

**CITIZENS ADVISORY COMMITTEE of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
MEETING MINUTES
August 30, 2021 2:00 p.m.**

1. Call to Order

Ms. Pernas called the meeting to order at 2:08 p.m.

2. Roll Call

Ms. Bates called the roll and confirmed a quorum was present.

CAC Members Present

Tammie Pernas

Karen Homiak

Rick Hart

CAC Members Absent

Neal Gelfand

Pam Brown

Robert Phelan

Dennis DiDonna

Josh Rincon

Suzanne Cross

Fred Sasser

MPO Staff

Anne McLaughlin, Executive Director

Brandy Otero, Principal Planner

Danielle Bates, Administrative Assistant

Scott Philips, Principal Planner (left early)

Others Present

Victoria Peters, FDOT

3. Approval of the Agenda

Ms. Homiak moved to approve the agenda. Mr. Hart seconded. Carried unanimously.

4. Approval of May 24, 2021 Meeting Minutes

Ms. Homiak moved to approve the May 24, 2021 meeting minutes. Mr. Hart seconded. Carried unanimously.

5. Public Comments for Items not on the Agenda

None.

6. Agency Updates

A. FDOT

Ms. Peters: October 18-22 FDOT holding week of public hearing, online mostly, for new draft tentative work program. Adds year at end FDOT Fiscal Year (FY) 23-27; 27 is new fifth year. Last year 22-26, this year 23-27. Online public hearings open for comments. One day in-person meeting at Southwest Area Office (SWAO). Not sure when bringing to committees - timing depends on release of "snapshot," other materials and video.

Oct 29-Nov 5 is Mobility Week throughout state - multi-agency, focus on safety and mobility, often partner with other agencies. A few years ago, FDOT hosted booth in Immokalee - was a big hit. Mostly about education.

B. MPO Executive Director

Ms. McLaughlin: Introduced new staff.

7. Committee Action

A. Endorse Roll Forward Amendment and Authorizing Resolution, FY 2022-2026 Transportation Improvement Program

Ms. McLaughlin: Asking for committee endorsement. Received roll forward report from Florida Department of Transportation (FDOT), includes projects from previous fiscal year that were not authorized by June 30 deadline, now must be included in new Transportation Improvement Plan (TIP) in current fiscal year. New effective date for new TIP is Oct 1, 2021. MPO completing steps for public outreach as required in Public Participation Plan (PPP), no comments received yet, comment period ends on Sept 10 at MPO Board meeting. Routine amendment occurs this time every year.

Ms. Homiak moved to endorse the Endorse Roll Forward Amendment and Authorizing Resolution, FY 2022-2026 Transportation Improvement Program. Mr. Hart seconded. Passed unanimously.

B. Endorse Amendment 3 to FY 20/21-21/22 Unified Planning Work Program (UPWP)

Ms. Otero: Presented Executive Summary. Primary purpose is to recognize remaining balance after the close out of the previous UPWP 18/19 -19/20. \$80,988 balance made up of \$56,373 PL (Metropolitan Planning) funding and \$24,615 SU (Surface Transportation Program Grant, Population > 200K) funding. In addition to recognizing that balance, it also includes recognizing other minor updates.

Ms. Pernas: Were some of these revisions due to COVID?

Ms. Otero: Only change due to COVID was Transportation System Performance Report (TSPR), analyzing traffic counts this early is not good, so we're updating Congestion Management Process with recommendations from last TSPR.

Ms. Homiak moved to Endorse Amendment 3 to FY 20/21-21/22 Unified Planning Work Program (UPWP). Mr. Hart seconded. Passed unanimously.

C. Endorse Draft 2022 Calendar

Ms. McLaughlin: Presented Executive Summary and calendar attachment. Asking for endorsement for this, primarily because CAC meeting is being changed from last Monday of the month to the fourth Monday of the month. Too short a timeframe when committee meets on fifth Monday of month - Executive Summaries and Chair Reports due same week for MPO Board meeting packet. It's doable but we feel rushed. Draft calendar reflects change. TAC voted to endorse this morning.

Also, noteworthy - MPO November board meeting falls on holiday, need to find alternative date if Board meeting is needed. Note that joint meetings aren't all established for 2022, staff will continue to work on them.

Ms. Homiak moved to endorse moving to fourth Monday from last Monday, and leaving joint dates for the future, Mr. Hart seconded. Carried unanimously.

D. Endorse Joint Lee/Collier MPO Meeting Agenda

Ms. McLaughlin: Presented Executive Summary and Draft Agenda in attachment. Preparing for joint meetings with Lee MPO for TAC and CAC. Have not held joint meetings for several years, want to get back on track and continue with advisory committees and Board as MPO once did, dropped when both Boards struggled making quorums.

Lee MPO Director and Collier MPO tried to do joint measures independently and bring together at end - has worked reasonably well for Transportation Regional Incentive Program (TRIP) priorities, but not working for [updating] Interlocal Agreement; coordinated the two 2045 Long Range Transportation Plans (LRTPs). The draft agenda for items to discuss things we want to bring to Boards when they meet - endorse updated Lee-Collier Interlocal Agreement - how often to meet; Reports and Presentations to look at major growth areas identified in both LRTPs (suggested by Board member), identify high growth areas and how they affect [travel demand] model, status reports on regional roadway projects. List modified by TAC this morning: I-75 study, managed lanes and more, Old US 41 how to fund next stages timing for finishing PD&E (phase) and funding design and construction. County Road (not State Road) 951 refers to extension north into Lee County; add east-west arterial - Veterans Memorial Parkway, and US 41 improvements at Bonita Beach Road; regional transit, and presentation about what we know about US Census with schedule of tasks MPOs must undertake related to it.

Ms. Homiak moved to endorse agenda items; Mr. Hart seconded. Carried unanimously.

8. Reports and Presentation (May require Committee Action)

A. 2045 Long Range Transportation Plan (LRTP) Scrivener's Errors.

Ms. McLaughlin: Presented Executive Summary - overview of modifications to 2045 LRTP after Board adoption in December 2020 to correct scrivener's errors which don't require an amendment. Corrections resulted from additional FDOT review comments received after adoption of plan. Corrections relate to updated Transportation Improvement Program (TIP). Corrected version on website.

B. 2050 LRTP Base Year Data Requirements

Ms. McLaughlin: Presented Executive Summary – the TAC and CAC were primary review committee for developing the 2045 LRTP. We purposefully did not create a separate stakeholder committee. Anticipate 2050 LRTP will follow same process. This LRTP update would normally use a 2020 base year, but there are complications due to COVID pandemic's effect on travel behavior. FDOT proposed validating base year model to 2020 Census for population, dwelling units, and people per household; validating base year to 2019 for other characteristics - roadway network, traffic counts, employment, transit ridership. FDOT wants base year data submitted by June 2022, earlier than last round. Plan on using County Interactive Growth Model (CIGM) for projection of where growth will occur; very strong tool for the MPO. UPWP amendment [voted on earlier] includes professional services to deliver this data.

9. Member Comments

None

10. Distribution Items

None

11. Next Meeting Date

September 27, 2021 – 2 p.m. – in person

Ms. Homiak moved to adjourn; Mr. Hart adjourned the meeting at 2:37 p.m.