

EXECUTIVE SUMMARY
Committee Action
Item 7B

Endorse Amendment #3 to the FY 2022-2026 Transportation Improvement Program (TIP) and Authorizing Resolution

OBJECTIVE: Committee endorsement of Amendment #3 to the FY 2022-2026 Collier MPO Transportation Improvement Program (TIP), and authorizing resolution.

CONSIDERATIONS: The Florida Department of Transportation (FDOT) has requested the Collier MPO to amend its FY 2022-2026 TIP to add the following projects:

- **435210-1:** Notice of Grant Award: Add new Federal Transit Administration (FTA) 5310 capital assistance project and funding to FY 2022 to purchase three (3) buses.
- **448810-1:** Project Description: Add a new FTA 5310 capital assistance project and funding to FY 2022 to purchase radios and tablets.
- **450306-1:** Project Description: Add a new FTA 5339 capital assistance project and funding to FY 2022. This project makes improvements at 9 bus stops to bring the locations into Americans with Disability Act (ADA) compliance.
- **449143-1:** Project Description: Add a new project to FY 2022 to start the Preliminary Engineering (PE) phase for a wildlife crossing on SR 29 north of the Panther Refuge. Project is funded with American Rescue Plan Act (ARPA) funds.

Attachment 1 contains Resolution 2021-13, including Exhibits 1 and 2.

The MPO is following the TIP amendment public involvement process outlined in the MPO's Public Participation Plan in that this amendment has been:

- Posted for review by the TAC and CAC;
- Public comment period announced on the MPO website; and
- Distributed via e-mail to applicable list-serve(s).

The comment period began on November 19, 2021 and ends with the MPO Board meeting on December 10, 2021.

STAFF RECOMMENDATION: That the Committee endorse the amendment and authorizing resolution.

Prepared By: Scott Philips, Principal Planner

Attachments:

1. MPO Resolution 2021-13, including Exhibits 1 and 2

**MPO RESOLUTION #2021-13
A RESOLUTION OF THE COLLIER METROPOLITAN
PLANNING ORGANIZATION APPROVING
AMENDMENT #3 TO THE FY 2021/22- 2025/26
TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, State and federal statutes, rules and regulations require that each designated Metropolitan Planning Organization develop and adopt a Transportation Improvement Program (“TIP”) and set forth the procedures for doing so; and

WHEREAS, the Collier Metropolitan Planning Organization’s (the “MPO”) TIP may require amending as authorized and required by 23 C.F.R. Part 450 Sections 326, 328, 330, 332 and 334, and by F.S. § 339.175(6), (8) and (13); and

WHEREAS, the FDOT requested the Collier MPO to amend its FY 2021/22-2025/26 TIP to add Federal Project Number (FPN) 435210-1 Capital Assistance funding to purchase buses; FPN 448810-1 FTA 5310 Capital Assistance funding to purchase radios and tablets; FPN 450306-1 FTA 5339 Capital Assistance funding for ADA improvements at bus stops; and FPN 449143-1 in ARPA funding in FY 2022 for a wildlife crossing on SR 29, as shown in Exhibit 1; and

WHEREAS, FDOT has submitted two letters to the MPO stating that the amendments are necessary to include in the MPO’s TIP to ensure consistency with FDOT’s Work Program, as shown in Exhibit 2; and

WHEREAS, the MPO announced the TIP Amendment on its website, distributed it via e-mail to various list-serves, and followed all of the steps of its Public Participation Plan through the expiration of the public comment period, which terminated with the MPO’s meeting on December 10, 2021; and

WHEREAS, the MPO has reviewed the proposed TIP Amendment for those projects and determined that it is consistent with the MPO’s adopted plans and policies; and

WHEREAS, in accordance with all required State and federal procedures, rules and regulations, including but not limited to the FDOT’s MPO Administrative Manual, the TIP Amendment must be accompanied by an endorsement indicating official MPO approval.

THEREFORE, BE IT RESOLVED by the Collier Metropolitan Planning Organization that:

1. The FY 2021/22 - 2025/26 Transportation Improvement Program Amendment #3 set forth in Exhibits 1 and 2 is hereby adopted.
2. The Collier Metropolitan Planning Organization's Chairman is hereby authorized to execute this Resolution certifying the MPO Board's approval of the Amendment to the FY 2021/22-2025/26 Transportation Improvement Program for transmittal to FDOT and the Federal Highway Administration.

