

**CONGESTION MANAGEMENT COMMITTEE of the  
COLLIER METROPOLITAN PLANNING ORGANIZATION  
VIRTUAL AND IN-PERSON HYBRID MEETING  
ZOOM MEETING PLATFORM**

**September 15, 2021  
2:00 p.m.  
Meeting Minutes**

**1. Call to Order**

Mr. Khawaja called the meeting to order at 2:05 p.m.

**2. Roll Call**

Ms. McLaughlin called the roll and confirmed a quorum was present in the room.

**CMC Members Present In-Person**

Tony Khawaja, Chairman, Collier County Traffic Operations  
Omar DeLeon, County Public Transportation & Neighborhood Enhancement (PTNE)  
Karen Homiak, CAC Representative  
Lorraine Lantz, County Transportation Planning  
Don Scott, Lee MPO (arrived during agency updates)

**CMC Members Absent**

Don Scott, Lee County MPO  
Dave Rivera, City of Naples  
Allison Bickett, City of Naples  
Dan Summers, County Emergency Management  
John Kasten, Collier County Public Schools  
Tim Pinter, City of Marco Island

**MPO Staff**

Anne McLaughlin, Executive Director  
Brandy Otero, Principal Planner  
Scott Philips, Principal Planner  
Danielle Bates, Administrative Assistant

**Others Present**

Victoria Peters, FDOT (arrived during agency updates)  
Christopher Ordonez, Collier County Traffic Ops  
Wally Blain, Tindale-Oliver & Associates, Inc (virtually)  
Nick Spatola, Faller, Davis & Associates, Inc (virtually)  
Alex Showalter, County PTNE Division

Mr. Khawaja introduced Christopher Ordonez, Project Manager.  
Ms. McLaughlin introduced Scott Philips, MPO Principal Planner and Danielle Bates, Administrative Assistant.

### **3. Approval of the Agenda**

*Mr. DeLeon moved to approve the agenda. Ms. Lantz seconded. Carried unanimously.*

### **4. Approval of the March 17, 2021 Meeting Minutes.**

*Ms. Homiak moved to approve the March 17, 2021 minutes. Mr. DeLeon seconded. Carried unanimously.*

### **5. Public Comments for Items not on the Agenda**

None.

### **6. Agency Updates**

#### **A. FDOT**

**Ms. Peters** – New Draft Tentative Work Program - Department will hold public hearings week of October 18-22 on new Draft Tentative Work Program FY23-FY27; Will hold virtual and in-person meeting with opportunity to provide comments at Southwest Area Office (SWAO) /SWIFT Center SunGuide Building behind the Daniels rest area, Tuesday, October 19<sup>th</sup>, from 10-12 noon. Call it the SWIFT building when talking to the public, that's easier to find on Maps/Google. October 29<sup>th</sup> will likely be the last date for public comments. Will try to get info out as soon as allowed.

#### **B. MPO Executive Director**

**Ms. McLaughlin** – nothing other than what is included in the agenda.

#### **C. Other Agencies**

**Mr. De Leon:** Introduced Alex Showalter, the new Senior Planner for Collier Area Transit (CAT).

**Mr. Ordonez:** Will provide an update on 37 intersections, all connected, later in the agenda.

### **7. Committee Action**

#### **A. Endorse Scope of Services for Congestion Management Process Update**

**Ms. Otero:** Due to reduction in driving during the COVID-19 pandemic, staff determined that developing another Biennial Transportation System Performance Report (TSPR) as called for in the UPWP would be counterproductive. The 2017 Congestion Management Process (CMP) needs to be updated to incorporate recommendations from the 2020 TSPR. Revised previously reviewed Scope to include a County-wide Origin/Destination study. Information will be helpful when developing the 2050 LRTP. Requesting comments and revisions from committee. Up to \$150,000 available in 2021/2022 planning funds. Wally Blain is available to answer questions.

