

**COLLIER COUNTY
Metropolitan Planning Organization**



AGENDA

Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112

October 08, 2021

9:00 AM

Councilwoman Elaine Middelstaedt, Esq., Chair
Councilman Paul Perry, Vice-Chair
Councilman Greg Folley
Commissioner Penny Taylor
Commissioner Andy Solis, Esq.
Commissioner Burt L. Saunders
Commissioner Rick LoCastro
Commissioner William L. McDaniel, Jr.
Councilman Mike McCabe

This meeting of the Collier Metropolitan Planning Organization (MPO) is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the MPO Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO. Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact Anne McLaughlin, MPO Executive Director, 72 hours prior to the meeting by calling (239) 252-8192. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Executive Director, Anne McLaughlin at (239) 252-8192 or by writing to Ms. McLaughlin at 2885 South Horseshoe Dr., Naples, FL 34104.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS**
 - 4.A. September 10, 2021 Meeting Minutes**
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 6. AGENCY UPDATES**
 - 6.A. FDOT**
 - 6.B. MPO EXECUTIVE DIRECTOR**
- 7. COMMITTEE CHAIR REPORTS**
 - 7.A. CITIZENS ADVISORY COMMITTEE (CAC)**
 - 7.B. TECHNICAL ADVISORY COMMITTEE (TAC)**
 - 7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)**
 - 7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)**
 - 7.D.1. Congestion Management Committee Chair Report**
 - 7.E. LOCAL COORDINATING BOARD (LCB)**
- 8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)**
 - 8.A. Approval of Amendment to FY 2022-2026 Transportation Improvement Program (TIP) and Authorizing Resolution**
- 9. REGULAR BOARD ACTION (NO ROLL CALL)**
 - 9.A. Approval of Annual Performance Review of the MPO Executive Director**
 - 9.B. Approve Strategic Plan for FY 2022**
 - 9.C. Approval of the Federal Transit Administration (FTA) Transit Planning Grant Application and Resolution 2021-11**
- 10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)**
 - 10.A. FY 2021 Annual Report**
- 11. DISTRIBUTION ITEMS**

**11.A. Letter to Miccosukee Tribe Requesting Government-to-Government Meeting
Regarding Paradise Coast Trail Feasibility Study**

12. MEMBER COMMENTS

13. NEXT MEETING DATE

**13.A. Next Meeting Date - November 12, 2021 - 9:00 a.m. Board of County Commissioners
Chambers, 3299 Tamiami Trail East, Naples, FL 34112**

14. ADJOURN

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 4.A

Item Summary: September 10, 2021 Meeting Minutes

Meeting Date: 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 9:45 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 9:45 AM

Approved By:

Review:

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 9:45 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:06 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

**Collier Metropolitan Planning Organization
Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112
September 10, 2021
9:00 a.m.**

****HYBRID REMOTE – IN-PERSON AND VIRTUALLY VIA ZOOM**

1. CALL TO ORDER

Meeting was called to order at approximately 9:00 a.m.

2. ROLL CALL

Brandy Otero called roll and confirmed a quorum was present in the room; asked for a vote to allow one Board member to participate remotely due to extenuating circumstances.

Commissioner Saunders moved to approve the remote participation of Councilman Mike McCabe. Councilman Folley seconded. Passed unanimously.

Members Present (in BCC Chambers)

Councilwoman Elaine Middelstaedt, City of Everglades City, Chair
Councilman Paul Perry, City of Naples
Commissioner Rick LoCastro, Collier County BCC District 1
Commissioner William L. McDaniel, Jr. District 5 [arrived following item 4]
Commissioner Burt Saunders, Collier County BCC District 3

Members Present (virtually via ZOOM)

Councilman Mike McCabe, City of Naples

Members Absent

Commissioner Penny Taylor, Collier County BCC District 4
Commissioner Andy Solis, Collier County BCC District 2

MPO Staff

Anne McLaughlin, Executive Director
Brandy Otero, Principal Planner
Scott Philips, Principal Planner
Danielle Bates, Administrative Assistant

FDOT

L. K. Nandam, District 1 Secretary
Victoria Peters, Community Liaison

Attachment: September 10, 2021 Meeting Minutes (20215 : September 10, 2021 Meeting Minutes)

Others Present

Scott Teach, Deputy County Attorney (in-person)

Trinity Scott, Collier County Growth Management Deputy Department Head (in-person)

Lorraine Lantz, Collier County Transportation Planning (virtually via ZOOM)

Michelle Arnold, Public Transit and Neighborhood Enhancement Division Director (in-person)

3. PLEDGE OF ALLEGIANCE

Councilwoman Middelstaedt called the meeting to order.

Commissioner Saunders led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS**4.A. June 11, 2021 Meeting Minutes**

Commissioner Saunders moved to approve the Agenda and Previous Minutes. Councilman Folley seconded. Passed unanimously.

