Chapter 53, U.S.C. Those tasks include annual development of the Transportation Improvement Program (TIP); continually improving the Congestion Management Process; regular updates to the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP); support of Bicycle and Pedestrian Planning activities; preparation of updates to the Long Range Transportation Plan (LRTP); periodically updating the Public Involvement Plan (PIP), expanding public outreach activities and implementing strategies to address environmental justice issues; and supporting FDOT District One and Collier County planning activities with emphasis on improving traffic modeling and Geographic Information Systems (GIS) capabilities. All eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate will not be utilized.

OVERVIEW AND STATUS OF CURRENT PLANNING ACTIVITIES

Long Range Transportation Plan

The LRTP is a critical tool in the MPO process. It is composed of a Needs Assessment, a Cost Feasible Plan, and several multi-modal transportation components. It is the primary document in which multi-modal components (such as pathways, transit, and other projects), land use data, and projected revenues are integrated in the long range planning process. The 2040 LRTP was adopted in December 2015. Three amendments to the plan were completed. The 2045 LRTP started in 2019 and was completed in December 2020. The development of the 2045 LRTP included coordination with member agencies and the Florida Department of Transportation.

The 2050 LRTP will be a focus for this UPWP. The MPO has started data collection to submit base year data for FDOT's District One Regional Planning Model. Next steps include obtaining a consultant to begin development of the 2050 LRTP. The document is required to be adopted by December 2025.

INTRODUCTION (cont.)

Congestion Management Process (CMP)

An operational Congestion Management System (CMS) plan was originally adopted in 1997 and was updated in 2006. The CMS was developed to reduce congestion by not adding travel lanes to existing highways, but by initiatives such as improving traffic signal timing, improving intersections (adding/lengthening turn lanes, etc.), and modifying medians. In 2008, the MPO updated the CMS and renamed it the Congestion Management Process (CMP). The CMP was updated in 2017. The 2017 update brought the document current with the 2040 LRTP and new federal legislation requiring performance-based, data driven planning. The 2017 update also adopted transportation performance measures and required project sponsors to establish baseline measures and report the results to the Congestion Management Committee and the MPO Board.

The CMP also recognized the need for a more extensive data analysis. This led to the completion of the first Transportation System Performance Report (TSPR). The TSPR called for updates to the CMP Goals, Objectives, and Performance Measures to be consistent with the analysis included in the report. An update to the CMP is underway and is expected to be completed in September 2022.

LOCAL AND REGIONAL PLANNING PRIORITIES

FY 2022/23 and FY 2023/24 UPWP Transportation Planning Priorities

Completing many technical plans and studies that support the development of the LRTP will be a focus of this UPWP. Additionally, the MPO will be updating the Environmental Justice analysis previously completed, by completing an Equity Analysis which will assist in the development of the LRTP and related technical plans.

Transportation System Performance Report (TSPR)

The first TSPR was approved in September 2020. The TSPR established a consistent methodology for identifying congested locations using a performance driven approach. The TSPR will be updated prior to the update of the 2050 LRTP and should be approved by June 2025. This is a supporting document of the LRTP.

Transit Planning

A major Transit Development Plan (TDP) update was completed in September 2020. The results of the TDP update were included in the transit element of the 2045 LRTP. A TDP update must be completed by June 2025 in order to coordinate with the 2050 LRTP. The Public Transit and Neighborhood Enhancement (PTNE) Department in coordination with the Collier MPO completes Annual Progress Reports to the TDP in-house.

A Regional Fares/Services study is being conducted to evaluate regional transit service and regional fares. The study will consist of information to guide analysis and decision making regarding potential cross-jurisdictional transit projects. This study is expected to be completed by May 2023.

The last Transportation Disadvantaged Service Plan (TDSP) major update was completed in 2018. The Collier MPO serves as the designated official planning agency and performs Transportation Disadvantaged Planning activities. A major TDSP update is required to be completed 120 days after reappointment of the Community Transportation Coordinator which will occur in 2023. This update must be completed and submitted to the Transportation Disadvantaged Commission by October 2023.

Local Road Safety Plan

The initial Local Roads Safety Plan (LRSP) was completed and approved on May 14, 2021. The plan, funded through the Congestion Management priority process, is a data driven, 5-year safety plan that will guide the MPO in identifying implementation efforts that support FDOT's "Vision Zero" goals. The update to the LRSP will be completed in house with an update to data and statistics prior to the 2050 LRTP update. This is a supporting document of the LRTP.

Equity Analysis

A preliminary identification of Environmental Justice Communities was conducted in 2016 and was further refined as part of the Existing Conditions analysis for the Bicycle and Pedestrian Master Plan. MPO Staff will prepare an updated Equity Analysis to assess changes throughout the community.

Regional Transportation Planning Activities

The Lee County and Collier MPOs meet annually to discuss regional issues and projects which may have a joint impact on the area. The Collier MPO participates in the Lee MPO's Technical Advisory

Committee (TAC) and the Lee MPO participates in the Collier TAC. The MPOs will continue to work together to endorse and adopt regional priorities for enhancements, TRIP, highway, and transit projects.

In addition, the Collier MPO participates in meetings of the Coordinated Urban Transportation Systems (CUTS), the Metropolitan Planning Organization Advisory Council (MPOAC), and in district and state-wide meetings with FDOT.

AIR QUALITY PLANNING ACTIVITIES

The Collier MPO is in an air quality attainment area and does not anticipate completing any non-attainment planning activities at this time; however, the MPO planning area's air quality continues to be monitored and staff participates in training as needed.

SOFT MATCH

Section 120 of Title 23, U.S.C, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a “soft-match” provision that allows the federal share to be increased up to 100% to the extent credits are available. The “soft match” amount being utilized to match the FHWA funding in this UPWP is 18.07% of FHWA program funds for a total of \$195,046 in FY 2022/23 and \$178,422 in FY 2023/24 for a total of \$373,468. The “soft match” amount being utilized to match carryover 5305(d) funding in this UPWP is 20% of FTA funds for a total of \$32,007 in FY 2020/21 and \$31,179 in FY 2021/22 for a total of \$63,186.

FDOT District One Planning Activities

Florida Department of Transportation- District One District Wide Planning activities for FY22/23-FY23/24 include the following:

- GIS Application Development and System Maintenance
- Systems Planning and Reviews
- Interchange Reviews
- Travel Demand Model Development
- ETDM/Community Impact Assessment
- Statistics
- Federal Functional Classification
- Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Growth Management Impact Reviews
- Complete Streets Studies
- Freight Mobility Support

- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian

As part of the 3 “C” planning process, District staff coordinate planning activities with the MPO. MPO Board and Advisory Committee members are notified of project meetings within the MPO area. FDOT staff present status reports to the MPO Board and Advisory Committees to solicit feedback on planning activities and to ensure that District planning studies and MPO planning activities are coordinated.

CPG PARTICIPATION STATEMENT

“The FDOT and the Collier Metropolitan Planning Organization participate in the Consolidated Grant Program (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida’s FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA’s Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG’s required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.”

PUBLIC INVOLVEMENT PROCESS

The development of the UPWP has been subject to public review and comment and is consistent with the Collier MPO’s adopted Public Participation Plan (PPP). The draft is sent to the TAC and CAC for review, announced on the Collier MPO website and sent to interested parties via email to the MPO’s listserv on the date the TAC/CAC agenda packets are posted and distributed.

MPO staff responds in writing to input received from the public and all comments received from the public, advisory committee members and Board members are memorialized and addressed in this document. All comments received, including from FHWA, FTA, and FDOT have been addressed and incorporated into Appendix D of the final document.

A draft of this UPWP was endorsed by the Citizens and Technical Advisory Committees on February 28, 2022 and reviewed by the MPO Board on April 8, 2022. The final document was endorsed by the Citizens and Technical Advisory Committee on April 25, 2022 and approved by the MPO Board on May 13, 2022.

FEDERAL PLANNING FACTORS

In December 2015, the Fixing America's Surface Transportation (FAST) Act was signed into law. The FAST act identified the following ten planning factors which have been incorporated into the MPO Planning Process and this UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation;
9. Enhance travel and tourism; and,
10. Emphasize the preservation of the existing transportation system

In addition to the planning factors noted above, MAP-21 required that State DOTs and MPOs conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals which include:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The FAST Act supplemented the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets and MPOs have the option to support the statewide targets or adopt their own. The Collier MPO has chosen to support the statewide targets. The transition to performance-based planning is ongoing and has been addressed within the tasks identified in this UPWP, specifically within the LRTP, the TIP, and the TSPR. The Collier MPO intends to coordinate with FDOT and member agencies to fully comply with the performance-based planning requirements.

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation (FAST Act and MAP-21) to maintain and improve the nation's surface transportation system. The IIJA carries forward and expands on these policies and introduces new policies and programs that address

new and emerging issues that face the nation's transportation system. These issues include mitigating impacts to existing infrastructure due to climate change, developing and maintaining system resiliency, ensuring equity, researching and deploying new technologies, and improving safety for all users.

TABLE 1 – PLANNING FACTOR MATRIX

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
Federal Planning Factors								
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.			✓	✓	✓	✓	✓	
2. Increase the safety of the transportation system for motorized and non-motorized users.	✓	✓	✓	✓	✓	✓	✓	
3. Increase the security of the transportation system for motorized and non-motorized users.		✓	✓	✓	✓		✓	
4. Increase the accessibility and mobility of people and for freight.		✓	✓	✓	✓	✓	✓	
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	✓	✓	✓	✓	✓	✓	✓	✓
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.		✓	✓	✓	✓	✓	✓	
7. Promote efficient system management and operation.		✓	✓	✓	✓	✓	✓	
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.		✓	✓	✓	✓		✓	
9. Enhance travel and tourism.	✓		✓	✓	✓	✓	✓	✓
10. Emphasize the preservation of the existing transportation system.		✓	✓	✓	✓		✓	

FEDERAL AND STATE PLANNING EMPHASIS AREAS

STATE PLANNING EMPHASIS AREAS – 2022

The Florida Department of Transportation Office of Policy Planning develops Planning Emphasis Areas on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

The Collier MPO has considered the four topics shown below and included them in studies identified in this UPWP.

Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

Equity

Executive Order 14008, *Tackling the Climate Crisis at Home and Abroad*, created the “Justice40 Initiative” that aims to deliver 40 percent of the overall benefits of relevant federal investments to disadvantaged communities. This initiative supports Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, outlines federal policy and defines equity as the consistent and systematic fair, just, and impartial treatment of individuals. The Florida Transportation Plan seeks transportation choices that improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities. The MPOs are key to identifying and implementing improvements based on data-driven project prioritization that considers not only impacts of transportation projects on a community, but also benefits of projects that can enhance opportunities for a community. The UPWP should address approaches to furthering transportation equity.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

Emerging Mobility

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of all seven goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility.

The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

FEDERAL PLANNING EMPHASIS AREAS – 2022

FHWA and FTA have jointly issued PEAs for FY 22 UPWPs. The following items should be considered when developing tasks associated with the UPWP:

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Equity and Justice40 in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

TABLE 2 – PLANNING EMPHASIS AREAS

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
FDOT Planning Emphasis Areas								
1. Safety	✓	✓	✓	✓	✓	✓	✓	
2. Equity	✓	✓		✓	✓	✓	✓	
3. Resilience		✓	✓	✓	✓		✓	
4. Emerging Mobility		✓	✓	✓	✓	✓	✓	
Federal Planning Emphasis Areas								
5. Tackling the climate crisis - Transition to a clean energy, resilient future		✓	✓	✓	✓	✓	✓	
6. Equity and Justice40 in Transportation Planning	✓	✓	✓	✓	✓	✓	✓	
7. Complete Streets	✓	✓	✓	✓	✓	✓	✓	
8. Public Involvement	✓		✓	✓	✓	✓	✓	
9. Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination		✓	✓	✓			✓	
10. Federal Land Management Agency (FLMA) (Coordination)			✓	✓	✓			
11. Planning and Environment Linkages (PEL)			✓	✓	✓	✓	✓	
12. Data in Transportation Planning		✓	✓	✓	✓	✓	✓	

MPO RESOLUTION

The Resolution dated May 13, 2022, signed by the Collier MPO Chair, is available in Appendix E.

ORGANIZATION AND MANAGEMENT OF THE METROPOLITAN PLANNING ORGANIZATION

IDENTIFICATION OF MPO PARTICIPANTS

The Collier MPO is the primary agency responsible for transportation planning in Collier County. The MPO Board consists of nine voting members representing the county government and three local municipalities, and one non-voting representative from the FDOT. The MPO is a legislative body with the power to develop and adopt plans, and to set priorities for the programming of improvements to the transportation system. The MPO membership includes the following:

COLLIER COUNTY

Commissioner Rick LoCastro, District 1
 Commissioner Andy Solis., District 2
 Commissioner Burt Saunders, District 3
 Commissioner Penny Taylor, District 4
 Commissioner William L. McDaniel, Jr., District 5

CITY OF NAPLES

Council Member Ted Blankenship
 Council Member Paul Perry

CITY OF MARCO ISLAND

Council Member Greg Folley

CITY OF EVERGLADES CITY

Council Member Tony Pernas

FLORIDA DEPARTMENT OF TRANSPORTATION

L.K. Nandam, District Secretary, District One

The MPO Board is served by five advisory committees. The advisory committees are summarized as follows:

Technical Advisory Committee (TAC)

The MPO's TAC is composed of technically qualified representatives of agencies responsible for directing, developing, and improving the transportation system within the Collier County Metropolitan Planning Area. Committee duties include the coordination of transportation planning and programming activities arising from the review of all transportation technical studies and reports submitted to them.

Citizens Advisory Committee (CAC)

The MPO's CAC is composed of thirteen (13) individuals representing a cross-section of the geographic community and special interests, such as minorities and persons with disabilities. They are recruited to represent the City of Naples, the City of Marco Island, the City of Everglades City and the County Commission Districts of the unincorporated areas of the county. The CAC provides the MPO Board and staff with the citizen's perspective on the multimodal transportation planning process. The CAC is the focal point of the MPO's public involvement process.

Bicycle & Pedestrian Advisory Committee (BPAC)

The MPO's BPAC is composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities and other transportation disadvantaged populations.

The committee is responsible for providing citizen input into the deliberations of bicycle and pedestrian related issues within the community and to advise the MPO on developing a Bicycle and Pedestrian Plan. The BPAC is also involved in recommending priorities for bicycle and pedestrian projects and program implementation.

Congestion Management Committee (CMC)

The CMC serves the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management System and the coordination of the CMS with the regional ITS architecture. The committee is responsible for creating and amending the Congestion Management Process (CMP) and for prioritizing candidate CMS projects to be funded from the MPO's CMS boxed funds.

Local Coordinating Board for the Transportation Disadvantaged (LCB)

The LCB for the Transportation Disadvantaged (TD) has been appointed by the MPO to carry out the duties described in Rule 41-2, Florida Administrative Code, as an integral part of the TD planning and delivery service program.

The LCB is composed of representatives from various State and local agencies, as well as citizen representatives. A member of the MPO Board is appointed to serve as the LCB's Chairman.

OPERATIONAL PROCEDURES AND BYLAWS

The MPO operates under an adopted set of Bylaws. The MPO Executive Director reports directly to the MPO Board. The additional MPO staff members are Collier County employees pursuant to a staff services agreement. Administrative services are provided by Collier County under the rules and procedures of Collier County and the State of Florida. Annual audits of the MPO Program are performed as part of the single audit process under the direction of the Clerk of Courts Finance Department.

Official records of MPO business are maintained in the MPO Offices located in the Collier County Growth Management Division, 2885 South Horseshoe Drive, Naples, Florida 34104. All MPO records are available for public inspection during normal business hours.

The Collier MPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida.

EXECUTED AGREEMENTS

The MPO has various agreements in place with State and local governments and agencies that promote the "3-C" planning process. The following is a list of agreements currently in place:

- Amended and Restated Interlocal Agreement for the Creation of the Collier County MPO – FDOT, City of Naples, City of Marco Island, City of Everglades City, Collier County (2/26/15)
- Metropolitan Planning Organization Agreement – FDOT/MPO (7/1/22) – Agreement for planning funding.
- Staff Services Agreement – MPO/Collier County (5/24/22).
- Lease Agreement – MPO/Collier County (5/24/22)
- Interlocal Agreement – Lee and Collier MPO regional coordination (amended 3/20/09)
- Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement – FDOT/MPO/Collier County Airport Authority, Naples Airport Authority/ Southwest Florida Regional Planning Council (11/25/14) *Requested updates to boilerplate. Will update when boilerplate agreement has been updated to new federal law.*
- Public Transit Grant Agreement (G1J00) – FDOT/MPO (12/31/22)
- Public Transit Grant Agreement (G1V40) – FDOT/MPO (12/31/23)
- Public Transit Grant Agreement (G2594) – FDOT/MPO (12/31/24)

These agreements are currently under review and will be updated as appropriate. Current executed agreements can be accessed by visiting the Collier MPO website at <https://www.colliermpo.org/mpo-agreements-resolutions/>.

CERTIFICATIONS AND ASSURANCES

All required certifications and assurances are included in this document in Appendix C.

UPWP TASK OVERVIEW

The FY 2022/23-2023/24 UPWP covers the fiscal years starting July 1, 2022 and ending June 30, 2024. The specific planning activities to be undertaken over the next two years by MPO staff are organized into eight tasks, each of which includes individual activities. A brief overview of each of these tasks is provided below:

1. **Administration**

Administrative tasks provide for the primary management of MPO activities, including but not limited to, staff time to organize and conduct MPO Board and advisory committee meetings, public involvement efforts, and to participate in intergovernmental activities. In addition, this section includes all necessary expenditures to maintain operations, capital expenditures, Federal and State compliance documentation and all fiscally related tasks such as audits, progress reporting, maintenance of financial records, and the preparation of annual administrative reports, such as the UPWP, are also included. This task will include any necessary updates to agreements or documents related to the 2020 Census.

2. **Data Collection / Development**

Task activities in this section includes those needed to monitor and analyze travel behavior and factors affecting travel, such as socio-economic, land use, environmental, air quality, safety, security and freight and transportation system data. Evaluation of the data collected in this section is used for both long and short range planning for the transportation system.

3. **Transportation Improvement Program Maintenance and Development**

This task annually provides for the development of the TIP, a five-year program of transportation improvements. The TIP will be developed in cooperation with FDOT and the local governments. Transportation projects will be drawn from the currently adopted MPO Long Range Transportation Plan to ensure the program's consistency relative to priorities and financial constraints. The prioritization methodology for each State and Federal funding project category will be detailed in the introduction of each pertinent section of the TIP. Regionally significant projects, regardless of funding source, are also included in the Transportation Improvement Program. The TIP also includes a list of multi-modal unfunded State, county and municipal projects that have been prioritized by the MPO Board.

Task activities in this section include establishing project priorities, annually updating the TIP and reviewing transportation plans and reports for use in many other UPWP sections and tasks, including short range planning, the Long Range Transportation Plan (LRTP), Transit Planning, and project planning.

UPWP TASK OVERVIEW (cont.)**4. Long Range Planning**

Updates and amendments to the LRTP include multi-modal aspects of transportation planning such as highway planning, transit planning, reviewing enhancement priorities, bicycle/pedestrian programming, and congestion monitoring of the Systems Planning area. This section is intended to work with the other sections of the UPWP in the development, review, amending and updating of the Long Range Transportation Plan.

5. Special Projects and Systems Planning

This task includes various recurring and non-recurring planning projects, including bicycle and pedestrian planning support and congestion management planning. Complete Streets planning, and Bicycle and Pedestrian planning and support are conducted in order to provide a balanced transportation system to ensure that non-motorized travel options are safe, convenient and offer recreational opportunities. As part of the Congestion Management Process, a recurring Transportation System Performance Report will be completed in the second year of the UPWP.

6. Transit & Transportation Disadvantaged Planning

The UPWP addresses the continuing efforts of the Transit Program and Transportation Disadvantaged (TD) Program. Transit support is provided in order to develop the LRTP, TIP and other plans, programs and technical studies relating to public transportation. In addition, planning services are provided to ensure a coordinated Transportation Disadvantaged (TD) Program in Collier County.

7. Regional Coordination

This task provides for the creation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines to ensure the coordination of transportation planning and policy activities in FDOT District One. This includes travel expenditures, room rental, and any other necessary costs for regional planning.

8. Locally Funded Activities

This task allows staff to complete requests to prepare resolutions and policy position statements which are not eligible for grant reimbursement. In addition, travel expenses that are not eligible for grant reimbursement will be funded from this task.

TASK 1 ADMINISTRATION

PURPOSE:

To conduct activities (including staff travel and capital expenses) including the development and maintenance of administrative reports and grants contract administration. This task also includes all public involvement activities and administrative support for MPO planning and programs in general, including assistance to Federal, State, and local agency staff, as needed. It provides for the administration of the area-wide multimodal transportation planning process in accordance with Federal and State requirements, and for the technical management over each project included in the UPWP.

PREVIOUS WORK:

- Ongoing administrative activities
- Staff support for MPO Board and Committee meetings
- Develop and Update the UPWP
- Update Staff Services Agreement and Lease Agreement
- Public Involvement activities in compliance with the Public Participation Plan
- Procurement Activities
- Quarterly invoicing request
- Monthly invoicing activities
- Update to Public Participation Plan in 2020
- Maintained MPO website
- Strategic Plan and Annual Report

REQUIRED ACTIVITIES:

- Administer MPO Governing Board meetings and all Advisory Committee meetings including meeting advertisement and the preparation of minutes and agenda packages.
- Attend training at conferences, workshops, etc. (MPO staff and Governing Board members) Attend business meetings as required. Including but not limited to FDOT meetings, Title VI, ADA and Environmental Justice training opportunities.
- Perform grant and financial tasks including preparing grant agreements, grant compliance tasks, grant reimbursements, timekeeping, inventory, contract management, invoice payment.
- Purchase of office supplies, computers, printers, software, and audio-visual equipment.
- Rental lease payments for office space and MPO vehicle.
- Monthly payments for phone system, cell phones, website hosting, postage (monthly and annual permit) and administrative functions to run the MPO.
- Payment for MPO insurance.
- Participate in joint FDOT/MPO annual certification reviews and in Federal TMA reviews.
- Procure services, supplies, and equipment (including office supplies, printers, computers, iPads, software purchase and licensing, and audio-visual equipment. This includes preparation of Request for Proposals, Request for Professional Services, purchase orders, contracts, etc. Lease of necessary office equipment (printers, copiers, etc.).
- Review and maintain existing agreements, by-laws, and COOP. Modify as necessary to stay in compliance with federal/state rules and laws.

- Prepare and adopt the two-year UPWP; process modifications and amendments; submit progress reports and invoices.
- Monitor and update the annual Strategic Plan and Annual Report.
- Maintain the Public Participation Plan (PPP) and update as necessary. Conduct all activities to maintain compliance with plan including to maintain and update website, legal ads, press releases, etc.
- Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.

End Product/Deliverable(s)	Target Date
Administer MPO Governing Board and Advisory Committee meetings.	Ongoing
Progress Reports and Invoices to FDOT	Quarterly
Amendments and Modifications to FY 23/24 UPWP	As Needed
Draft FY 25/26 UPWP	March 2024
Final FY 25/26 UPWP	May 2024
Strategic Plan and Annual Report	October - Annually
Joint FDOT/MPO annual certification reviews.	Spring 2023/Spring 2024
Prepare for the 2024 Federal Certification review.	Summer 2024
Public Participation Plan (PPP) - Update as necessary.	Ongoing
Agenda packages and public notices for MPO Board and advisory committees	Monthly
Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.	Annually
Updated Bylaws, COOP, and MPO Agreements	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 1 - Financial Tables

Task 1 - Administration Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$300,000	\$0	\$0	\$0	\$300,000
	Subtotal:	\$300,000	\$0	\$0	\$0	\$300,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease and purchase, printing charges, computer purchase, software purchase, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$363,800	\$0	\$0	\$0	\$363,800

Task 1 - Administration Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$305,000	\$0	\$0	\$0	\$305,000
	Subtotal:	\$305,000	\$0	\$0	\$0	\$305,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease, printing charges, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$368,800	\$0	\$0	\$0	\$368,800

TASK 2 DATA COLLECTION / DEVELOPMENT

PURPOSE:

Develop and monitor the multimodal transportation system to preserve capacity, maximize personal mobility and freight movement, ensure user safety and system security, and maintain the transportation system's integrity. Acquire data to evaluate the system's operating efficiency and conditions to assess current needs, validate the MPO's and FDOT D-1 regional transportation planning model, project future travel demand, and identify future improvements. Coordination with local agencies, jurisdictions and municipalities when reviewing and updating the forecasts and plans is essential. Update GIS database to address current conditions that include, but are not limited to functional classification; roadway network for District One Regional Transportation Demand Model; bicycle & pedestrian facilities inventory; and prepare various overlays for analytical purposes. Coordinate with Collier County staff on use of the County's Interactive Growth Model (CIGM) in analyzing amendments and updates to the Long Range Transportation Plan.

PREVIOUS WORK:

- Developed GIS maps for bike/pedestrian planning activities.
- Updated TAZs and socioeconomic data for 2045 LRTP.
- Updated socio-economic data and TAZ structures for the 2045 LRTP Update.
- 2045 Long Range Transportation Plan adoption in 2021.
- Adoption of FY 2022 performance measures.

REQUIRED ACTIVITIES:

- Coordinate with FDOT, local governments, and neighboring MPOs to collect and provide transportation data and information to support MPO, federal, and state planning activities, model development, and performance measures;
- Acquire and analyze data to support performance-based planning efforts such as the Long Range Transportation Plan, MPO Model Development, Transportation Improvement Program, Public Transit Safety Plan, Planning and Corridor Studies, Freight Studies, Complete Streets, Resiliency Studies, Congestion Management Process, etc.;
- Coordinate with federal, state, and local partners to prepare, analyze, and integrate 2020 U.S. Census data into MPO planning activities and efforts;
- Participate in the FDOT Statewide Model Task Force and regional modeling activities to support the FDOT D-1 model development, calibration, validation, and maintenance;
- Collaborate with Collier County to update the County Interactive Growth Model;
- Coordinate with the MPO Congestion Management Committee to evaluate data and data platforms used to analyze system conditions and needs.
- Review functional classifications, boundary information, and TAZ data based on 2020 census.
- Review and provide travel demand model information such as Annual Average Daily Traffic (AADT) and volume-to-capacity ratios for planning documents, other agency and citizen's requests.
- Prepare and maintain GIS files, and prepare and maintain maps.
- Coordinate with County staff on the County's Crash Data Management System (CDMS)
- Analyze bike/ped facilities and crash data.

- Complete equity analysis in preparation for 2050 LRTP.
- Continue coordination with jurisdictions, agencies, and municipalities within Collier County and adjacent to Collier County on community master plans, transportation system plans, multi-modal mobility plans, Local Road Safety Plan etc. and the data used to update and maintain such information.

End Task/Deliverable(s)	Target Date
Collier Data for 2020 Validation of the District 1 Regional Planning Model	August 2022
Updated GIS Files and maps	As needed
Coordinate with the County staff on updates to the County Interactive Growth Model (CIGM) so that both entities (County and MPO) are using the most current and accurate TAZ structure and socioeconomic data available	As needed
Equity Analysis	June 2024
Bike/Ped Crash Data Analysis	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 2 - Financial Tables

Task 2 – DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2022/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$60,000	\$0	\$0	\$0	\$60,000
	Subtotal:	\$60,000	\$0	\$0	\$0	\$60,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$75,000	\$0	\$0	\$0	\$75,000

Task 2 – DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	\$0	\$0	\$25,000
	Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$40,000	\$0	\$0	\$0	\$40,000

TASK 3 TIP MONITORING AND DEVELOPMENT

PURPOSE:

Develop Multimodal Transportation Improvement Programs (TIP) for FY 23/24-27/28 and FY 24/25-28/29 that identify all Federal, State, and locally funded transportation improvements consistent with the requirements of Federal and State laws. Coordinate with FDOT and member agencies to address integration of MAP-21 and FAST Performance Management Measures in the TIP as well as new requirements from the Bipartisan Infrastructure Law (BIL). This section also includes transportation system planning tasks related to contingency of operations and short-range transportation planning and programming.

PREVIOUS WORK:

- Coordinated with agencies and jurisdictions on transportation plans and programs.
- Annual preparation of TIP and TIP amendments.
- Annual list of project priorities for inclusion in the TIP.
- Adoption of FY 23-27 TIP

REQUIRED ACTIVITIES

- Develop annual project priorities identifying unfunded highway, transit, bicycle and pedestrian, planning and congestion management projects that are prioritized by the MPO. This activity includes review of applications and associated activities.
- Review FDOT Draft Tentative Work Program and Tentative Work Program for consistency with the LRTP and adopted priorities of the MPO Board.
- Prepare and adopt the TIP. This includes coordinating all efforts with FDOT, local agencies, jurisdictions and the STIP.
- Prepare and process amendments. This includes reviewing amendments for consistency with the TIP and LRTP.
- Coordinate with FDOT and member agencies to address integration of FAST Act Performance Management Measures in performance-based planning.

End Task	Target Date
Annual Project Priority Lists	June – Annually
FY 23/24-27/28 TIP FY 24/25-28/29 TIP	June - 2023 June - 2024
TIP Amendments and Modifications	As needed
Adopted Safety Targets and Related Performance Measures	Annually

RESPONSIBLE AGENCY: Collier MPO

Task 3 - Financial Tables

Task 3 - TIP						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

Task 3 - TIP						
Estimated Budget Detail for FY 23/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

TASK 4 LONG RANGE PLANNING

PURPOSE:

To begin the update to the 2050 Long Range Transportation Plan and to continue to evaluate plans and programs for consistency with the 2045 Long Range Transportation Plan (LRTP) during development of the plan. FAST Act Performance measures will be integrated into the 2045 LRTP as required. This task will work in coordination with other tasks throughout the UPWP, including Administration, Data Collection/Development, TIP, and Transit and Transportation Disadvantaged.

PREVIOUS WORK:

- Prepared and adopted 2045 LRTP. Transmitted to FDOT
- Began collecting base year data for 2050 LRTP.
- Prepared scope of work for the 2050 LRTP.

REQUIRED TASKS:

- Review projects and studies as needed for consistency with MPO plans.
- Continue to incorporate the Efficient Transportation Decision Making (ETDM) Process into the Long Range Multimodal transportation planning process. Continue to work with FDOT to review projects for the ETDM process as they relate to LRTP projects and priorities and to provide project specific comments as part of the ETDM process. Review purpose and needs statements for projects and provide comments.
- Attend meetings and participate on committees of FDOT District 1 Regional Transportation/Planning Model (RPM) Coordinating Committee, GIS Users Groups, Florida Standard Urban Transportation Model Structure (FSUTMS) Users Groups, and others as needed. Participate in FSUTMS training.
- Participate in freight planning, including updates to the regional freight plan, participation in various freight committees, and coordination with freight stakeholder.
- Participate in on-going studies related to resiliency. Monitor regional and local studies currently underway.
- Prepare any required amendments or updates to the 2045 LRTP as required.
- Begin coordination and development of the 2050 LRTP.
- Utilize consultant assistance for modeling support, data development and evaluation, and other support necessary to complete any required updates to the 2045 LRTP and the 2050 LRTP.
- Coordinate with County and Municipalities to review and comment on Local policy issues, such as Land Development Code and Growth Management Plan regulations as it relates to the Long Range Transportation Plan.

End Task/Deliverable(s)	Target Date
2045 LRTP Amendments	As needed
Data Collection – 2020 Model Validation for 2050 LRTP	September 2022
Socio-Economic forecasts for the 2050 LRTP	June 2024
Public Participation Plan for 2050 LRTP	June 2024
2050 Revenue Projections	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 4 - Financial Tables

Task 4 - Long Range Planning Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$50,000	\$0	\$0	\$0	\$50,000
	Subtotal:	\$50,000	\$0	\$0	\$0	\$50,000
B. Consultant Services						
	L RTP	\$28,543	\$250,000	\$0	\$0	\$278,543
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543
	Total:	\$78,543	\$250,000	\$0	\$0	\$328,543

Task 4 - Long Range Planning Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$40,000	\$0	\$0	\$0	\$40,000
	Subtotal:	\$40,000	\$0	\$0	\$0	\$40,000
B. Consultant Services						
	L RTP	\$6,846	\$300,000	\$0	\$0	\$306,846
	Subtotal:	\$6,846	\$300,000	\$0	\$0	\$306,846
	Total:	\$46,846	\$300,000	\$0	\$0	\$346,846

TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING

PURPOSE:

To complete various recurring and non-recurring planning projects. These projects will assist in providing a balanced, multimodal transportation system.

PREVIOUS WORK:

- Annual Work Program priorities for construction of new sidewalks, pathways and bike lanes.
- Served as liaison to FDOT to communicate the need for bicycle and pedestrian facilities on State roads.
- Completed first Transportation System Performance Report.
- Began Congestion Management Process Update, which will continue into this UPWP for completion.
- Completed first Local Road Safety Plan.

REQUIRED TASKS:

- Attend and participate in workshops and seminars sponsored by FHWA, FDOT and other professional organizations as appropriate.
- Coordinate with FDOT and member agencies to address continued integration of Performance Management measures into Bicycle and Pedestrian Planning and Congestion Management Planning.

Bicycle/Pedestrian Planning

- Participate in special events that promote bicycle/pedestrian activities and safety education.
- Participate in meetings/workshops related to bicycle/pedestrian initiatives, including those hosted by FDOT, FHWA, CTST, Naples Pathway Coalition, Blue Zones, Healthy Community Coalition of Collier County, and other agencies.
- Coordinate with FDOT and local governments to ensure that roadway expansion and retrofit projects work towards meeting the bicycle/pedestrian goals identified in the Bicycle and Pedestrian Master Plan.
- Maintain and update the current Bicycle Pedestrian Master Plan as needed, and prior to the LRTP update.
- Depending on new federal and state guidance, prepare documents to address one or more of the following programs:
 - Vision Zero Action Plan
 - Safe Streets for All
 - Complete Streets
 - Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Prepare updates to SUNTrail maps as opportunity arises.

Congestion Management Planning

- Complete the Congestion Management Process Update.
- Prepare an updated Transportation System Performance Report prior to completion of the 2050 Long Range Transportation Plan. This document will become a guiding document of the 2050 LRTP.
- Attend Lee TMOC and Collier/Lee/Charlotte TIM Team to the extent feasible
- Attend and participate in technical meetings and workshops related to the CMC, CMP and congestion relief strategies
- Update the Local Road Safety Plan with current data and statistics. This document will become a guiding document of the 2050 LRTP.
- Facilitate “best practices” approach for incorporating CMP measures into existing plans and programs, including preliminary engineering, traffic simulation modeling, and project prioritization.

End Task/Deliverable	Target Date
Congestion Management Process Update	December 2022
Updated Transportation System Performance Report	June 2024
Updated Local Road Safety Plan	June 2024
Proposed revisions to SUNTrails Map	As needed
Safe Routes to School Program applications and prepare letters of support	As needed
Collier Bicycle/Pedestrian Facility Map Update	As needed
Bike/Ped Master Plan Update	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning					
Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$51,000	\$0	\$0	\$0	\$51,000
Subtotal:	\$51,000	\$0	\$0	\$0	\$51,000
B. Consultant Services					
Congestion Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000
Bike/Ped Master Plan	\$67,133	\$0	\$0	\$0	\$67,133
Subtotal:	\$87,133	\$100,000	\$0	\$0	\$187,133
Total:	\$138,133	\$100,000	\$0	\$0	\$238,133

Task 5 - Special Projects & Systems Planning					
Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$80,000	\$0	\$0	\$0	\$80,000
Subtotal:	\$80,000	\$0	\$0	\$0	\$80,000
B. Consultant Services					
Transportation System Performance Report	\$0	\$50,000	\$0	\$0	\$50,000
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$54,925
Subtotal:	\$54,925	\$50,000	\$0	\$0	\$104,925
Total:	\$134,925	\$50,000	\$0	\$0	\$184,925

TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING

PURPOSE:

To provide the necessary resources to support a multimodal transportation system in the Collier MPO area. This task includes beginning the Transit Development Plan, the 2050 Long Range Transportation Plan, a multimodal TIP and other plans, programs and technical studies relating to public transportation. This task includes coordination with the transit agency for the reporting of transit asset management target measures and target setting for the required Public Transit Safety Agency Plan. In addition, this task includes overseeing and providing planning services for a coordinated Transportation Disadvantaged (TD) Program in Collier County, in accordance with Chapter 427 of the Florida Statutes (FS) and Florida Administrative Code (F.A.C.) Rule 41-2.