This Resolution PASSED and duly adopted by the Collier Metropolitan Planning Organization Board after majority vote on this 10th day of December 2021.

Attest: COLLIER METROPOLITAN PLANNING ORGANIZATION

By: _____
Anne McLaughlin
MPO Executive Director

By: _____
Elaine Middelstaedt, Esq.
MPO Chair

Approved as to form and legality:

Scott R. Teach, Deputy County Attorney

EXHIBIT 1
TIP Amendment #3 for Approval by MPO Board on December 10, 2021 for
FY 2021/22 through FY 2025/26 TIP

FPN	Action	Project Name	Requested By	Fund	Phase	FY	Amount
435210-1	Add 5310 Notice of Grant Award for 3 buses	5310 Capital Assistance - 3 buses	FDOT	Federal State Local	CST	22	\$ 200,513 \$ 25,064 \$ 25,064
448810-1	Add new project receiving FTA 5310 Capital Assistance funds in FY 2022	5310 Capital Assistance	FDOT	DU	CST	22	\$ 7,920 \$ 990 \$ 990
450306-1	Add new project receiving FTA 5339 Capital Assistance funds in FY 2022.	5339 Capital Assistance - Bus Stop Improvements	FDOT	DPTO	CST	22	\$ 222,355
449143-1	Add a wildlife crossing on SR 29 north of the Florida National Panther Refuge	SR 29 Wildlife Crossing	FDOT	ARPA	PE	22	\$1,000,000

FPN	Responsible Agency	TIP Page	LRTP Reference
435210-1	FDOT	Section H P7	P5-3, Table 5-1
448810-1	FDOT	Section H P8	P5-3, Table 5-1
450306-1	FDOT	Section H P9	P5-3, Table 5-1
449143-1	FDOT	Section F P14	P6-18

COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: _____

Date: _____

Anne McLaughlin
Collier MPO Executive Director

By: _____

Date: _____

MPO Chair
Printed Name: Elaine Middelstaedt, Esq.
Title: MPO Chair

Approved as to form and legality

Scott R. Teach, Deputy County Attorney

4352101**FTA 5310 Capital Assistance****Project Description:** Capital Assistance

Prior Years Cost: 0

Future Years Cost: 0

Total Project Cost: 250,641

Work Summary: Purchase 3 buses

2045 LRTP: P5-3, Table 5-1

Lead Agency: Collier County**Length:**

Phase	Fund	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CAP	DU	200,513					200,513
CAP	DPTO	25,064					25,064
CAP	LF	25,064					25,064
							0
							0
							0
							0
							0
							0
Total		250,641	0	0	0	0	250,641



4488101 FTA 5310 Capital Assistance**Project Description:** Capital Assistance

Prior Years Cost: 23,700

Future Years Cost: 0

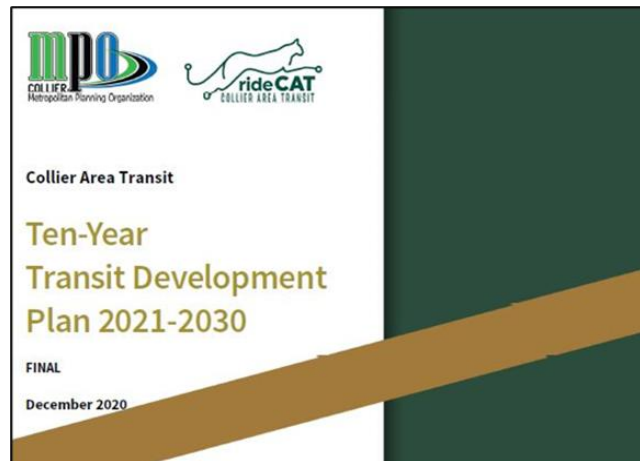
Total Project Cost: 33,600

Work Summary: Purchase radios & tablets

2045 LRTP: P5-3, Table 5-1

Lead Agency: COLLIER COUNTY**Length:** N/A

Phase	Fund	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CAP	DU	7,920					7,920
CAP	DPTO	990					990
CAP	LF	990					990
							0
							0
							0
							0
							0
							0
Total		9,900	0	0	0	0	9,900