[Commissioner McDaniel arrived.]

5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

6. AGENCY UPDATES**6.A. FDOT**

Ms. Peters – New Draft Tentative Work Program - Department will hold public hearings week of October 18-22 on new Draft Tentative Work Program FY23-FY27; Will hold virtual and in-person meeting with opportunity to provide comments at Southwest Area Office (SWAO) /SWIFT Center SunGuide Building behind the Daniels rest area, Tuesday, October 19th, from 10-12 noon.

FDOT's sixth annual Mobility Week October 29-November 5, statewide campaign promotes smart, efficient, and safe multimodal transportation choices. Multi-agency participation; more information on local events forthcoming.

Secretary Nandam – First, the latest Revenue Estimating Conference projections show we will have \$900 million additional over the next 5 years. Totally different projection from last year when we were projecting revenues dropping. Secondly, each state receives federal allocations and Florida has history of using all of ours; Florida is typically recipient in distribution of federal monies that rollback from other states that have not used their full allocation. We are going to receive an extra \$200 million in that reallocated money. Things are progressing well on federal infrastructure bill. Senate has passed a package and hopefully the House will soon. We can

anticipate that money coming through. We're excited about all this money coming to the state, and will build a program coordinating with MPO Director and County staff to identify candidate projects. Still waiting on news on candidate projects we picked for previous infrastructure money identified. When we have word on that will let you know.

Councilman Folley – Interested in the process of the unused money coming back to Florida that wasn't spent by other states. Do you have a sense of where Florida stands in comparison to other states receiving reallocated funding?

Secretary Nandam – Would assume that states that have higher population generally use their allocation. Will get data and report back.

6.B. MPO EXECUTIVE DIRECTOR

Ms. McLaughlin – 7 out of 9 annual evaluation surveys completed thus far; evaluation review will be on October agenda for action. Announced recent hiring of Principal Planner, Scott Philips, to give brief recap of his experience to Board.

Mr. Philips – worked for MPOs in California and Colorado, most recently in FDOT Central Office as MPO State Coordinator in Office of Policy Planning.

7. COMMITTEE CHAIR REPORTS

7.A. CITIZENS ADVISORY COMMITTEE (CAC)

7.A.1. Citizens Advisory Committee Chair Report

Ms. McLaughlin – Chair is not present. Refer to report in packet.

7.B. TECHNICAL ADVISORY COMMITTEE (TAC)

7.B.1. Technical Advisory Committee Chair Report

Ms. Lantz – Available to answer questions, followed with brief recap of report in packet.

7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)

7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report

Mr. Matonti – Presented Chair report in packet. Reviewing new project submittals - committee members all had their own suggestions and provided comments on submissions; comments about revising criteria and having been involved in this year and last year's reviews, submittals have improved in terms of combining projects in close proximity to improve ability to mobilize. Reviewed and endorsed draft agenda for Joint meeting and draft 2022 calendar.

7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)

7.D.1. Congestion Management Committee Chair Report

n/a

7.E. LOCAL COORDINATING BOARD (LCB)

7.E.1. Local Coordinating Board Chair Report

Ms. McLaughlin - Chair not present; report is in agenda packet.

8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)

8.A. Approve Roll Forward Amendment to the FY 2022-2026 TIP and Authorizing Resolution

Ms. McLaughlin – presented Executive Summary in agenda packet. Explained roll forward addresses projects that were in funded in the State Fiscal Year and weren't authorized by the June 30th deadline. The projects have to be incorporated for this quarter (the Federal Fiscal Year). Keeps funding available for projects active during interim quarter year. Public Participation Plan was followed.

Commissioner McDaniel moved to Approve Roll Forward Amendment to the FY 2022-2026 TIP and Authorizing Resolution. Councilman Folley seconded. Roll Call vote taken.

Councilwoman Middelstaedt – Yes.

Councilman Folley – Yes.

Commissioner McDaniel – Yes.

Commissioner LoCastro – Yes.

Councilman Perry – Yes.

Commissioner Saunders – Yes.

Councilman McCabe – Yes.

Passed unanimously.

9. REGULAR BOARD ACTION (NO ROLL CALL)

9.A. Approve Amendment 3 to FY 20/21-21/22 Unified Planning Work Program and an Amendment to the MPO Agreement

Ms. Otero – presented Executive Summary in agenda packet. Adopted UPWP describes the MPO's budget for a two year period. This amendment includes the addition of funding from the closeout of the previous UPWP (FY 18/19-19/20) in the amount of \$80,988. A UPWP amendment is necessary to recognize the carryover in funding. The amount has been added to FY 21/22. Other changes include:

- Updated soft match amount.