PREVIOUS WORK

- TDP Major Update
- Park and Ride Study
- Transit Impact Analysis
- Coordinated with PTNE to review and adopt the Transit Asset Management Performance Measures for the Collier Metropolitan Area.
- Ongoing transit and transportation disadvantaged coordination between the Collier MPO and PTNE.
- Staff support to the Local Coordinating Board as required by the TD Planning Grant.
- TDSP Minor Update
- Community Transportation Coordinator (CTC) Evaluation
- Annual TD Planning Grant Requirements

REQUIRED TASKS:

- Conduct and maintain the operations of the MPO including providing administrative support activities such as financial management, contract management, public outreach, personnel matters, procurement of equipment and supplies and general management of Transit Planning at the system level within the MPO.
- MPO staff, Board, and PTNE staff will participate in meetings, trainings, workshops, or seminars related to fixed route which may include fixed routes, ADA or paratransit service.
- Prepare necessary progress reports and requests for reimbursement for Public Transit Grant Agreements. Participate in quarterly coordination meetings with FDOT to discuss status of agreements.
- Participate in quarterly coordination meetings with FDOT to discuss transit issues.
- Project Management and Consultant Services to complete the Transit Development Plan Major Update. Provide comments on the annual reports of the Transit Development Plan prepared by PTNE.
- Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan.

- Project Management and Consultant Services to complete a Zero-Emission Fleet Transition Plan for Collier Area Transit.
- Consultant and staff services to conduct a Regional Fares/Services study which was identified as a part of the TDP major update.
- Coordinate with PTNE to identify Transit Priorities, review priorities for consistency with the TDP and LRTP.
- Complete designation of CTC in coordination with Commission for Transportation for Disadvantaged (CTD).
- Staff support to the LCB, including preparation of agendas, preparation of meeting materials including legal advertisements of meetings.
- Complete TD activities as required by TD Planning Grant, including annual updates to TDSP and major TDSP update, CTC Evaluation, annual review of bylaws, completion of LCB training, public workshop, etc.
- Prepare and submit grant application for TD Planning Grant. Execute grant agreement and prepare necessary progress reports and requests for reimbursement by the CTD.

End Task/Deliverable(s)	Target Date
Participation in meetings, trainings, workshops, or seminars (TD and Transit)	As needed
Regional Fares/Services Study	June 2023
Transit Development Plan Major Update	June 2025 (Due September 2025, early completion will assist with LRTP update)
TDP Annual Report (Prepared by PTNE)– Provide Comments	Annually
Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan	As directed by FDOT
Adopted Transit Priorities	June - Annually
Zero Emission Transition Plan	June 2024
TD Grant Application and Agreement	Annually
LCB Meetings	Quarterly
Minor TDSP Update	May 2023
CTC Designation	June 2023
Major TDSP Update	October 2023
CTC Evaluation	May - Annually

RESPONSIBLE AGENCY: Collier MPO, Collier County PTNE, Consultant Services

Task 6 - Financial Tables

Task 6 - Transit & TD Planning							
Budget Detail for FY 2022/23							
Budget Category & Description	FHWA PL	FTA 5305 (FY 21)	FTA 5305 (FY 22)	FTA 5307 (FY 22)	Trans. Disad.	Total	FTA 5305 Soft Match for FY 21 and FY 22
A. Personnel Services							
MPO staff salaries, fringe benefits, and other deductions	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
Subtotal:	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
B. Consultant Services							
Regional Fares and Service Study	\$0	\$38,984	\$89,995	\$0	\$0	\$128,979	\$32,245
TDSP Major Update	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
TDP Major Update	\$61,340	\$0	\$0	\$0	\$0	\$61,340	\$0
Zero Emission Transition Plan	\$0	\$60,000	\$0	\$60,000	\$0	\$120,000	\$15,000
Subtotal:	\$136,340	\$98,984	\$89,995	\$60,000	\$0	\$385,319	\$47,245
C. Travel							
MPO Staff and PTNE staff attendance at training and conferences	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
Subtotal:	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
D. Other Direct Expenses							
Website	\$0	\$0	\$240	\$0	\$0	\$240	\$60
Legal Ads	\$0	\$0	\$0	\$0	\$2,760	\$2,760	\$0
Fed Ex/ Postage	\$120	\$120	\$80	\$0	\$1,110	\$1,430	\$50
Office Supplies	\$400	\$400	\$800	\$0	\$0	\$1,600	\$300
Subtotal:	\$520	\$520	\$1,120	\$0	\$3,870	\$6,030	\$410
Total:	\$166,860	\$128,028	\$124,715	\$60,000	\$27,954	\$507,557	\$63,186

Task 6 – Transit & TD Planning Budget Detail for FY 2023/24			
Budget Category & Description	FHWA PL	Trans. Disad.	Total
A. Personnel Services			
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$22,084	\$47,084
Subtotal:	\$25,000	\$22,084	\$47,084
B. Consultant Services			
TDP Major Update	\$123,883	\$0	\$123,883
Subtotal:	\$123,883	\$0	\$123,883
C. Travel			
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$2,000	\$9,000
Subtotal:	\$7,000	\$2,000	\$9,000
D. Other Direct Expenses			
Website	\$0	\$0	\$0
Legal Ads	\$0	\$2,760	\$2,760
Fed Ex/ Postage	\$120	\$1,110	\$1,230
Office Supplies	\$400	\$0	\$400
Subtotal:	\$520	\$3,870	\$4,390
Total:	\$156,403	\$27,984	\$184,357

TASK 7 REGIONAL COORDINATION

PURPOSE:

Provide for the continuation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines. To provide training to MPO staff, Board members and advisory committee members to support transportation planning and policy activities in the region.

PREVIOUS WORK:

- Represented the MPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and Coordinated Urban Transportation Studies (CUTS) meetings.
- Submitted freight projects to MPOAC for prioritization.
- Attendance at Lee MPO TAC and TMOC meetings.
- Conducted Joint Lee/Collier BPAC, CAC, TAC and MPO meets as needed.
- Updated Joint TRIP priorities and regional priorities with Lee County and submitted to FDOT.

REQUIRED ACTIVITIES:

- Conduct Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Staff and MPO Board attend MPOAC meetings and workshops, including freight meetings, noteworthy practices meetings, and MPOAC weekend institute for Governing Board members.
- Staff participate in CUTS meetings and host as required.
- Participate in Lee MPO TAC, BPAC, and TMOC meetings.
- Monitor and participate in statewide plans and programs, including but not limited to FTP, SIS, and Vision Zero.
- Attendance at state and local conferences/meetings on Collier MPO related issues provided by FDOT, FHWA, NHI, USDOT, NTI, etc.
- Monitor and update joint priorities (TRIP, SIS, enhancement, SUNTrail) as necessary. Rank and prioritize for funding.
- Analysis of State and Federal laws and regulations for MPOs, committees and local government officials to aid them in the application of regional transportation policy strategies.
- Coordinate with municipalities to review local plans for consistency with MPO plans.
- Participate in regional freight workshops and seminars.
- Prepare and submit freight priorities as requested.

End Task/Deliverable(s)	Target Date
MPOAC Meeting Participation	Quarterly
CUTS Meeting Participation	Quarterly
Joint Priorities (TRIP, SIS, etc)	Annually – As requested by FDOT
Joint Lee/Collier MPO Meetings	Annually – As needed
Freight Priorities to MPOAC	As requested

RESPONSIBLE AGENCY: Collier MPO

Task 7 - Financial Tables

Task 7- Regional Coordination Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

Task 7- Regional Coordination Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

TASK 8 LOCALLY FUNDED ACTIVITIES

PURPOSE:

To cover any MPO expenses deemed not eligible or reimbursable by FHWA PL, TD or FTA Section 5305(d) funding.

PREVIOUS WORK:

- Reimbursement of travel and training expenses not eligible for reimbursement from the FHWA PL, TD or FTA Section 5305(d) Grants.
- Payment for staff time to attend safety training and HR training required by Collier County.

REQUIRED TASKS:

End Task/ Deliverable(s)	Target Date
Prepare resolutions and policy positions	As needed
Participate in Collier County required Safety and HR training courses	As needed
Payment of any shortfall of consultant or personnel costs or any invoices not eligible for grant reimbursement.	As needed

RESPONSIBLE AGENCY: Collier MPO

Task 8 - Financial Tables

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2022/23						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2023/24						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

SUMMARY TABLES

TABLE 3 – FY 2022/23 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	FTA Section 5305 (FY 21)	FTA Section 5305(FY 22)	FTA Section 5307 (FY 22)	FDOT Soft Match	Local	TD Trust	Total
		CPG	CPG	G1V40	G2594					
		PL	SU	Soft Match	Soft Match					
1	Administration	\$ 363,800		\$ -			\$ 80,238	\$ -	\$ -	\$ 444,038
2	Data Collection/ Development	\$ 75,000		\$ -			\$ 16,542	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ -			\$ 6,617	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543	\$ 250,000	\$ -			\$ 17,323	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133	\$ 100,000	\$ -			\$ 30,466	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 128,028	\$ 124,715	\$60,000	\$ 99,988		\$ 27,954	\$ 607,545
7	Regional Coordination	\$ 32,000		\$ -			\$ 7,058	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -			\$ -	\$ 8,000	\$ -	\$ 8,000
	Total fiscal year 2022/23 funds for all tasks	\$ 884,336		\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,491,265
	Total De-obligation from prior fiscal years	\$ -		\$ -			\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,841,265

	FHWA PL	FHWA SU	FTA 5307	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -			\$ 258,232	\$ -		\$ -	\$ -	\$ -	\$ 258,232
FY 2022/23 Funding	\$ 884,336	\$ 350,000	\$ 60,000		\$ 27,954		\$ -	\$ -	\$ -	\$ 1,322,290
FY 2022/23 Local Funding	\$ -		\$ -	\$ -		\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
5305 Carryover *	\$ -		\$ 252,743	\$ -				\$ -		\$ 252,743
De-Obligation from Prior Fiscal Years			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 312,743	\$ 258,232	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,841,265

(1) For FY 2022/2023, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.

The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

* - FTA Section 5305 includes FY 21 and FY 22 funding

TABLE 4 – FY 2022/23 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FTA 5305 Carryforward	FTA Section 5307 (FY 22)	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 363,800				\$ 80,238	\$ 363,800	\$ -	\$ -	\$ 444,038
2	Data Collection/Development	\$ 75,000				\$ 16,542	\$ 75,000	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000				\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543	\$ 250,000			\$ 17,323	\$ 328,543	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133	\$ 100,000			\$ 30,466	\$ 238,133	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 252,743	\$ 60,000	\$ 99,988	\$ 166,860	\$ 27,954		\$ 607,545
7	Regional Coordination	\$ 32,000				\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities for all tasks	\$ -				\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
		\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265
	State Support/Match for MPO (1)	\$ -	\$ -			\$ 258,232	\$ -	\$ -		\$ 258,232
	FY 2022/23 Funding	\$ 884,336	\$ 350,000		\$ 60,000	\$ -	\$ -	\$ 27,954		\$ 1,322,290
	FY 2022/23 Local Funding	\$ -	\$ -			\$ -	\$ -		\$ 8,000	\$ 8,000
	Roll Forward from Prior Fiscal Year			\$ 252,743		\$ -	\$ -	\$ -		\$ 252,743
	Total cost, including carryover, for all	\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265

*Soft match includes \$195,046 at .1807% and \$63,186 at 20% to match PTGAs.

TABLE 5 – FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
		CPG	CPG					
		PL	SU					
1	Administration	\$ 368,800	\$ -	\$ 81,340	\$ -	\$ -	\$ 450,140	\$ 5,000
2	Data Collection/ Development	\$ 40,000	\$ -	\$ 8,822	\$ -	\$ -	\$ 48,822	\$ 15,000
3	Transportation Improvement Program (TIP)	\$ 30,000	\$ -	\$ 6,617	\$ -	\$ -	\$ 36,617	\$ -
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ 10,332	\$ -	\$ -	\$ 357,178	\$ 306,846
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ 29,758	\$ -	\$ -	\$ 214,683	\$ 104,925
6	Transit and Transportation Disadvantaged	\$ 156,403	\$ -	\$ 34,495	\$ -	\$ 27,954	\$ 218,852	\$ 123,883
7	Regional Coordination	\$ 32,000	\$ -	\$ 7,058	\$ -	\$ -	\$ 39,058	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2022/23 funds for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ 555,654

	FHWA PL	FHWA SU	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,422
FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ 27,954	\$ -	\$ -	\$ -	\$ -	\$ 1,186,928
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,373,350

(1) For FY 2023/2024, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.

The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2023/24 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 368,800		\$ 81,340	\$ 368,800	\$ -	\$ -	\$ 450,140
2	Data Collection/Development	\$ 40,000		\$ 8,822	\$ 40,000	\$ -	\$ -	\$ 48,822
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ 10,332	\$ 346,846	\$ -	\$ -	\$ 357,178
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ 29,758	\$ 184,925	\$ -	\$ -	\$ 214,683
6	Transit and Transportation Disadvantaged	\$ 156,403		\$ 34,495	\$ 156,403	\$ 27,954		\$ 218,852
7	Regional Coordination	\$ 32,000		\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350
	State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -		\$ 178,422
	FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ -	\$ 27,954		\$ 1,186,928
	FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ 8,000
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350

APPENDICES

APPENDIX A – COMMONLY USED ACRONYMS

Acronym	Full Name
AADT	Annual Average Daily Traffic
ADA	Americans with Disability Act
AMPO	Association of Metropolitan Planning Organizations
ARRA	American Recovery and Reinvestment Act
AASHTO	American Association of State Highway and Transportation Officials
AUIR	Annual Update and Inventory Report
BCC	Board of County Commissioners
BIL	Bipartisan Infrastructure Law
BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CAT	Collier Area Transit
CEMP	County Emergency Management Plan
CFR	Code of Federal Regulations
CIA	Community Impact Assessment
CIE	Capital Improvement Element
CIGM	Collier Inter-Active Growth Model
CIP	Capital Improvement Program
CMC	Congestion Management Committee
CMP	Congestion Management Process
CMS	Congestion Management System
COA	Comprehensive Operational Analysis
COOP	Continuity of Operations Plan
CORSIM	Corridor Simulation
CR	County Road
CRA	Community Redevelopment Agency
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
CUTR	Center for Urban Transportation Research
CUTS	Coordinated Urban Transportation Studies
DBE	Disadvantaged Business Enterprise
DOPA	Designated Official Planning Agency
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EMS	Emergency Medical Services
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
F.A.C.	Florida Administrative Code
FAP	Federal Aid Program
FAST	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FHREDI	Florida's Heartland Rural Economic Development Initiative

COMMONLY USED ACRONYMS

Acronym	Full Name
FHWA	Federal Highway Administration
FM	Financial Management
FS	Florida Statutes
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Florida Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographical Information System
ICAR	Intergovernmental Coordination and Review
ICE	Intergovernmental Coordination Element
IIJA	Infrastructure Investment and Jobs Act
IJR	Interchange Justification Report
IT	Information Technology
ITS	Intelligent Transportation Systems
JARC	Job Access Reverse Commute
JPA	Joint Participation Agreement
LAP	Local Agency Program
LCB	Local Coordinating Board for the Transportation Disadvantaged
LEP	Limited English Proficiency
LinC	Lee in Collier Transit Service
LOS	Level of Service
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century
MMP	Master Mobility Plan
MMTPP	Metropolitan Multimodal Transportation Planning Process
MPO	Metropolitan Planning Organization (includes references to the organization, MPO Board, Staff and Committees)
MPOAC	Metropolitan Planning Organization Advisory Council
MPP	Metropolitan Planning Program
NTD	National Transit Database
PD&E	Project Development & Environment
PEA	Planning Emphasis Area
PIP	Public Involvement Plan
PL	Highway Planning Funds
PTNE	Public Transit and Neighborhood Enhancement
PTOP	Public Transportation Operation Plan
QRC	Quick Response Code
RFP	Request for Proposal
ROW	Right-of-Way
SCE	Sociocultural Effects
SE	Socioeconomic
SHS	State Highway System

COMMONLY USED ACRONYMS

Acronym	Full Name
SIS	Strategic Intermodal System
SR	State Road
SSPP	System Safety Program Plan
SWFRPC	Southwest Florida Regional Planning Council
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TD	Transportation Disadvantaged
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TSM	Transportation Systems Management
TRIP	Transportation Regional Incentive Program
ULAM	Urban Land Allocation Model
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VE	Value Engineering
ZDATA	Zonal Data (land use and socio-economic)

APPENDIX B – PLANNING STUDIES IN THE MPO AREA

This list is compiled and/or updated by the Collier MPO staff for the purposes of regional planning. It is included here for reference.

SR 29 (in Collier County) – FDOT is completing a PD&E study that looks at several alternatives to provide more capacity through Immokalee. An alternative has been endorsed by the MPO Board, but the PD&E has not been approved by FHWA. This project has been going on since 2007. The Collier MPO 2045 Needs Plan and Cost Feasible Plan include this project

Old US 41 (Lee/Collier County) – FDOT is completing a PD&E study to evaluate alternatives for capacity and sidewalk improvements.

Collier Blvd. (Bridge Location Analysis from Golden Gate Parkway to Golden Gate Main Canal) – The design of this project reached approximately 60% plan phase and then was placed on hold. Collier County is revising the plans and permits and completing a study to look at the current traffic and future traffic to recommend a bridge crossing location. It is anticipated that a bridge crossing location will be recommended to the BCC.

Veteran's Memorial Blvd. Study – Collier County is studying from just west of the new High School entrance to Old US41 and the continuing on to US41. This work is being coordinated with the FDOT PD&E that is currently ongoing for Old US41 in Lee and Collier Counties. The purpose of this study is to more clearly define the corridor for the roadway and to start the environmental permitting process.

Immokalee Area Transportation Network Study – Collier County has initiated a multi-modal transportation planning study that will compile transportation and mobility projects to complete connections and expand mobility in the Immokalee area. The project will develop recommendations that identify enhancements to mobility for all transportation users including bicycle and pedestrians, transit riders and well as vehicles. It is anticipated that the tools developed from this plan could be used by the MPO, CRA, the County and other agencies to identify resources and advance projects.

I-75 Masterplan Studies

The Southwest Connect™ I-75 South Corridor Master Plan is evaluating improvements to I-75 in both Collier and Lee counties. The project team has completed the traffic analysis and currently evaluating alternatives along the corridor. The range of improvements under consideration include widening, managed lanes, modifying existing interchanges, and evaluating the need for new interchanges. The Master Plan tentative schedule includes public outreach in the fall of 2022 and will draft the Master Plan by the end of 2022.

APPENDIX C – STATEMENTS AND ASSURANCES

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
 POLICY PLANNING
 05/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Collier MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Collier MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

 Name: Council Member Paul Perry
 Title: Collier MPO Chair

5/13/22

 Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: Scott R. Teach
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
 POLICY PLANNING
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LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Collier MPO that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Collier MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Collier MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

 Name: Council Member Paul Perry
 Title: Collier MPO Chair
 Approved as to form and legality:

 5/13/22
 Date

COLLIER COUNTY ATTORNEY

By: _____
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Collier MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Collier MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Collier MPO, in a non-discriminatory environment.

The Collier MPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code


 Name: Council Member Paul Perry
 Title: Collier MPO Chair

5/13/22
 Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
 POLICY PLANNING
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TITLE VII/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Collier MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Collier MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

 Name: Council Member Paul Perry
 Title: Collier MPO Chair Approved as to form and legality:

 5/13/22
 Date

COLLIER COUNTY ATTORNEY

By: _____
 Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.



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- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21: The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27: The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)



APPENDIX D – RESPONSE TO COMMENTS

Agency	Comment Type	Comment	Response	Page
TAC – Collier County	Editorial	The CIGM target date shown in Task 2 is March 2021. Should it be 2023?	The target date has been revised to reflect that this task is ongoing.	24
FDOT	Enhancement	Financial Management (FM) #s PL: 439314-4-14-01 & SU: 439314-4-14-02	Acknowledged. The FM #s have been revised on the cover pg.	Cover pg.
FDOT	Enhancement	Federal Aid Program (FAP): # 0313-060-M	Acknowledged. The FAP # has been revised on the cover pg.	Cover pg.
FDOT	Enhancement	SU Fund Amount for FY 23 and FY 24 anticipated at \$700,000	Acknowledged. The total SU funds have been revised to \$700,000	
FDOT	Editorial	Great job Brandy! Everything is included, very concise, reader friendly, accurate and well organized! Kudos to you!!	Thank you for your positive comments.	
FHWA	Critical	The SU Funds are not listed in FDOT's "Tentative UPWP Funds" \$450,000 in Year 1 (22/23) & and 2 (23/24)	Acknowledged. FDOT is working to revise the spreadsheet. The final UPWP amounts will match the referenced spreadsheet.	43-46
FHWA	Critical	Task 4 - \$350,000 (SU) consultant for the LRTP in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 4 - \$46,846 (PL) & \$400,000 (SU) consultant for the LRTP in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 5 - \$20,000 (SU) for the CMP in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	This task is a continuation from the previous UPWP. FHWA has reviewed and approved the scope of services previously.	32
FHWA	Critical	Task 5 - \$100,000 (SU) for the Trans System Perf. Report in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32

Agency	Comment Type	Comment	Response	Page
		This will be noted in the UPWP Approval Letter.		
FHWA	Other	When submitting the final UPWP for approval, please include a copy of all documents to all the reviewing agencies.	Understood. Signed agreements and certifications will be included in the final document.	General
FHWA	Critical	Task 5 - \$67,133 (PL) for the Bike/Ped Master Plan in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$50,000 (SU) for the Trans System Perf. Report in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$54,925 (PL) for the Bike/Ped Master Plan in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Other	Note, any equipment purchases equal to or greater than \$5,000 must have FHWA prior review and approval.	Understood.	
FTA Region IV	Other	If funding is being carried over from the prior-year UPWP, carry over amounts and activities should be listed in the document.	Understood. Carryover funding and activities have been listed in Task 6.	
FTA Region IV		Please identify any incomplete work elements or activities financed with Federal planning assistance awarded in previous fiscal years as carryover activities.	Activities have been listed as continued from previous fiscal years have been shown as carryover activities.	General
FTA Region IV		If any programmed 5305(d) funds are estimates, coordination with the State DOT may be required for UPWP modifications or amendment after review of FTA apportionments.	Understood. The MPO will coordinate with the State DOT to ensure that accurate amounts are reflected in the UPWP as actual funding is updated	General
FTA Region IV		If planning activities are proposed for funding under FTA Section 5307 or other FTA program, please ensure they're listed and programmed	Understood. PTNE has been notified that any planning activities proposed for funding under FTA Section 5307 must be listed in the UPWP. They have not identified any studies at this point. If a study is identified in the future, the	General

Agency	Comment Type	Comment	Response	Page
		in the UPWP (even if being undertaken by the transit agency and not the TPO).	UPWP will be amended to include the study and funding.	
FTA Region IV		The metropolitan transportation planning process should provide for the establishment and use of a performance-based approach...	Understood. This is noted in the purpose and required activities of Task 6.	General
		...includes Transit Asset Management (TAM) and Public Transportation Agency Safety Plans (PTASP), which require integration into the TIP and LRTP to the maximum extent practicable		

APPENDIX E – MPO RESOLUTION

RESOLUTION 2022-06**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION AUTHORIZING THE MPO CHAIRMAN TO EXECUTE THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT AND THE 2022/23-2023/24 UNIFIED PLANNING WORK PROGRAM APPROVED ON MAY 13, 2022.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to execute the Metropolitan Planning Organization Agreement (the "Agreement") (per 23 U.S.C § 134, 23 CFR § 450 and F.S. § 339.175) and the 2022/23-2023/24 Unified Planning Work Program (the "UPWP") (per 23 CFR § 450.308(b) and F.S. § 339.175(9); and

WHEREAS, on May 13, 2022, the MPO Chairman reviewed and approved the FY 2022/23-2023/24 UPWP and the Agreement.

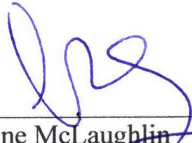
NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN PLANNING ORGANIZATION THAT:

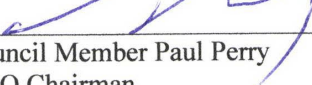
1. The Collier MPO has the authority to execute the attached: (a) Metropolitan Planning Organization Agreement, and (b) the 2022/23-2023/24 Unified Planning Work Program.
2. The Collier MPO authorizes its Chairman to execute the UPWP and the Agreement.
3. The Collier MPO authorizes its Chairman to sign any other related documents that may be required to process the UPWP and the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 13, 2022.


Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

By: 
Anne McLaughlin
Collier MPO Executive Director

By: 
Council Member Paul Perry
MPO Chairman

Approved as to form and legality:


Scott R. Teach, Deputy County Attorney



RESOLUTION 2022-09

RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION AUTHORIZING THE MPO CHAIRMAN TO EXECUTE AN AMENDMENT TO THE 2022/23-2023/24 UNIFIED PLANNING WORK PROGRAM APPROVED ON SEPTEMBER 9, 2022.

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to execute the 2022/23-2023/24 Unified Planning Work Program (the “UPWP”) per 23 CFR § 450.308(b) and F.S. § 339.175(9), which was approved at the MPO’s May 13, 2022, meeting; and

WHEREAS, the FY 2022/23-2023/24 UPWP may be amended throughout the life of the document to revise the scope and/or budget; and

WHEREAS, Amendment One to the UPWP reallocated FTA 5305(d) funding throughout Task 6 (Transit and Transportation Disadvantaged Planning) and recognized the use of \$60,000 in FTA 5307 funding for a Zero Emission Transition Plan on September 9, 2022; and

WHEREAS, the MPO reviewed the relevant revised pages of the UPWP and approved the proposed amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN PLANNING ORGANIZATION THAT:

1. The Collier MPO has the authority to amend the attached 2022/23-2023/24 Unified Planning Work Program, which was previously approved by Resolution on May 13, 2022, and amended on September 9, 2022. (see attached)
2. The Collier MPO authorizes it’s MPO Executive Director to submit the attached documents as revised to the Florida Department of Transportation.
3. The Collier MPO authorizes its Chairman to sign any other related documents that may be required in connection with the processing of the attached documents.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization’s Board on September 9, 2022.

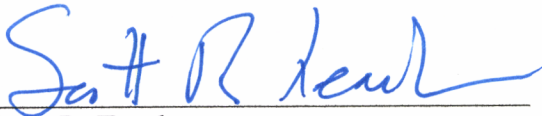
Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

By: _____
Anne McLaughlin
Collier MPO Executive Director

By: _____
Council Member Paul Perry
Collier MPO Chairman

Approved as to form and legality:



Scott R. Teach
Deputy County Attorney

Attachment: Resolution 2022-09 (23170 : Approve Amendment #1 to FY 22/23-23/24 Unified Planning Work Program (UPWP) and the



EXECUTIVE SUMMARY

Approve Amendment #1 to the Public Transit Grant Agreement (G2594)

OBJECTIVE: For the MPO Board to approve the amendment to the Public Transit Grant Agreement (PTGA) for Section 5305(d) transit planning funding.

CONSIDERATIONS: On May 13, 2022, the MPO Board entered into PTGA G2594 with the Florida Department of Transportation to receive the MPO's FY 21/22 FTA Section 5305(d) funding apportionment (**Attachment 1**). The FY 20/21-21/22 Unified Planning Work Program (UPWP) is provided as "Exhibit A" to the PTGA.

On May 13, 2022, the MPO Board approved the MPO's new 2-year UPWP (FY 22/23-23/34) which became effective July 1, 2022. The MPO Board is being asked to approve an amendment to the current UPWP as a companion item (MPO Board Agenda Item 9A). This action amends PTGA G2594 to incorporate the newly amended UPWP as "Exhibit A".

Amendment 1 to PTGA G2594 is included as **Attachment 2**. A new authorizing resolution is not required for this item as the previously approved resolution will accompany this amendment (**Attachment 3**).

COMMITTEE RECOMMENDATIONS: This item is administrative in nature and was not taken to the Advisory Committees.

STAFF RECOMMENDATION: That the Board approve the amendment to the PTGA.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. [Linked] PTGA G2594 (PDF)
2. Amendment 1 to PTGA G2594 (PDF)
3. Resolution 2022-05 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.B**Doc ID:** 23177**Item Summary:** Approve Amendment #1 to the Public Transit Grant Agreement (G2594)**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 9:37 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 9:37 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 9:38 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:05 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 725-000-03
 STRATEGIC
 DEVELOPMENT
 OGC 04/22

Financial Project Number(s): <small>(item-segment-phase-sequence)</small>	Fund(s):	DU	FLAIR Category:
410113-1-14-31	Work Activity Code/Function:	215	Object Code:
	Federal Number/Federal Award		Org. Code:
	Identification Number (FAIN) – Transit only:	1001- 2021-7	Vendor Number:
Contract Number: G2594	Federal Award Date:		Amendment No.: 1
CFDA Number: 20.505	SAM/UEI Number:	CNWKJY78LD581	
CFDA Title:	Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research		
CSFA Number:	N/A		
CSFA Title:	N/A		

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on _____, by and between the State of Florida, Department of Transportation ("Department"), and Collier Metropolitan Planning Organization, ("Agency"), collectively referred to as the "Parties."

RECITALS

WHEREAS, the Department and the Agency on 6/9/2022 (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended to include Amendment 1 of the Fiscal Years 2022/2023-2023/2024 Unified Planning Work Program. There is no cost change to this contract.
2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):
 - ☐ Aviation
 - ☐ Seaports
 - ☒ Transit
 - ☐ Intermodal
 - ☐ Rail Crossing Closure
 - ☐ Match to Direct Federal Funding (Aviation or Transit)
 - (Note: Section 15 and Exhibit G do not apply to federally matched funding)
 - ☐ Other
3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:
 - ☒ Exhibit A: Project Description and Responsibilities
 - ☒ Exhibit B: Schedule of Financial Assistance
 - ☐ *Exhibit B1: Deferred Reimbursement Financial Provisions
 - ☐ *Exhibit B2: Advance Payment Financial Provisions
 - ☐ *Exhibit C: Terms and Conditions of Construction
 - ☒ Exhibit D: Agency Resolution
 - ☐ Exhibit E: Program Specific Terms and Conditions
 - ☐ Exhibit F: Contract Payment Requirements
 - ☐ *Exhibit G: Financial Assistance (Single Audit Act)

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 726-000-03
 STRATEGIC
 DEVELOPMENT
 OGC 04/22

- *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
 — *Additional Exhibit(s):

4. Project Cost.

The estimated total cost of the Project is __ increased/ __ decreased by \$0 bringing the revised total cost of the project to \$124,715.

The Department's participation is __ increased/ __ decreased by \$0. The Department agrees to participate in the Project cost up to the maximum amount of \$124,715, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Collier Metropolitan Planning
 Organization

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
 Name: Councilman Paul Perry
 Title: MPO Chair

By: _____
 Name: John M. Kubler, P.E.
 Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: Don Conway

DS
 DC

Approved as to form and legality

Scott R. Teach, Deputy County Attorney

521
 CAO

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 03/22

EXHIBIT A

Project Description and Responsibilities

Refer to Attached UPWP

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

CA

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 03/22

EXHIBIT B

Schedule of Financial Assistance

Refer to Attached UPWP

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 03/22

EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))





**COLLIER
METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS (NAPLES), FL UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2022/23-2023/24
July 1, 2022-June 30, 2024**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
May 13, 2022

Council Member Paul Perry, MPO Chair

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Naples, FL 34104
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Federal Planning Fund
Federal Aid Program (FAP) - # 0313-060-M
Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
FDOT Contract #G2821

Amendment 1: 9/9/22

Federal Transit Administration (FTA) Section 5305(d) Funds
Financial Management (FM) - # 410113 1 14
Contract #G1J00
Contract #G1V40
Contract #G2594

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The MPO does not discriminate against anyone on the basis of race, color, religion, sex, age, national origin, disability or family status. For more information on the MPO's commitment to equity and nondiscrimination, or to express concerns visit <https://www.colliermopo.org/get-involved/civil-rights/>.

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

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COST ANALYSIS CERTIFICATION**Florida Department of Transportation**RON DESANTIS
GOVERNOR605 Suwannee Street
Tallahassee, FL 32399-0450JARED W. PERDUE, P.E.
SECRETARY525-010.06
POLICY PLANNING
02/19**Cost Analysis Certification****Collier MPO****Unified Planning Work Program - FY 2023-FY2024**

Adopted 5/13/2022

Revision Number: Initial Adoption

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Victoria Peters_____
Florida Department of Transportation, D1; Planning Specialist III/Liaison
Title and District_____
Signature

5/13/2022

www.fdot.gov

INTRODUCTION

DEFINITION OF THE UPWP

The Unified Planning Work Program (UPWP) for the Collier Metropolitan Planning Organization documents transportation planning and transportation planning related activities for the two year period starting July 1, 2022 (FY 2022/23-2023/24). The UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes in the Collier Metropolitan Planning area. At a minimum, a UPWP includes a description of the work and resulting products, indicates who will perform the work, provides timeframes and deadlines for completing the work, includes the cost of the work and the source(s) of funds.

This Work Program is consistent with all federal and state requirements. All products and planning concepts and factors follow Federal and State guidelines. The Collier MPO complies with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex.

The objective of the Collier MPO is to provide for a Continuing, Comprehensive, and Cooperative approach to the planning process. The MPO performs a variety of tasks utilizing funds under Titles 23 and 49, and Title 49 Chapter 53, U.S.C. Those tasks include annual development of the Transportation Improvement Program (TIP); continually improving the Congestion Management Process; regular updates to the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP); support of Bicycle and Pedestrian Planning activities; preparation of updates to the Long Range Transportation Plan (LRTP); periodically updating the Public Involvement Plan (PIP), expanding public outreach activities and implementing strategies to address environmental justice issues; and supporting FDOT District One and Collier County planning activities with emphasis on improving traffic modeling and Geographic Information Systems (GIS) capabilities. All eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate will not be utilized.

OVERVIEW AND STATUS OF CURRENT PLANNING ACTIVITIES

Long Range Transportation Plan

The LRTP is a critical tool in the MPO process. It is composed of a Needs Assessment, a Cost Feasible Plan, and several multi-modal transportation components. It is the primary document in which multi-modal components (such as pathways, transit, and other projects), land use data, and projected revenues are integrated in the long range planning process. The 2040 LRTP was adopted in December 2015. Three amendments to the plan were completed. The 2045 LRTP started in 2019 and was completed in December 2020. The development of the 2045 LRTP included coordination with member agencies and the Florida Department of Transportation.

The 2050 LRTP will be a focus for this UPWP. The MPO has started data collection to submit base year data for FDOT's District One Regional Planning Model. Next steps include obtaining a consultant to begin development of the 2050 LRTP. The document is required to be adopted by December 2025.

INTRODUCTION (cont.)

Congestion Management Process (CMP)

An operational Congestion Management System (CMS) plan was originally adopted in 1997 and was updated in 2006. The CMS was developed to reduce congestion by not adding travel lanes to existing highways, but by initiatives such as improving traffic signal timing, improving intersections (adding/lengthening turn lanes, etc.), and modifying medians. In 2008, the MPO updated the CMS and renamed it the Congestion Management Process (CMP). The CMP was updated in 2017. The 2017 update brought the document current with the 2040 LRTP and new federal legislation requiring performance-based, data driven planning. The 2017 update also adopted transportation performance measures and required project sponsors to establish baseline measures and report the results to the Congestion Management Committee and the MPO Board.

The CMP also recognized the need for a more extensive data analysis. This led to the completion of the first Transportation System Performance Report (TSPR). The TSPR called for updates to the CMP Goals, Objectives, and Performance Measures to be consistent with the analysis included in the report. An update to the CMP is underway and is expected to be completed in September 2022.



LOCAL AND REGIONAL PLANNING PRIORITIES

FY 2022/23 and FY 2023/24 UPWP Transportation Planning Priorities

Completing many technical plans and studies that support the development of the LRTP will be a focus of this UPWP. Additionally, the MPO will be updating the Environmental Justice analysis previously completed, by completing an Equity Analysis which will assist in the development of the LRTP and related technical plans.

Transportation System Performance Report (TSPR)

The first TSPR was approved in September 2020. The TSPR established a consistent methodology for identifying congested locations using a performance driven approach. The TSPR will be updated prior to the update of the 2050 LRTP and should be approved by June 2025. This is a supporting document of the LRTP.

Transit Planning

A major Transit Development Plan (TDP) update was completed in September 2020. The results of the TDP update were included in the transit element of the 2045 LRTP. A TDP update must be completed by June 2025 in order to coordinate with the 2050 LRTP. The Public Transit and Neighborhood Enhancement (PTNE) Department in coordination with the Collier MPO completes Annual Progress Reports to the TDP in-house.