**Mr. Blain:** Additional information on origin/destination study provided in revised handout; refer to Task 4. Need a better understanding of traffic flow to improve on recommendations for CMP and how to tie into TSPR's action steps. The key is in the documentation step. During analysis for baseline conditions, identified congested corridors and placed the corridors in priority tiers based on various factors. This project will take deeper dive into what the issues are and travel characteristics behind them. Intent is to develop fact sheets for corridors, informative to general public to identify current operations and programmed actions to relieve congestion. Will also identify strategies that could further alleviate congestion as committee works through project prioritization process. Task 4 should wrap up by end of fiscal year. New Task 5 provides list of expected agenda topics for committee meetings between November and May, project timeline and key deliverables.

**Mr. Khawaja, Ms. Otero, Mr. Blaine:** conversation on short time frame to complete project due to funding timeline, desire to alleviate potential conflicts with contracts/de-obligation, etc.

**All:** conversation on specific corridors to be studied; number based on funding. Corridors identified in the TSPR. Tier 1 and Tier 2 comprised 15 corridors. Additional corridors were considered from Tier 3. The intention was to review the corridors, then identify the top 10. **Mr. Khawaja** wants the 8 and 8 major arterials (North/South/East/West) covered. Working with Lee County too, so it will include a regional element.

**Mr. Khawaja:** Wants scope to include 8 and 8 arterials, will endorse with inclusion.

*Mr. DeLeon moved to endorse Scope of Services for Congestion Management Process Update with modification. Ms. Lantz seconded. Carried unanimously.*

## **8. Reports and Presentations (May Require Committee Action)**

### **A. Collier County Retiming Project**

**Mr. Ordonez:** Introduced Nick Spatola, Faller, Davis & Associates, consultant.

**Mr. Khawaja:** Committee provided money for retiming project. Thought committee would benefit from seeing results, understanding what a typical retiming project entails, so when authorizing future projects, we know what's required.

**Mr. Spatola:** Presented an overview of Collier County's Traffic Signal Timing and Coordination project. Project incorporated 4 major arterials: Airport Road, Pine Ridge Road, Livingston Road, and Vanderbilt Beach Road. His presentation can be viewed here: [Traffic Signal Timing and Coordination](#).

**Mr. Scott, Mr. Spatola, and Mr. Khawaja:** Conversation on signals that skip a direction in the cycle, seen other places in Florida, don't have any examples in Collier County; service all directions every cycle if there is demand; do have signals that reservice some directions, may be lead-lag system looking like it's skipped.

**Mr. Scott:** Doing any timing projects on state roads?

**Mr. Khawaja:** We have a project programmed on US 41 that was funded by this committee, but state has agreed to complete it under their contract.

**Mr. Khawaja:** The numbers are huge, 107 times more over the investment, you don't get that return often. It's not invasive, it saves individual citizen a small amount of gas, but collectively it's a large savings. Good to put number on the saving.

**Ms. McLaughlin:** Appreciate having this data, MPO has to demonstrate that funded projects have an impact on congestion. Will include this success story in MPO's Annual Report; and consider having consultant give presentation to the board.

**Ms. Lantz:** As a committee, need to see results of projects being prioritized.

**Ms. McLaughlin:** All of the performance measures say we need hard data.

**Mr. Khawaja:** Final report is about to be approved, ready to provide.

**Ms. McLaughlin:** The data collected as part of the CMP update will help with regional coordination with Lee County.

## 9. Member Comments

None.

## 10. Topics for Next Meeting

**Mr. De Leon:** CAT project is out for solicitation. Project incorporates transit signal priority and upgrading or replacing CAT Automatic Vehicle Location (AVL) system, looking at how to integrate modes together to facilitate movement.

**Ms. Peters:** FDOT will present Florida's Regional Advanced Mobility Elements (FRAME) project to Lee County next month. Would be good to see if a presentation can be given here as well. Will provide presentation to committee when available.

#### **11. Distribution Items**

**Ms. Otero:** One change on the 2022 Calendar: MPO Board joint meeting is moved from Oct 2021 to Feb 2022.

**Ms. McLaughlin:** Might have two joint meetings in 2022, not sure what our schedule will be, bump meetings to winter from fall, haven't discussed it with Lee MPO yet.

**Mr. Scott:** October might not work; Work Program comes out around that time.

#### **12. Next Meeting Date**

*November 17, 2020 – 2:00 p.m.*

#### **13. Adjournment**

*There being no further comments or business to discuss, Mr. Khawaja adjourned the meeting at 3:04 p.m.*