4503061 FTA 5339 Capital Assistance - Transit

Project Description: Capital Assistance 94-01

Work Summary: Bus stop improvements at 9 locations

Lead Agency: COLLIER COUNTY

Length: N/A

Prior Years Cost: 0
 Future Years Cost: 0
 Total Project Cost: 222,355
 2045 LRTP: P5-3 Table 5- 1

Phase	Fund	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CAP	DU	222,355					222,355
							0
							0
							0
							0
							0
							0
							0
							0
Total		222,355	0	0	0	0	222,355



4491431

SR 29 Wildlife Crossing

Project Description: Study & construct a wildlife crossing on SR 29 north of the Panther Refuge

Prior Years Cost:	0
Future Years Cost:	0
Total Project Cost:	1,000,000
2045 LRTP:	P6-18

Work Summary: PE

Lead Agency: FDOT

Length: NA

Phase	Fund	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PE	ARPA	1,000,000					1,000,000
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
Total		1,000,000	0	0	0	0	1,000,000

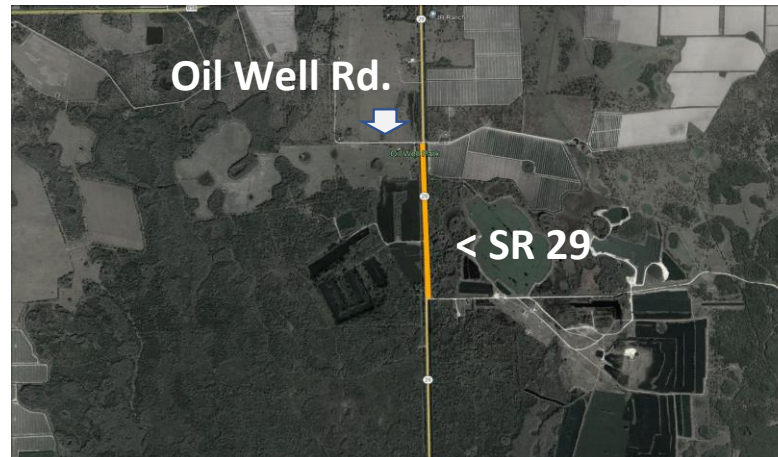


EXHIBIT 2

From: Hanson, Dale
 To: [Peters, Victoria](#)
 Cc: [Oliver@Brandy](#); [McLaughlin@Anne](#); [Phillips@Scott](#)
 Subject: TIP/STIP Amendment Needed / Collier County
 Date: Monday, November 8, 2021 1:57:58 PM
 Attachments: [NOGA_5310-46_Collier County BOCC_BS-117A.pdf](#)

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Victoria,

1. Below are **new** projects to be included in the TIP/STIP. These projects include federal funds:

FPID	PROJECT DESCRIPTION	Agency	PHASE GROUP	FUND	PHASE	FY 2022 FUNDS	COMMENTS
450306-1-94-01	5339 Capital Assistance	Collier County	Capital	RB	94	\$222,355	This is a new project that has been selected during the competitive application process for 5339 funding. The funds were allocated to the state in FFY21 and were programmed in SFY22.

Below are the SFY21/22 awards for Collier County to be included in the TIP/STIP.

2. Below are projects that have previously existed in the TIP/STIP that we have added funds to for SFY22 (based on the **annual grant cycle**):

FPID	PROJECT DESCRIPTION	AGENCY	PHASE GROUP	FUND	PHASE	SFY 2022 FUNDS	COMMENTS	BEFORE 2022
448810-1-94-02	5310 CAPITAL ASSISTANCE	Collier County	Capital	DU	94	\$7,920	This is not a new project. This project has previously existed in the TIP/STIP. Funding has been added for this SFY 2022, based on the annual grant cycle .	\$18,960
Same project as above	5310 CAPITAL ASSISTANCE	Collier County	Capital	DPTO	94	\$990	This is not a new project. This project has previously existed in the TIP/STIP. Funding has been added for this SFY 2022, based on the annual grant cycle .	\$2,370
Same project as above	5310 CAPITAL ASSISTANCE	Collier County	Capital	LF	94	\$990	This is not a new project. This project has previously existed in the TIP/STIP. Funding has been added for this SFY 2022, based on the annual grant cycle .	\$2,370

3. Please include the following NOGA(s) awards in the TIP/STIP for informational/transparency purposes:

435210-1
 COLLIER COUNTY BoCC FTA SECTION 5310 CAPITAL
 3 Buses
 (see attached [draft](#) NOGA-the NOGA has not yet been executed)

Once you have a date for the amendment, please let me know.