A Regional Fares/Services study is being conducted to evaluate regional transit service and regional fares. The study will consist of information to guide analysis and decision making regarding potential cross-jurisdictional transit projects. This study is expected to be completed by May 2023.

The last Transportation Disadvantaged Service Plan (TDSP) major update was completed in 2018. The Collier MPO serves as the designated official planning agency and performs Transportation Disadvantaged Planning activities. A major TDSP update is required to be completed 120 days after reappointment of the Community Transportation Coordinator which will occur in 2023. This update must be completed and submitted to the Transportation Disadvantaged Commission by October 2023.

Local Road Safety Plan

The initial Local Roads Safety Plan (LRSP) was completed and approved on May 14, 2021. The plan, funded through the Congestion Management priority process, is a data driven, 5-year safety plan that will guide the MPO in identifying implementation efforts that support FDOT's "Vision Zero" goals. The update to the LRSP will be completed in house with an update to data and statistics prior to the 2050 LRTP update. This is a supporting document of the LRTP.

Equity Analysis

A preliminary identification of Environmental Justice Communities was conducted in 2016 and was further refined as part of the Existing Conditions analysis for the Bicycle and Pedestrian Master Plan. MPO Staff will prepare an updated Equity Analysis to assess changes throughout the community.

Regional Transportation Planning Activities

The Lee County and Collier MPOs meet annually to discuss regional issues and projects which may have a joint impact on the area. The Collier MPO participates in the Lee MPO's Technical Advisory

Committee (TAC) and the Lee MPO participates in the Collier TAC. The MPOs will continue to work together to endorse and adopt regional priorities for enhancements, TRIP, highway, and transit projects.

In addition, the Collier MPO participates in meetings of the Coordinated Urban Transportation Systems (CUTS), the Metropolitan Planning Organization Advisory Council (MPOAC), and in district and state-wide meetings with FDOT.

AIR QUALITY PLANNING ACTIVITIES

The Collier MPO is in an air quality attainment area and does not anticipate completing any non-attainment planning activities at this time; however, the MPO planning area's air quality continues to be monitored and staff participates in training as needed.

SOFT MATCH

Section 120 of Title 23, U.S.C, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA funding in this UPWP is 18.07% of FHWA program funds for a total of \$195,046 in FY 2022/23 and \$178,422 in FY 2023/24 for a total of \$373,468. The "soft match" amount being utilized to match carryover 5305(d) funding in this UPWP is 20% of FTA funds for a total of \$32,007 in FY 2020/21 and \$31,179 in FY 2021/22 for a total of \$63,186.

FDOT District One Planning Activities

Florida Department of Transportation- District One District Wide Planning activities for FY22/23- FY23/24 include the following:

- GIS Application Development and System Maintenance
- Systems Planning and Reviews
- Interchange Reviews
- Travel Demand Model Development
- ETDM/Community Impact Assessment
- Statistics
- Federal Functional Classification
- Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Growth Management Impact Reviews
- Complete Streets Studies
- Freight Mobility Support

- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian

As part of the 3 “C” planning process, District staff coordinate planning activities with the MPO. MPO Board and Advisory Committee members are notified of project meetings within the MPO area. FDOT staff present status reports to the MPO Board and Advisory Committees to solicit feedback on planning activities and to ensure that District planning studies and MPO planning activities are coordinated.

CPG PARTICIPATION STATEMENT

“The FDOT and the Collier Metropolitan Planning Organization participate in the Consolidated Grant Program (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida’s FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA’s Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG’s required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.”

PUBLIC INVOLVEMENT PROCESS

The development of the UPWP has been subject to public review and comment and is consistent with the Collier MPO’s adopted Public Participation Plan (PPP). The draft is sent to the TAC and CAC for review, announced on the Collier MPO website and sent to interested parties via email to the MPO’s listserv on the date the TAC/CAC agenda packets are posted and distributed.

MPO staff responds in writing to input received from the public and all comments received from the public, advisory committee members and Board members are memorialized and addressed in this document. All comments received, including from FHWA, FTA, and FDOT have been addressed and incorporated into Appendix D of the final document.

A draft of this UPWP was endorsed by the Citizens and Technical Advisory Committees on February 28, 2022 and reviewed by the MPO Board on April 8, 2022. The final document was endorsed by the Citizens and Technical Advisory Committee on April 25, 2022 and approved by the MPO Board on May 13, 2022.

FEDERAL PLANNING FACTORS

In December 2015, the Fixing America's Surface Transportation (FAST) Act was signed into law. The FAST act identified the following ten planning factors which have been incorporated into the MPO Planning Process and this UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation;
9. Enhance travel and tourism; and,
10. Emphasize the preservation of the existing transportation system

In addition to the planning factors noted above, MAP-21 required that State DOTs and MPOs conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals which include:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The FAST Act supplemented the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets and MPOs have the option to support the statewide targets or adopt their own. The Collier MPO has chosen to support the statewide targets. The transition to performance-based planning is ongoing and has been addressed within the tasks identified in this UPWP, specifically within the LRTP, the TIP, and the TSPR. The Collier MPO intends to coordinate with FDOT and member agencies to fully comply with the performance-based planning requirements.

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation (FAST Act and MAP-21) to maintain and improve the nation's surface transportation system. The IIJA carries forward and expands on these policies and introduces new policies and programs that address

new and emerging issues that face the nation's transportation system. These issues include mitigating impacts to existing infrastructure due to climate change, developing and maintaining system resiliency, ensuring equity, researching and deploying new technologies, and improving safety for all users.

TABLE 1 – PLANNING FACTOR MATRIX

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
Federal Planning Factors								
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.			✓	✓	✓	✓	✓	
2. Increase the safety of the transportation system for motorized and non-motorized users.	✓	✓	✓	✓	✓	✓	✓	
3. Increase the security of the transportation system for motorized and non-motorized users.		✓	✓	✓	✓		✓	
4. Increase the accessibility and mobility of people and for freight.		✓	✓	✓	✓	✓	✓	
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	✓	✓	✓	✓	✓	✓	✓	✓
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.		✓	✓	✓	✓	✓	✓	
7. Promote efficient system management and operation.		✓	✓	✓	✓	✓	✓	
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.		✓	✓	✓	✓		✓	
9. Enhance travel and tourism.	✓		✓	✓	✓	✓	✓	✓
10. Emphasize the preservation of the existing transportation system.		✓	✓	✓	✓		✓	

FEDERAL AND STATE PLANNING EMPHASIS AREAS

STATE PLANNING EMPHASIS AREAS – 2022

The Florida Department of Transportation Office of Policy Planning develops Planning Emphasis Areas on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

The Collier MPO has considered the four topics shown below and included them in studies identified in this UPWP.

Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

Equity

Executive Order 14008, *Tackling the Climate Crisis at Home and Abroad*, created the “Justice40 Initiative” that aims to deliver 40 percent of the overall benefits of relevant federal investments to disadvantaged communities. This initiative supports Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, outlines federal policy and defines equity as the consistent and systematic fair, just, and impartial treatment of individuals. The Florida Transportation Plan seeks transportation choices that improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities. The MPOs are key to identifying and implementing improvements based on data-driven project prioritization that considers not only impacts of transportation projects on a community, but also benefits of projects that can enhance opportunities for a community. The UPWP should address approaches to furthering transportation equity.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

Emerging Mobility

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of all seven goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility.

The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

FEDERAL PLANNING EMPHASIS AREAS – 2022

FHWA and FTA have jointly issued PEAs for FY 22 UPWPs. The following items should be considered when developing tasks associated with the UPWP:

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Equity and Justice40 in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

TABLE 2 – PLANNING EMPHASIS AREAS

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
FDOT Planning Emphasis Areas								
1. Safety	✓	✓	✓	✓	✓	✓	✓	
2. Equity	✓	✓		✓	✓	✓	✓	
3. Resilience		✓	✓	✓	✓		✓	
4. Emerging Mobility		✓	✓	✓	✓	✓	✓	
Federal Planning Emphasis Areas								
5. Tackling the climate crisis - Transition to a clean energy, resilient future		✓	✓	✓	✓	✓	✓	
6. Equity and Justice40 in Transportation Planning	✓	✓	✓	✓	✓	✓	✓	
7. Complete Streets	✓	✓	✓	✓	✓	✓	✓	
8. Public Involvement	✓		✓	✓	✓	✓	✓	
9. Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination		✓	✓	✓			✓	
10. Federal Land Management Agency (FLMA) (Coordination)			✓	✓	✓			
11. Planning and Environment Linkages (PEL)			✓	✓	✓	✓	✓	
12. Data in Transportation Planning		✓	✓	✓	✓	✓	✓	

MPO RESOLUTION

The Resolution dated May 13, 2022, signed by the Collier MPO Chair, is available in Appendix E.

ORGANIZATION AND MANAGEMENT OF THE METROPOLITAN PLANNING ORGANIZATION

IDENTIFICATION OF MPO PARTICIPANTS

The Collier MPO is the primary agency responsible for transportation planning in Collier County. The MPO Board consists of nine voting members representing the county government and three local municipalities, and one non-voting representative from the FDOT. The MPO is a legislative body with the power to develop and adopt plans, and to set priorities for the programming of improvements to the transportation system. The MPO membership includes the following:

COLLIER COUNTY

Commissioner Rick LoCastro, District 1
Commissioner Andy Solis., District 2
Commissioner Burt Saunders, District 3
Commissioner Penny Taylor, District 4
Commissioner William L. McDaniel, Jr., District 5

CITY OF NAPLES

Council Member Ted Blankenship
Council Member Paul Perry

CITY OF MARCO ISLAND

Council Member Greg Folley

CITY OF EVERGLADES CITY

Council Member Tony Pernas

FLORIDA DEPARTMENT OF TRANSPORTATION

L.K. Nandam, District Secretary, District One

The MPO Board is served by five advisory committees. The advisory committees are summarized as follows:

Technical Advisory Committee (TAC)

The MPO's TAC is composed of technically qualified representatives of agencies responsible for directing, developing, and improving the transportation system within the Collier County Metropolitan Planning Area. Committee duties include the coordination of transportation planning and programming activities arising from the review of all transportation technical studies and reports submitted to them.



Citizens Advisory Committee (CAC)

The MPO's CAC is composed of thirteen (13) individuals representing a cross-section of the geographic community and special interests, such as minorities and persons with disabilities. They are recruited to represent the City of Naples, the City of Marco Island, the City of Everglades City and the County Commission Districts of the unincorporated areas of the county. The CAC provides the MPO Board and staff with the citizen's perspective on the multimodal transportation planning process. The CAC is the focal point of the MPO's public involvement process.

Bicycle & Pedestrian Advisory Committee (BPAC)

The MPO's BPAC is composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities and other transportation disadvantaged populations.

The committee is responsible for providing citizen input into the deliberations of bicycle and pedestrian related issues within the community and to advise the MPO on developing a Bicycle and Pedestrian Plan. The BPAC is also involved in recommending priorities for bicycle and pedestrian projects and program implementation.

Congestion Management Committee (CMC)

The CMC serves the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management System and the coordination of the CMS with the regional ITS architecture. The committee is responsible for creating and amending the Congestion Management Process (CMP) and for prioritizing candidate CMS projects to be funded from the MPO's CMS boxed funds.

Local Coordinating Board for the Transportation Disadvantaged (LCB)

The LCB for the Transportation Disadvantaged (TD) has been appointed by the MPO to carry out the duties described in Rule 41-2, Florida Administrative Code, as an integral part of the TD planning and delivery service program.

The LCB is composed of representatives from various State and local agencies, as well as citizen representatives. A member of the MPO Board is appointed to serve as the LCB's Chairman.

OPERATIONAL PROCEDURES AND BYLAWS

The MPO operates under an adopted set of Bylaws. The MPO Executive Director reports directly to the MPO Board. The additional MPO staff members are Collier County employees pursuant to a staff services agreement. Administrative services are provided by Collier County under the rules and procedures of Collier County and the State of Florida. Annual audits of the MPO Program are performed as part of the single audit process under the direction of the Clerk of Courts Finance Department.



Official records of MPO business are maintained in the MPO Offices located in the Collier County Growth Management Division, 2885 South Horseshoe Drive, Naples, Florida 34104. All MPO records are available for public inspection during normal business hours.

The Collier MPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida.

EXECUTED AGREEMENTS

The MPO has various agreements in place with State and local governments and agencies that promote the "3-C" planning process. The following is a list of agreements currently in place:

- Amended and Restated Interlocal Agreement for the Creation of the Collier County MPO – FDOT, City of Naples, City of Marco Island, City of Everglades City, Collier County (2/26/15)
- Metropolitan Planning Organization Agreement – FDOT/MPO (7/1/22) – Agreement for planning funding.
- Staff Services Agreement – MPO/Collier County (5/24/22).
- Lease Agreement – MPO/Collier County (5/24/22)
- Interlocal Agreement – Lee and Collier MPO regional coordination (amended 3/20/09)
- Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement – FDOT/MPO/Collier County Airport Authority, Naples Airport Authority/ Southwest Florida Regional Planning Council (11/25/14) *Requested updates to boilerplate. Will update when boilerplate agreement has been updated to new federal law.*
- Public Transit Grant Agreement (G1J00) – FDOT/MPO (12/31/22)
- Public Transit Grant Agreement (G1V40) – FDOT/MPO (12/31/23)
- Public Transit Grant Agreement (G2594) – FDOT/MPO (12/31/24)

These agreements are currently under review and will be updated as appropriate. Current executed agreements can be accessed by visiting the Collier MPO website at <https://www.colliermpo.org/mpo-agreements-resolutions/>.

CERTIFICATIONS AND ASSURANCES

All required certifications and assurances are included in this document in Appendix C.

UPWP TASK OVERVIEW

The FY 2022/23-2023/24 UPWP covers the fiscal years starting July 1, 2022 and ending June 30, 2024. The specific planning activities to be undertaken over the next two years by MPO staff are organized into eight tasks, each of which includes individual activities. A brief overview of each of these tasks is provided below:

1. Administration

Administrative tasks provide for the primary management of MPO activities, including but not limited to, staff time to organize and conduct MPO Board and advisory committee meetings, public involvement efforts, and to participate in intergovernmental activities. In addition, this section includes all necessary expenditures to maintain operations, capital expenditures, Federal and State compliance documentation and all fiscally related tasks such as audits, progress reporting, maintenance of financial records, and the preparation of annual administrative reports, such as the UPWP, are also included. This task will include any necessary updates to agreements or documents related to the 2020 Census.

2. Data Collection / Development

Task activities in this section includes those needed to monitor and analyze travel behavior and factors affecting travel, such as socio-economic, land use, environmental, air quality, safety, security and freight and transportation system data. Evaluation of the data collected in this section is used for both long and short range planning for the transportation system.

3. Transportation Improvement Program Maintenance and Development

This task annually provides for the development of the TIP, a five-year program of transportation improvements. The TIP will be developed in cooperation with FDOT and the local governments. Transportation projects will be drawn from the currently adopted MPO Long Range Transportation Plan to ensure the program's consistency relative to priorities and financial constraints. The prioritization methodology for each State and Federal funding project category will be detailed in the introduction of each pertinent section of the TIP. Regionally significant projects, regardless of funding source, are also included in the Transportation Improvement Program. The TIP also includes a list of multi-modal unfunded State, county and municipal projects that have been prioritized by the MPO Board.

Task activities in this section include establishing project priorities, annually updating the TIP and reviewing transportation plans and reports for use in many other UPWP sections and tasks, including short range planning, the Long Range Transportation Plan (LRTP), Transit Planning, and project planning.



UPWP TASK OVERVIEW (cont.)**4. Long Range Planning**

Updates and amendments to the LRTP include multi-modal aspects of transportation planning such as highway planning, transit planning, reviewing enhancement priorities, bicycle/pedestrian programming, and congestion monitoring of the Systems Planning area. This section is intended to work with the other sections of the UPWP in the development, review, amending and updating of the Long Range Transportation Plan.

5. Special Projects and Systems Planning

This task includes various recurring and non-recurring planning projects, including bicycle and pedestrian planning support and congestion management planning. Complete Streets planning, and Bicycle and Pedestrian planning and support are conducted in order to provide a balanced transportation system to ensure that non-motorized travel options are safe, convenient and offer recreational opportunities. As part of the Congestion Management Process, a recurring Transportation System Performance Report will be completed in the second year of the UPWP.

6. Transit & Transportation Disadvantaged Planning

The UPWP addresses the continuing efforts of the Transit Program and Transportation Disadvantaged (TD) Program. Transit support is provided in order to develop the LRTP, TIP and other plans, programs and technical studies relating to public transportation. In addition, planning services are provided to ensure a coordinated Transportation Disadvantaged (TD) Program in Collier County.

7. Regional Coordination

This task provides for the creation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines to ensure the coordination of transportation planning and policy activities in FDOT District One. This includes travel expenditures, room rental, and any other necessary costs for regional planning.

8. Locally Funded Activities

This task allows staff to complete requests to prepare resolutions and policy position statements which are not eligible for grant reimbursement. In addition, travel expenses that are not eligible for grant reimbursement will be funded from this task.



TASK 1 ADMINISTRATION

PURPOSE:

To conduct activities (including staff travel and capital expenses) including the development and maintenance of administrative reports and grants contract administration. This task also includes all public involvement activities and administrative support for MPO planning and programs in general, including assistance to Federal, State, and local agency staff, as needed. It provides for the administration of the area-wide multimodal transportation planning process in accordance with Federal and State requirements, and for the technical management over each project included in the UPWP.

PREVIOUS WORK:

- Ongoing administrative activities
- Staff support for MPO Board and Committee meetings
- Develop and Update the UPWP
- Update Staff Services Agreement and Lease Agreement
- Public Involvement activities in compliance with the Public Participation Plan
- Procurement Activities
- Quarterly invoicing request
- Monthly invoicing activities
- Update to Public Participation Plan in 2020
- Maintained MPO website
- Strategic Plan and Annual Report

REQUIRED ACTIVITIES:

- Administer MPO Governing Board meetings and all Advisory Committee meetings including meeting advertisement and the preparation of minutes and agenda packages.
- Attend training at conferences, workshops, etc. (MPO staff and Governing Board members) Attend business meetings as required. Including but not limited to FDOT meetings, Title VI, ADA and Environmental Justice training opportunities.
- Perform grant and financial tasks including preparing grant agreements, grant compliance tasks, grant reimbursements, timekeeping, inventory, contract management, invoice payment.
- Purchase of office supplies, computers, printers, software, and audio-visual equipment.
- Rental lease payments for office space and MPO vehicle.
- Monthly payments for phone system, cell phones, website hosting, postage (monthly and annual permit) and administrative functions to run the MPO.
- Payment for MPO insurance.
- Participate in joint FDOT/MPO annual certification reviews and in Federal TMA reviews.
- Procure services, supplies, and equipment (including office supplies, printers, computers, iPads, software purchase and licensing, and audio-visual equipment. This includes preparation of Request for Proposals, Request for Professional Services, purchase orders, contracts, etc. Lease of necessary office equipment (printers, copiers, etc.).
- Review and maintain existing agreements, by-laws, and COOP. Modify as necessary to stay in compliance with federal/state rules and laws.



- Prepare and adopt the two-year UPWP; process modifications and amendments; submit progress reports and invoices.
- Monitor and update the annual Strategic Plan and Annual Report.
- Maintain the Public Participation Plan (PPP) and update as necessary. Conduct all activities to maintain compliance with plan including to maintain and update website, legal ads, press releases, etc.
- Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.

End Product/Deliverable(s)	Target Date
Administer MPO Governing Board and Advisory Committee meetings.	Ongoing
Progress Reports and Invoices to FDOT	Quarterly
Amendments and Modifications to FY 23/24 UPWP	As Needed
Draft FY 25/26 UPWP	March 2024
Final FY 25/26 UPWP	May 2024
Strategic Plan and Annual Report	October - Annually
Joint FDOT/MPO annual certification reviews.	Spring 2023/Spring 2024
Prepare for the 2024 Federal Certification review.	Summer 2024
Public Participation Plan (PPP) - Update as necessary.	Ongoing
Agenda packages and public notices for MPO Board and advisory committees	Monthly
Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.	Annually
Updated Bylaws, COOP, and MPO Agreements	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services



Task 1 - Financial Tables

Task 1 - Administration Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$300,000	\$0	\$0	\$0	\$300,000
	Subtotal:	\$300,000	\$0	\$0	\$0	\$300,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease and purchase, printing charges, computer purchase, software purchase, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$363,800	\$0	\$0	\$0	\$363,800



Task 1 - Administration						
Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$305,000	\$0	\$0	\$0	\$305,000
	Subtotal:	\$305,000	\$0	\$0	\$0	\$305,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
d. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease, printing charges, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$368,800	\$0	\$0	\$0	\$368,800



TASK 2 DATA COLLECTION / DEVELOPMENT

PURPOSE:

Develop and monitor the multimodal transportation system to preserve capacity, maximize personal mobility and freight movement, ensure user safety and system security, and maintain the transportation system's integrity. Acquire data to evaluate the system's operating efficiency and conditions to assess current needs, validate the MPO's and FDOT D-1 regional transportation planning model, project future travel demand, and identify future improvements. Coordination with local agencies, jurisdictions and municipalities when reviewing and updating the forecasts and plans is essential. Update GIS database to address current conditions that include, but are not limited to functional classification; roadway network for District One Regional Transportation Demand Model; bicycle & pedestrian facilities inventory; and prepare various overlays for analytical purposes. Coordinate with Collier County staff on use of the County's Interactive Growth Model (CIGM) in analyzing amendments and updates to the Long Range Transportation Plan.

PREVIOUS WORK:

- Developed GIS maps for bike/pedestrian planning activities.
- Updated TAZs and socioeconomic data for 2045 LRTP.
- Updated socio-economic data and TAZ structures for the 2045 LRTP Update.
- 2045 Long Range Transportation Plan adoption in 2021.
- Adoption of FY 2022 performance measures.

REQUIRED ACTIVITIES:

- Coordinate with FDOT, local governments, and neighboring MPOs to collect and provide transportation data and information to support MPO, federal, and state planning activities, model development, and performance measures;
- Acquire and analyze data to support performance-based planning efforts such as the Long Range Transportation Plan, MPO Model Development, Transportation Improvement Program, Public Transit Safety Plan, Planning and Corridor Studies, Freight Studies, Complete Streets, Resiliency Studies, Congestion Management Process, etc.;
- Coordinate with federal, state, and local partners to prepare, analyze, and integrate 2020 U.S. Census data into MPO planning activities and efforts;
- Participate in the FDOT Statewide Model Task Force and regional modeling activities to support the FDOT D-1 model development, calibration, validation, and maintenance;
- Collaborate with Collier County to update the County Interactive Growth Model;
- Coordinate with the MPO Congestion Management Committee to evaluate data and data platforms used to analyze system conditions and needs.
- Review functional classifications, boundary information, and TAZ data based on 2020 census.
- Review and provide travel demand model information such as Annual Average Daily Traffic (AADT) and volume-to-capacity ratios for planning documents, other agency and citizen's requests.
- Prepare and maintain GIS files, and prepare and maintain maps.
- Coordinate with County staff on the County's Crash Data Management System (CDMS)
- Analyze bike/ped facilities and crash data.



- Complete equity analysis in preparation for 2050 LRTP.
- Continue coordination with jurisdictions, agencies, and municipalities within Collier County and adjacent to Collier County on community master plans, transportation system plans, multi-modal mobility plans, Local Road Safety Plan etc. and the data used to update and maintain such information.

End Task/Deliverable(s)	Target Date
Collier Data for 2020 Validation of the District 1 Regional Planning Model	August 2022
Updated GIS Files and maps	As needed
Coordinate with the County staff on updates to the County Interactive Growth Model (CIGM) so that both entities (County and MPO) are using the most current and accurate TAZ structure and socioeconomic data available	As needed
Equity Analysis	June 2024
Bike/Ped Crash Data Analysis	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services



Task 2 - Financial Tables

Task 2 – DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2022/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$60,000	\$0	\$0	\$0	\$60,000
	Subtotal:	\$60,000	\$0	\$0	\$0	\$60,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$75,000	\$0	\$0	\$0	\$75,000

Task 2 – DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	\$0	\$0	\$25,000
	Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$40,000	\$0	\$0	\$0	\$40,000



TASK 3 TIP MONITORING AND DEVELOPMENT

PURPOSE:

Develop Multimodal Transportation Improvement Programs (TIP) for FY 23/24-27/28 and FY 24/25-28/29 that identify all Federal, State, and locally funded transportation improvements consistent with the requirements of Federal and State laws. Coordinate with FDOT and member agencies to address integration of MAP-21 and FAST Performance Management Measures in the TIP as well as new requirements from the Bipartisan Infrastructure Law (BIL). This section also includes transportation system planning tasks related to contingency of operations and short-range transportation planning and programming.

PREVIOUS WORK:

- Coordinated with agencies and jurisdictions on transportation plans and programs.
- Annual preparation of TIP and TIP amendments.
- Annual list of project priorities for inclusion in the TIP.
- Adoption of FY 23-27 TIP

REQUIRED ACTIVITIES

- Develop annual project priorities identifying unfunded highway, transit, bicycle and pedestrian, planning and congestion management projects that are prioritized by the MPO. This activity includes review of applications and associated activities.
- Review FDOT Draft Tentative Work Program and Tentative Work Program for consistency with the LRTP and adopted priorities of the MPO Board.
- Prepare and adopt the TIP. This includes coordinating all efforts with FDOT, local agencies, jurisdictions and the STIP.
- Prepare and process amendments. This includes reviewing amendments for consistency with the TIP and LRTP.
- Coordinate with FDOT and member agencies to address integration of FAST Act Performance Management Measures in performance-based planning.

End Task	Target Date
Annual Project Priority Lists	June – Annually
FY 23/24-27/28 TIP	June - 2023
FY 24/25-28/29 TIP	June - 2024
TIP Amendments and Modifications	As needed
Adopted Safety Targets and Related Performance Measures	Annually

RESPONSIBLE AGENCY: Collier MPO



Task 3 - Financial Tables

Task 3 - TIP						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

Task 3 - TIP						
Estimated Budget Detail for FY 23/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000



TASK 4 LONG RANGE PLANNING

PURPOSE:

To begin the update to the 2050 Long Range Transportation Plan and to continue to evaluate plans and programs for consistency with the 2045 Long Range Transportation Plan (LRTP) during development of the plan. FAST Act Performance measures will be integrated into the 2045 LRTP as required. This task will work in coordination with other tasks throughout the UPWP, including Administration, Data Collection/Development, TIP, and Transit and Transportation Disadvantaged.

PREVIOUS WORK:

- Prepared and adopted 2045 LRTP. Transmitted to FDOT
- Began collecting base year data for 2050 LRTP.
- Prepared scope of work for the 2050 LRTP.

REQUIRED TASKS:

- Review projects and studies as needed for consistency with MPO plans.
- Continue to incorporate the Efficient Transportation Decision Making (ETDM) Process into the Long Range Multimodal transportation planning process. Continue to work with FDOT to review projects for the ETDM process as they relate to LRTP projects and priorities and to provide project specific comments as part of the ETDM process. Review purpose and needs statements for projects and provide comments.
- Attend meetings and participate on committees of FDOT District 1 Regional Transportation/Planning Model (RPM) Coordinating Committee, GIS Users Groups, Florida Standard Urban Transportation Model Structure (FSUTMS) Users Groups, and others as needed. Participate in FSUTMS training.
- Participate in freight planning, including updates to the regional freight plan, participation in various freight committees, and coordination with freight stakeholder.
- Participate in on-going studies related to resiliency. Monitor regional and local studies currently underway.
- Prepare any required amendments or updates to the 2045 LRTP as required.
- Begin coordination and development of the 2050 LRTP.
- Utilize consultant assistance for modeling support, data development and evaluation, and other support necessary to complete any required updates to the 2045 LRTP and the 2050 LRTP.
- Coordinate with County and Municipalities to review and comment on Local policy issues, such as Land Development Code and Growth Management Plan regulations as it relates to the Long Range Transportation Plan.

End Task/Deliverable(s)	Target Date
2045 LRTP Amendments	As needed
Data Collection – 2020 Model Validation for 2050 LRTP	September 2022
Socio-Economic forecasts for the 2050 LRTP	June 2024
Public Participation Plan for 2050 LRTP	June 2024
2050 Revenue Projections	June 2024



RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 4 - Financial Tables

Task 4 - Long Range Planning Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$50,000	\$0	\$0	\$0	\$50,000
	Subtotal:	\$50,000	\$0	\$0	\$0	\$50,000
B. Consultant Services						
	L RTP	\$28,543	\$250,000	\$0	\$0	\$278,543
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543
	Total:	\$78,543	\$250,000	\$0	\$0	\$328,543

Task 4 - Long Range Planning Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$40,000	\$0	\$0	\$0	\$40,000
	Subtotal:	\$40,000	\$0	\$0	\$0	\$40,000
B. Consultant Services						
	L RTP	\$6,846	\$300,000	\$0	\$0	\$306,846
	Subtotal:	\$6,846	\$300,000	\$0	\$0	\$306,846
	Total:	\$46,846	\$300,000	\$0	\$0	\$346,846



TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING

PURPOSE:

To complete various recurring and non-recurring planning projects. These projects will assist in providing a balanced, multimodal transportation system.

PREVIOUS WORK:

- Annual Work Program priorities for construction of new sidewalks, pathways and bike lanes.
- Served as liaison to FDOT to communicate the need for bicycle and pedestrian facilities on State roads.
- Completed first Transportation System Performance Report.
- Began Congestion Management Process Update, which will continue into this UPWP for completion.
- Completed first Local Road Safety Plan.

REQUIRED TASKS:

- Attend and participate in workshops and seminars sponsored by FHWA, FDOT and other professional organizations as appropriate.
- Coordinate with FDOT and member agencies to address continued integration of Performance Management measures into Bicycle and Pedestrian Planning and Congestion Management Planning.

Bicycle/Pedestrian Planning

- Participate in special events that promote bicycle/pedestrian activities and safety education.
- Participate in meetings/workshops related to bicycle/pedestrian initiatives, including those hosted by FDOT, FHWA, CTST, Naples Pathway Coalition, Blue Zones, Healthy Community Coalition of Collier County, and other agencies.
- Coordinate with FDOT and local governments to ensure that roadway expansion and retrofit projects work towards meeting the bicycle/pedestrian goals identified in the Bicycle and Pedestrian Master Plan.
- Maintain and update the current Bicycle Pedestrian Master Plan as needed, and prior to the LRTP update.
- Depending on new federal and state guidance, prepare documents to address one or more of the following programs:
 - Vision Zero Action Plan
 - Safe Streets for All
 - Complete Streets
 - Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Prepare updates to SUNTrail maps as opportunity arises.



Congestion Management Planning

- Complete the Congestion Management Process Update.
- Prepare an updated Transportation System Performance Report prior to completion of the 2050 Long Range Transportation Plan. This document will become a guiding document of the 2050 LRTP.
- Attend Lee TMOC and Collier/Lee/Charlotte TIM Team to the extent feasible
- Attend and participate in technical meetings and workshops related to the CMC, CMP and congestion relief strategies
- Update the Local Road Safety Plan with current data and statistics. This document will become a guiding document of the 2050 LRTP.
- Facilitate “best practices” approach for incorporating CMP measures into existing plans and programs, including preliminary engineering, traffic simulation modeling, and project prioritization.

End Task/Deliverable	Target Date
Congestion Management Process Update	December 2022
Updated Transportation System Performance Report	June 2024
Updated Local Road Safety Plan	June 2024
Proposed revisions to SUNTrails Map	As needed
Safe Routes to School Program applications and prepare letters of support	As needed
Collier Bicycle/Pedestrian Facility Map Update	As needed
Bike/Ped Master Plan Update	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services



Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$51,000	\$0	\$0	\$0	\$51,000
Subtotal:	\$51,000	\$0	\$0	\$0	\$51,000
B. Consultant Services					
Congestion Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000
Bike/Ped Master Plan	\$67,133	\$0	\$0	\$0	\$67,133
Subtotal:	\$87,133	\$100,000	\$0	\$0	\$187,133
Total:	\$138,133	\$100,000	\$0	\$0	\$238,133

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$80,000	\$0	\$0	\$0	\$80,000
Subtotal:	\$80,000	\$0	\$0	\$0	\$80,000
B. Consultant Services					
Transportation System Performance Report	\$0	\$50,000	\$0	\$0	\$50,000
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$54,925
Subtotal:	\$54,925	\$50,000	\$0	\$0	\$104,925
Total:	\$134,925	\$50,000	\$0	\$0	\$184,925



TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING

PURPOSE:

To provide the necessary resources to support a multimodal transportation system in the Collier MPO area. This task includes beginning the Transit Development Plan, the 2050 Long Range Transportation Plan, a multimodal TIP and other plans, programs and technical studies relating to public transportation. This task includes coordination with the transit agency for the reporting of transit asset management target measures and target setting for the required Public Transit Safety Agency Plan. In addition, this task includes overseeing and providing planning services for a coordinated Transportation Disadvantaged (TD) Program in Collier County, in accordance with Chapter 427 of the Florida Statutes (FS) and Florida Administrative Code (F.A.C.) Rule 41-2.

PREVIOUS WORK

- TDP Major Update
- Park and Ride Study
- Transit Impact Analysis
- Coordinated with PTNE to review and adopt the Transit Asset Management Performance Measures for the Collier Metropolitan Area.
- Ongoing transit and transportation disadvantaged coordination between the Collier MPO and PTNE.
- Staff support to the Local Coordinating Board as required by the TD Planning Grant.
- TDSP Minor Update
- Community Transportation Coordinator (CTC) Evaluation
- Annual TD Planning Grant Requirements

REQUIRED TASKS:

- Conduct and maintain the operations of the MPO including providing administrative support activities such as financial management, contract management, public outreach, personnel matters, procurement of equipment and supplies and general management of Transit Planning at the system level within the MPO.
- MPO staff, Board, and PTNE staff will participate in meetings, trainings, workshops, or seminars related to fixed route which may include fixed routes, ADA or paratransit service.
- Prepare necessary progress reports and requests for reimbursement for Public Transit Grant Agreements. Participate in quarterly coordination meetings with FDOT to discuss status of agreements.
- Participate in quarterly coordination meetings with FDOT to discuss transit issues.
- Project Management and Consultant Services to complete the Transit Development Plan Major Update. Provide comments on the annual reports of the Transit Development Plan prepared by PTNE.
- Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan.



- Project Management and Consultant Services to complete a Zero-Emission Fleet Transition Plan for Collier Area Transit.
- Consultant and staff services to conduct a Regional Fares/Services study which was identified as a part of the TDP major update.
- Coordinate with PTNE to identify Transit Priorities, review priorities for consistency with the TDP and LRTP.
- Complete designation of CTC in coordination with Commission for Transportation for Disadvantaged (CTD).
- Staff support to the LCB, including preparation of agendas, preparation of meeting materials including legal advertisements of meetings.
- Complete TD activities as required by TD Planning Grant, including annual updates to TDSP and major TDSP update, CTC Evaluation, annual review of bylaws, completion of LCB training, public workshop, etc.
- Prepare and submit grant application for TD Planning Grant. Execute grant agreement and prepare necessary progress reports and requests for reimbursement by the CTD.

End Task/Deliverable(s)	Target Date
Participation in meetings, trainings, workshops, or seminars (TD and Transit)	As needed
Regional Fares/Services Study	June 2023
Transit Development Plan Major Update	June 2025 (Due September 2025, early completion will assist with LRTP update)
TDP Annual Report (Prepared by PTNE)– Provide Comments	Annually
Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan	As directed by FDOT
Adopted Transit Priorities	June - Annually
Zero Emission Transition Plan	June 2024
TD Grant Application and Agreement	Annually
LCB Meetings	Quarterly
Minor TDSP Update	May 2023
CTC Designation	June 2023
Major TDSP Update	October 2023
CTC Evaluation	May - Annually

RESPONSIBLE AGENCY: Collier MPO, Collier County PTNE, Consultant Services



Task 6 - Financial Tables

Task 6 – Transit & TD Planning							
Budget Detail for FY 2022/23							
Budget Category & Description	FHWA PL	FTA 5305 (FY 21)	FTA 5305 (FY 22)	FTA 5307 (FY 22)	Trans. Disad.	Total	FTA 5305 Soft Match for FY 21 and FY 22
A. Personnel Services							
MPO staff salaries, fringe benefits, and other deductions	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
Subtotal:	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
B. Consultant Services							
Regional Fares and Service Study	\$0	\$38,984	\$89,995	\$0	\$0	\$128,979	\$32,245
TDSP Major Update	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
TDP Major Update	\$61,340	\$0	\$0	\$0	\$0	\$61,340	\$0
Zero Emission Transition Plan	\$0	\$60,000	\$0	\$60,000	\$0	\$120,000	\$15,000
Subtotal:	\$136,340	\$98,984	\$89,995	\$60,000	\$0	\$385,319	\$47,245
C. Travel							
MPO Staff and PTNE staff attendance at training and conferences	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
Subtotal:	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
D. Other Direct Expenses							
Website	\$0	\$0	\$240	\$0	\$0	\$240	\$60
Legal Ads	\$0	\$0	\$0	\$0	\$2,760	\$2,760	\$0
Fed Ex/ Postage	\$120	\$120	\$80	\$0	\$1,110	\$1,430	\$50
Office Supplies	\$400	\$400	\$800	\$0	\$0	\$1,600	\$300
Subtotal:	\$520	\$520	\$1,120	\$0	\$3,870	\$6,030	\$410
Total:	\$166,860	\$128,028	\$124,715	\$60,000	\$27,954	\$507,557	\$63,186



Task 6 - Transit & TD Planning Budget Detail for FY 2023/24			
Budget Category & Description	FHWA PL	Trans. Disad.	Total
A. Personnel Services			
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$22,084	\$47,084
Subtotal:	\$25,000	\$22,084	\$47,084
B. Consultant Services			
TDP Major Update	\$123,883	\$0	\$123,883
Subtotal:	\$123,883	\$0	\$123,883
C. Travel			
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$2,000	\$9,000
Subtotal:	\$7,000	\$2,000	\$9,000
D. Other Direct Expenses			
Website	\$0	\$0	\$0
Legal Ads	\$0	\$2,760	\$2,760
Fed Ex/ Postage	\$120	\$1,110	\$1,230
Office Supplies	\$400	\$0	\$400
Subtotal:	\$520	\$3,870	\$4,390
Total:	\$156,403	\$27,984	\$184,357



TASK 7 REGIONAL COORDINATION

PURPOSE:

Provide for the continuation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines. To provide training to MPO staff, Board members and advisory committee members to support transportation planning and policy activities in the region.

PREVIOUS WORK:

- Represented the MPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and Coordinated Urban Transportation Studies (CUTS) meetings.
- Submitted freight projects to MPOAC for prioritization.
- Attendance at Lee MPO TAC and TMOC meetings.
- Conducted Joint Lee/Collier BPAC, CAC, TAC and MPO meets as needed.
- Updated Joint TRIP priorities and regional priorities with Lee County and submitted to FDOT.

REQUIRED ACTIVITIES:

- Conduct Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Staff and MPO Board attend MPOAC meetings and workshops, including freight meetings, noteworthy practices meetings, and MPOAC weekend institute for Governing Board members.
- Staff participate in CUTS meetings and host as required.
- Participate in Lee MPO TAC, BPAC, and TMOC meetings.
- Monitor and participate in statewide plans and programs, including but not limited to FTP, SIS, and Vision Zero.
- Attendance at state and local conferences/meetings on Collier MPO related issues provided by FDOT, FHWA, NHI, USDOT, NTI, etc.
- Monitor and update joint priorities (TRIP, SIS, enhancement, SUNTrail) as necessary. Rank and prioritize for funding.
- Analysis of State and Federal laws and regulations for MPOs, committees and local government officials to aid them in the application of regional transportation policy strategies.
- Coordinate with municipalities to review local plans for consistency with MPO plans.
- Participate in regional freight workshops and seminars.
- Prepare and submit freight priorities as requested.



End Task/Deliverable(s)	Target Date
MPOAC Meeting Participation	Quarterly
CUTS Meeting Participation	Quarterly
Joint Priorities (TRIP, SIS, etc)	Annually – As requested by FDOT
Joint Lee/Collier MPO Meetings	Annually – As needed
Freight Priorities to MPOAC	As requested

RESPONSIBLE AGENCY: Collier MPO



Task 7 - Financial Tables

Task 7- Regional Coordination Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

Task 7- Regional Coordination Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000



TASK 8 LOCALLY FUNDED ACTIVITIES

PURPOSE:

To cover any MPO expenses deemed not eligible or reimbursable by FHWA PL, TD or FTA Section 5305(d) funding.

PREVIOUS WORK:

- Reimbursement of travel and training expenses not eligible for reimbursement from the FHWA PL, TD or FTA Section 5305(d) Grants.
- Payment for staff time to attend safety training and HR training required by Collier County.

REQUIRED TASKS:

End Task/ Deliverable(s)	Target Date
Prepare resolutions and policy positions	As needed
Participate in Collier County required Safety and HR training courses	As needed
Payment of any shortfall of consultant or personnel costs or any invoices not eligible for grant reimbursement.	As needed

RESPONSIBLE AGENCY: Collier MPO

Task 8 - Financial Tables

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2022/23						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2023/24						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

SUMMARY TABLES



TABLE 3 – FY 2022/23 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	FTA Section 5305 (FY 21)	FTA Section 5305 (FY 22)	FTA Section 5307 (FY 22)	FDOT Soft Match	Local	TD Trust	Total
		CPG	PL	GIV40	G2594					
1	Administration		\$ 363,800	\$ -			\$ 80,238	\$ -	\$ -	\$ 444,038
2	Data Collection/ Development		\$ 75,000	\$ -			\$ 16,542	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)		\$ 30,000	\$ -			\$ 6,617	\$ -	\$ -	\$ 36,617
4	Long Range Planning		\$ 78,543	\$ 250,000	\$ -		\$ 17,323	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning		\$ 138,133	\$ 100,000	\$ -		\$ 30,466	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged		\$ 166,860		\$ 124,715	\$ 60,000	\$ 99,988		\$ 27,954	\$ 607,545
7	Regional Coordination		\$ 32,000	\$ -			\$ 7,058	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities		\$ -	\$ -			\$ -	\$ 8,000	\$ -	\$ 8,000
	Total fiscal year 2022/23 funds for all tasks		\$ 884,336	\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,491,265
	Total De-obligation from prior fiscal years		\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks		\$ 884,336	\$ 350,000	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,841,265

	FHWA PL	FHWA SU	FTA 5307	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -			\$ 258,232	\$ -		\$ -	\$ -	\$ -	\$ 258,232
FY 2022/23 Funding	\$ 884,336	\$ 350,000	\$ 60,000		\$ 27,954		\$ -	\$ -	\$ -	\$ 1,322,290
FY 2022/23 Local Funding	\$ -		\$ -	\$ -		\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
5305 Carryover *	\$ -		\$ 252,743	\$ -				\$ -		\$ 252,743
De-Obligation from Prior Fiscal Years			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 312,743	\$ 258,232	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,841,265

(1) For FY 2022/2023, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

* - FTA Section 5305 includes FY 21 and FY 22 funding

TABLE 4 – FY 2022/23 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FTA 5305 Carryforward	FTA Section 5307 (FY 22)	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 363,800				\$ 80,238	\$ 363,800	\$ -	\$ -	\$ 444,038
2	Data Collection/Development	\$ 75,000				\$ 16,542	\$ 75,000	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000				\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543	\$ 250,000			\$ 17,323	\$ 328,543	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133	\$ 100,000			\$ 30,466	\$ 238,133	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 252,743	\$ 60,000	\$ 99,988	\$ 166,860	\$ 27,954		\$ 607,545
7	Regional Coordination	\$ 32,000				\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities for all tasks	\$ -				\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
		\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265
	State Support/Match for MPO (1)	\$ -	\$ -			\$ 258,232	\$ -	\$ -		\$ 258,232
	FY 2022/23 Funding	\$ 884,336	\$ 350,000		\$ 60,000	\$ -	\$ -	\$ 27,954		\$ 1,322,290
	FY 2022/23 Local Funding	\$ -	\$ -			\$ -	\$ -		\$ 8,000	\$ 8,000
	Roll Forward from Prior Fiscal Year			\$ 252,743		\$ -	\$ -	\$ -		\$ 252,743
	Total cost, including carryover, for all	\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265

*Soft match includes \$195,046 at .1807% and \$63,186 at 20% to match PTGAs.



TABLE 5 – FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA CPG	FHWA PL	FHWA SU	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
1	Administration	\$ 368,800	\$ -	\$ -	\$ 81,340	\$ -	\$ -	\$ 450,140	\$ 5,000
2	Data Collection/ Development	\$ 40,000	\$ -	\$ -	\$ 8,822	\$ -	\$ -	\$ 48,822	\$ 15,000
3	Transportation Improvement Program (TIP)	\$ 30,000	\$ -	\$ -	\$ 6,617	\$ -	\$ -	\$ 36,617	\$ -
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ -	\$ 10,332	\$ -	\$ -	\$ 357,178	\$ 306,846
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ -	\$ 29,758	\$ -	\$ -	\$ 214,683	\$ 104,925
6	Transit and Transportation Disadvantaged	\$ 156,403	\$ -	\$ -	\$ 34,495	\$ -	\$ 27,954	\$ 218,852	\$ 123,883
7	Regional Coordination	\$ 32,000	\$ -	\$ -	\$ 7,058	\$ -	\$ -	\$ 39,058	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2022/23 funds for all tasks	\$ 808,974	\$ 350,000	\$ -	\$ 178,422	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ -	\$ 178,422	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ 555,654

	FHWA PL	FHWA SU	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,422
FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ 27,954	\$ -	\$ -	\$ -	\$ -	\$ 1,186,928
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,373,350

(1) For FY 2023/2024, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.
The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2023/24 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 368,800		\$ 81,340	\$ 368,800	\$ -	\$ -	\$ 450,140
2	Data Collection/Development	\$ 40,000		\$ 8,822	\$ 40,000	\$ -	\$ -	\$ 48,822
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ 10,332	\$ 346,846	\$ -	\$ -	\$ 357,178
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ 29,758	\$ 184,925	\$ -	\$ -	\$ 214,683
6	Transit and Transportation Disadvantaged	\$ 156,403		\$ 34,495	\$ 156,403	\$ 27,954		\$ 218,852
7	Regional Coordination	\$ 32,000		\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350
	State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -		\$ 178,422
	FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ -	\$ 27,954		\$ 1,186,928
	FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ 8,000
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350

APPENDICES

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))



APPENDIX A – COMMONLY USED ACRONYMS

Acronym	Full Name
AADT	Annual Average Daily Traffic
ADA	Americans with Disability Act
AMPO	Association of Metropolitan Planning Organizations
ARRA	American Recovery and Reinvestment Act
AASHTO	American Association of State Highway and Transportation Officials
AUIR	Annual Update and Inventory Report
BCC	Board of County Commissioners
BIL	Bipartisan Infrastructure Law
BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CAT	Collier Area Transit
CEMP	County Emergency Management Plan
CFR	Code of Federal Regulations
CIA	Community Impact Assessment
CIE	Capital Improvement Element
CIGM	Collier Inter-Active Growth Model
CIP	Capital Improvement Program
CMC	Congestion Management Committee
CMP	Congestion Management Process
CMS	Congestion Management System
COA	Comprehensive Operational Analysis
COOP	Continuity of Operations Plan
CORSIM	Corridor Simulation
CR	County Road
CRA	Community Redevelopment Agency
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
CUTR	Center for Urban Transportation Research
CUTS	Coordinated Urban Transportation Studies
DBE	Disadvantaged Business Enterprise
DOPA	Designated Official Planning Agency
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EMS	Emergency Medical Services
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
F.A.C.	Florida Administrative Code
FAP	Federal Aid Program
FAST	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FHREDI	Florida's Heartland Rural Economic Development Initiative



COMMONLY USED ACRONYMS

Acronym	Full Name
FHWA	Federal Highway Administration
FM	Financial Management
FS	Florida Statutes
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Florida Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographical Information System
ICAR	Intergovernmental Coordination and Review
ICE	Intergovernmental Coordination Element
IIJA	Infrastructure Investment and Jobs Act
IJR	Interchange Justification Report
IT	Information Technology
ITS	Intelligent Transportation Systems
JARC	Job Access Reverse Commute
JPA	Joint Participation Agreement
LAP	Local Agency Program
LCB	Local Coordinating Board for the Transportation Disadvantaged
LEP	Limited English Proficiency
LinC	Lee in Collier Transit Service
LOS	Level of Service
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century
MMP	Master Mobility Plan
MMTPP	Metropolitan Multimodal Transportation Planning Process
MPO	Metropolitan Planning Organization (includes references to the organization, MPO Board, Staff and Committees)
MPOAC	Metropolitan Planning Organization Advisory Council
MPP	Metropolitan Planning Program
NTD	National Transit Database
PD&E	Project Development & Environment
PEA	Planning Emphasis Area
PIP	Public Involvement Plan
PL	Highway Planning Funds
PTNE	Public Transit and Neighborhood Enhancement
PTOP	Public Transportation Operation Plan
QRC	Quick Response Code
RFP	Request for Proposal
ROW	Right-of-Way
SCE	Sociocultural Effects
SE	Socioeconomic
SHS	State Highway System



COMMONLY USED ACRONYMS

Acronym	Full Name
SIS	Strategic Intermodal System
SR	State Road
SSPP	System Safety Program Plan
SWFRPC	Southwest Florida Regional Planning Council
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TD	Transportation Disadvantaged
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TSM	Transportation Systems Management
TRIP	Transportation Regional Incentive Program
ULAM	Urban Land Allocation Model
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VE	Value Engineering
ZDATA	Zonal Data (land use and socio-economic)



APPENDIX B – PLANNING STUDIES IN THE MPO AREA

This list is compiled and/or updated by the Collier MPO staff for the purposes of regional planning. It is included here for reference.

SR 29 (in Collier County) – FDOT is completing a PD&E study that looks at several alternatives to provide more capacity through Immokalee. An alternative has been endorsed by the MPO Board, but the PD&E has not been approved by FHWA. This project has been going on since 2007. The Collier MPO 2045 Needs Plan and Cost Feasible Plan include this project

Old US 41 (Lee/Collier County) – FDOT is completing a PD&E study to evaluate alternatives for capacity and sidewalk improvements.

Collier Blvd. (Bridge Location Analysis from Golden Gate Parkway to Golden Gate Main Canal) – The design of this project reached approximately 60% plan phase and then was placed on hold. Collier County is revising the plans and permits and completing a study to look at the current traffic and future traffic to recommend a bridge crossing location. It is anticipated that a bridge crossing location will be recommended to the BCC.

Veteran's Memorial Blvd. Study – Collier County is studying from just west of the new High School entrance to Old US41 and the continuing on to US41. This work is being coordinated with the FDOT PD&E that is currently ongoing for Old US41 in Lee and Collier Counties. The purpose of this study is to more clearly define the corridor for the roadway and to start the environmental permitting process.

Immokalee Area Transportation Network Study – Collier County has initiated a multi-modal transportation planning study that will compile transportation and mobility projects to complete connections and expand mobility in the Immokalee area. The project will develop recommendations that identify enhancements to mobility for all transportation users including bicycle and pedestrians, transit riders and well as vehicles. It is anticipated that the tools developed from this plan could be used by the MPO, CRA, the County and other agencies to identify resources and advance projects.

I-75 Masterplan Studies

The Southwest Connect™ I-75 South Corridor Master Plan is evaluating improvements to I-75 in both Collier and Lee counties. The project team has completed the traffic analysis and currently evaluating alternatives along the corridor. The range of improvements under consideration include widening, managed lanes, modifying existing interchanges, and evaluating the need for new interchanges. The Master Plan tentative schedule includes public outreach in the fall of 2022 and will draft the Master Plan by the end of 2022.



APPENDIX C – STATEMENTS AND ASSURANCES

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510


- (1) The Collier MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Collier MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.


Name: Council Member Paul Perry
Title: Collier MPO Chair

5/13/22
Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney



Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

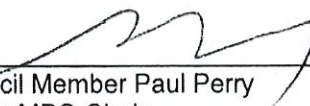
FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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525-010-08
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LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Collier MPO that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Collier MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Collier MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.


Name: Council Member Paul Perry
Title: Collier MPO Chair
Approved as to form and legality:

5/13/22

Date

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney





Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

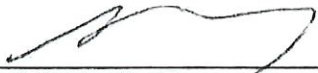
525-010-08
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DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Collier MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Collier MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Collier MPO, in a non-discriminatory environment.

The Collier MPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code


Name: Council Member Paul Perry
Title: Collier MPO Chair

5/13/22
Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney



Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-00
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TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Collier MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Collier MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Council Member Paul Perry
Title: Collier MPO Chair Approved as to form and legality:

5/13/22

Date

COLLIER COUNTY ATTORNEY

By:

Scott R. Teach, Deputy County Attorney



Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-01
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APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.

CAO

CAO

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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525-010-08
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- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)

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APPENDIX D – RESPONSE TO COMMENTS



Agency	Comment Type	Comment	Response	Page
TAC – Collier County	Editorial	The CIGM target date shown in Task 2 is March 2021. Should it be 2023?	The target date has been revised to reflect that this task is ongoing.	24
FDOT	Enhancement	Financial Management (FM) #s PL: 439314-4-14-01 & SU: 439314-4-14-02	Acknowledged. The FM #s have been revised on the cover pg.	Cover pg.
FDOT	Enhancement	Federal Aid Program (FAP): # 0313-060-M	Acknowledged. The FAP # has been revised on the cover pg.	Cover pg.
FDOT	Enhancement	SU Fund Amount for FY 23 and FY 24 anticipated at \$700,000	Acknowledged. The total SU funds have been revised to \$700,000	
FDOT	Editorial	Great job Brandy! Everything is included, very concise, reader friendly, accurate and well organized! Kudos to you!!	Thank you for your positive comments.	
FHWA	Critical	The SU Funds are not listed in FDOT's "Tentative UPWP Funds" \$450,000 in Year 1 (22/23) & and 2 (23/24)	Acknowledged. FDOT is working to revise the spreadsheet. The final UPWP amounts will match the referenced spreadsheet.	43-46
FHWA	Critical	Task 4 - \$350,000 (SU) consultant for the LRTP in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 4 - \$46,846 (PL) & \$400,000 (SU) consultant for the LRTP in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 5 - \$20,000 (SU) for the CMP in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	This task is a continuation from the previous UPWP. FHWA has reviewed and approved the scope of services previously.	32
FHWA	Critical	Task 5 - \$100,000 (SU) for the Trans System Perf. Report in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32



Agency	Comment Type	Comment	Response	Page
		This will be noted in the UPWP Approval Letter.		
FHWA	Other	When submitting the final UPWP for approval, please include a copy of all documents to all the reviewing agencies.	Understood. Signed agreements and certifications will be included in the final document.	General
FHWA	Critical	Task 5 - \$67,133 (PL) for the Bike/Ped Master Plan in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$50,000 (SU) for the Trans System Perf. Report in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$54,925 (PL) for the Bike/Ped Master Plan in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Other	Note, any equipment purchases equal to or greater than \$5,000 must have FHWA prior review and approval.	Understood.	
FTA Region IV	Other	If funding is being carried over from the prior-year UPWP, carry over amounts and activities should be listed in the document.	Understood. Carryover funding and activities have been listed in Task 6.	
FTA Region IV		Please identify any incomplete work elements or activities financed with Federal planning assistance awarded in previous fiscal years as carryover activities.	Activities have been listed as continued from previous fiscal years have been shown as carryover activities.	General
FTA Region IV		If any programmed 5305(d) funds are estimates, coordination with the State DOT may be required for UPWP modifications or amendment after review of FTA apportionments.	Understood. The MPO will coordinate with the State DOT to ensure that accurate amounts are reflected in the UPWP as actual funding is updated	General
FTA Region IV		If planning activities are proposed for funding under FTA Section 5307 or other FTA program, please ensure they're listed and programmed	Understood. PTNE has been notified that any planning activities proposed for funding under FTA Section 5307 must be listed in the UPWP. They have not identified any studies at this point. If a study is identified in the future, the	General



Agency	Comment Type	Comment	Response	Page
		in the UPWP (even if being undertaken by the transit agency and not the TPO).	UPWP will be amended to include the study and funding.	
FTA Region IV		The metropolitan transportation planning process should provide for the establishment and use of a performance-based approach...	Understood. This is noted in the purpose and required activities of Task 6.	General
		...includes Transit Asset Management (TAM) and Public Transportation Agency Safety Plans (PTASP), which require integration into the TIP and LRTP to the maximum extent practicable		



APPENDIX E – MPO RESOLUTION

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))



RESOLUTION 2022-06**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIRMAN TO EXECUTE THE METROPOLITAN
PLANNING ORGANIZATION AGREEMENT AND THE 2022/23-2023/24 UNIFIED
PLANNING WORK PROGRAM APPROVED ON MAY 13, 2022.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to execute the Metropolitan Planning Organization Agreement (the "Agreement") (per 23 U.S.C § 134, 23 CFR § 450 and F.S. § 339.175) and the 2022/23-2023/24 Unified Planning Work Program (the "UPWP") (per 23 CFR § 450.308(b) and F.S. § 339.175(9); and

WHEREAS, on May 13, 2022, the MPO Chairman reviewed and approved the FY 2022/23-2023/24 UPWP and the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

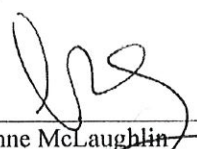
1. The Collier MPO has the authority to execute the attached: (a) Metropolitan Planning Organization Agreement, and (b) the 2022/23-2023/24 Unified Planning Work Program.
2. The Collier MPO authorizes its Chairman to execute the UPWP and the Agreement.
3. The Collier MPO authorizes its Chairman to sign any other related documents that may be required to process the UPWP and the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 13, 2022.

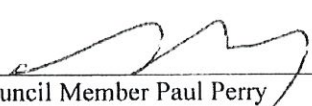
Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION


By:


Anne McLaughlin
Collier MPO Executive Director

By:


Council Member Paul Perry
MPO Chairman

Approved as to form and legality:


Scott R. Teach, Deputy County Attorney



Certificate Of Completion

Envelope Id: C7EF804D61F1477ABD9C2107694E2F63

Status: Completed

Subject: Please DocuSign: 410113-1-14-31 G2594 PTGA Amendment 1 DRAFT WITH attachments.pdf

Contract Number (ex. C9A12, optional): G2594

Document Contains Confidential Information?: No

Fin Proj Num (ex.123456-1-32-01, Optional): 410113-1-14-31

Office (contact Procurement if add is needed):

Transit

HR Action?: No

Source Envelope:

Document Pages: 69

Signatures: 0

Envelope Originator:

Certificate Pages: 1

Initials: 1

Dale Hanson

AutoNav: Enabled

605 Suwannee Street

Envelopeld Stamping: Enabled

MS 20

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Tallahassee, FL 32399-0450

Dale.Hanson@dot.state.fl.us

IP Address: 156.75.252.6

Record Tracking

Status: Original

Holder: Dale Hanson

Location: DocuSign

8/17/2022 3:52:18 PM

Dale.Hanson@dot.state.fl.us

Signer Events

Don Conway

Don.Conway@dot.state.fl.us

Senior Attorney

Florida Department of Transportation

Security Level: Email, Account Authentication
(None)**Signature****Timestamp**

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Signed: 8/19/2022 8:21:48 AM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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Signing Complete

Security Checked

8/19/2022 8:21:48 AM

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Security Checked

8/19/2022 8:21:48 AM

Payment Events**Status****Timestamps**

Attachment: Amendment 1 to PTGA G2594 (23177 : Approve Amendment #1 to the Public Transit Grant Agreement (G2594))

RESOLUTION 2022 - 05

**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIR TO EXECUTE THE PUBLIC TRANSIT GRANT
AGREEMENT APPROVED ON MAY 13, 2022.**

WHEREAS, the Collier Metropolitan Planning Organization (the "MPO") has the authority to enter into the Public Transit Grant Agreement (the "Agreement") with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes, and the Florida Transit Administration Act of 1964, as amended; and

WHEREAS, on May 13, 2022, the MPO reviewed and approved the Agreement (Financial Project Number: 410113-1-14-31 / Contract Number: G2594).

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

1. The Public Transit Grant Agreement for Financial Project Number 410113-1-14-31 is approved.
2. The Collier MPO has the authority to execute the attached Public Transit Grant Agreement.
3. The Collier MPO authorizes its Chairman to execute the Agreement.
4. The Collier MPO authorizes its Chairman, or its designee to enter into, modify, or terminate the Public Transit Grant Agreement, as well as other pertinent documents affiliated with the Public Transit Grant Agreement, with the Florida Department of Transportation, unless specifically rescinded.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 13, 2022.

Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION


By: _____

Anne McLaughlin
Collier MPO Executive Director

By: _____

Council Member Paul Perry
MPO Chair

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

EXECUTIVE SUMMARY

Approve Amendment #3 to the Public Transit Grant Agreement (G1V40)

OBJECTIVE: For the MPO Board to approve the amendment to the Public Transit Grant Agreement (PTGA) G1V40 for FTA Section 5305(d) transit planning funding.

CONSIDERATIONS: On April 15, 2021 the MPO Board entered into PTGA G1V40 with the Florida Department of Transportation to receive its FY 20/21 FTA Section 5305(d) funding apportionment (**Attachment 1**).

The FY 20/21-21/22 Unified Planning Work Program (UPWP) was added to PTGA G1V40 as “Exhibit A” through PTGA Amendment 1, which was approved by the MPO Board on November 12, 2021 (**Attachment 2**). The PTGA was further amended (**Attachment 3**) to include changes from the amended UPWP on May 13, 2022.

A new 2-year UPWP (FY 22/23-23/34) was approved by the MPO Board on May 13, 2022 and became effective July 1st. The MPO Board is being asked to approve an amendment to the current UPWP as a companion item (MPO Board Agenda Item 9A). This action amends PTGA G1V40 to incorporate the newly amended UPWP as “Exhibit A”.

Amendment 3 to PTGA G1V40 is included as **Attachment 4**. A new authorizing resolution is not required for this item as the previously approved resolution will accompany this amendment (**Attachment 5**).

COMMITTEE RECOMMENDATIONS: This item is administrative in nature and was not taken to the Advisory Committees.

STAFF RECOMMENDATION: That the Board approve the amendment to the PTGA.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. [Linked] PTGA G1V40 (PDF)
2. [Linked] Amendment 1 to PTGA G1V40 (PDF)
3. [Linked] Amendment 2 to PTGA G1V40 (PDF)
4. Amendment 3 to PTGA G1V40 (PDF)
5. Resolution 2021-04 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.C**Doc ID:** 23178**Item Summary:** Approve Amendment #3 to the Public Transit Grant Agreement (G1V40)**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 10:48 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 10:48 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 10:48 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:04 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 725-000-03
 STRATEGIC
 DEVELOPMENT
 OGC 04/22

Financial Project Number(s): <small>(item-segment-phase-sequence)</small>	Fund(s):	DU	FLAIR Category:	088774
410113-1-14-30	Work Activity Code/Function:	215	Object Code:	780000
	Federal Number/Federal Award Identification Number (FAIN) – Transit only:	1001-2019-12	Org. Code:	55012020129
Contract Number:	G1V40	Federal Award Date:	Amendment No.:	3
CFDA Number:	20.505	SAM/UEI Number:	CNWJY78LD581	
CFDA Title:	Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research			
CSFA Number:	N/A			
CSFA Title:	N/A			

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on _____, by and between the State of Florida, Department of Transportation ("Department"), and Collier Metropolitan Planning Organization, ("Agency"), collectively referred to as the "Parties."

RECITALS

WHEREAS, the Department and the Agency on 4/15/2021 (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended to include Amendment 1 of the Fiscal Years 2022/2023-2023/2024 Unified Planning Work Program and update the Vendor Number. There is no cost change to this contract.
2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):
 - ☐ Aviation
 - ☐ Seaports
 - ☒ Transit
 - ☐ Intermodal
 - ☐ Rail Crossing Closure
 - ☐ Match to Direct Federal Funding (Aviation or Transit)
 (Note: Section 15 and Exhibit G do not apply to federally matched funding)
 - ☐ Other
3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:
 - ☒ Exhibit A: Project Description and Responsibilities
 - ☒ Exhibit B: Schedule of Financial Assistance
 - *Exhibit B1: Deferred Reimbursement Financial Provisions
 - *Exhibit B2: Advance Payment Financial Provisions
 - *Exhibit C: Terms and Conditions of Construction
 - ☒ Exhibit D: Agency Resolution
 - ☐ Exhibit E: Program Specific Terms and Conditions



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 725-000-03
 STRATEGIC
 DEVELOPMENT
 OGC 04/22

- Exhibit F: Contract Payment Requirements
- *Exhibit G: Financial Assistance (Single Audit Act)
- *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
- *Additional Exhibit(s):

4. Project Cost.

The estimated total cost of the Project is __ increased/ __ decreased by \$0 bringing the revised total cost of the project to \$128,028.

The Department's participation is __ increased/ __ decreased by \$0. The Department agrees to participate in the Project cost up to the maximum amount of \$128,028, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Collier Metropolitan Planning
 Organization

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
 Name: Councilman Paul Perry
 Title: MPO Chair

By: _____
 Name: John M. Kubler, P.E.
 Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: Don Conway

DS
 DC

Approved as to form and legality

Scott R. Teach, Deputy County Attorney

SP1
 CAO

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 03/22

EXHIBIT A

Project Description and Responsibilities

Refer to Attached UPWP

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
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OGC 03/22

EXHIBIT B

Schedule of Financial Assistance

Refer to Attached UPWP

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 03/22

EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))





**COLLIER
METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS (NAPLES), FL UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2022/23-2023/24
July 1, 2022-June 30, 2024**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
May 13, 2022

Council Member Paul Perry, MPO Chair

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Naples, FL 34104
(239) 252-5814 Fax: (239) 252-5815
Collier.mpo@colliercountyfl.gov
<http://www.colliermopo.com>

Federal Planning Fund
Federal Aid Program (FAP) - # 0313-060-M
Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
FDOT Contract #G2821

Amendment 1: 9/9/22

Federal Transit Administration (FTA) Section 5305(d) Funds
Financial Management (FM) - # 410113 1 14
Contract #G1J00
Contract #G1V40
Contract #G2594

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The MPO does not discriminate against anyone on the basis of race, color, religion, sex, age, national origin, disability or family status. For more information on the MPO's commitment to equity and nondiscrimination, or to express concerns visit <https://www.colliermopo.org/get-involved/civil-rights/>.

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))



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Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))



COST ANALYSIS CERTIFICATION525-010-08
POLICY PLANNING
02/19**Florida Department of Transportation**RON DESANTIS
GOVERNOR605 Suwannee Street
Tallahassee, FL 32399-0450JARED W. PERDUE, P.E.
SECRETARY**Cost Analysis Certification****Collier MPO****Unified Planning Work Program - FY 2023-FY2024**

Adopted 5/13/2022

Revision Number: Initial Adoption

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Victoria Peters_____
Florida Department of Transportation, D1; Planning Specialist III/Liaison
Title and District_____
Signature  5/13/2022

www.fdot.gov



INTRODUCTION

DEFINITION OF THE UPWP

The Unified Planning Work Program (UPWP) for the Collier Metropolitan Planning Organization documents transportation planning and transportation planning related activities for the two year period starting July 1, 2022 (FY 2022/23-2023/24). The UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes in the Collier Metropolitan Planning area. At a minimum, a UPWP includes a description of the work and resulting products, indicates who will perform the work, provides timeframes and deadlines for completing the work, includes the cost of the work and the source(s) of funds.

This Work Program is consistent with all federal and state requirements. All products and planning concepts and factors follow Federal and State guidelines. The Collier MPO complies with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex.

The objective of the Collier MPO is to provide for a Continuing, Comprehensive, and Cooperative approach to the planning process. The MPO performs a variety of tasks utilizing funds under Titles 23 and 49, and Title 49 Chapter 53, U.S.C. Those tasks include annual development of the Transportation Improvement Program (TIP); continually improving the Congestion Management Process; regular updates to the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP); support of Bicycle and Pedestrian Planning activities; preparation of updates to the Long Range Transportation Plan (LRTP); periodically updating the Public Involvement Plan (PIP), expanding public outreach activities and implementing strategies to address environmental justice issues; and supporting FDOT District One and Collier County planning activities with emphasis on improving traffic modeling and Geographic Information Systems (GIS) capabilities. All eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate will not be utilized.

OVERVIEW AND STATUS OF CURRENT PLANNING ACTIVITIES

Long Range Transportation Plan

The LRTP is a critical tool in the MPO process. It is composed of a Needs Assessment, a Cost Feasible Plan, and several multi-modal transportation components. It is the primary document in which multi-modal components (such as pathways, transit, and other projects), land use data, and projected revenues are integrated in the long range planning process. The 2040 LRTP was adopted in December 2015. Three amendments to the plan were completed. The 2045 LRTP started in 2019 and was completed in December 2020. The development of the 2045 LRTP included coordination with member agencies and the Florida Department of Transportation.

The 2050 LRTP will be a focus for this UPWP. The MPO has started data collection to submit base year data for FDOT's District One Regional Planning Model. Next steps include obtaining a consultant to begin development of the 2050 LRTP. The document is required to be adopted by December 2025.

INTRODUCTION (cont.)

Congestion Management Process (CMP)

An operational Congestion Management System (CMS) plan was originally adopted in 1997 and was updated in 2006. The CMS was developed to reduce congestion by not adding travel lanes to existing highways, but by initiatives such as improving traffic signal timing, improving intersections (adding/lengthening turn lanes, etc.), and modifying medians. In 2008, the MPO updated the CMS and renamed it the Congestion Management Process (CMP). The CMP was updated in 2017. The 2017 update brought the document current with the 2040 LRTP and new federal legislation requiring performance-based, data driven planning. The 2017 update also adopted transportation performance measures and required project sponsors to establish baseline measures and report the results to the Congestion Management Committee and the MPO Board.

The CMP also recognized the need for a more extensive data analysis. This led to the completion of the first Transportation System Performance Report (TSPR). The TSPR called for updates to the CMP Goals, Objectives, and Performance Measures to be consistent with the analysis included in the report. An update to the CMP is underway and is expected to be completed in September 2022.

LOCAL AND REGIONAL PLANNING PRIORITIES

FY 2022/23 and FY 2023/24 UPWP Transportation Planning Priorities

Completing many technical plans and studies that support the development of the LRTP will be a focus of this UPWP. Additionally, the MPO will be updating the Environmental Justice analysis previously completed, by completing an Equity Analysis which will assist in the development of the LRTP and related technical plans.

Transportation System Performance Report (TSPR)

The first TSPR was approved in September 2020. The TSPR established a consistent methodology for identifying congested locations using a performance driven approach. The TSPR will be updated prior to the update of the 2050 LRTP and should be approved by June 2025. This is a supporting document of the LRTP.

Transit Planning

A major Transit Development Plan (TDP) update was completed in September 2020. The results of the TDP update were included in the transit element of the 2045 LRTP. A TDP update must be completed by June 2025 in order to coordinate with the 2050 LRTP. The Public Transit and Neighborhood Enhancement (PTNE) Department in coordination with the Collier MPO completes Annual Progress Reports to the TDP in-house.

A Regional Fares/Services study is being conducted to evaluate regional transit service and regional fares. The study will consist of information to guide analysis and decision making regarding potential cross-jurisdictional transit projects. This study is expected to be completed by May 2023.

The last Transportation Disadvantaged Service Plan (TDSP) major update was completed in 2018. The Collier MPO serves as the designated official planning agency and performs Transportation Disadvantaged Planning activities. A major TDSP update is required to be completed 120 days after reappointment of the Community Transportation Coordinator which will occur in 2023. This update must be completed and submitted to the Transportation Disadvantaged Commission by October 2023.

Local Road Safety Plan

The initial Local Roads Safety Plan (LRSP) was completed and approved on May 14, 2021. The plan, funded through the Congestion Management priority process, is a data driven, 5-year safety plan that will guide the MPO in identifying implementation efforts that support FDOT's "Vision Zero" goals. The update to the LRSP will be completed in house with an update to data and statistics prior to the 2050 LRTP update. This is a supporting document of the LRTP.

Equity Analysis

A preliminary identification of Environmental Justice Communities was conducted in 2016 and was further refined as part of the Existing Conditions analysis for the Bicycle and Pedestrian Master Plan. MPO Staff will prepare an updated Equity Analysis to assess changes throughout the community.

Regional Transportation Planning Activities

The Lee County and Collier MPOs meet annually to discuss regional issues and projects which may have a joint impact on the area. The Collier MPO participates in the Lee MPO's Technical Advisory

Committee (TAC) and the Lee MPO participates in the Collier TAC. The MPOs will continue to work together to endorse and adopt regional priorities for enhancements, TRIP, highway, and transit projects.

In addition, the Collier MPO participates in meetings of the Coordinated Urban Transportation Systems (CUTS), the Metropolitan Planning Organization Advisory Council (MPOAC), and in district and state-wide meetings with FDOT.

AIR QUALITY PLANNING ACTIVITIES

The Collier MPO is in an air quality attainment area and does not anticipate completing any non-attainment planning activities at this time; however, the MPO planning area's air quality continues to be monitored and staff participates in training as needed.