Don't hesitate to contact me with any questions.

Thank You,

Dale Hanson
 Transit Project Coordinator
ATKINS on behalf of FDOT, District One
 Modal Development Office/Public Transit

801 North Broadway Ave., MS 1-39
Bartow, FL 33830
Phone: 863-519-2321
Fax: 863- 519-2420
Email : Dale.Hanson@dot.state.fl.us





Florida Department of Transportation

RON DESANTIS
GOVERNOR

801 N. Broadway Avenue
Bartow, FL 33830

KEVIN J. THIBAUT, P.E.
SECRETARY

NOTICE OF FTA SECTION 5310 GRANT AWARD FL-16-0046 / FFY 2021 / SFY 2021/2022

Based on the Agency's Application for Federal Assistance under 49 U.S.C. Section 5310, "Enhanced Mobility of Seniors and Individuals with Disabilities" program, which was due to the Florida Department of Transportation (FDOT), District One Modal Development Office (Department) on or before December 14, 2020 and is on file at the FDOT, District One, 801 North Broadway Avenue, Bartow, Florida 33830 offices, the Department hereby makes the following federal grant award under the 49 U.S.C. Section 5310 Program to:

Collier County Board of County Commissioners (Subrecipient) Bonita Springs UZA 8300 Radio Road, Naples, FL 34104				
Description	Estimated Total 100%	Estimated Federal 80%	Estimated State 10%	Estimated Local 10%
(3) Bus < 30 Feet	\$250,641.00	\$200,513.00	\$25,064.00	\$25,064.00
TOTAL	\$250,641.00	\$200,513.00	\$25,064.00	\$25,064.00
Financial Management Number:	435210-1-93-18			
Federal Award Identification Number (FAIN):	Temp. No.	1001-2022-1	* Perm No.	
Agency's DUNS Number				
Agency's Federal Employee Identification No. (FEIN)				
Agency's Fiscal Year	<i>(month to month)</i>			

* Permanent FAIN number will be assigned to this award after its execution and will be copied to Subrecipient.

ACCEPTANCE OF GRANT AWARD

The undersigned accepts the above-described award and:

- The Subrecipient reaffirms its assurances to Federal Transit Administration (FTA) and FDOT as stated in Exhibits I, L, and M of its application.
- The Subrecipient agrees to use and maintain the grant awarded equipment in accordance with the federal and state program requirements, and for the services described, in its approved application.
- The Subrecipient agrees to comply with all applicable civil rights statutes and implementing regulations.
- The Subrecipient agrees to contact the FDOT Contractor, Lazara Stinnette, at the Center for Urban Transportation Research (CUTR), Florida Transit Research Inspection and Procurement Services (TRIPS) at 813-974-0695 to arrange purchase of the above items. This purchase will follow the Department's **Guidelines for Acquiring Vehicles and Equipment**.
- The Subrecipient must do the following **PRIOR** to the purchase of **EQUIPMENT**:
 - Follow FDOT Procurement Guidance for Transit Agencies manual, as amended, and complete the appropriate Third-Party Checklist in accordance with the procurement threshold, as outlined in the Introduction, and submit to your FDOT Transit Projects Coordinator for review. Once the Agency has received applicable FDOT Third-Party Procurement concurrence from their FDOT Transit Projects Coordinator, they may purchase equipment.
 - For reimbursement from the Department, provide a Reimbursement Invoice, an Agency Invoice, signed Third-Party Procurement Checklist and proof of purchase and payment (such as merchant receipt) to your FDOT Transit Projects Coordinator.

- 3) All concurrences and documentation noted in Items e) 1 and 2 must be completed and submitted to your FDOT Transit Projects Coordinator on or before April 15th. The FDOT Transit Projects Coordinator will then forward approval to Lazara with CUTR to request reimbursement. If this deadline is not met, funds will be moved into future fiscal years.
- f) The Subrecipient MUST request purchase of the **VEHICLES** on or before April 15, 2022.
- g) The Subrecipient agrees to submit the local matching funds when requested to do so.
- h) The Subrecipient, if it is not a Community Transportation Coordinator (CTC), agrees to submit its Annual Operating Report (AOR) data to the CTC as requested.
- i) The Subrecipient will forward a copy of its maintenance plan as outlined in their Transportation Operating Plan (TOP) or System Safety Program Plan (SSPP) to Ms. Dale Hanson within 30 days of receiving the vehicle, if you have not already done so.
- j) The Subrecipient is required to insure the vehicles. The Department shall be named as "certificate holder" on the insurance policy throughout the time period the Department is the only lien holder. The Subrecipient shall be required to submit proof of insurance showing minimum coverage and the Department listed as "certificate holder" within 30 days of receiving the vehicle and provide proof of insurance yearly.