SOFT MATCH

Section 120 of Title 23, U.S.C, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA funding in this UPWP is 18.07% of FHWA program funds for a total of \$195,046 in FY 2022/23 and \$178,422 in FY 2023/24 for a total of \$373,468. The "soft match" amount being utilized to match carryover 5305(d) funding in this UPWP is 20% of FTA funds for a total of \$32,007 in FY 2020/21 and \$31,179 in FY 2021/22 for a total of \$63,186.

FDOT District One Planning Activities

Florida Department of Transportation- District One District Wide Planning activities for FY22/23-FY23/24 include the following:

- GIS Application Development and System Maintenance
- Systems Planning and Reviews
- Interchange Reviews
- Travel Demand Model Development
- ETDM/Community Impact Assessment
- Statistics
- Federal Functional Classification
- Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Growth Management Impact Reviews
- Complete Streets Studies
- Freight Mobility Support

- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian

As part of the 3 “C” planning process, District staff coordinate planning activities with the MPO. MPO Board and Advisory Committee members are notified of project meetings within the MPO area. FDOT staff present status reports to the MPO Board and Advisory Committees to solicit feedback on planning activities and to ensure that District planning studies and MPO planning activities are coordinated.

CPG PARTICIPATION STATEMENT

“The FDOT and the Collier Metropolitan Planning Organization participate in the Consolidated Grant Program (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida’s FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA’s Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG’s required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.”

PUBLIC INVOLVEMENT PROCESS

The development of the UPWP has been subject to public review and comment and is consistent with the Collier MPO’s adopted Public Participation Plan (PPP). The draft is sent to the TAC and CAC for review, announced on the Collier MPO website and sent to interested parties via email to the MPO’s listserv on the date the TAC/CAC agenda packets are posted and distributed.

MPO staff responds in writing to input received from the public and all comments received from the public, advisory committee members and Board members are memorialized and addressed in this document. All comments received, including from FHWA, FTA, and FDOT have been addressed and incorporated into Appendix D of the final document.

A draft of this UPWP was endorsed by the Citizens and Technical Advisory Committees on February 28, 2022 and reviewed by the MPO Board on April 8, 2022. The final document was endorsed by the Citizens and Technical Advisory Committee on April 25, 2022 and approved by the MPO Board on May 13, 2022.

FEDERAL PLANNING FACTORS

In December 2015, the Fixing America's Surface Transportation (FAST) Act was signed into law. The FAST act identified the following ten planning factors which have been incorporated into the MPO Planning Process and this UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation;
9. Enhance travel and tourism; and,
10. Emphasize the preservation of the existing transportation system

In addition to the planning factors noted above, MAP-21 required that State DOTs and MPOs conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals which include:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The FAST Act supplemented the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets and MPOs have the option to support the statewide targets or adopt their own. The Collier MPO has chosen to support the statewide targets. The transition to performance-based planning is ongoing and has been addressed within the tasks identified in this UPWP, specifically within the LRTP, the TIP, and the TSPR. The Collier MPO intends to coordinate with FDOT and member agencies to fully comply with the performance-based planning requirements.

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation (FAST Act and MAP-21) to maintain and improve the nation's surface transportation system. The IIJA carries forward and expands on these policies and introduces new policies and programs that address

new and emerging issues that face the nation's transportation system. These issues include mitigating impacts to existing infrastructure due to climate change, developing and maintaining system resiliency, ensuring equity, researching and deploying new technologies, and improving safety for all users.

TABLE 1 – PLANNING FACTOR MATRIX

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
Federal Planning Factors								
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.			✓	✓	✓	✓	✓	
2. Increase the safety of the transportation system for motorized and non-motorized users.	✓	✓	✓	✓	✓	✓	✓	
3. Increase the security of the transportation system for motorized and non-motorized users.		✓	✓	✓	✓		✓	
4. Increase the accessibility and mobility of people and for freight.		✓	✓	✓	✓	✓	✓	
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	✓	✓	✓	✓	✓	✓	✓	✓
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.		✓	✓	✓	✓	✓	✓	
7. Promote efficient system management and operation.		✓	✓	✓	✓	✓	✓	
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.		✓	✓	✓	✓		✓	
9. Enhance travel and tourism.	✓		✓	✓	✓	✓	✓	✓
10. Emphasize the preservation of the existing transportation system.		✓	✓	✓	✓		✓	

FEDERAL AND STATE PLANNING EMPHASIS AREAS

STATE PLANNING EMPHASIS AREAS – 2022

The Florida Department of Transportation Office of Policy Planning develops Planning Emphasis Areas on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

The Collier MPO has considered the four topics shown below and included them in studies identified in this UPWP.

Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

Equity

Executive Order 14008, *Tackling the Climate Crisis at Home and Abroad*, created the “Justice40 Initiative” that aims to deliver 40 percent of the overall benefits of relevant federal investments to disadvantaged communities. This initiative supports Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, outlines federal policy and defines equity as the consistent and systematic fair, just, and impartial treatment of individuals. The Florida Transportation Plan seeks transportation choices that improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities. The MPOs are key to identifying and implementing improvements based on data-driven project prioritization that considers not only impacts of transportation projects on a community, but also benefits of projects that can enhance opportunities for a community. The UPWP should address approaches to furthering transportation equity.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

Emerging Mobility

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of all seven goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility.

The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

FEDERAL PLANNING EMPHASIS AREAS – 2022

FHWA and FTA have jointly issued PEAs for FY 22 UPWPs. The following items should be considered when developing tasks associated with the UPWP:

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Equity and Justice40 in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

TABLE 2 – PLANNING EMPHASIS AREAS

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
FDOT Planning Emphasis Areas								
1. Safety	✓	✓	✓	✓	✓	✓	✓	
2. Equity	✓	✓		✓	✓	✓	✓	
3. Resilience		✓	✓	✓	✓		✓	
4. Emerging Mobility		✓	✓	✓	✓	✓	✓	
Federal Planning Emphasis Areas								
5. Tackling the climate crisis - Transition to a clean energy, resilient future		✓	✓	✓	✓	✓	✓	
6. Equity and Justice40 in Transportation Planning	✓	✓	✓	✓	✓	✓	✓	
7. Complete Streets	✓	✓	✓	✓	✓	✓	✓	
8. Public Involvement	✓		✓	✓	✓	✓	✓	
9. Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination		✓	✓	✓			✓	
10. Federal Land Management Agency (FLMA) (Coordination)			✓	✓	✓			
11. Planning and Environment Linkages (PEL)			✓	✓	✓	✓	✓	
12. Data in Transportation Planning		✓	✓	✓	✓	✓	✓	

MPO RESOLUTION

The Resolution dated May 13, 2022, signed by the Collier MPO Chair, is available in Appendix E.

ORGANIZATION AND MANAGEMENT OF THE METROPOLITAN PLANNING ORGANIZATION

IDENTIFICATION OF MPO PARTICIPANTS

The Collier MPO is the primary agency responsible for transportation planning in Collier County. The MPO Board consists of nine voting members representing the county government and three local municipalities, and one non-voting representative from the FDOT. The MPO is a legislative body with the power to develop and adopt plans, and to set priorities for the programming of improvements to the transportation system. The MPO membership includes the following:

COLLIER COUNTY

Commissioner Rick LoCastro, District 1
Commissioner Andy Solis., District 2
Commissioner Burt Saunders, District 3
Commissioner Penny Taylor, District 4
Commissioner William L. McDaniel, Jr., District 5

CITY OF NAPLES

Council Member Ted Blankenship
Council Member Paul Perry

CITY OF MARCO ISLAND

Council Member Greg Folley

CITY OF EVERGLADES CITY

Council Member Tony Pernas

FLORIDA DEPARTMENT OF TRANSPORTATION

L.K. Nandam, District Secretary, District One

The MPO Board is served by five advisory committees. The advisory committees are summarized as follows:

Technical Advisory Committee (TAC)

The MPO's TAC is composed of technically qualified representatives of agencies responsible for directing, developing, and improving the transportation system within the Collier County Metropolitan Planning Area. Committee duties include the coordination of transportation planning and programming activities arising from the review of all transportation technical studies and reports submitted to them.

Citizens Advisory Committee (CAC)

The MPO's CAC is composed of thirteen (13) individuals representing a cross-section of the geographic community and special interests, such as minorities and persons with disabilities. They are recruited to represent the City of Naples, the City of Marco Island, the City of Everglades City and the County Commission Districts of the unincorporated areas of the county. The CAC provides the MPO Board and staff with the citizen's perspective on the multimodal transportation planning process. The CAC is the focal point of the MPO's public involvement process.

Bicycle & Pedestrian Advisory Committee (BPAC)

The MPO's BPAC is composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities and other transportation disadvantaged populations.

The committee is responsible for providing citizen input into the deliberations of bicycle and pedestrian related issues within the community and to advise the MPO on developing a Bicycle and Pedestrian Plan. The BPAC is also involved in recommending priorities for bicycle and pedestrian projects and program implementation.

Congestion Management Committee (CMC)

The CMC serves the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management System and the coordination of the CMS with the regional ITS architecture. The committee is responsible for creating and amending the Congestion Management Process (CMP) and for prioritizing candidate CMS projects to be funded from the MPO's CMS boxed funds.

Local Coordinating Board for the Transportation Disadvantaged (LCB)

The LCB for the Transportation Disadvantaged (TD) has been appointed by the MPO to carry out the duties described in Rule 41-2, Florida Administrative Code, as an integral part of the TD planning and delivery service program.

The LCB is composed of representatives from various State and local agencies, as well as citizen representatives. A member of the MPO Board is appointed to serve as the LCB's Chairman.

OPERATIONAL PROCEDURES AND BYLAWS

The MPO operates under an adopted set of Bylaws. The MPO Executive Director reports directly to the MPO Board. The additional MPO staff members are Collier County employees pursuant to a staff services agreement. Administrative services are provided by Collier County under the rules and procedures of Collier County and the State of Florida. Annual audits of the MPO Program are performed as part of the single audit process under the direction of the Clerk of Courts Finance Department.

Official records of MPO business are maintained in the MPO Offices located in the Collier County Growth Management Division, 2885 South Horseshoe Drive, Naples, Florida 34104. All MPO records are available for public inspection during normal business hours.

The Collier MPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida.

EXECUTED AGREEMENTS

The MPO has various agreements in place with State and local governments and agencies that promote the "3-C" planning process. The following is a list of agreements currently in place:

- Amended and Restated Interlocal Agreement for the Creation of the Collier County MPO – FDOT, City of Naples, City of Marco Island, City of Everglades City, Collier County (2/26/15)
- Metropolitan Planning Organization Agreement – FDOT/MPO (7/1/22) – Agreement for planning funding.
- Staff Services Agreement – MPO/Collier County (5/24/22).
- Lease Agreement – MPO/Collier County (5/24/22)
- Interlocal Agreement – Lee and Collier MPO regional coordination (amended 3/20/09)
- Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement – FDOT/MPO/Collier County Airport Authority, Naples Airport Authority/ Southwest Florida Regional Planning Council (11/25/14) *Requested updates to boilerplate. Will update when boilerplate agreement has been updated to new federal law.*
- Public Transit Grant Agreement (G1J00) – FDOT/MPO (12/31/22)
- Public Transit Grant Agreement (G1V40) – FDOT/MPO (12/31/23)
- Public Transit Grant Agreement (G2594) – FDOT/MPO (12/31/24)

These agreements are currently under review and will be updated as appropriate. Current executed agreements can be accessed by visiting the Collier MPO website at <https://www.colliermmpo.org/mpo-agreements-resolutions/>.

CERTIFICATIONS AND ASSURANCES

All required certifications and assurances are included in this document in Appendix C.

UPWP TASK OVERVIEW

The FY 2022/23-2023/24 UPWP covers the fiscal years starting July 1, 2022 and ending June 30, 2024. The specific planning activities to be undertaken over the next two years by MPO staff are organized into eight tasks, each of which includes individual activities. A brief overview of each of these tasks is provided below:

1. Administration

Administrative tasks provide for the primary management of MPO activities, including but not limited to, staff time to organize and conduct MPO Board and advisory committee meetings, public involvement efforts, and to participate in intergovernmental activities. In addition, this section includes all necessary expenditures to maintain operations, capital expenditures, Federal and State compliance documentation and all fiscally related tasks such as audits, progress reporting, maintenance of financial records, and the preparation of annual administrative reports, such as the UPWP, are also included. This task will include any necessary updates to agreements or documents related to the 2020 Census.

2. Data Collection / Development

Task activities in this section includes those needed to monitor and analyze travel behavior and factors affecting travel, such as socio-economic, land use, environmental, air quality, safety, security and freight and transportation system data. Evaluation of the data collected in this section is used for both long and short range planning for the transportation system.

3. Transportation Improvement Program Maintenance and Development

This task annually provides for the development of the TIP, a five-year program of transportation improvements. The TIP will be developed in cooperation with FDOT and the local governments. Transportation projects will be drawn from the currently adopted MPO Long Range Transportation Plan to ensure the program's consistency relative to priorities and financial constraints. The prioritization methodology for each State and Federal funding project category will be detailed in the introduction of each pertinent section of the TIP. Regionally significant projects, regardless of funding source, are also included in the Transportation Improvement Program. The TIP also includes a list of multi-modal unfunded State, county and municipal projects that have been prioritized by the MPO Board.

Task activities in this section include establishing project priorities, annually updating the TIP and reviewing transportation plans and reports for use in many other UPWP sections and tasks, including short range planning, the Long Range Transportation Plan (LRTP), Transit Planning, and project planning.

UPWP TASK OVERVIEW (cont.)**4. Long Range Planning**

Updates and amendments to the LRTP include multi-modal aspects of transportation planning such as highway planning, transit planning, reviewing enhancement priorities, bicycle/pedestrian programming, and congestion monitoring of the Systems Planning area. This section is intended to work with the other sections of the UPWP in the development, review, amending and updating of the Long Range Transportation Plan.

5. Special Projects and Systems Planning

This task includes various recurring and non-recurring planning projects, including bicycle and pedestrian planning support and congestion management planning. Complete Streets planning, and Bicycle and Pedestrian planning and support are conducted in order to provide a balanced transportation system to ensure that non-motorized travel options are safe, convenient and offer recreational opportunities. As part of the Congestion Management Process, a recurring Transportation System Performance Report will be completed in the second year of the UPWP.

6. Transit & Transportation Disadvantaged Planning

The UPWP addresses the continuing efforts of the Transit Program and Transportation Disadvantaged (TD) Program. Transit support is provided in order to develop the LRTP, TIP and other plans, programs and technical studies relating to public transportation. In addition, planning services are provided to ensure a coordinated Transportation Disadvantaged (TD) Program in Collier County.

7. Regional Coordination

This task provides for the creation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines to ensure the coordination of transportation planning and policy activities in FDOT District One. This includes travel expenditures, room rental, and any other necessary costs for regional planning.

8. Locally Funded Activities

This task allows staff to complete requests to prepare resolutions and policy position statements which are not eligible for grant reimbursement. In addition, travel expenses that are not eligible for grant reimbursement will be funded from this task.

TASK 1 ADMINISTRATION

PURPOSE:

To conduct activities (including staff travel and capital expenses) including the development and maintenance of administrative reports and grants contract administration. This task also includes all public involvement activities and administrative support for MPO planning and programs in general, including assistance to Federal, State, and local agency staff, as needed. It provides for the administration of the area-wide multimodal transportation planning process in accordance with Federal and State requirements, and for the technical management over each project included in the UPWP.

PREVIOUS WORK:

- Ongoing administrative activities
- Staff support for MPO Board and Committee meetings
- Develop and Update the UPWP
- Update Staff Services Agreement and Lease Agreement
- Public Involvement activities in compliance with the Public Participation Plan
- Procurement Activities
- Quarterly invoicing request
- Monthly invoicing activities
- Update to Public Participation Plan in 2020
- Maintained MPO website
- Strategic Plan and Annual Report

REQUIRED ACTIVITIES:

- Administer MPO Governing Board meetings and all Advisory Committee meetings including meeting advertisement and the preparation of minutes and agenda packages.
- Attend training at conferences, workshops, etc. (MPO staff and Governing Board members) Attend business meetings as required. Including but not limited to FDOT meetings, Title VI, ADA and Environmental Justice training opportunities.
- Perform grant and financial tasks including preparing grant agreements, grant compliance tasks, grant reimbursements, timekeeping, inventory, contract management, invoice payment.
- Purchase of office supplies, computers, printers, software, and audio-visual equipment.
- Rental lease payments for office space and MPO vehicle.
- Monthly payments for phone system, cell phones, website hosting, postage (monthly and annual permit) and administrative functions to run the MPO.
- Payment for MPO insurance.
- Participate in joint FDOT/MPO annual certification reviews and in Federal TMA reviews.
- Procure services, supplies, and equipment (including office supplies, printers, computers, iPads, software purchase and licensing, and audio-visual equipment. This includes preparation of Request for Proposals, Request for Professional Services, purchase orders, contracts, etc. Lease of necessary office equipment (printers, copiers, etc.).
- Review and maintain existing agreements, by-laws, and COOP. Modify as necessary to stay in compliance with federal/state rules and laws.

- Prepare and adopt the two-year UPWP; process modifications and amendments; submit progress reports and invoices.
- Monitor and update the annual Strategic Plan and Annual Report.
- Maintain the Public Participation Plan (PPP) and update as necessary. Conduct all activities to maintain compliance with plan including to maintain and update website, legal ads, press releases, etc.
- Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.

End Product/Deliverable(s)	Target Date
Administer MPO Governing Board and Advisory Committee meetings.	Ongoing
Progress Reports and Invoices to FDOT	Quarterly
Amendments and Modifications to FY 23/24 UPWP	As Needed
Draft FY 25/26 UPWP	March 2024
Final FY 25/26 UPWP	May 2024
Strategic Plan and Annual Report	October - Annually
Joint FDOT/MPO annual certification reviews.	Spring 2023/Spring 2024
Prepare for the 2024 Federal Certification review.	Summer 2024
Public Participation Plan (PPP) - Update as necessary.	Ongoing
Agenda packages and public notices for MPO Board and advisory committees	Monthly
Monitor progress towards goals, including Disadvantaged Business Enterprise (DBE) goals and ensure compliance with DBE policy.	Annually
Updated Bylaws, COOP, and MPO Agreements	As needed

RESPONSIBLE AGENCY: **Collier MPO, Consultant Services**

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

Task 1 - Financial Tables

Task 1 - Administration Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$300,000	\$0	\$0	\$0	\$300,000
	Subtotal:	\$300,000	\$0	\$0	\$0	\$300,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease and purchase, printing charges, computer purchase, software purchase, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$363,800	\$0	\$0	\$0	\$363,800

Task 1 - Administration						
Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$305,000	\$0	\$0	\$0	\$305,000
	Subtotal:	\$305,000	\$0	\$0	\$0	\$305,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
C. Travel						
	Travel and Professional Development	\$5,000	\$0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other Direct Expenses						
	Building or room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
	Insurance	\$6,000	\$0	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,600	\$0	\$0	\$0	\$3,600
	General Copying Expenses, equipment lease, printing charges, repairs and maintenance	\$15,000	\$0	\$0	\$0	\$15,000
	General Office Supplies	\$3,000	\$0	\$0	\$0	\$3,000
	Legal Advertising	\$2,000	\$0	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$368,800	\$0	\$0	\$0	\$368,800

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

TASK 2 DATA COLLECTION / DEVELOPMENT

PURPOSE:

Develop and monitor the multimodal transportation system to preserve capacity, maximize personal mobility and freight movement, ensure user safety and system security, and maintain the transportation system's integrity. Acquire data to evaluate the system's operating efficiency and conditions to assess current needs, validate the MPO's and FDOT D-1 regional transportation planning model, project future travel demand, and identify future improvements. Coordination with local agencies, jurisdictions and municipalities when reviewing and updating the forecasts and plans is essential. Update GIS database to address current conditions that include, but are not limited to functional classification; roadway network for District One Regional Transportation Demand Model; bicycle & pedestrian facilities inventory; and prepare various overlays for analytical purposes. Coordinate with Collier County staff on use of the County's Interactive Growth Model (CIGM) in analyzing amendments and updates to the Long Range Transportation Plan.

PREVIOUS WORK:

- Developed GIS maps for bike/pedestrian planning activities.
- Updated TAZs and socioeconomic data for 2045 LRTP.
- Updated socio-economic data and TAZ structures for the 2045 LRTP Update.
- 2045 Long Range Transportation Plan adoption in 2021.
- Adoption of FY 2022 performance measures.

REQUIRED ACTIVITIES:

- Coordinate with FDOT, local governments, and neighboring MPOs to collect and provide transportation data and information to support MPO, federal, and state planning activities, model development, and performance measures;
- Acquire and analyze data to support performance-based planning efforts such as the Long Range Transportation Plan, MPO Model Development, Transportation Improvement Program, Public Transit Safety Plan, Planning and Corridor Studies, Freight Studies, Complete Streets, Resiliency Studies, Congestion Management Process, etc.;
- Coordinate with federal, state, and local partners to prepare, analyze, and integrate 2020 U.S. Census data into MPO planning activities and efforts;
- Participate in the FDOT Statewide Model Task Force and regional modeling activities to support the FDOT D-1 model development, calibration, validation, and maintenance;
- Collaborate with Collier County to update the County Interactive Growth Model;
- Coordinate with the MPO Congestion Management Committee to evaluate data and data platforms used to analyze system conditions and needs.
- Review functional classifications, boundary information, and TAZ data based on 2020 census.
- Review and provide travel demand model information such as Annual Average Daily Traffic (AADT) and volume-to-capacity ratios for planning documents, other agency and citizen's requests.
- Prepare and maintain GIS files, and prepare and maintain maps.
- Coordinate with County staff on the County's Crash Data Management System (CDMS)
- Analyze bike/ped facilities and crash data.

- Complete equity analysis in preparation for 2050 LRTP.
- Continue coordination with jurisdictions, agencies, and municipalities within Collier County and adjacent to Collier County on community master plans, transportation system plans, multi-modal mobility plans, Local Road Safety Plan etc. and the data used to update and maintain such information.

End Task/Deliverable(s)	Target Date
Collier Data for 2020 Validation of the District 1 Regional Planning Model	August 2022
Updated GIS Files and maps	As needed
Coordinate with the County staff on updates to the County Interactive Growth Model (CIGM) so that both entities (County and MPO) are using the most current and accurate TAZ structure and socioeconomic data available	As needed
Equity Analysis	June 2024
Bike/Ped Crash Data Analysis	As needed

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

Task 2 - Financial Tables

Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2022/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$60,000	\$0	\$0	\$0	\$60,000
	Subtotal:	\$60,000	\$0	\$0	\$0	\$60,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$75,000	\$0	\$0	\$0	\$75,000

Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	\$0	\$0	\$25,000
	Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Consultant Services						
	Contract/Consultant Services	\$15,000	\$0	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$0	\$15,000
	Total:	\$40,000	\$0	\$0	\$0	\$40,000

TASK 3 TIP MONITORING AND DEVELOPMENT

PURPOSE:

Develop Multimodal Transportation Improvement Programs (TIP) for FY 23/24-27/28 and FY 24/25-28/29 that identify all Federal, State, and locally funded transportation improvements consistent with the requirements of Federal and State laws. Coordinate with FDOT and member agencies to address integration of MAP-21 and FAST Performance Management Measures in the TIP as well as new requirements from the Bipartisan Infrastructure Law (BIL). This section also includes transportation system planning tasks related to contingency of operations and short-range transportation planning and programming.

PREVIOUS WORK:

- Coordinated with agencies and jurisdictions on transportation plans and programs.
- Annual preparation of TIP and TIP amendments.
- Annual list of project priorities for inclusion in the TIP.
- Adoption of FY 23-27 TIP

REQUIRED ACTIVITIES

- Develop annual project priorities identifying unfunded highway, transit, bicycle and pedestrian, planning and congestion management projects that are prioritized by the MPO. This activity includes review of applications and associated activities.
- Review FDOT Draft Tentative Work Program and Tentative Work Program for consistency with the LRTP and adopted priorities of the MPO Board.
- Prepare and adopt the TIP. This includes coordinating all efforts with FDOT, local agencies, jurisdictions and the STIP.
- Prepare and process amendments. This includes reviewing amendments for consistency with the TIP and LRTP.
- Coordinate with FDOT and member agencies to address integration of FAST Act Performance Management Measures in performance-based planning.

End Task	Target Date
Annual Project Priority Lists	June – Annually
FY 23/24-27/28 TIP	June - 2023
FY 24/25-28/29 TIP	June - 2024
TIP Amendments and Modifications	As needed
Adopted Safety Targets and Related Performance Measures	Annually

RESPONSIBLE AGENCY: Collier MPO

Task 3 - Financial Tables

Task 3 - TIP						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

Task 3 - TIP						
Estimated Budget Detail for FY 23/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

TASK 4 LONG RANGE PLANNING

PURPOSE:

To begin the update to the 2050 Long Range Transportation Plan and to continue to evaluate plans and programs for consistency with the 2045 Long Range Transportation Plan (LRTP) during development of the plan. FAST Act Performance measures will be integrated into the 2045 LRTP as required. This task will work in coordination with other tasks throughout the UPWP, including Administration, Data Collection/Development, TIP, and Transit and Transportation Disadvantaged.

PREVIOUS WORK:

- Prepared and adopted 2045 LRTP. Transmitted to FDOT
- Began collecting base year data for 2050 LRTP.
- Prepared scope of work for the 2050 LRTP.

REQUIRED TASKS:

- Review projects and studies as needed for consistency with MPO plans.
- Continue to incorporate the Efficient Transportation Decision Making (ETDM) Process into the Long Range Multimodal transportation planning process. Continue to work with FDOT to review projects for the ETDM process as they relate to LRTP projects and priorities and to provide project specific comments as part of the ETDM process. Review purpose and needs statements for projects and provide comments.
- Attend meetings and participate on committees of FDOT District 1 Regional Transportation/Planning Model (RPM) Coordinating Committee, GIS Users Groups, Florida Standard Urban Transportation Model Structure (FSUTMS) Users Groups, and others as needed. Participate in FSUTMS training.
- Participate in freight planning, including updates to the regional freight plan, participation in various freight committees, and coordination with freight stakeholder.
- Participate in on-going studies related to resiliency. Monitor regional and local studies currently underway.
- Prepare any required amendments or updates to the 2045 LRTP as required.
- Begin coordination and development of the 2050 LRTP.
- Utilize consultant assistance for modeling support, data development and evaluation, and other support necessary to complete any required updates to the 2045 LRTP and the 2050 LRTP.
- Coordinate with County and Municipalities to review and comment on Local policy issues, such as Land Development Code and Growth Management Plan regulations as it relates to the Long Range Transportation Plan.

End Task/Deliverable(s)	Target Date
2045 LRTP Amendments	As needed
Data Collection – 2020 Model Validation for 2050 LRTP	September 2022
Socio-Economic forecasts for the 2050 LRTP	June 2024
Public Participation Plan for 2050 LRTP	June 2024
2050 Revenue Projections	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 4 - Financial Tables

Task 4 - Long Range Planning Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$50,000	\$0	\$0	\$0	\$50,000
	Subtotal:	\$50,000	\$0	\$0	\$0	\$50,000
B. Consultant Services						
	L RTP	\$28,543	\$250,000	\$0	\$0	\$278,543
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543
	Total:	\$78,543	\$250,000	\$0	\$0	\$328,543

Task 4 - Long Range Planning Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$40,000	\$0	\$0	\$0	\$40,000
	Subtotal:	\$40,000	\$0	\$0	\$0	\$40,000
B. Consultant Services						
	L RTP	\$6,846	\$300,000	\$0	\$0	\$306,846
	Subtotal:	\$6,846	\$300,000	\$0	\$0	\$306,846
	Total:	\$46,846	\$300,000	\$0	\$0	\$346,846

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING

PURPOSE:

To complete various recurring and non-recurring planning projects. These projects will assist in providing a balanced, multimodal transportation system.

PREVIOUS WORK:

- Annual Work Program priorities for construction of new sidewalks, pathways and bike lanes.
- Served as liaison to FDOT to communicate the need for bicycle and pedestrian facilities on State roads.
- Completed first Transportation System Performance Report.
- Began Congestion Management Process Update, which will continue into this UPWP for completion.
- Completed first Local Road Safety Plan.

REQUIRED TASKS:

- Attend and participate in workshops and seminars sponsored by FHWA, FDOT and other professional organizations as appropriate.
- Coordinate with FDOT and member agencies to address continued integration of Performance Management measures into Bicycle and Pedestrian Planning and Congestion Management Planning.

Bicycle/Pedestrian Planning

- Participate in special events that promote bicycle/pedestrian activities and safety education.
- Participate in meetings/workshops related to bicycle/pedestrian initiatives, including those hosted by FDOT, FHWA, CTST, Naples Pathway Coalition, Blue Zones, Healthy Community Coalition of Collier County, and other agencies.
- Coordinate with FDOT and local governments to ensure that roadway expansion and retrofit projects work towards meeting the bicycle/pedestrian goals identified in the Bicycle and Pedestrian Master Plan.
- Maintain and update the current Bicycle Pedestrian Master Plan as needed, and prior to the LRTP update.
- Depending on new federal and state guidance, prepare documents to address one or more of the following programs:
 - Vision Zero Action Plan
 - Safe Streets for All
 - Complete Streets
 - Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Prepare updates to SUNTrail maps as opportunity arises.

Congestion Management Planning

- Complete the Congestion Management Process Update.
- Prepare an updated Transportation System Performance Report prior to completion of the 2050 Long Range Transportation Plan. This document will become a guiding document of the 2050 LRTP.
- Attend Lee TMOC and Collier/Lee/Charlotte TIM Team to the extent feasible
- Attend and participate in technical meetings and workshops related to the CMC, CMP and congestion relief strategies
- Update the Local Road Safety Plan with current data and statistics. This document will become a guiding document of the 2050 LRTP.
- Facilitate “best practices” approach for incorporating CMP measures into existing plans and programs, including preliminary engineering, traffic simulation modeling, and project prioritization.

End Task/Deliverable	Target Date
Congestion Management Process Update	December 2022
Updated Transportation System Performance Report	June 2024
Updated Local Road Safety Plan	June 2024
Proposed revisions to SUNTrails Map	As needed
Safe Routes to School Program applications and prepare letters of support	As needed
Collier Bicycle/Pedestrian Facility Map Update	As needed
Bike/Ped Master Plan Update	June 2024

RESPONSIBLE AGENCY: Collier MPO, Consultant Services

Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$51,000	\$0	\$0	\$0	\$51,000
Subtotal:	\$51,000	\$0	\$0	\$0	\$51,000
B. Consultant Services					
Congestion Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000
Bike/Ped Master Plan	\$67,133	\$0	\$0	\$0	\$67,133
Subtotal:	\$87,133	\$100,000	\$0	\$0	\$187,133
Total:	\$138,133	\$100,000	\$0	\$0	\$238,133

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$80,000	\$0	\$0	\$0	\$80,000
Subtotal:	\$80,000	\$0	\$0	\$0	\$80,000
B. Consultant Services					
Transportation System Performance Report	\$0	\$50,000	\$0	\$0	\$50,000
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$54,925
Subtotal:	\$54,925	\$50,000	\$0	\$0	\$104,925
Total:	\$134,925	\$50,000	\$0	\$0	\$184,925

TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING

PURPOSE:

To provide the necessary resources to support a multimodal transportation system in the Collier MPO area. This task includes beginning the Transit Development Plan, the 2050 Long Range Transportation Plan, a multimodal TIP and other plans, programs and technical studies relating to public transportation. This task includes coordination with the transit agency for the reporting of transit asset management target measures and target setting for the required Public Transit Safety Agency Plan. In addition, this task includes overseeing and providing planning services for a coordinated Transportation Disadvantaged (TD) Program in Collier County, in accordance with Chapter 427 of the Florida Statutes (FS) and Florida Administrative Code (F.A.C.) Rule 41-2.

PREVIOUS WORK

- TDP Major Update
- Park and Ride Study
- Transit Impact Analysis
- Coordinated with PTNE to review and adopt the Transit Asset Management Performance Measures for the Collier Metropolitan Area.
- Ongoing transit and transportation disadvantaged coordination between the Collier MPO and PTNE.
- Staff support to the Local Coordinating Board as required by the TD Planning Grant.
- TDSP Minor Update
- Community Transportation Coordinator (CTC) Evaluation
- Annual TD Planning Grant Requirements

REQUIRED TASKS:

- Conduct and maintain the operations of the MPO including providing administrative support activities such as financial management, contract management, public outreach, personnel matters, procurement of equipment and supplies and general management of Transit Planning at the system level within the MPO.
- MPO staff, Board, and PTNE staff will participate in meetings, trainings, workshops, or seminars related to fixed route which may include fixed routes, ADA or paratransit service.
- Prepare necessary progress reports and requests for reimbursement for Public Transit Grant Agreements. Participate in quarterly coordination meetings with FDOT to discuss status of agreements.
- Participate in quarterly coordination meetings with FDOT to discuss transit issues.
- Project Management and Consultant Services to complete the Transit Development Plan Major Update. Provide comments on the annual reports of the Transit Development Plan prepared by PTNE.
- Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan.

- Project Management and Consultant Services to complete a Zero-Emission Fleet Transition Plan for Collier Area Transit.
- Consultant and staff services to conduct a Regional Fares/Services study which was identified as a part of the TDP major update.
- Coordinate with PTNE to identify Transit Priorities, review priorities for consistency with the TDP and LRTP.
- Complete designation of CTC in coordination with Commission for Transportation for Disadvantaged (CTD).
- Staff support to the LCB, including preparation of agendas, preparation of meeting materials including legal advertisements of meetings.
- Complete TD activities as required by TD Planning Grant, including annual updates to TDSP and major TDSP update, CTC Evaluation, annual review of bylaws, completion of LCB training, public workshop, etc.
- Prepare and submit grant application for TD Planning Grant. Execute grant agreement and prepare necessary progress reports and requests for reimbursement by the CTD.

End Task/Deliverable(s)	Target Date
Participation in meetings, trainings, workshops, or seminars (TD and Transit)	As needed
Regional Fares/Services Study	June 2023
Transit Development Plan Major Update	June 2025 (Due September 2025, early completion will assist with LRTP update)
TDP Annual Report (Prepared by PTNE)– Provide Comments	Annually
Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan	As directed by FDOT
Adopted Transit Priorities	June - Annually
Zero Emission Transition Plan	June 2024
TD Grant Application and Agreement	Annually
LCB Meetings	Quarterly
Minor TDSP Update	May 2023
CTC Designation	June 2023
Major TDSP Update	October 2023
CTC Evaluation	May - Annually

RESPONSIBLE AGENCY: Collier MPO, Collier County PTNE, Consultant Services

Task 6 - Financial Tables

Task 6 - Transit & TD Planning							
Budget Detail for FY 2022/23							
Budget Category & Description	FHWA PL	FTA 5305 (FY 21)	FTA 5305 (FY 22)	FTA 5307 (FY 22)	Trans. Disad.	Total	FTA 5305 Soft Match for FY 21 and FY 22
A. Personnel Services							
MPO staff salaries, fringe benefits, and other deductions	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
Subtotal:	\$21,000	\$26,524	\$24,000	\$0	\$22,084	\$93,608	\$12,631
B. Consultant Services							
Regional Fares and Service Study	\$0	\$38,984	\$89,995	\$0	\$0	\$128,979	\$32,245
TDSP Major Update	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
TDP Major Update	\$61,340	\$0	\$0	\$0	\$0	\$61,340	\$0
Zero Emission Transition Plan	\$0	\$60,000	\$0	\$60,000	\$0	\$120,000	\$15,000
Subtotal:	\$136,340	\$98,984	\$89,995	\$60,000	\$0	\$385,319	\$47,245
C. Travel							
MPO Staff and PTNE staff attendance at training and conferences	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
Subtotal:	\$9,000	\$2,000	\$9,600	\$0	\$2,000	\$22,600	\$2,900
D. Other Direct Expenses							
Website	\$0	\$0	\$240	\$0	\$0	\$240	\$60
Legal Ads	\$0	\$0	\$0	\$0	\$2,760	\$2,760	\$0
Fed Ex/ Postage	\$120	\$120	\$80	\$0	\$1,110	\$1,430	\$50
Office Supplies	\$400	\$400	\$800	\$0	\$0	\$1,600	\$300
Subtotal:	\$520	\$520	\$1,120	\$0	\$3,870	\$6,030	\$410
Total:	\$166,860	\$128,028	\$124,715	\$60,000	\$27,954	\$507,557	\$63,186

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

Task 6 – Transit & TD Planning Budget Detail for FY 2023/24			
Budget Category & Description	FHWA PL	Trans. Disad.	Total
A. Personnel Services			
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$22,084	\$47,084
Subtotal:	\$25,000	\$22,084	\$47,084
B. Consultant Services			
TDP Major Update	\$123,883	\$0	\$123,883
Subtotal:	\$123,883	\$0	\$123,883
C. Travel			
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$2,000	\$9,000
Subtotal:	\$7,000	\$2,000	\$9,000
D. Other Direct Expenses			
Website	\$0	\$0	\$0
Legal Ads	\$0	\$2,760	\$2,760
Fed Ex/ Postage	\$120	\$1,110	\$1,230
Office Supplies	\$400	\$0	\$400
Subtotal:	\$520	\$3,870	\$4,390
Total:	\$156,403	\$27,984	\$184,357

TASK 7 REGIONAL COORDINATION

PURPOSE:

Provide for the continuation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines. To provide training to MPO staff, Board members and advisory committee members to support transportation planning and policy activities in the region.

PREVIOUS WORK:

- Represented the MPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and Coordinated Urban Transportation Studies (CUTS) meetings.
- Submitted freight projects to MPOAC for prioritization.
- Attendance at Lee MPO TAC and TMOC meetings.
- Conducted Joint Lee/Collier BPAC, CAC, TAC and MPO meets as needed.
- Updated Joint TRIP priorities and regional priorities with Lee County and submitted to FDOT.

REQUIRED ACTIVITIES:

- Conduct Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Staff and MPO Board attend MPOAC meetings and workshops, including freight meetings, noteworthy practices meetings, and MPOAC weekend institute for Governing Board members.
- Staff participate in CUTS meetings and host as required.
- Participate in Lee MPO TAC, BPAC, and TMOC meetings.
- Monitor and participate in statewide plans and programs, including but not limited to FTP, SIS, and Vision Zero.
- Attendance at state and local conferences/meetings on Collier MPO related issues provided by FDOT, FHWA, NHI, USDOT, NTI, etc.
- Monitor and update joint priorities (TRIP, SIS, enhancement, SUNTrail) as necessary. Rank and prioritize for funding.
- Analysis of State and Federal laws and regulations for MPOs, committees and local government officials to aid them in the application of regional transportation policy strategies.
- Coordinate with municipalities to review local plans for consistency with MPO plans.
- Participate in regional freight workshops and seminars.
- Prepare and submit freight priorities as requested.

End Task/Deliverable(s)	Target Date
MPOAC Meeting Participation	Quarterly
CUTS Meeting Participation	Quarterly
Joint Priorities (TRIP, SIS, etc)	Annually – As requested by FDOT
Joint Lee/Collier MPO Meetings	Annually – As needed
Freight Priorities to MPOAC	As requested

RESPONSIBLE AGENCY: Collier MPO

Task 7 - Financial Tables

Task 7- Regional Coordination Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

Task 7- Regional Coordination Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

TASK 8 LOCALLY FUNDED ACTIVITIES

PURPOSE:

To cover any MPO expenses deemed not eligible or reimbursable by FHWA PL, TD or FTA Section 5305(d) funding.

PREVIOUS WORK:

- Reimbursement of travel and training expenses not eligible for reimbursement from the FHWA PL, TD or FTA Section 5305(d) Grants.
- Payment for staff time to attend safety training and HR training required by Collier County.

REQUIRED TASKS:

End Task/ Deliverable(s)	Target Date
Prepare resolutions and policy positions	As needed
Participate in Collier County required Safety and HR training courses	As needed
Payment of any shortfall of consultant or personnel costs or any invoices not eligible for grant reimbursement.	As needed

RESPONSIBLE AGENCY: Collier MPO

Task 8 - Financial Tables

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2022/23						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

Task 8 - Locally Funded Activities Estimated Budget Detail for FY 2023/24						
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Local	Total
A. Miscellaneous Expenses						
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$0	\$8,000	\$8,000

SUMMARY TABLES

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

TABLE 3 – FY 2022/23 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	FTA Section 5305 (FY 21)	FTA Section 5305(FY 22)	FTA Section 5307 (FY 22)	FDOT Soft Match	Local	TD Trust	Total
		CPG	CPG	GIV40	G2594					
		PL	SU	Soft Match	Soft Match					
1	Administration	\$ 363,800		\$ -			\$ 80,238	\$ -	\$ -	\$ 444,038
2	Data Collection/ Development	\$ 75,000		\$ -			\$ 16,542	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ -			\$ 6,617	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543	\$ 250,000	\$ -			\$ 17,323	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133	\$ 100,000	\$ -			\$ 30,466	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 128,028	\$ 124,715	\$60,000	\$ 99,988	\$ -	\$ 27,954	\$ 607,545
7	Regional Coordination	\$ 32,000		\$ -			\$ 7,058	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -			\$ -	\$ 8,000	\$ -	\$ 8,000
	Total fiscal year 2022/23 funds for all tasks	\$ 884,336		\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,491,265
	Total De-obligation from prior fiscal years	\$ -		\$ -			\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 128,028	\$ 124,715	\$ 60,000	\$ 258,232	\$ 8,000	\$ 27,954	\$ 1,841,265

	FHWA PL	FHWA SU	FTA 5307	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -			\$ 258,232	\$ -		\$ -	\$ -	\$ -	\$ 258,232
FY 2022/23 Funding	\$ 884,336	\$ 350,000	\$ 60,000		\$ 27,954		\$ -	\$ -	\$ -	\$ 1,322,290
FY 2022/23 Local Funding	\$ -		\$ -	\$ -		\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
5305 Carryover *	\$ -		\$ 252,743	\$ -				\$ -		\$ 252,743
De-Obligation from Prior Fiscal Years			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 884,336	\$ 350,000	\$ 312,743	\$ 258,232	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,841,265

(1) For FY 2022/2023, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.

The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

* - FTA Section 5305 includes FY 21 and FY 22 funding

TABLE 4 – FY 2022/23 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FTA 5305 Carryforward	FTA Section 5307 (FY 22)	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 363,800				\$ 80,238	\$ 363,800	\$ -	\$ -	\$ 444,038
2	Data Collection/Development	\$ 75,000				\$ 16,542	\$ 75,000	\$ -	\$ -	\$ 91,542
3	Transportation Improvement Program (TIP)	\$ 30,000				\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 78,543	\$ 250,000			\$ 17,323	\$ 328,543	\$ -	\$ -	\$ 345,866
5	Special Projects and Systems Planning	\$ 138,133	\$ 100,000			\$ 30,466	\$ 238,133	\$ -	\$ -	\$ 268,599
6	Transit and Transportation Disadvantaged	\$ 166,860		\$ 252,743	\$ 60,000	\$ 99,988	\$ 166,860	\$ 27,954		\$ 607,545
7	Regional Coordination	\$ 32,000				\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities for all tasks	\$ -				\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
		\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265
	State Support/Match for MPO (1)	\$ -	\$ -			\$ 258,232	\$ -	\$ -		\$ 258,232
	FY 2022/23 Funding	\$ 884,336	\$ 350,000		\$ 60,000	\$ -	\$ -	\$ 27,954		\$ 1,322,290
	FY 2022/23 Local Funding	\$ -	\$ -			\$ -	\$ -		\$ 8,000	\$ 8,000
	Roll Forward from Prior Fiscal Year			\$ 252,743		\$ -	\$ -	\$ -		\$ 252,743
	Total cost, including carryover, for all	\$ 884,336	\$ 350,000	\$ 252,743	\$ 60,000	\$ 258,232	\$ 1,234,336	\$ 27,954	\$ 8,000	\$ 1,841,265

*Soft match includes \$195,046 at .1807% and \$63,186 at 20% to match PTGAs.

TABLE 5 – FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA CPG	FHWA PL	FHWA CPG	FHWA SU	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
1	Administration	\$ 368,800	\$ -	\$ -	\$ 81,340	\$ -	\$ -	\$ -	\$ 450,140	\$ 5,000
2	Data Collection/ Development	\$ 40,000	\$ -	\$ -	\$ 8,822	\$ -	\$ -	\$ -	\$ 48,822	\$ 15,000
3	Transportation Improvement Program (TIP)	\$ 30,000	\$ -	\$ -	\$ 6,617	\$ -	\$ -	\$ -	\$ 36,617	\$ -
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ -	\$ 10,332	\$ -	\$ -	\$ -	\$ 357,178	\$ 306,846
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ -	\$ 29,758	\$ -	\$ -	\$ -	\$ 214,683	\$ 104,925
6	Transit and Transportation Disadvantaged	\$ 156,403	\$ -	\$ -	\$ 34,495	\$ -	\$ -	\$ 27,954	\$ 218,852	\$ 123,883
7	Regional Coordination	\$ 32,000	\$ -	\$ -	\$ 7,058	\$ -	\$ -	\$ -	\$ 39,058	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2022/23 funds for all tasks	\$ 808,974	\$ 350,000	\$ -	\$ 178,422	\$ -	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ -	\$ 178,422	\$ -	\$ 8,000	\$ 27,954	\$ 1,373,350	\$ 555,654

	FHWA PL	FHWA SU	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,422
FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ 27,954	\$ -	\$ -	\$ -	\$ -	\$ 1,186,928
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 27,954	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,373,350

(1) For FY 2023/2024, FDOT will "soft match" the MPPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share.
The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2023/24 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 368,800		\$ 81,340	\$ 368,800	\$ -	\$ -	\$ 450,140
2	Data Collection/Development	\$ 40,000		\$ 8,822	\$ 40,000	\$ -	\$ -	\$ 48,822
3	Transportation Improvement Program (TIP)	\$ 30,000		\$ 6,617	\$ 30,000	\$ -	\$ -	\$ 36,617
4	Long Range Planning	\$ 46,846	\$ 300,000	\$ 10,332	\$ 346,846	\$ -	\$ -	\$ 357,178
5	Special Projects and Systems Planning	\$ 134,925	\$ 50,000	\$ 29,758	\$ 184,925	\$ -	\$ -	\$ 214,683
6	Transit and Transportation Disadvantaged	\$ 156,403		\$ 34,495	\$ 156,403	\$ 27,954		\$ 218,852
7	Regional Coordination	\$ 32,000		\$ 7,058	\$ 32,000	\$ -	\$ -	\$ 39,058
8	Locally Funded Activities	\$ -		\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350
	State Support/Match for MPO (1)	\$ -	\$ -	\$ 178,422	\$ -	\$ -		\$ 178,422
	FY 2023/24 Funding	\$ 808,974	\$ 350,000	\$ -	\$ -	\$ 27,954		\$ 1,186,928
	FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ 8,000
	Total cost, including carryover, for all tasks	\$ 808,974	\$ 350,000	\$ 178,422	\$ 1,158,974	\$ 27,954	\$ 8,000	\$ 1,373,350

APPENDICES

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

APPENDIX A – COMMONLY USED ACRONYMS

Acronym	Full Name
AADT	Annual Average Daily Traffic
ADA	Americans with Disability Act
AMPO	Association of Metropolitan Planning Organizations
ARRA	American Recovery and Reinvestment Act
AASHTO	American Association of State Highway and Transportation Officials
AUIR	Annual Update and Inventory Report
BCC	Board of County Commissioners
BIL	Bipartisan Infrastructure Law
BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CAT	Collier Area Transit
CEMP	County Emergency Management Plan
CFR	Code of Federal Regulations
CIA	Community Impact Assessment
CIE	Capital Improvement Element
CIGM	Collier Inter-Active Growth Model
CIP	Capital Improvement Program
CMC	Congestion Management Committee
CMP	Congestion Management Process
CMS	Congestion Management System
COA	Comprehensive Operational Analysis
COOP	Continuity of Operations Plan
CORSIM	Corridor Simulation
CR	County Road
CRA	Community Redevelopment Agency
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
CUTR	Center for Urban Transportation Research
CUTS	Coordinated Urban Transportation Studies
DBE	Disadvantaged Business Enterprise
DOPA	Designated Official Planning Agency
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EMS	Emergency Medical Services
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
F.A.C.	Florida Administrative Code
FAP	Federal Aid Program
FAST	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FHREDI	Florida's Heartland Rural Economic Development Initiative

COMMONLY USED ACRONYMS

Acronym	Full Name
FHWA	Federal Highway Administration
FM	Financial Management
FS	Florida Statutes
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Florida Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographical Information System
ICAR	Intergovernmental Coordination and Review
ICE	Intergovernmental Coordination Element
IJA	Infrastructure Investment and Jobs Act
IJR	Interchange Justification Report
IT	Information Technology
ITS	Intelligent Transportation Systems
JARC	Job Access Reverse Commute
JPA	Joint Participation Agreement
LAP	Local Agency Program
LCB	Local Coordinating Board for the Transportation Disadvantaged
LEP	Limited English Proficiency
LinC	Lee in Collier Transit Service
LOS	Level of Service
LRTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century
MMP	Master Mobility Plan
MMTPP	Metropolitan Multimodal Transportation Planning Process
MPO	Metropolitan Planning Organization (includes references to the organization, MPO Board, Staff and Committees)
MPOAC	Metropolitan Planning Organization Advisory Council
MPP	Metropolitan Planning Program
NTD	National Transit Database
PD&E	Project Development & Environment
PEA	Planning Emphasis Area
PIP	Public Involvement Plan
PL	Highway Planning Funds
PTNE	Public Transit and Neighborhood Enhancement
PTOP	Public Transportation Operation Plan
QRC	Quick Response Code
RFP	Request for Proposal
ROW	Right-of-Way
SCE	Sociocultural Effects
SE	Socioeconomic
SHS	State Highway System

COMMONLY USED ACRONYMS

Acronym	Full Name
SIS	Strategic Intermodal System
SR	State Road
SSPP	System Safety Program Plan
SWFRPC	Southwest Florida Regional Planning Council
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TD	Transportation Disadvantaged
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TSM	Transportation Systems Management
TRIP	Transportation Regional Incentive Program
ULAM	Urban Land Allocation Model
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VE	Value Engineering
ZDATA	Zonal Data (land use and socio-economic)

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

APPENDIX B – PLANNING STUDIES IN THE MPO AREA

This list is compiled and/or updated by the Collier MPO staff for the purposes of regional planning. It is included here for reference.

SR 29 (in Collier County) – FDOT is completing a PD&E study that looks at several alternatives to provide more capacity through Immokalee. An alternative has been endorsed by the MPO Board, but the PD&E has not been approved by FHWA. This project has been going on since 2007. The Collier MPO 2045 Needs Plan and Cost Feasible Plan include this project

Old US 41 (Lee/Collier County) – FDOT is completing a PD&E study to evaluate alternatives for capacity and sidewalk improvements.

Collier Blvd. (Bridge Location Analysis from Golden Gate Parkway to Golden Gate Main Canal) – The design of this project reached approximately 60% plan phase and then was placed on hold. Collier County is revising the plans and permits and completing a study to look at the current traffic and future traffic to recommend a bridge crossing location. It is anticipated that a bridge crossing location will be recommended to the BCC.

Veteran's Memorial Blvd. Study – Collier County is studying from just west of the new High School entrance to Old US41 and the continuing on to US41. This work is being coordinated with the FDOT PD&E that is currently ongoing for Old US41 in Lee and Collier Counties. The purpose of this study is to more clearly define the corridor for the roadway and to start the environmental permitting process.

Immokalee Area Transportation Network Study – Collier County has initiated a multi-modal transportation planning study that will compile transportation and mobility projects to complete connections and expand mobility in the Immokalee area. The project will develop recommendations that identify enhancements to mobility for all transportation users including bicycle and pedestrians, transit riders and well as vehicles. It is anticipated that the tools developed from this plan could be used by the MPO, CRA, the County and other agencies to identify resources and advance projects.

I-75 Masterplan Studies

The Southwest Connect™ I-75 South Corridor Master Plan is evaluating improvements to I-75 in both Collier and Lee counties. The project team has completed the traffic analysis and currently evaluating alternatives along the corridor. The range of improvements under consideration include widening, managed lanes, modifying existing interchanges, and evaluating the need for new interchanges. The Master Plan tentative schedule includes public outreach in the fall of 2022 and will draft the Master Plan by the end of 2022.

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

APPENDIX C – STATEMENTS AND ASSURANCES

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

625-010-08
POLICY PLANNING
05/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Collier MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Collier MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.



Name: Council Member Paul Perry
Title: Collier MPO Chair

5/13/22

Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney




FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
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LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Collier MPO that:

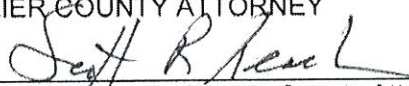
- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Collier MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Collier MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.


Name: Council Member Paul Perry
Title: Collier MPO Chair
Approved as to form and legality:

5/13/22

Date

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney





FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

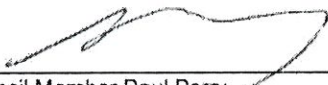
525-010-08
POLICY PLANNING
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DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Collier MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Collier MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Collier MPO, in a non-discriminatory environment.

The Collier MPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code


Name: Council Member Paul Perry
Title: Collier MPO Chair

5/13/22
Date

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By: 
Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

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TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Collier MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Collier MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Council Member Paul Perry

Title: Collier MPO Chair Approved as to form and legality:

5/13/22

Date

COLLIER COUNTY ATTORNEY

By: _____

Scott R. Teach, Deputy County Attorney



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
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125-010-00
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APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.



FLORIDA DEPARTMENT OF TRANSPORTATION
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- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)



APPENDIX D – RESPONSE TO COMMENTS

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

Agency	Comment Type	Comment	Response	Page
TAC – Collier County	Editorial	The CIGM target date shown in Task 2 is March 2021. Should it be 2023?	The target date has been revised to reflect that this task is ongoing.	24
FDOT	Enhancement	Financial Management (FM) #s PL: 439314-4-14-01 & SU: 439314-4-14-02	Acknowledged. The FM #s have been revised on the cover pg.	Cover pg.
FDOT	Enhancement	Federal Aid Program (FAP): # 0313-060-M	Acknowledged. The FAP # has been revised on the cover pg.	Cover pg.
FDOT	Enhancement	SU Fund Amount for FY 23 and FY 24 anticipated at \$700,000	Acknowledged. The total SU funds have been revised to \$700,000	
FDOT	Editorial	Great job Brandy! Everything is included, very concise, reader friendly, accurate and well organized! Kudos to you!!	Thank you for your positive comments.	
FHWA	Critical	The SU Funds are not listed in FDOT's "Tentative UPWP Funds" \$450,000 in Year 1 (22/23) & and 2 (23/24)	Acknowledged. FDOT is working to revise the spreadsheet. The final UPWP amounts will match the referenced spreadsheet.	43-46
FHWA	Critical	Task 4 - \$350,000 (SU) consultant for the LRTP in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 4 - \$46,846 (PL) & \$400,000 (SU) consultant for the LRTP in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	Understood. The scope of work for the LRTP will be sent to FDOT and FHWA prior to starting the task.	29
FHWA	Critical	Task 5 - \$20,000 (SU) for the CMP in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP Approval Letter.	This task is a continuation from the previous UPWP. FHWA has reviewed and approved the scope of services previously.	32
FHWA	Critical	Task 5 - \$100,000 (SU) for the Trans System Perf. Report in 22/23 FHWA must review & approve the scope of work prior to MPO starting the task.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32



Agency	Comment Type	Comment	Response	Page
		This will be noted in the UPWP Approval Letter.		
FHWA	Other	When submitting the final UPWP for approval, please include a copy of all documents to all the reviewing agencies.	Understood. Signed agreements and certifications will be included in the final document.	General
FHWA	Critical	Task 5 - \$67,133 (PL) for the Bike/Ped Master Plan in 22/23. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$50,000 (SU) for the Trans System Perf. Report in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter.	Understood. The scope of work for the TSPR will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Critical	Task 5 - \$54,925 (PL) for the Bike/Ped Master Plan in 23/24. FHWA must review & approve the scope of work prior to MPO starting the task. This will be noted in the UPWP approval letter	Understood. The scope of work for the BPMP will be sent to FDOT and FHWA prior to starting the task.	32
FHWA	Other	Note, any equipment purchases equal to or greater than \$5,000 must have FHWA prior review and approval.	Understood.	
FTA Region IV	Other	If funding is being carried over from the prior-year UPWP, carry over amounts and activities should be listed in the document.	Understood. Carryover funding and activities have been listed in Task 6.	
FTA Region IV		Please identify any incomplete work elements or activities financed with Federal planning assistance awarded in previous fiscal years as carryover activities.	Activities have been listed as continued from previous fiscal years have been shown as carryover activities.	General
FTA Region IV		If any programmed 5305(d) funds are estimates, coordination with the State DOT may be required for UPWP modifications or amendment after review of FTA apportionments.	Understood. The MPO will coordinate with the State DOT to ensure that accurate amounts are reflected in the UPWP as actual funding is updated	General
FTA Region IV		If planning activities are proposed for funding under FTA Section 5307 or other FTA program, please ensure they're listed and programmed	Understood. PTNE has been notified that any planning activities proposed for funding under FTA Section 5307 must be listed in the UPWP. They have not identified any studies at this point. If a study is identified in the future, the	General

Agency	Comment Type	Comment	Response	Page
		in the UPWP (even if being undertaken by the transit agency and not the TPO).	UPWP will be amended to include the study and funding.	
FTA Region IV		The metropolitan transportation planning process should provide for the establishment and use of a performance-based approach...	Understood. This is noted in the purpose and required activities of Task 6.	General
		...includes Transit Asset Management (TAM) and Public Transportation Agency Safety Plans (PTASP), which require integration into the TIP and LRTP to the maximum extent practicable		

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

APPENDIX E – MPO RESOLUTION

Attachment: Amendment 3 to PTGA G1V40 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

RESOLUTION 2022-06**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIRMAN TO EXECUTE THE METROPOLITAN
PLANNING ORGANIZATION AGREEMENT AND THE 2022/23-2023/24 UNIFIED
PLANNING WORK PROGRAM APPROVED ON MAY 13, 2022.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to execute the Metropolitan Planning Organization Agreement (the "Agreement") (per 23 U.S.C § 134, 23 CFR § 450 and F.S. § 339.175) and the 2022/23-2023/24 Unified Planning Work Program (the "UPWP") (per 23 CFR § 450.308(b) and F.S. § 339.175(9); and

WHEREAS, on May 13, 2022, the MPO Chairman reviewed and approved the FY 2022/23-2023/24 UPWP and the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

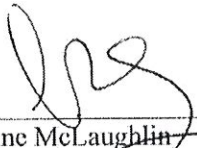
1. The Collier MPO has the authority to execute the attached: (a) Metropolitan Planning Organization Agreement, and (b) the 2022/23-2023/24 Unified Planning Work Program.
2. The Collier MPO authorizes its Chairman to execute the UPWP and the Agreement.
3. The Collier MPO authorizes its Chairman to sign any other related documents that may be required to process the UPWP and the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 13, 2022.

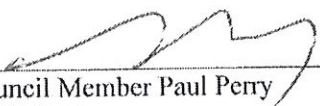
Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

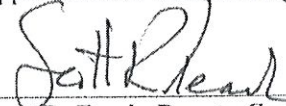
By:


Anne McLaughlin
Collier MPO Executive Director

By:


Council Member Paul Perry
MPO Chairman

Approved as to form and legality:


Scott R. Teach, Deputy County Attorney

RESOLUTION 2021 - 04**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIR TO EXECUTE THE PUBLIC TRANSIT GRANT
AGREEMENT APPROVED ON APRIL 9, 2021.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to enter into the Public Transit Grant Agreement (the "Agreement") with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and /or by the Florida Transit Administration Act of 1964, as amended; and

WHEREAS, on April 9, 2021, the MPO reviewed and approved the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

1. The Public Transit Grant Agreement for Financial Project Number 410113-1-14-30 is approved.
2. The Collier MPO has the authority to execute the attached Public Transit Grant Agreement.
3. The Collier MPO authorizes its Chair to execute the Agreement.
4. The Collier MPO authorizes its Chair, or her designee to enter into, modify, or terminate the Public Transit Grant Agreement, as well as other pertinent documents affiliated with the Public Transit Grant Agreement, with the Florida Department of Transportation, unless specifically rescinded.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on April 9, 2021.

Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

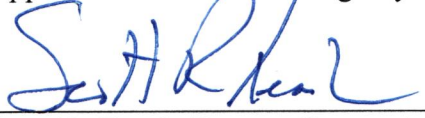
By: 

Anne McLaughlin
Collier MPO Executive Director

By: 

Councilwoman Elaine Middelstaedt, Esq.
MPO Chair

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

Attachment: Resolution 2021-04 (23178 : Approve Amendment #3 to the Public Transit Grant Agreement (G1V40))

EXECUTIVE SUMMARY

Approve Amendment #4 to the Public Transit Grant Agreement (G1J00)

OBJECTIVE: For the MPO Board to approve an amendment to the Public Transit Grant Agreement (PTGA) for Section 5305(d) funding for transit planning funding.

CONSIDERATIONS: On May 14, 2020 the MPO Board entered into a PTGA with the Florida Department of Transportation for Federal Transit Administration (FTA) Section 5305(d) funding (**Attachment 1**) which was originally scheduled to expire on December 31, 2021. The FY 20/21-21/22 Unified Planning Work Program (UPWP) was included as “Exhibit A” to that agreement by PTGA Amendment 1 on October 9, 2020. (**Attachment 2**).

The PTGA was further amended on November 12, 2021 (**Attachment 3**) to include changes from the amended UPWP and to extend the completion date to December 31, 2022.

The current amendment (**Amendment 4**) is necessary to allow sufficient time to amend the current UPWP (FY 22/23-23/24) to realign funding to consultant services. The added time will allow funds from PTGA G1J00 to be expended during completion of transit studies. PTGA Amendment 4 extends the expiration date of the Agreement to December 31, 2023. No new authorizing resolution is needed for this item, the previously approved resolution will accompany this amendment (**Attachment 5**).

There may be future amendments to the PTGA as the UPWP continues to be amended.

COMMITTEE RECOMMENDATIONS: This item is administrative in nature and was not taken to the Advisory Committees.

STAFF RECOMMENDATION: That the Board approve the amendment to the PTGA.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. [Linked] PTGA G1J00 (PDF)
2. [Linked] Amendment 1 to PTGA G1J00 (PDF)
3. [Linked] Amendment 2 to PTGA G1J00 (PDF)
4. [Linked] Amendment 3 to PTGA G1J00 (PDF)
5. Amendment 4 to PTGA G1J00 (PDF)
6. Resolution 2020-05 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.D**Doc ID:** 23179**Item Summary:** Approve Amendment #4 to the Public Transit Grant Agreement (G1J00)**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 10:58 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 10:58 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 10:58 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:03 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT FOR EXTENSION OF PUBLIC
TRANSPORTATION GRANT AGREEMENT**

Form 725-000-04
STRATEGIC
DEVELOPMENT
OGC 02/19

DATE: 8/4/2022

TO: Collier Metropolitan Planning Organization

FROM: Dale Hanson, Transit Projects Coordinator

SUBJECT: Time Extension

CONTRACT NUMBER: G1J00

AMENDMENT NUMBER: 4

FINANCIAL MANAGEMENT NUMBER: 410113-1-14-29

The Public Transportation Grant Agreement ("Agreement") between the Florida Department of Transportation ("Department") and Collier Metropolitan Planning Organization ("Agency"), dated 5/14/2020, is scheduled to expire on the 31 day of December, 2022.

The Agency requests an Amendment of the Agreement, to extend the end date of the Agreement to the 31 day of December, 2023, for additional time to complete the Project for the following reasons: to allow sufficient time to amend the FY 22-24 Unified Planning Work Program (UPWP) to realign funding to consultant services in another fiscal year. The funds will be used to support personnel services needed to complete identified transit tasks.

The Department agrees to the requested extension of the Agreement. All of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on _____ (to be completed by Department).

AGENCY Collier Metropolitan Planning
Organization

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____

By: _____

Name: _____

Name: John M. Kubler, P.E.

Title: _____

Title: Director of Transportation

Approved as to form and legality

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
Legal Review:

Don Conway

DS
DC

Scott R. Teach, Deputy County Attorney

521
CAO



2885 South Horseshoe Drive, Naples, FL 34104 • (239) 252-5814 • Fax (239) 252-5815

July 27, 2022

Ms. Dale Hanson
Transit Project Coordinator
Florida Department of Transportation
801 North Broadway Ave., MS 1-39
Bartow, FL 33830

Re: Request for extension of Public Transit Grant Agreement (PTGA) G1J00

Dear Ms. Hanson,

The Collier Metropolitan Planning Organization (MPO) requests an extension of its Public Transit Grant Agreement (Contract G1J00) through December 31, 2023. This extension provides sufficient time to amend the FY 22-24 Unified Planning Work Program (UPWP) to realign funding to consultant services in another fiscal year. The funds will be used to support personnel services needed to complete identified transit tasks. The extension will provide time to incorporate the amended UPWP into the PTGA as required. If the extension is not granted, the contract will expire prior to the amendment being executed to incorporate the latest version of the UPWP as required.

The MPO respectfully requests a twelve-month extension to allow for sufficient time to process an amendment to the agreement. Please contact Brandy Otero at (239) 252-5859 if you have any questions.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Anne McLaughlin", is written over a horizontal line.

Anne McLaughlin
MPO Executive Director

Attachment: Amendment 4 to PTGA G1J00 (23179 : Approve Amendment #4 to the Public Transit Grant Agreement (G1J00))

RESOLUTION 2020-05**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE MPO CHAIR TO EXECUTE THE PUBLIC TRANSIT GRANT
AGREEMENT APPROVED ON MAY 08, 2020.**

WHEREAS, the Collier Metropolitan Planning Organization (MPO) has the authority to enter into the Public Transit Grant Agreement (the "Agreement") with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and /or by the Florida Transit Administration Act of 1964, as amended; and

WHEREAS, on May 8, 2020, the MPO reviewed and approved the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

1. The Public Transit Grant Agreement for Financial Project Number 410113-1-14-29 is approved.
2. The Collier MPO has the authority to execute the attached Public Transit Grant Agreement.
3. The Collier MPO authorizes its Chair to execute the Agreement.
4. The Collier MPO authorizes its Chair, or her designee to enter into, modify, or terminate the Public Transit Grant Agreement with the Florida Department of Transportation, unless specifically rescinded, and to sign any other related documents that may be required to process the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 8, 2020.

Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

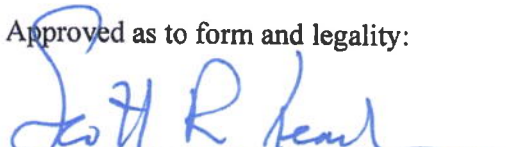
By: 

Anne McLaughlin
Collier MPO Executive Director

By: 

Councilwoman Elaine Middelstaedt
MPO Chair

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

Attachment: Resolution 2020-05 (23179 : Approve Amendment #4 to the Public Transit Grant Agreement (G1J00))

EXECUTIVE SUMMARY

Approval of Appointment of Citizens Advisory Committee (CAC) Member to Represent City of Naples

OBJECTIVE: For the MPO Board to approve the appointment of a Citizens Advisory Committee (CAC) Member (CAC) to represent the City of Naples.

CONSIDERATIONS: This appointment is to fill a vacancy representing the City of Naples on the Citizens Advisory Committee. According to the Bylaws, in the event of a vacancy, the MPO member is to nominate a candidate to fill the vacancy. Council Member Blankenship has nominated Mr. Stephen Spahr who submitted an application and resume to the City of Naples City Clerk's office for processing (Attachment 1). The Naples City Council ratified Mr. Spahr's application at the August 17th meeting.

COMMITTEE RECOMMENDATION: n/a.

STAFF RECOMMENDATION: That the MPO Board approve the appointment of Mr. Spahr to the CAC to represent the City of Naples.

Prepared by: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. Mr. Stephen Spahr Application for CAC Appointment (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.E**Doc ID:** 23183**Item Summary:** Approval of Appointment of Citizens Advisory Committee (CAC) Member to Represent City of Naples**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 11:31 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 11:31 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 11:31 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 3:56 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM



COLLIER MPO
(METROPOLITAN PLANNING ORGANIZATION)
ADVISORY COMMITTEE/BOARD APPLICATION

Return Application to: Collier Metropolitan Planning Organization
 2885 South Horseshoe Drive
 Naples, Florida 34104
 Phone: (239) 252-5884
 Email: AnneMcLaughlin@colliergov.net

Name: SPAHR STEPHEN JAMES
 Last First Middle
 Address: 286 SPRINGLINE DRIVE
 City: NAPLES Zip Code: 34102
 Home Telephone: 239-860-9514 Contact Time: _____
 Email Address: SJS1329@GMAIL.COM
 Referred By: TED BLANKENSHIP Date Available: NOW
 I am applying for: MPOCAC

Please note: Year-round residents are eligible to apply. Your application will remain active in the MPO's Office for one (1) year. The application must be complete in order to be considered. Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)

PLEASE TYPE OR PRINT LEGIBLY

Date: 7/22/22 Commission District #/City NAPLES
 Tribal Affiliation: _____

If you are a member of, or officially represent a nonprofit or public agency, identify here, and provide link to website:

Please list any Advisory Committees or Boards on which you currently serve:

- | | |
|-----------------------------------|----------|
| 1. <u>DAVID LAWRENCE CENTER</u> | 3. _____ |
| 2. <u>WINGED FOOT SCHOLARSHIP</u> | 4. _____ |

Have you previously served on an MPO advisory committee or board? Please specify committee/board and dates served:

Occupation & Employer (if retired, please indicate):

FINANCIAL ADVISOR JANNEY MONTGOMERY SCOTT LLC

4/6/2022

Please describe your background and experience which you feel provides a useful perspective for this Committee/Board.

37 YEAR PERMANENT RESIDENT OF NAPLES. HAVE BEEN INVOLVED WITH WOODINGS HOMEOWNERS ASSOCIATION FOR MANY YEARS. NUMEROUS LOCAL ORGANIZATIONS SUCH AS FRIENDS OF ROOSEVELT BAY - NAPLES THEMATIC ZONE - AUDUBON OF WESTERN EVERGLADES - I HAVE ALWAYS BEEN INTERESTED IN LOCAL DEVELOPMENT, LAND USE & WATERWAYS.

Please describe any public involvement or community service you've been involved in either locally or otherwise (in addition to Committees and Boards you currently serve on.)

MPOA, CITY OF NAPLES PENSION BOARD

What other MPO advisory committee(s) would you be willing to serve on?

ANY

Several of the MPO advisory committees/boards have specific membership requirements. To assist the Collier MPO in its selection process, please check as many of the following categories that apply:

1. Year-round resident of:

- Collier County (unincorporated area)
- City of Naples
- City of Marco Island
- Everglades City

X

2. Member of one of the following organizations or groups:

- AARP
- Adventure Cycling
- Bicycling/Walking Advocacy Group: _____
- Professional Association: _____
- Chamber of Commerce: SCORE
- Visitors & Tourism Bureau
- Community Redevelopment Agency
- NAACP
- Historical Preservation Society: NAPLES HISTORICAL SOCIETY
- Homeowners' Association: PAST

X

X

X
X

4/6/2022

- SUNGLASS FOUNDATION
ADDENDUM WESTERN SUNGLASS
- Environmental Group: FRIENDS OF ROSEMARY BAY X
 - Home Builders Association _____
 - Collier County Public Schools _____
 - Other NGO, Community Association _____
 - Agricultural Industry _____
 - Trucking Industry _____
 - Other, please specify _____

3. Representative of one of the following:

- Persons with Disabilities _____
- Major Employer in the MPO Region _____
- Small Business Owner OLD NAPLES SUZIE SHOP X
- State, City or County Department of Children & Families _____
- State, City or County Department of Health _____
- State, City, or County Department of Education _____
- Educational Institution _____
- Elderly Health Care Provider _____
- Other Health Care Provider _____
- Transit Rider(s) _____
- Developmental Disability Service Provider _____
- Elderly – Advocate/Instructor - Mobility and Access to Services _____
- Veterans – Advocate/Instructor – Mobility & Access to Services _____
- Family Service Provider _____
- Police, Sheriff Department _____
- Community Transportation Safety Team Member _____
- Minorities & Disadvantaged Populations, Advocate/Service Provider _____
- Tribal Member, Officially Designated Representative _____
- Tribal Member, Acting in Individual Capacity _____
- Other, please specify BOARD MEMBER - DAVID LAWRENCE CUSTER X
WILDED FOOT SCHOLARSHIP FOUNDATION

4. Professional/Career Credentials:

- Bicycle/Pedestrian Safety Instructor _____
- American Institute of Certified Planners (AICP) _____
- Registered Architect or Landscape Architect _____
- Licensed Attorney _____
- Licensed Engineer _____
- Licensed General Contractor _____
- Licensed First Responder or Health Care Professional _____
- Licensed Realtor _____
- Other, please specify SEVERAL INDUSTRY LICENSES X
IN FINANCIAL BUSINESS

4/6/2022

5. Knowledge, training, background, interest or experience in:

- Natural Sciences, Environmental Conservation _____
- Mobility & Access for the workforce _____
- Public Finance, Grants, NGOs _____
- Sustainable Development, Sustainable Transportation _____
- Planning, Engineering, Architecture, Landscape Architecture _____
- Economic Development _____
- Land Development/Redevelopment _____
- Archaeological, Cultural & Historic Resources _____
- Mobility/Active Living (related to community health) _____
- Tourism Industry _____
- Parent, Advocate for Working Families _____
- Other, please specify _____

The Collier MPO strives to ensure equal access and representation for minorities, women and those with disabilities to serve on advisory boards/committees.