SPECIAL CONSIDERATIONS:

E-Verify - Vendors/Contractors:

1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Single Audit Information

Exhibit 1 and **Exhibit 2** to this Notice Of Grant Award provide the required federal award identification and information needed to comply with the single audit requirements. Please note this award is for a passenger vehicle(s) and/or other capital equipment/costs. The value of the federal award should be considered as non-cash assistance. A non-Federal entity as defined by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and 2 CFR Part 200, thereafter, as a recipient of this Federal award, may be subject to the audit requirements established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and 2 CFR Part 200, thereafter. In determining Federal awards expended in a fiscal year, the non-Federal entity must consider all sources of Federal awards, including non-cash contributions.

To be signed by the Subrecipient and returned to the FDOT District One Office
(To be completed and signed by the person authorized to accept Grant Awards.)

AGENCY: _____
 (Name)

Accepted by: _____ Date _____
 (Signature)

Typed Name and Title: _____

FLORIDA DEPARTMENT OF TRANSPORTATION

Award Approved by: _____ Federal Award Date: _____

Typed Name and Title: Paul A. Simmons
District Modal Development Administrator



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

November 15, 2021

Ms. Anne McLaughlin, Executive Director
Collier Metropolitan Planning Organization
2885 S. Horseshoe Drive
Naples, FL 34104

RE: Request for Amendment to the Collier Metropolitan Planning Organization's Fiscal Years 2021/2022 through Fiscal Years 2025/2026 Transportation Improvement Program (TIP)

Dear Ms. McLaughlin:

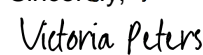
The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2021/22 – FY2025/26 Transportation Improvement Plan (TIP) at the December 10, 2021 MPO Board Meeting.

This is a new project that has been selected during the competitive application process for 5339 funding and this change is required to be amended into the Collier MPO's TIP for FY2021/2022 through FY2025/2026.

FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
450306-1	5339 Rural Capital Collier County BOCC – Match with TRC's	Capital	\$222,355.	DU	2022	This project was selected for 5339 funding

If you have any questions, please feel free to contact me at (239) 872-5904.

Sincerely,



BBDEB55AB68A48A...
Victoria G Peters
Planning Specialist III

11/15/2021 | 8:12 AM EST

VGP: vgp

cc: Keith Melton, Federal Transit Administration
John Crocker, Federal Transit Administration
Abra Horne, Florida Department of Transportation
Denise Strickland, Florida Department of Transportation
Wayne Gaither, Florida Department of Transportation



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

November 15, 2021

Ms. Anne McLaughlin, Executive Director
Collier Metropolitan Planning Organization
2885 S. Horseshoe Drive
Naples, FL 34104

RE: Request for Amendment to the Collier Metropolitan Planning Organization's Fiscal Years 2021/2022 through Fiscal Years 2025/2026 Transportation Improvement Program (TIP)

Dear Ms. McLaughlin:

The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2021/22 – FY2025/26 Transportation Improvement Plan (TIP) at the December 10, 2021 MPO Board Meeting.

This new project was awarded ARPA funds and this change is required to be amended into the Collier MPO's TIP for FY2021/2022 through FY2025/2026.

FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
449143-1	SR 29 North of Panther Refuge	PE	\$1,000,000.	ARPA	2022	Project Received ARPA Funds

If you have any questions, please feel free to contact me at (239) 872-5904.

Sincerely,

DocuSigned by:

Victoria Peters

BBDEB55AB69A48A...

Victoria G Peters

Planning Specialist III

11/15/2021 | 8:12 AM EST

VGP:vgp

cc: Carlos Gonzalez, Federal Highway Administration
Abra Horne, Florida Department of Transportation
Samantha Parks, Florida Department of Transportation
Denise Strickland, Florida Department of Transportation
Melissa Slater, Florida Department of Transportation
Wayne Gaither, Florida Department of Transportation