Questions 6 through 8 are OPTIONAL**6. Gender:**

- Female _____
- Male X

7. Race/Ethnicity:

- White X
- Hispanic or Latino _____
- Black or African American _____
- Asian or Pacific Islander _____
- American Indian or Alaskan Native _____
- Other: _____

8. Handicapped/Disabled:

- Yes _____
- No X

IMPORTANT INFORMATION:

- Be advised that membership on certain advisory committees/boards may involve financial disclosure or the submission of other information.
 - Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.
-

Your application is not complete until you answer the following question, sign and date the form.

Are you related to any member of the Collier MPO?

_____ YES X NO

Applicant's Signature: _____

Date Signed: _____

[Handwritten Signature]
7/22/22

Stephen J. Spahr

286 Springline Dr.
Naples , FL 34102
239-860-9514
Sjs1329@gmail.com

Skills

Financial Planning

- Financial Management
- Portfolio Management
- Leadership and People Development
- Performance Monitoring
- Relationship and Team - Building

Work History

05/2015 to current

Senior Vice President – Financial Advisor

Janney Montgomery Scott LLC – Naples, FL

Complex management – branch management – financial advisor
Currently member of a team of advisors managing \$500MM assets for individuals, Institutions and qualified plans

02/2013 to 05/2015

Senior Vice President – Financial Advisor

Raymond James & Associates – Naples, FL

04/2006 to 02/2013

Senior Vice President – Financial Advisor

Morgan Keegan & Co. – Naples, FL

01/1995 to 02/2006

Vice President – Branch Manager

Legg Mason Wood Walker – Naples, FL

Established branch system for the West coast of Florida – worked with other advisors, Recruited and hired advisors, worked with clients. Portfolio construction and management.

01/1979 to 01/1995

Financial Advisor

Bache Halsey Stuart & Shields – Winter Park & Naples, FL

Education

05/1975

Bachelor of Arts: English Literature

Rollins College - Winter Park, FL

06/1971

High School Diploma – Culver Military Academy – Culver IN

Family

Married, (Sharda Spahr) two grown children
Long time local business owner & Environmental volunteer
Current Chair of Moorings Bay Advisory Committee

EXECUTIVE SUMMARY

Approve Two Re-appointments to the Bicycle and Pedestrian Advisory Committee (BPAC)

OBJECTIVE: For the Board to approve two re-appointments to the BPAC.

CONSIDERATIONS: The terms of the following BPAC members expired at the end of May. Staff is recommending they be re-appointed to new 2-year terms on the committee. (**Attachment 1**)

- Ms. Patty Huff is a year round resident of Everglades City and has been an active member of the BPAC since 2020. She is an avid cyclist who has biked across the US twice, is an active member of the Naples Pathways Coalition, Florida Bicycle Association, several national cycling organizations and served on the Everglades City Trail Town Committee. She has an excellent BPAC attendance record and actively participates in BPAC meetings. (**Attachment 2**)
- Ms. Kim Jacob has been a resident of Naples Park since 2004 and has served as an active member of the BPAC since 2020. Ms. Jacob is an advocate for the Naples Park community with an interest in improving bike and pedestrian safety and facility access. She has participated in the Empty Bowls event, Hurricane Irma recovery community service, Women's Shelter support and the Junior Diabetes Research Foundation - South Gulf Coast Chapter. She is an active member on the BPAC with an excellent attendance record. (**Attachment 3**)

STAFF RECOMMENDATION: That the Board approve the re-appointments of Patty Huff and Kim Jacob to the BPAC.

Prepared By: Scott Philips, MPO Principal Planner

ATTACHMENT(S)

1. BPAC Membership as of 8-29-22 (PDF)
2. Patty Huff Re-appointment application (PDF)
3. Kim Jacob Re-appointment application (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.F**Doc ID:** 23230**Item Summary:** Approve Two Re-appointments to the Bicycle and Pedestrian Advisory Committee (BPAC)**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 2:29 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 2:29 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 2:29 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 2:31 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

Bicycle & Pedestrian Advisory Committee (BPAC) Membership as of 8/29/22
Maximum BPAC Membership 12; Current BPAC Members 10; In-Person Quorum 3

Member Name	Member Address	Member Phone	Member Email	Date Joined BPAC	Date Term Expires	Last Re-appointed Date
Joe Bonness <i>Vice-Chair</i>	6830 Sandalwood Lane, Naples, FL 34109	239-598-1046 Cell: 239-825-4821	IronJoe3@aol.com	6-05	2/29/24	2/11/22
Anthony Matonti <i>Chair</i>	1057 2 nd Ave North, Unit 14 Naples, FL 34102	954-288-7083	Avmatonti@gmail.com	6-18	2/28/23	2/12/21
Alan Musico	907 Panama Court #503, Marco Island 34145	Home: 239-642-9729	flprsup@gmail.com	5-07	2/29/24	2/11/22
Dayna Fendrick	1263 Hernando St., Naples, FL 34103	Home: 239-263-4029	Dayna@urbangreenstudio.com	4-09	2/29/24	2/11/22
Robert Phelan	6100 Antigua Way Naples, FL 34113	239-272-4820	Bobiphelan1@gmail.com	6-22	6/30/24	6/10/22
Andrea Halman	1372 Lincoln Ct	443-807-8997	Andean09@me.com	6-16	2/28/23	2/12/21
Patty Huff	207 North Storter Ave PO Box 617 Everglades City, FL 34139	Cell: 239-695-2397 Home: 239-719-0020	snookcity@gmail.com	5-20	5/30/22	
Kim Jacob	791 91 st Ave Naples, FL 34108	239-339-3185	kimjacobfl01@gmail.com	5-20	5/30/22	
George Dondanville	2460 14 th St N Naples, FL 34103	239-262-0047	George.dondanville@comcast.net	5-21	5/31/23	na
Mark Komanecky	1035 3 rd Ave S Unit 404 Naples, FL 34102	802-393-4633	mkomanecky@gmail.com	6/21	6/30/23	na
Vacant*						
Vacant*						

*Larry Smith and Claudia Keeler resignations



REQUEST FOR REAPPOINTMENT TO AN MPO COMMITTEE

Date: 8-26-22

I, Patty Huff, have been notified that my term on the Bicycle/Pedestrian Advisory Committee has, or will soon expire; therefore, I do hereby request to remain a member of the MPO advisory committee and request that the MPO Board reappoints me to that committee for another term. My updated MPO Advisory Committee Application form is attached.

Sincerely,


Signature



**2020 COLLIER COUNTY MPO
(METROPOLITAN PLANNING ORGANIZATION)
ADVISORY COMMITTEE/BOARD APPLICATION**

Return Application to: Collier Metropolitan Planning Organization
2885 South Horseshoe Drive
Naples, Florida 34104
Phone: (239) 252-5884
Email: AnneMcLaughlin@colliergov.net

Name: Huff Patricia A
Last First Middle
Address: 207 North Storter Avenue, P.O. Box 617
City: Everglades City, FL Zip Code: 34139
Home Telephone: 239-695-2397 Contact Time: anytime
Email Address: snookcity@gmail.com Cell: 239-719-0020
Referred By: -- Date Available: immediate
I am applying for: Member on the Bicycle/Pedestrian Advisory Committee

*Please note: **Year-round residents are eligible to apply.** Your application will remain active in the MPO's Office for one (1) year. **The application must be complete in order to be considered.** Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)*

PLEASE TYPE OR PRINT LEGIBLY

Date: 2/18/20 Commission District #/City #5 / Everglades City
Tribal Affiliation: none

If you are a member of, or officially represent a nonprofit or public agency, identify here, and provide link to website:

Please list any Advisory Committees or Boards on which you currently serve:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Have you previously served on an MPO advisory committee or board? Please specify committee/board and dates served:

Collier MPO Citizens Advisory Committee, served 2012-2017

Occupation & Employer (if retired, please indicate):

Retired - Financial Advisor, Raymond James & Associates

Please describe your background and experience which you feel provides a useful perspective for this Committee/Board.

After cycling across the United States in 2000 and 2002, and after many bike trips in Europe, I became interested in bicycle safety. I joined the Naples Pathways Coalition as well as the state advocacy group Florida Bicycle Association-FBA and national organizations (Adventure Cycling, East Coast Greenway Alliance-ECGA, League of American Bicyclists-LAB and Rails to Trails Conservancy-RTC) to support their individual bike safety programs. Currently, I am assisting Adventure Cycling in updating their USBRI in 3 counties on Florida's east coast; I serve on the FBA Board of Directors and the ECGA Advisory Board. In conjunction with these appointments, I attend statewide quarterly and annual meetings and in April I will be attending the ECGA's Southeast Greenways & Trails Summit for which I serve on their Host Committee. Recently, I received certification for the Ride Leader / Ride Marshal program and lead monthly bike tours through the Everglades during the winter season. I believe that my past experience and current association / attendance at meetings with the various bicycle safety advocacy groups throughout Florida would provide a useful perspective for the BPAC.

Please describe any public involvement or community service you've been involved in either locally or otherwise (in addition to Committees and Boards you currently serve on.)

When I moved to Collier County 25 years ago I volunteered at Everglades City School, helping organize and coordinate several school programs: perfect attendance, after school art programs, "Cool Club" Summer COPS program as well as serving as Chairperson of the School Advisory Council from 2001 to 2003. In 2004 I was the recipient of the Outstanding Partners Award presented by the Collier County Education Foundation. From 2004-2007 I served on the Board of the Everglades Area Chamber of Commerce and from 2005-2017 on the Collier County Historic & Archaeological Preservation Board (HAPB). I served as President of the Friends of the Museum of the Everglades for 7 years during my 16 year tenure on the FME Board. I helped organize the Everglades Society for Historic Preservation (ESHP) in 2005, serving as President from 2005-2008. I continue to serve on this Board as well as being involved in the recent opening of the new Everglades Area Visitor Center in Everglades City; I volunteer weekly at this new center. In 2015 I was the recipient of a community service award by U.S. Congressman Mario Diaz-Balart which he presented to the U.S. House of Representatives. In 2019 I was part of the Everglades City Trail Town Committee which made a presentation to Florida's Greenways & Trails Council, resulting in Everglades City being the first state trail town designated a Florida Trail Town south of Lake Okeechobee.

What other MPO advisory committee(s) would you be willing to serve on?

Several of the MPO advisory committees/boards have specific membership requirements. To assist the Collier MPO in its selection process, **please check as many of the following categories that apply:**

1. Year-round resident of:

- Collier County (unincorporated area) _____
- City of Naples _____
- City of Marco Island _____
- Everglades City _____ X

2. Member of one of the following organizations or groups:

- AARP _____ X
- Adventure Cycling (**life time member**) _____ X
- Bicycling/Walking Advocacy Groups: _____ X
- Naples Pathways Coalition _____
- Florida Bicycle Association (**lifetime member**): _____
- Everglades Bike/Pedestrian Committee (member) _____
- Professional Association: _____
- Chamber of Commerce: _____
- Visitors & Tourism Bureau _____
- Community Redevelopment Agency _____
- NAACP _____
- Historical Preservation Society: Everglades Society for Historic Preservation _____ X
- ☐ Homeowners' Association: _____
- Environmental Group: Florida National Parks Association (Chair 2010; Board Member since 2001) Friends of Fakahatchee Strand (Past Board Member from 2001-2007; President 2003-04; Current Member) _____ X
- Home Builders Association _____
- Collier County Public Schools _____
- Other NGO, Community Association _____
- Agricultural Industry _____
- Trucking Industry _____
- Other, please specify _____

3. Representative of one of the following:

- Persons with Disabilities _____
- Major Employer in the MPO Region _____
- Small Business Owner _____
- State, City or County Department of Children & Families _____
- State, City or County Department of Health _____
- State, City, or County Department of Education _____
- Educational Institution _____
- Elderly Health Care Provider _____
- Other Health Care Provider _____
- Transit Rider(s) _____

- Developmental Disability Service Provider _____
- Elderly – Advocate/Instructor - Mobility and Access to Services _____
- Veterans – Advocate/Instructor – Mobility & Access to Services _____
- Family Service Provider _____
- Police, Sheriff Department _____
- Community Transportation Safety Team Member _____
- Minorities & Disadvantaged Populations, Advocate/Service Provider _____
- Tribal Member, Officially Designated Representative _____
- Tribal Member, Acting in Individual Capacity _____
- Other, please specify _____

4. Professional/Career Credentials:

- Bicycle/Pedestrian Safety Instructor _____
- American Institute of Certified Planners (AICP) _____
- Registered Architect or Landscape Architect _____
- Licensed Attorney _____
- Licensed Engineer _____
- Licensed General Contractor _____
- Licensed First Responder or Health Care Professional _____
- Licensed Realtor _____
- Other, please specify Past Professional Positions: Administrative Assistant, Vanderbilt University, managing personnel and overseeing grants; Financial Advisor with Raymond James & Associates 1985-2002. X

5. Knowledge, training, background, interest or experience in:

- Natural Sciences, Environmental Conservation X
- Mobility & Access for the workforce _____
- Public Finance, Grants, NGOs _____
- Sustainable Development, Sustainable Transportation X
- Planning, Engineering, Architecture, Landscape Architecture _____
- Economic Development X
- Land Development/Redevelopment _____
- Archaeological, Cultural & Historic Resources X
- Mobility/Active Living (related to community health) _____
- Tourism Industry X
- Parent, Advocate for Working Families _____
- Other, please specify _____

The Collier MPO strives to ensure equal access and representation for minorities, women and those with disabilities to serve on advisory boards/committees.

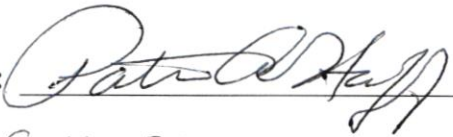
IMPORTANT INFORMATION:

- Be advised that membership on certain advisory committees/boards may involve financial disclosure or the submission of other information.
 - Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.
-

Your application is not complete until you answer the following question, sign and date the form.

Are you related to any member of the Collier MPO?

_____ YES ☒ _____ NO

Applicant's Signature: 

Date Signed: 8-16-22

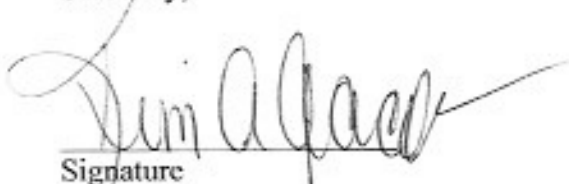


REQUEST FOR REAPPOINTMENT TO AN MPO COMMITTEE

Date: _____

I, Kim Jacob, have been notified that my term on the Bicycle/Pedestrian Advisory Committee has, or will soon expire; therefore, I do hereby request to remain a member of the MPO advisory committee and request that the MPO Board reappoints me to that committee for another term. My updated MPO Advisory Committee Application form is attached.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kim Jacob". The signature is written over a horizontal line.

Signature

**2020 COLLIER COUNTY MPO
(METROPOLITAN PLANNING ORGANIZATION)
ADVISORY COMMITTEE/BOARD APPLICATION**

Return Application to: Collier Metropolitan Planning Organization
2885 South Horseshoe Drive
Naples, Florida 34104
Phone: (239) 252-5884
Email: AnneMcLaughlin@colliergov.net

Name:
Jacob, Kim A
Last First Middle

Address 791 91st Ave, Naples FL 34108

Home Telephone: 239-339-3185

Contact

Time:

Email Address: kimjacobfl01@gmail.com

Referred By: _____ Date Available: September 2022

I am applying for: BPAC

*Please note: **Year-round residents are eligible to apply.** Your application will remain active in the MPO's Office for one (1) year. **The application must be complete in order to be considered.** Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)*

PLEASE TYPE OR PRINT LEGIBLY

Date: 12/4/2019 Commission District 2

Tribal Affiliation: _____

If you are a member of, or officially represent a nonprofit or public agency, identify here, and provide link to website:

Please list any Advisory Committees or Boards on which you currently serve:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Have you previously served on an MPO advisory committee or board? Please specify committee/board and dates served:

Occupation & Employer (if retired, please indicate):

Please describe your background and experience which you feel provides a useful perspective for this Committee/Board.

Retired three years from a fortune 500 company - executive level position. Being a resident of Naples, FL since 2004 provides familiarity and love of the community.

Please describe any public involvement or community service you've been involved in either locally or otherwise (in addition to Committees and Boards you currently serve on.)

Participate in the Empty Bowls, IRMA community service, Women's Shelter donation support, as well as JDRF.

What other MPO advisory committee(s) would you be willing to serve on?

CAC _____

Several of the MPO advisory committees/boards have specific membership requirements. To assist the Collier MPO in its selection process, please check as many of the following categories that apply:

1. Year-round resident of:

- _____
- Collier County (unincorporated area)
 - City of Naples
 - City of Marco Island
 - Everglades City

___x___

2. Member of one of the following organizations or groups:

- AARP _____ x
- Adventure Cycling _____
- Bicycling/Walking Advocacy Group: _____
- Professional Association: _____
- Chamber of Commerce: _____
- Visitors & Tourism Bureau _____
- Community Redevelopment Agency _____
- NAACP _____
- Historical Preservation Society: _____
- Homeowners' Association: _____
- Environmental Group: _____
- Home Builders Association _____
- Collier County Public Schools _____
- Other NGO, Community Association _____
- Agricultural Industry _____
- Trucking Industry _____
- Other, please specify _____

3. Representative of one of the following:

- Persons with Disabilities _____
- Major Employer in the MPO Region _____
- Small Business Owner _____
- State, City or County Department of Children & Families _____
- State, City or County Department of Health _____
- State, City, or County Department of Education _____
- Educational Institution _____
- Elderly Health Care Provider _____
- Other Health Care Provider _____
- Transit Rider(s) _____
- Developmental Disability Service Provider _____
- Elderly – Advocate/Instructor - Mobility and Access to Services _____
- Veterans – Advocate/Instructor – Mobility & Access to Services _____
- Family Service Provider _____
- Police, Sheriff Department _____
- Community Transportation Safety Team Member _____
- Minorities & Disadvantaged Populations, Advocate/Service Provider _____
- Tribal Member, Officially Designated Representative _____
- Tribal Member, Acting in Individual Capacity _____
- Other, please specify _____

4. Professional/Career Credentials:

- Bicycle/Pedestrian Safety Instructor _____
- American Institute of Certified Planners (AICP) _____
- Registered Architect or Landscape Architect _____
- Licensed Attorney _____
- Licensed Engineer _____
- Licensed General Contractor _____
- Licensed First Responder or Health Care Professional _____
- Licensed Realtor _____
- Other, please specify _____

5. Knowledge, training, background, interest or experience in:

- Natural Sciences, Environmental Conservation _____
- Mobility & Access for the workforce _____
- Public Finance, Grants, NGOs _____
- Sustainable Development, Sustainable Transportation _____
- Planning, Engineering, Architecture, Landscape Architecture _____
- Economic Development _____
- Land Development/Redevelopment _____
- Archaeological, Cultural & Historic Resources _____
- Mobility/Active Living (related to community health) _____
- Tourism Industry _____
- Parent, Advocate for Working Families _____
- Other, please specify _____

The Collier MPO strives to ensure equal access and representation for minorities, women and those with disabilities to serve on advisory boards/committees.

Questions 6 through 8 are OPTIONAL

6. Gender:

- Female _____ x _____
- Male _____

7. Race/Ethnicity:

- White _____ x _____
- Hispanic or Latino _____
- Black or African American _____
- Asian or Pacific Islander _____
- American Indian or Alaskan Native _____
- Other: _____

IMPORTANT INFORMATION:

- Be advised that membership on certain advisory committees/boards may involve financial disclosure or the submission of other information.
 - Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.
-

Your application is not complete until you answer the following question, sign and date the form.

Are you related to any member of the Collier MPO?

_____ YES ☒ NO

Applicant's Signature:

Date Signed:

Kim A. Gadd
July 14, 2022

EXECUTIVE SUMMARY

Appointment of Two New Members to the Bicycle/Pedestrian Advisory Committee (BPAC)

OBJECTIVE: For the Board to appoint two new members to the BPAC.

CONSIDERATIONS: There are currently two at-large vacancies on the BPAC. Ms. Michelle Sproviero and Ms. Carey Komorny have submitted applications to serve on the committee.

Ms. Sproviero is a local realtor and resides in unincorporated Collier County. She is an avid user of Collier County's recreational trail network, a member of the Lely Island Estates Architectural Review Committee, and also serves on the board of the Life Christian Church in Naples. Her interest in joining the BPAC includes improving safety on roadways and paths and enhancing the community's non-motorized facilities. (**Attachment 1**)

Ms. Komorny works in Resort Management as a Financial Representative. A Naples resident since 1979, Ms. Komorny is both a cyclist and a runner. She wants to participate in keeping cyclists and pedestrians safe, with a particular interest in educating the public about the 'rules of the road'. Ms. Komorny is a member of the Gulf Coast Runners, Naples Velo, Naples Area Triatheletes and Naples Pathway Coalition. She has previously served on the board at her Homeowners Association as Treasurer and Director. She resides in unincorporated Collier County. (**Attachment 2**)

COMMITTEE RECOMMENDATIONS: n/a.

STAFF RECOMMENDATION: That the Board appoint Ms. Sproviero and Ms. Komorny to serve as members on the BPAC.

Prepared By: Scott Philips, MPO Principal Planner

ATTACHMENT(S)

1. BPAC Application – Michelle Sproviero(PDF)
2. BPAC Application – Carey Komorny (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.G**Doc ID:** 23229

Item Summary: Appointment of Two New Members to the Bicycle/Pedestrian Advisory Committee (BPAC)

Meeting Date: 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 2:19 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 2:19 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 2:20 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 2:32 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

Please describe your background and experience which you feel provides a useful perspective for this Committee/Board.

Please describe any public involvement or community service you've been involved in either locally or otherwise (in addition to Committees and Boards you currently serve on.)

What other MPO advisory committee(s) would you be willing to serve on?

Several of the MPO advisory committees/boards have specific membership requirements. To assist the Collier MPO in its selection process, please check as many of the following categories that apply:

1. Year-round resident of:

- Collier County (unincorporated area) _____
- City of Naples _____
- City of Marco Island _____
- Everglades City _____

2. Member of one of the following organizations or groups:

- AARP _____
- Adventure Cycling _____
- Bicycling/Walking Advocacy Group: _____
- Professional Association: _____
- Chamber of Commerce: _____
- Visitors & Tourism Bureau _____
- Community Redevelopment Agency _____
- NAACP _____
- Historical Preservation Society: _____
- Homeowners' Association: _____

- Environmental Group:_____
- Home Builders Association _____
- Collier County Public Schools _____
- Other NGO, Community Association _____
- Agricultural Industry _____
- Trucking Industry _____
- Other, please specify _____

3. Representative of one of the following:

- Persons with Disabilities _____
- Major Employer in the MPO Region _____
- Small Business Owner _____
- State, City or County Department of Children & Families _____
- State, City or County Department of Health _____
- State, City, or County Department of Education _____
- Educational Institution _____
- Elderly Health Care Provider _____
- Other Health Care Provider _____
- Transit Rider(s) _____
- Developmental Disability Service Provider _____
- Elderly – Advocate/Instructor - Mobility and Access to Services _____
- Veterans – Advocate/Instructor – Mobility & Access to Services _____
- Family Service Provider _____
- Police, Sheriff Department _____
- Community Transportation Safety Team Member _____
- Minorities & Disadvantaged Populations, Advocate/Service Provider _____
- Tribal Member, Officially Designated Representative _____
- Tribal Member, Acting in Individual Capacity _____
- Other, please specify _____

4. Professional/Career Credentials:

- Bicycle/Pedestrian Safety Instructor _____
- American Institute of Certified Planners (AICP) _____
- Registered Architect or Landscape Architect _____
- Licensed Attorney _____
- Licensed Engineer _____
- Licensed General Contractor _____
- Licensed First Responder or Health Care Professional _____
- Licensed Realtor _____
- Other, please specify _____

5. Knowledge, training, background, interest or experience in:

- Natural Sciences, Environmental Conservation _____
- Mobility & Access for the workforce _____
- Public Finance, Grants, NGOs _____
- Sustainable Development, Sustainable Transportation _____
- Planning, Engineering, Architecture, Landscape Architecture _____
- Economic Development _____
- Land Development/Redevelopment _____
- Archaeological, Cultural & Historic Resources _____
- Mobility/Active Living (related to community health) _____
- Tourism Industry _____
- Parent, Advocate for Working Families _____
- Other, please specify _____

The Collier MPO strives to ensure equal access and representation for minorities, women and those with disabilities to serve on advisory boards/committees.

Questions 6 through 8 are OPTIONAL**6. Gender:**

- Female _____
- Male _____

7. Race/Ethnicity:

- White _____
- Hispanic or Latino _____
- Black or African American _____
- Asian or Pacific Islander _____
- American Indian or Alaskan Native _____
- Other: _____

8. Handicapped/Disabled:

- Yes _____
- No _____

IMPORTANT INFORMATION:

- Be advised that membership on certain advisory committees/boards may involve financial disclosure or the submission of other information.
- Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.

.....

Your application is not complete until you answer the following question, sign and date the form.

Are you related to any member of the Collier MPO?

_____ YES _____ NO

Applicant's Signature: _____

Date Signed: _____



**COLLIER MPO
(METROPOLITAN PLANNING ORGANIZATION)
ADVISORY COMMITTEE/BOARD APPLICATION**

Return Application to: Collier Metropolitan Planning Organization
2885 South Horseshoe Drive
Naples, Florida 34104
Phone: (239) 252-5884
Email: AnneMcLaughlin@colliergov.net

Name: Komorny Carey Lynn
Last First Middle
Address: 3325 Airport-Pulling Road N., C-1
City: Naples Zip Code: 34105
Home Telephone: 239-821-9770 Contact Time: 7AM-8PM
Email Address: cwareme@comcast.net
Referred By: _____ Date Available: 08.12.22
I am applying for: Bicycle/Pedestrian Advisory Committee

Please note: Year-round residents are eligible to apply. Your application will remain active in the MPO's Office for one (1) year. The application must be complete in order to be considered. Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)

PLEASE TYPE OR PRINT LEGIBLY

Date: 08.12.22 Commission District #/City Naples
Tribal Affiliation: _____
If you are a member of, or officially represent a nonprofit or public agency, identify here, and provide link to website:

Please list any Advisory Committees or Boards on which you currently serve:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Have you previously served on an MPO advisory committee or board? Please specify committee/board and dates served:

Occupation & Employer (if retired, please indicate):

Financial Representative

Resort Management

Please describe your background and experience which you feel provides a useful perspective for this Committee/Board.

Hi, thank you for the opportunity to apply. I have been a Naples resident since 1979 so I have seen the growth. I currently cycle (road bike), speed walk and run on the roads in Naples, Bonita, Estero, Fort Myers and Marco Island. I can provide background from both a cyclist and runners view. I attended a meeting last year, as I was concerned about the safety of cyclist and pedestrians. I want to be a part of keeping the cyclist and pedestrians safe in our communities. I am also a driver and until I became a cyclist, did I gain knowledge of the 'rules of the road'. I feel that educating the public is key, and making Naples a known place to safely cycle and run would be a benefit.

Please describe any public involvement or community service you've been involved in either locally or otherwise (in addition to Committees and Boards you currently serve on.)

I was on my board at my Villa (HOA) in 2016, 2018, 2019 & 2021 as Treasurer and a Director in 2017.

I am a member of Gulf Coast Runners, where I volunteer several times a year. I also belong to Naples Velo, NATS (Naples Area Triatheletes) and Naples Pathway Coalition.

What other MPO advisory committee(s) would you be willing to serve on?

I am currently working full time, so I only have time to be on one committee.

Several of the MPO advisory committees/boards have specific membership requirements. To assist the Collier MPO in its selection process, please check as many of the following categories that apply:

1. Year-round resident of:

- Collier County (unincorporated area) X
- City of Naples _____
- City of Marco Island _____
- Everglades City _____

2. Member of one of the following organizations or groups:

- AARP X
- Adventure Cycling _____
- Bicycling/Walking Advocacy Group: _____ _____
- Professional Association: _____ _____
- Chamber of Commerce: _____ _____
- Visitors & Tourism Bureau _____
- Community Redevelopment Agency _____
- NAACP _____
- Historical Preservation Society: _____ _____
- Homeowners' Association: Previously - Berkshire Village Villas HOA _____

- Environmental Group: _____
- Home Builders Association _____
- Collier County Public Schools _____
- Other NGO, Community Association _____
- Agricultural Industry _____
- Trucking Industry _____
- Other, please specify _____

3. Representative of one of the following:

- Persons with Disabilities _____
- Major Employer in the MPO Region _____
- Small Business Owner _____
- State, City or County Department of Children & Families _____
- State, City or County Department of Health _____
- State, City, or County Department of Education _____
- Educational Institution _____
- Elderly Health Care Provider _____
- Other Health Care Provider _____
- Transit Rider(s) _____
- Developmental Disability Service Provider _____
- Elderly – Advocate/Instructor - Mobility and Access to Services _____
- Veterans – Advocate/Instructor – Mobility & Access to Services _____
- Family Service Provider _____
- Police, Sheriff Department _____
- Community Transportation Safety Team Member _____
- Minorities & Disadvantaged Populations, Advocate/Service Provider _____
- Tribal Member, Officially Designated Representative _____
- Tribal Member, Acting in Individual Capacity _____
- Other, please specify _____

4. Professional/Career Credentials:

- Bicycle/Pedestrian Safety Instructor _____
- American Institute of Certified Planners (AICP) _____
- Registered Architect or Landscape Architect _____
- Licensed Attorney _____
- Licensed Engineer _____
- Licensed General Contractor _____
- Licensed First Responder or Health Care Professional _____
- Licensed Realtor _____
- Other, please specify Licensed CAM (Community Assoc. Manager) _____

X

5. Knowledge, training, background, interest or experience in:

- Natural Sciences, Environmental Conservation _____
- Mobility & Access for the workforce _____
- Public Finance, Grants, NGOs _____
- Sustainable Development, Sustainable Transportation _____
- Planning, Engineering, Architecture, Landscape Architecture _____
- Economic Development _____
- Land Development/Redevelopment _____
- Archaeological, Cultural & Historic Resources _____
- Mobility/Active Living (related to community health) _____
- Tourism Industry _____
- Parent, Advocate for Working Families _____
- Other, please specify _____

The Collier MPO strives to ensure equal access and representation for minorities, women and those with disabilities to serve on advisory boards/committees.

Questions 6 through 8 are OPTIONAL**6. Gender:**

- Female _____ X
- Male _____

7. Race/Ethnicity:

- White _____
- Hispanic or Latino _____
- Black or African American _____
- Asian or Pacific Islander _____
- American Indian or Alaskan Native _____
- Other: Hungarian American _____ X

8. Handicapped/Disabled:

- Yes _____
- No _____ X

IMPORTANT INFORMATION:

- Be advised that membership on certain advisory committees/boards may involve financial disclosure or the submission of other information.
- Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.

.....

Your application is not complete until you answer the following question, sign and date the form.

Are you related to any member of the Collier MPO?

_____ YES **X** _____ NO

Applicant's Signature:

Carey Komorny

Date Signed:

08/12/22

EXECUTIVE SUMMARY

Approve Safe Streets and Roads for All (SS4A) Grant Application

OBJECTIVE: For the Board to approve the SS4A Grant Application.

CONSIDERATIONS: The SS4A competitive grant program was created by the Infrastructure Investment and Jobs Act (IIJA), also referred to as the Bipartisan Infrastructure Law (BIL). The purpose of SS4A grants is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through Safety Action Plan development and implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micromobility users, and commercial vehicle operators. The SS4A program is administered by the U.S. Department of Transportation.

The SS4A program provides funding for two types of grants: Action Plan Grants and Implementation Grants. Action Plan Grants are used to develop a comprehensive Safety Action Plan. To apply for an Implementation Grant, an eligible applicant must have a qualifying Action Plan. Implementation Grants are available to implement strategies or projects that are consistent with an existing Action Plan.

The MPO is eligible to submit an application for an Action Plan Grant as a direct recipient to develop a comprehensive Safety Action Plan (SAP). Upon Board approval, with USDOT concurrence, of a comprehensive SAP, member governments become eligible to submit applications for project specific Implementation Grants.

If grant funding is received, Collier MPO's SAP will constitute an update to the Local Roads Safety Plan adopted in May 2021 in terms of crash data analysis, consideration of equity, strategy and project selections. In addition, the SAP is required incorporate the following:

- The Board's commitment by resolution to an eventual goal of zero roadway fatalities and serious injuries, including a goal and timeline for eliminating roadway fatalities and serious injuries through setting a target date to reach zero or an ambitious percentage reduction
- Charging a committee, task force or implementation group with oversight of SAP development, implementation and monitoring
- More robust engagement with the public and stakeholders in the development of the plan (public involvement in the development of the LRSP was sufficient, but constrained by the COVID pandemic)

The USDOT expects the minimum Action Plan Grant award amount will be \$200,000. The required 20% match is calculated based on the total project cost as shown below:

\$200,000
<u>\$ 50,000</u>
\$250,000

The Florida Department of Transportation announced that it will not provide matching funds. The MPO has sufficient local funds available to provide \$10,000 towards meeting the match. MPO staff requested assistance from County staff; the Board of County Commissioners (BCC) is scheduled to act on the MPO's request to provide a \$40,000 cash match at their meeting on September 13, 2022.

09/09/2022

The application is shown in **Attachment 1**. Applications must be submitted by 5:00 PM EDT on Thursday, September 15, 2022.

COMMITTEE RECOMMENDATIONS: n/a.

STAFF RECOMMENDATION: That the Board approve the SS4A Grant Application, contingent upon the BCC having approved providing the cash match at their meeting on September 13, 2022.

Prepared By: Anne McLaughlin, Executive Director

ATTACHMENT(S)

1. 2022 SS4A Grant Application (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.H**Doc ID:** 23231**Item Summary:** Approve Safe Streets and Roads for All (SS4A) Grant Application**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 2:43 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 2:43 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 2:43 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 2:46 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

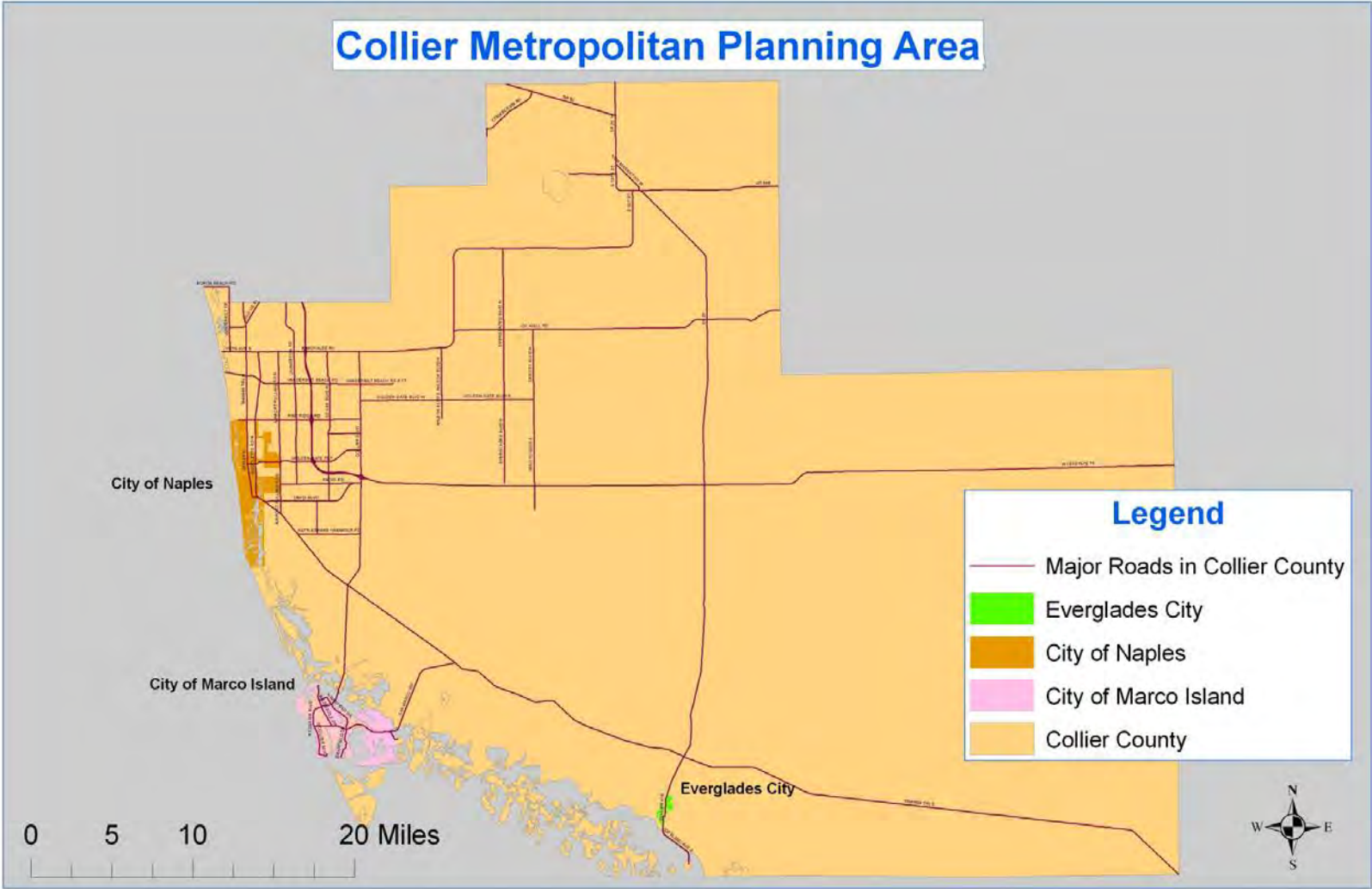
Collier MPO Comprehensive Safety Action Plan Narrative

The Collier MPO is partnering with its member governments - Collier County and the cities of Naples, Marco Island and Everglades City - to develop a Comprehensive Safety Action Plan (SAP) that supports the MPO's and FDOT's Vision Zero goals, provides a framework to reduce fatalities and serious injuries on roadways, and improves the safety, health, and well-being of residents and visitors. The SAP will address all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.

The SAP will include the following components developed in accordance with program guidance:

- Leadership Commitment/Goal Setting – MPO resolution committing to eventual goal of zero roadway fatalities and serious injuries achieved through an ambitious percentage reduction of fatalities and serious injuries by a specific date
- Planning Structure – in addition to MPO's advisory committees and adviser network, the MPO will establish a project steering committee charged with oversight of SAP development, implementation and monitoring
- Safety Analysis – update Local Roads Safety Plan analysis conducted in 2020 based on geospatial identification of higher-risk locations on all public roads
- Engagement/Collaboration – robust engagement with the public and stakeholders
- Equity Considerations – SAP developed in inclusive process; equity considerations included in analysis and impact assessments of proposed projects and strategies
- Policy/Process Changes – assessment of best practices, identify refined and/or new policies, guidelines and/or standards to achieve Vision Zero
- Strategy/Project Selections – comprehensive set of projects and strategies shaped by data and noteworthy practices, stakeholder input and equity considerations, with a focus on Safe System Approach; interventions focused on infrastructure, behavioral, and/or operational safety; inclusion in short- and long-range plans and lists of project priorities
- Progress/Transparency – posting Action Plan online and method to measure progress over time with annual public and accessible reporting

Collier Metropolitan Planning Area Map



S | S

Safe Streets and Roads for All

Action Plan Application Template

This document is not meant to replace the NOFO. Applicants should follow the instructions in the NOFO to correctly apply for a grant. While using this template is not required, DOT encourages its use to provide elements of the required application information. Additional information is required, to be submitted separately. See page 2 of this template and the SS4A website for more information about required materials: <https://www.transportation.gov/SS4A>

Lead Applicant: Collier MPO

UEI: CNWJY78LD581

Funding request:
(choose one)**New Action Plan**

Create a new conforming Action Plan

**Complete Action Plan**

Complete or update components of an existing plan(s) to create a conforming Action Plan

**Supplemental Planning Activities**

Additional planning activities must have a conforming Action Plan documented by a Self-Certification Eligibility Worksheet

Applicant(s)	Jurisdiction Population (#)	NOFO Criterion #1			NOFO Criterion #2
		Total Count Motor Vehicle-Involved Roadway Fatalities 2016 - 2020 (#)	Alternative Fatality Data Optional (indicate source below)	Average Annual Fatality Rate (per 100,000 population)	Percent of Population in Underserved Communities Census Tracts (%)
	U.S. Census Data	FARS Data			U.S. Census Data
Total Value for Application:	371,453	175		9.4225000000	29.80

If submitting a joint application, provide the aggregated values for the full plan area in this row.

If submitting a joint application, provide the individual values for the lead applicant and each joint applicant's individual portion of the plan area in the rows below.

Lead Applicant:

Collier MPO

Joint Applicant(s):

1

2

3

4

If more than 4 joint applicants, attach a separate table with additional rows for each additional joint applicant



U.S. Department of Transportation

Still have questions? Visit the [SS4A website](https://www.transportation.gov/SS4A)
SS4A Action Plan Application Template | Page 1 of 1

Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

S | S

Safe Streets and Roads for All

Action Plan Application Template

Lead Applicant's State:

Mark "NA" if a Federally
recognized Tribal government

FL

Additional State #1 that this
Action Plan grant will serve:Additional State #2 that this
Action Plan grant will serve:Funding Request for Lead
Applicant's State (\$):Provide total cost if a Federally
recognized Tribal government

\$ 200,000

Funding request for
Additional State #1 (\$):

\$

Funding request for
Additional State #2 (\$):

\$

NOFO Criterion #3

Narrative:
(300-word limit)

The Collier MPO is partnering with its member governments - Collier County and the cities of Naples, Marco Island and Everglades City - to develop a Comprehensive Safety Action Plan (SAP) that supports the MPO's and FDOT's Vision Zero goals, provides a framework to reduce fatalities and serious injuries on roadways, and improves the safety, health, and well-being of residents and visitors. The SAP will address all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.

The SAP will include the following components developed in accordance with program guidance:

- Leadership Commitment/Goal Setting - MPO resolution committing to eventual goal of zero roadway fatalities and serious injuries achieved through an ambitious percentage reduction of fatalities and serious injuries by a specific date

Remember
to provide
separately:

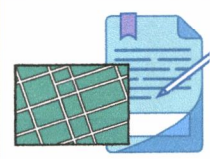
Map



Required Forms



SF-424 Application for Federal Assistance
SF-424A Budget Information for Non-Construction Programs
SF-424B Assurances for Non-Construction Programs
SF-LLL Disclosure of Lobbying Activities
Apply to Grants.gov package: PKG00274330

Self-Certification
Eligibility Worksheet
Only Required for Supplemental
Planning ActivitiesOther Documentation
Optional

U.S. Department of Transportation

Still have questions? Visit the [SS4A website](#)
SS4A Action Plan Application Template | Page 2 of 2

Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

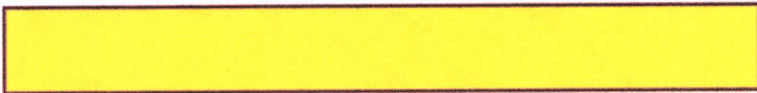

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE MPO Chair
APPLICANT ORGANIZATION Collier Metropolitan Planning Organization	DATE SUBMITTED 

Standard Form 424B (Rev. 7-97) Back

Approved as to form and legality


 Scott R. Teach, Deputy County Attorney

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2025

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Safe Streets and Roads For All Discretionary Grant Program	20.939	\$	\$	\$ 200,000.00	\$ 50,000.00	\$ 250,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 200,000.00	\$ 50,000.00	\$ 250,000.00

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Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)



SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Safe Streets and Roads For All Discretionary Grant Program				
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual	250,000.00				250,000.00
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	250,000.00				250,000.00
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$ 250,000.00	\$	\$	\$	250,000.00
7. Program Income	\$	\$	\$	\$	\$

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Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Safe Streets 4 all Discretionary Grant	\$ 10,000.00	\$ 0.00	\$ 40,000.00	\$ 50,000.00	
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$ 10,000.00	\$ 0.00	\$ 40,000.00	\$ 50,000.00	

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 175,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
14. Non-Federal	\$ 50,000.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
15. TOTAL (sum of lines 13 and 14)	\$ 225,000.00	\$ 37,500.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Safe Streets 4 all Discretionary Grant	\$ 25,000.00	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 25,000.00	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: 250,000	22. Indirect Charges: 0
23. Remarks:	

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Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

Federal Agency Form Instructions

Form Identifiers	Information
Agency Owner	Grants.gov
Form Name	Budget Information for Non-Construction Programs (SF-424A)
Form Version	1.0
OMB Number	4040-0006
OMB Expiration Date	02/28/2025

Form Field Instructions

Field Number	Field Name	Required or Optional	Information
-	SECTION A – BUDGET SUMMARY	-	-
1.	Budget Summary Lines 1-4 Columns (a) and (b)	At least one row is required.	For applications pertaining to a single federal grant program (Catalog of Federal Domestic Assistance (CFDA) number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the CFDA program title, Notice of Funding Opportunity (NOFO) number, Program Code, and/or Grant Number. Enter in Column (b) the CFDA number. The CFDA number will be in the format ###.### (e.g., 93.564 Child Support Enforcement Research; 93.570 Community Services Block Grant Discretionary Awards). The NOFO number is identified on the opportunity. The Program Code is usually two letters (e.g., FD, EF, CH). The grant number is identified on the award, if applicable.
1-a.	Grant Program Function or Activity (a)	At least one is required	Enter the name of the CFDA (i.e., Grant Program Name), NOFO number, Program Code, or Grant Number.
1-b.	Catalog of Federal Domestic Assistance Number (b)	At least one is required	Enter the CFDA Number.

OMB Number: 4040-0006
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Field Number	Field Name	Required or Optional	Information
1-c.	Estimated Unobligated Federal Funds (c)	Conditionally Required. Please read the detailed information provided.	Unobligated Federal funds balance is the amount of federal funds authorized under a Federal award that the non-Federal entity (NFE) has not obligated. For new applications , leave Column (c) blank. For continuing grant program applications , submit these forms before the end of each funding period as required by the grantor agency. If directed by the grantor agency, for each line entry in Columns (a) and (b), enter in Column (c) the estimated amount of federal funds which will remain unobligated at the end of the funding period (usually a year). Otherwise, leave this column blank. The unobligated amount does not include commitments that have not yet been disbursed. For supplemental grants and changes to existing grants , leave Columns (c) blank.
1-d	Estimated Unobligated Non-Federal Funds (d)	Conditionally Required. Please read the detailed information provided.	Unobligated non-Federal funds balance is the amount of non-federal funds required under a Federal award that the NFE has not obligated towards the project, or was waived by the grantor agency, or otherwise not being used. For new applications , leave Column (d) blank. For continuing grant program applications , submit these forms before the end of each funding period as required by the grantor agency. If directed by the grantor agency, enter in Column (d) the estimated amount of non-federal funds which will remain unobligated at the end of the grant funding period (usually a year). Otherwise, leave the column blank. For supplemental grants and changes to existing grants , leave Column (d) blank.

Field Number	Field Name	Required or Optional	Information
1-e.	New or Revised Budget Federal Funds (e)	Conditionally Required. Please read the detailed information provided.	Federal share is the portion of project costs that are paid by Federal funds. For new applications , for each line entry in Columns (a) and (b), enter in Column (e) the estimated federal funds needed to support the project for the first funding period (usually a year). For continuing grant program applications , submit these forms before the end of each funding period as required by the grantor agency. Enter in columns (e) the amount of federal funds needed for the upcoming funding period. For supplemental grants , enter in Column (e) the additional federal funds being requested. For changes to existing grants , enter in Column (e) the amount of the increase or decrease of federal funds.
1-f.	New or Revised Budget Non-Federal Funds (f)	Conditionally Required. Please read the detailed information provided.	Non-federal share (cost sharing or matching) is the portion of project costs not paid by Federal funds (unless otherwise authorized by Federal statute). Leave blank if there are no non-federal funds required or a non-federal funds waiver (if applicable) is requested for the grant program, function, or activity. For new applications , for each line entry in Columns (a) and (b), enter in Columns (f) the amounts of non-federal funds that is intended to be contributed to support the project for the first funding period (usually a year). For continuing grant program applications , submit these forms before the end of each funding period as required by the grantor agency. Enter in Column (f) the amounts of non-federal funds that is intended to be contributed to support the upcoming period. For supplemental grants , enter in Column (f) any additional non-federal funds that is intended to be contributed. For changes to existing grants , enter in Column (f) the amount of the increase or decrease of non-federal funds that is intended to be contributed.

Field Number	Field Name	Required or Optional	Information
1-g.	Total (g)	Required	Total is the sum of federal and non-federal funds per line entry. For each line entry in Columns (a) and (b), enter in Column (g) the total of the amounts listed under federal and non-federal funding (Columns (c), (d), (e), and(f)). If using the electronic form, these numbers are auto-calculated.
5.	Totals	Required	Total is the sum of the totals identified in each column. Calculate the total for each column. If using electronic form, these numbers are auto-calculated.
-	SECTION B - BUDGET CATEGORIES	-	-
6.	Object Class Categories		
6-1. thru 6-4.	Grant Program, Function or Activity	Required	In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each Grant Program, Function or Activity, fill in the total requirements for funds (both federal and non-federal) by object class categories. If using the Budget Information form through Grants.gov, the Grant Program, Function, or Activity is pre-populated by the Grant Program Function or Activity from column (A) in Section A – Budget Summary.
6-a.	Personnel	Optional	Enter funds required for compensation of personnel from the selected program. Costs of employee salaries and wages engaged in activities under the program. See grantor agency regulations (e.g., 2 CFR §200.430; 45 CFR §75.430) for more information on allowable compensation personnel costs. Do not include the personnel costs of consultants, contractors and subrecipients under this category. If not applicable, leave blank.

Field Number	Field Name	Required or Optional	Information
6-b.	Fringe Benefits	Optional	Enter funds required for compensation of fringe benefits from the selected program. Costs of employee fringe benefits are allowances and services provided by employers to their employees in addition to regular salaries and wages. For more information on fringe benefits, please refer to the grantor agency regulations regarding compensation fringe benefits (e.g., 2 CFR §200.431; 45 CFR §75.431). Do not include the fringe benefits of consultants, contractors, and subrecipients, because those costs should be listed under the "Contractual" category as part of the total value of the contract or agreement. Typically, fringe benefit amounts are determined by applying a calculated rate for a particular class of employee (full-time or part-time) to the salary and wages requested. Fringe rates are often specified in the approved indirect cost rate agreement. Fringe benefits may be treated as a direct cost or indirect cost in accordance with the applicant's accounting practices. Only fringe benefits as a direct cost should be entered under this category. If not applicable, leave blank.
6-c.	Travel	Optional	Enter funds required for travel from the selected program. Costs of project-related travel (i.e., transportation, lodging, subsistence, and other related items) by employees who are in travel status on official business of the NFE. Travel by non-employees such as consultants, contractors or subrecipients should be included under the "Contractual" category. Local travel for employees in non-travel status should be listed on the "Other" category. Travel costs should be developed in accordance with the applicant's travel policies and grantor agency regulations (e.g., 2 CFR §200.474; 45 CFR §75.474). If not applicable, leave blank.

Field Number	Field Name	Required or Optional	Information
6-d.	Equipment	Optional	Enter funds required for equipment from the selected program. "Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of: (a) the capitalization level established by the organization for the financial statement purposes, or (b) \$5,000. (Note: Acquisition cost means the net invoice unit price of an item of equipment, including the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make it usable for the purpose for which it is acquired. Ancillary charges, such as taxes, duty, protective in- transit insurance, freight, and installation, shall be included in, or excluded from, acquisition cost in accordance with the NFE's regular written accounting practices.) For more information, please see grantor agency regulations (e.g., 2 CFR §§200.2, 200.313, and 200.439; 45 CFR §§75.2, 75.320, and 75.439). If not applicable, leave blank.
6-e.	Supplies	Optional	Enter funds required for supplies from the selected program. Tangible personal property other than those included in the Equipment category. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the NFE for financial statement purposes or \$5,000, regardless of the length of its useful life. For more information, please see the grantor agency requirements (e.g., 2 CFR §§200.2, 200.314, and 200.453; 45 CFR §§ 75.2, 75.321, and 75.453). If not applicable, leave blank.

Field Number	Field Name	Required or Optional	Information
6-f.	Contractual	Optional	<p>Enter funds required for contractual costs from the selected program. Cost of all contracts except those that should be placed under other categories such as equipment, supplies, or construction. In accordance with grantor agency regulations, if applicable, procurement standards (e.g., 2 CFR §§200.317 - 200.327; 45 CFR §§75.326 - 75.340) and subaward requirements (e.g., 2 CFR §§200.331 - 200.333; 45 CFR §§75.351 - 75.353) must be followed. Include third-party evaluation contracts, procurement contracts, and subawards. Costs related to individual consultants should be listed in the "Other" category. If applicable and charged as a direct cost, include third-party renting or leasing agreements for equipment; and, third-party renting or leasing agreements for real property (building, facility, administrative office, space, structure, land, and other real property) used specifically for the program. Do not include real property owned by the recipient or are arrangements considered "less-than-arms-length", "sale and lease back", "finance lease" per Financial Accounting Standards Board (FASB), "financed purchase" per Government Accounting Standards Board (GASB) standards because if charged as: 1) a direct cost, costs should be listed under the "Other" category and are allowable only up to the amount that would have been allowed had the recipient owned the property or purchased the property on the date the agreement was executed; or 2) as an indirect cost, costs should be included under the "Indirect" category. These costs must be treated as either direct or indirect costs, not both. For more information, see grantor agency regulations (e.g., 2 CFR 200.2, 200.414, 200.430 - 200.431, 200.434, 200.436, and 200.439; 45 CFR §75.2, 75.414, 75.430-75.431, 75.434, 75.436, and 75.439). If not applicable, leave blank.</p>

Field Number	Field Name	Required or Optional	Information
6-g.	Construction	Optional	<p>Enter funds required for construction or major renovation for the selected program. Construction and major renovation are unallowable in the absence of specific statutory authority. Construction means the creation of a building, structure, or facility, including the installation of equipment, site preparation, landscaping, associated roads parking, environmental mitigation, and utilities, which provides space not previously available. It includes freestanding structures, additional wings or floors, enclosed courtyards or entryways, and any other means to provide usable space that did not previously exist (excluding temporary facilities). Major Renovation (A&R) is considered a structural change (e.g., to the foundation, roof, floor, or exterior or load-bearing walls of a facility, or an extension to an existing facility) to achieve the following: increase the floor area; and/or change function and purpose of an existing building, structure, or facility. Some grantor agencies use a dollar amount to distinguish between minor and major A&R, i.e., a major renovation threshold, for the entire project period per parcel. Please seek grantor agency guidance if intending to enter an amount under this line item. Grantor agencies may require additional information be provided before non-Federal entities proceed and/or incur costs under this category. This line may be subject to additional requirements, OMB forms, and grantor agency review. If not applicable or unallowable under the grant program, leave blank.</p>

6-h.	Other	Optional	<p>Enter the total of all other costs for the selected program not listed elsewhere in this form. Such costs, where applicable and allowed under the program, may include: individual consultant costs; local travel; insurance; medical and dental costs (non-personnel); professional service costs; depreciation of equipment and real property (when treated as a direct cost), printing and publications, training costs (tuition and stipends), staff development costs, and administrative costs (when treated as a direct cost). Purchase costs, including principal and interest, for real property are unallowable in the absence of specific statutory authority. Please seek grantor agency guidance if intending to enter these amounts under this category. Grantor agencies may require additional info be provided before proceeding and/or incurring costs and may be subject to additional requirements and reviews. If N/A or unallowable under the program do not include. Any real property owned by the recipient or arrangements considered "less-than-arms-length", "sale and lease back", "finance lease" per the FASB, "financed purchase" per GASB standards intended to be proposed or claimed for use, if applicable and allowed under the program, and in accordance with grantor agency regulations may be included in this category. However, the justification for these costs must include: the allocable percentage and total dollar amount; the depreciation amount with type of method and calculation used; tax amount (if applicable); insurance amount and what it covers; maintenance and repair with details on each type of expense proposed and its associated cost; minor A&R (if any) with specifics for each type of proposed expense and its associated cost; the ownership type (own, lease); clearly show the computation, and provide any info to support the amount requested. Any cost above the allowed amount, per regulations, is the responsibility of the NFE. Do not include costs of third-party renting or leasing real property and equipment since they should be under the "Contractual" category. If not applicable, leave blank.</p>
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Field Number	Field Name	Required or Optional	Information
6-i.	Total Direct Charges (sum of 6a – 6h)	Required	Sum of 6a – 6h. If using electronic form, these numbers are auto-calculated.
6-j.	Indirect Charges	Optional	Enter the amount of indirect cost in accordance with the program requirements, negotiated indirect cost rate agreement, or the 10% de minimis rate. Costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. For more information, please see the grantor agency requirements (e.g., 2 CFR §§200.2, 200.403 - 200.405, and 200.412 - 200.414; 45 CFR §§ 75.2, 75.403 - 75.405, and 75.412 - 75.414). If not applicable, leave blank.
6-k.	TOTALS (sum of 6i and 6j)	Required	Enter the total of amounts on Lines 6i and 6j. (This amount is auto-calculated if using Grants.gov.) For all applications for new grants and continuation grants, the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5. If using electronic form, these numbers are auto-calculated.

Field Number	Field Name	Required or Optional	Information
7.	Program Income	Optional	Enter the estimated amount of total program income, if any, expected to be directly generated by or earned from this project. Program income includes but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under federally-funded projects, the sale of commodities or items fabricated under an award, license fees and royalties on patents and copyrights, and interest on loans made with award funds. For more information, please see the grantor agency requirements (e.g., 2 CFR §§200.2 and 200.307; 45 CFR §§ 75.2 and 75.307). If not applicable, leave blank.
-	SECTION C – NON-FEDERAL RESOURCES	-	-
8-a.	(a) Grant Program	Required	Name of the grant program from which funds will be derived. Defaults to the corresponding program name in section A and may be overwritten if called for by the instructions for the Notice of Funding Opportunity.
8-b.	(b) Applicant Contribution for Non-Federal Resources	Optional	Enter resources provided by the applicant for the selected program. If not applicable, leave blank.
8-c.	(c) State Contribution for Non-Federal Resources	Optional	Enter resources provided by one or more states for the selected program. If not applicable, leave blank.
8-d.	(d) Other Sources of Contribution for Non-Federal Resources	Optional	Enter resources provided by the other sources (e.g. donors) for the selected program. If not applicable, leave blank.
8-e.	(e) Total of Non-Federal Resources for Grant Program sum of line (a) through (d)	Required	Total Sum of 8(b) through 8(d).

Field Number	Field Name	Required or Optional	Information
12-b. thru 12-e.	Total (sum of lines 8-11)	Required	Total for each column. If using electronic form, these numbers are auto-calculated.
-	SECTION D – FORECASTED CAST NEEDS	-	-
13.	Federal Total for 1 st Year	Required	Sum of Federal 1 st Quarter – 4 th Quarter Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Federal Forecasted Cash Needs for 1 st Quarter	Optional	Enter the forecasted cash needs from federal sources for the first quarter of the first program year. If not applicable, leave blank.
	Federal Forecasted Cash Needs for 2 nd Quarter	Optional	Enter the forecasted cash needs from federal sources for the second quarter of the first program year. If not applicable, leave blank.
	Federal Forecasted Cash Needs for 3 rd Quarter	Optional	Enter the forecasted cash needs from federal sources for the third quarter of the first program year. If not applicable, leave blank.
	Federal Forecasted Cash Needs for 4 th Quarter	Optional	Enter the forecasted cash needs from federal sources for the fourth quarter of the first program year. If not applicable, leave blank.
14.	Federal Total for 1 st Year	Required	Sum of Federal 1 st Quarter – 4 th Quarter Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Non-Federal Forecasted Cash Needs for 1 st Quarter	Optional	Enter the forecasted cash needs from federal sources for the first quarter of the first program year. If not applicable, leave blank.
	Non-Federal Forecasted Cash Needs for 2 nd Quarter	Optional	Enter the forecasted cash needs from federal sources for the second quarter of the first program year. If not applicable, leave blank.

Field Number	Field Name	Required or Optional	Information
	Non-Federal Forecasted Cash Needs for 3 rd Quarter	Optional	Enter the forecasted cash needs from federal sources for the third quarter of the first program year. If not applicable, leave blank.
	Non-Federal Forecasted Cash Needs for 4 th Quarter	Optional	Enter the forecasted cash needs from federal sources for the fourth quarter of the first program year. If not applicable, leave blank.
15.	TOTAL (sum of lines 13 and 14)	Required	Total for each column. If using electronic form, these numbers are auto-calculated.
	Total Forecasted 1st Year	Required	Total Sum of 1 st Year Federal and Non-Federal Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Total Forecasted 1st Quarter	Optional	Total 1st Quarter Federal and Non-Federal Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Total Forecasted 2nd Quarter	Optional	Total 2nd Quarter Federal and Non-Federal Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Total Forecasted 3rd Quarter	Optional	Total 3rd Quarter Federal and Non-Federal Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
	Total Forecasted 4th Quarter	Optional	Total 4th Quarter Federal and Non-Federal Forecasted Cash Needs. If using electronic form, these numbers are auto-calculated.
-	SECTION E – BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT	-	-
16-a. (16-19)	(a) Grant Program	Required	Name of the grant program from which funds will be derived. Defaults to the corresponding program name in section A and may be overwritten if called for by the instructions for this funding opportunity.

Field Number	Field Name	Required or Optional	Information
-	FUTURE FUNDING PERIODS (YEARS)	-	-
16-b.	(b) First Future Funding Period (year)	Optional	Enter the estimated federal funds that will be required in the first future funding period (the period following the period for which the report is prepared) for the selected program.
16-c.	(c) Second Future Funding Period (year)	Optional	Enter the estimated federal funds that will be required in the second funding year for the selected program.
16-d.	(d) Third Future Funding Period (year)	Optional	Enter the estimated federal funds that will be required in the third funding year for the selected program.
16-e.	(e) Forth Future Funding Period (year)	Optional	Enter the estimated federal funds that will be required in the fourth funding year for the selected program.
20.	Total (sum of lines 16 – 19)	Required	Total Sum of Estimated Federal Funds needed for balance of project per year. Auto-calculated.
-	SECTION F – OTHER BUDGET INFORMATION	-	-
21.	Direct Charges	Optional	Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.
22.	Indirect Charges	Optional	Enter the type of indirect rate (provisional, predetermined, final or fixed) or 10% de minimis rate that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.
23.	Remarks	Optional	Provide any other explanations or comments deemed necessary.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------

4. Name and Address of Reporting Entity:
☒ Prime ☐ SubAwardee
 * Name:
 * Street 1: Street 2:
 * City: State: Zip:
 Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: <input style="width: 450px;" type="text" value="Office of the Under Secretary for Policy"/>	7. * Federal Program Name/Description: <input style="width: 450px;" type="text" value="Safe Streets and Roads for All Discretionary Grant Program"/> CFDA Number, if applicable: <input style="width: 100px;" type="text" value="20.939"/>
8. Federal Action Number, if known: <input style="width: 450px;" type="text" value="DOT-SS4A-FY22-01"/>	9. Award Amount, if known: \$ <input style="width: 150px;" type="text" value="200,000.00"/>

10. a. Name and Address of Lobbying Registrant:
 Prefix: * First Name: Middle Name:
 * Last Name: Suffix:
 * Street 1: Street 2:
 * City: State: Zip:

b. Individual Performing Services (including address if different from No. 10a)
 Prefix: * First Name: Middle Name:
 * Last Name: Suffix:
 * Street 1: Street 2:
 * City: State: Zip:

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

*** Signature:**
*** Name:** Prefix: * First Name: Middle Name:
 * Last Name: Suffix:
Title: **Telephone No.:** **Date:**

Approved as to form and legality

Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:****4. Applicant Identifier:****5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:**

1001

8. APPLICANT INFORMATION:*** a. Legal Name:** Collier Metropolitan Planning Organization*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000558

*** c. UEI:**

CNWJY78LD581

d. Address:*** Street1:** 2885 South Horseshoe Drive**Street2:***** City:** Naples**County/Parish:***** State:** FL: Florida**Province:***** Country:** USA: UNITED STATES*** Zip / Postal Code:** 34104-6130**e. Organizational Unit:****Department Name:**

Collier MPO

Division Name:

Collier MPO

f. Name and contact information of person to be contacted on matters involving this application:**Prefix:***** First Name:**

Anne

Middle Name:*** Last Name:** McLaughlin**Suffix:****Title:** Executive Director**Organizational Affiliation:***** Telephone Number:** 239-252-5884**Fax Number:***** Email:** Anne.McLaughlin@colliercountyfl.gov

Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

X: Other (specify)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

MPO

* 10. Name of Federal Agency:

Office of the Under Secretary for Policy

11. Catalog of Federal Domestic Assistance Number:

20.939

CFDA Title:

Safe Streets and Roads for All

* 12. Funding Opportunity Number:

DOT-SS4A-FY22-01

* Title:

Safe Streets and Roads for All Discretionary Grant Program

13. Competition Identification Number:

0001

Title:

Action Plan Grant Applications

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Collier MPO Comprehensive Safety Action Plan

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Attachment: 2022 SS4A Grant Application (23231 : Approve Safe Streets and Roads for All (SS4A) Grant Application)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant FL-19

* b. Program/Project 19, 25

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2023

* b. End Date: 12/31/2024

18. Estimated Funding (\$):

* a. Federal	200,000.00
* b. Applicant	10,000.00
* c. State	0.00
* d. Local	40,000.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	250,000.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Paul

Middle Name:

* Last Name: Perry

Suffix:

* Title: MPO Chair

* Telephone Number: (239) 252-5884

Fax Number:

* Email: Anne.McLaughlin@colliercountyfl.gov

* Signature of Authorized Representative:

* Date Signed:

EXECUTIVE SUMMARY

Replacement Page for FY 2023-2027 Transportation Improvement Program (TIP)

OBJECTIVE: To distribute the replacement page to correct a Scrivener's error in the FY 2023-2027 TIP.

CONSIDERATIONS: MPO staff found a Scrivener's error with regard to the amount programmed for Financial Project Number (FPN)# 446250-1: Fiber Optic and Florida Power and Light (FPL). The replacement page is provided in **Attachment 1**.

COMMITTEE RECOMMENDATION: N/A. The replacement page was included as a distribution item in the CAC/TAC agenda packets in August.

STAFF RECOMMENDATION: For the Board to receive notice of a replacement page for the FY 2023-2027 TIP.

Prepared By: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. FY 2023-2027 TIP Replacement Page D-8 containing FPN#446250-1 (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 11.A**Doc ID:** 23171**Item Summary:** Replacement Page for FY 2023-2027 Transportation Improvement Program (TIP)**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/25/2022 4:18 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/25/2022 4:18 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/25/2022 4:18 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:08 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM

COLLIER MPO FY 2023 - 27 TIP

4462501 FIBER OPTIC & FPL

Project Description: Fiber Optic & Power Infrastructure - CMC Priority 2019-02

Work Summary: ITS COMMUNICATION SYSTEM

Lead Agency: COLLIER COUNTY

Length: 0

2045 LRTP: P6-2, Table 6-1

Prior Years Cost: 0

Future Years Cost: 0

Total Project Cost: 273,725

Phase	Fund	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CST	SU	0	0	273,725	0	0	273,725
		0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
Total		0	0	273,725	0	0	273,725



EXECUTIVE SUMMARY

Revised 2022 MPO Calendar - Lee/Collier Joint Meeting Schedule

OBJECTIVE: To distribute the revised 2022 MPO calendar showing the Lee/Collier Joint Meeting schedule

CONSIDERATIONS: MPO staff is coordinating with Lee MPO on scheduling joint committee and board meetings. The revised 2022 MPO calendar showing the proposed Lee/Collier Joint Meeting schedule is provided in **Attachment 1**. The Technical and Citizen Advisory Committees will meet jointly on October 24, 2022, which is Collier MPO's regular meeting date. The two Boards will meet jointly on Friday, November 18, 2022 at 9:30 am at the North Collier Regional Park - Exhibit Hall.

STAFF RECOMMENDATION: Distribution item for informational purposes.

Prepared By: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. Revised 2022 MPO Calendar – Lee/Collier Joint Meeting Schedule (PDF)

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 11.B**Doc ID:** 23232**Item Summary:** Revised 2022 MPO Calendar – Lee/Collier Joint Meeting Schedule**Meeting Date:** 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/01/2022 2:49 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/01/2022 2:49 PM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/01/2022 2:50 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/01/2022 3:12 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM



2022 Meeting Schedule

Collier Metropolitan Planning Organization (MPO)
2885 S. Horseshoe Drive, Naples, FL 34104

www.CollierMPO.com

(239) 252-5814

Updated 8/1/22

STRIKETHROUGH = CANCELLED MEETING
DATES IN RED = ADDED MEETING

Metropolitan Planning Organization (MPO) – Monthly at 9:30 a.m.

MPO Board Meetings are held on the second Friday of the month at the Board of County Commissioners Chambers, 3299 E. Tamiami Trail, Naples, unless otherwise noted.

February 11, 2022	**February XX, 2022	March 11, 2022	April 8, 2022
May 13, 2022	June 10, 2022	September 9, 2022	October 14, 2022
**October XX, 2022	**November 18, 2022	December 9, 2022	
** This a JOINT MEETING with Lee MPO, North Collier Regional Park – Exhibit Hall at 9:30			

Technical Advisory Committee (TAC) – Monthly at 9:30 a.m.

TAC Meetings are held on the fourth Monday of the month at the Collier Growth Management Department, Planning & Regulation Building Conference Rooms 609/610, 2800 North Horseshoe Drive, Naples, unless noted below.

January 24, 2022	February 28, 2022	March 28, 2022	April 25, 2022
May 23, 2022	*August 22, 2022	September 26, 2022	**October 24, 2022
**October XX, 2022	November 28, 2022		
*Meeting Location: Collier County Transportation Management Services Department, Construction and Maintenance Building, South Conference Room, 2885 South Horseshoe Drive, Naples			
**This a JOINT MEETING with Lee MPO, location and time TBD			

Citizen Advisory Committee (CAC) – Monthly at 2:00 p.m.

CAC Meetings are held on the fourth Monday of the month at the Collier County Growth Management Division, Planning & Regulation Building Conference Rooms 609/610, 2800 North Horseshoe Drive, Naples, unless noted below.

January 24, 2022	February 28, 2022	March 28, 2022	April 25, 2022
May 23, 2022	August 22, 2022	September 26, 2022	**October 24, 2022
**October XX, 2022	November 28, 2022		
**This is a JOINT MEETING with Lee CAC, location and time TBD			

Bicycle/Pedestrian Advisory Committee (BPAC) – Monthly at 9:00 a.m.

BPAC Meetings are held on the third Tuesday of the month. BPAC at the Collier County Growth Management Division, Planning & Regulation Building Conference Rooms 609/610, 2800 North Horseshoe Drive, Naples, unless noted below.

January 18, 2022	February 15, 2022	March 15, 2022	April 19, 2022
May 17, 2022	August 16, 2022	**September XX, 2022	September 20, 2022
October 18, 2022	November 15, 2022		
**This is a JOINT MEETING with Lee BPCC, location and date TBD			

Congestion Management Committee (CMC) – Bi-Monthly at 2:00 p.m.

CMC Meetings are held on the third Wednesday of every other month at the Collier County Transportation Services Building, South Conference Room, 2885 South Horseshoe Drive, Naples, unless noted below.

January 19, 2022	March 16, 2022	May 18, 2022	July 20, 2022
September 21, 2022	November 16, 2022		

Local Coordinating Board (LCB) for the Transportation Disadvantaged – Quarterly at 1:30 p.m.

LCB Meetings are held quarterly on the first Wednesday of the corresponding month at the Collier County Government Center Administration Building F, IT Training Room, 3299 Tamiami Trail East, Naples, unless otherwise noted.

March 2, 2022	May 4, 2022	September 7, 2022	*December 7, 2022
*Meeting location is the Collier County Risk Management Building D, Training Room, 3311 Tamiami Trail East, Naples FL			

09/09/2022

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 13.A

Item Summary: Next Meeting Date -October 14, 2022 - 9:30 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

Meeting Date: 09/09/2022

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

08/26/2022 11:00 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

08/26/2022 11:00 AM

Approved By:

Review:

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	08/26/2022 11:01 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	08/31/2022 4:01 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		09/09/2022 9:30 AM