- Reallocated remaining funding from TDP major update (consultant services) in Task 6 - FTA 5305 carryforward to personnel services.
- Removed Transportation System Performance Report (TSPR) – added funding to Congestion Management Process and updated deadline to June 2022.
- Recognized final FY 21/22 FTA 5305(d) allocation and revised soft match.
- Recognized final TD Planning Grant allocation for FY 21/22.
- Added task and funding to begin data collection for 2050 Long Range Transportation Plan.

The MPO Agreement which recognizes the additional funding must also be amended and updated upon approval of the UPWP amendment.

***Commissioner McDaniel** moved to Approve Amendment 3 to FY 20/21-21/22 Unified Planning Work Program and an Amendment to the MPO Agreement. **Commissioner Saunders** seconded. Passed unanimously.*

9.B. Appointment of New Member to the Citizens Advisory Committee (CAC)

Ms. McLaughlin – presented Executive Summary in agenda packet. Recommended appointment of Ms. Harrington to fill at-large vacancy and add young adult perspective and broaden minority representation.

Commissioner Lo Castro – we have three empty seats and this was the only applicant we got?

Ms. McLaughlin – Yes. I’m working to find representatives who reside in County Districts 3 and 4. If Board members have candidates to suggest, please let me know. The practice is to defer to Board member whose district it is to make recommendation.

***Commissioner McDaniel** - moved to appoint Katelyn Harrington to the Citizens Advisory Committee (CAC). **Councilman Folley** seconded. Passed unanimously.*

9.C. Approve 2022 MPO Calendar

Ms. McLaughlin – presented Executive Summary in packet. Noted that November Board meeting still to be determined due to regular date falling on a holiday. Recommended to CAC and TAC that their meeting date change from last to fourth Monday. This change was endorsed by CAC and TAC.

***Councilman Perry** moved to approve. **Commissioner McDaniel** seconded. Passed unanimously.*

10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

10.A. 2045 Long Range Transportation Plan (LRTP) Scrivener’s Errors

Ms. McLaughlin – presented Executive Summary in agenda packet. Corrections related to adding the TIP to the Cost Feasible Plan as a table, and FDOT review comments re-enforced

that. In process of adding TIP, noted and corrected inconsistencies with other tables. Existing plus Committed road network was correct in travel demand model, but a couple of roads were not noted in table, corrected that. Added language to maintenance narrative to cover FDOT's operations such as installation of wildlife crossing detection equipment.

10.B. 2050 Long Range Transportation Plan (LRTP) Base Year Data Requirements

Ms. McLaughlin – presented Executive Summary in agenda packet. Correlates with UPWP amendment approved earlier. Described FDOT's rationale for establishing 2019 as base year for travel data and transit ridership, 2020 as base year for population projections, housing due to COVID pandemic impact on travel behavior and employment figures. Data submittal due to FDOT June 2022. Plan on using County Interactive Growth Model if process of calibrating it to 2020 Census population is completed in time. Consultant will be used to collect required data.

10.C. Update on Joint Lee County/Collier MPO Board Meeting

Ms. McLaughlin – presented Executive Summary in agenda packet. Prompted by Commissioner McDaniel urging staff to restart joint Board meetings at June Board meeting. Coordinated with Lee County MPO Director to schedule joint BPAC, CAC and TAC meetings in October. Joint Board meeting most likely in February 2022. Working around FDOT schedule on Draft Tentative Work Program. Not seeking direction on revising Interlocal Agreement with Lee MPO at this time. Will be topic of discussion at Joint Board meeting for policy level direction. What other topics should be on agenda?

Commissioner McDaniel – to clarify – Conflict in proposed schedule for 2022 that showed October as the joint meeting date, the date needs to be corrected and the schedule republished. All for a joint meeting, but that is pulling together a lot of members...proposition for better efficacy is to appoint a committee from our Board, 2 or 3, and a committee from theirs, to meet on a quarterly basis and maybe invite the Charlotte MPO; would be a nonvoting group to gather information on regionality, transportation issues, and public transit, to come back to individual boards. When it comes time to have joint meeting, come together with a focus. If it requires a vote from this Board to appoint an advisory committee of the individual boards on a quarterly basis. I would like to see that move forward.

11. DISTRIBUTION ITEMS

11.A. Revised 2021 Meeting Calendar

Ms. McLaughlin – calendar has been revised to show joint advisory committee meetings in October. Will revise to correct Joint Board meeting date.

12. MEMBER COMMENTS

Councilman Folley – Well prepared and streamlined meeting.

Commissioner McDaniel – Want to have discussion about whether we ought to entertain an interim LRTP process to re-evaluate our priorities. Expect that FDOT will receive close to

\$1billion in additional funding. How much of that money will be allocated to our individual district? For all of the reasons the MPO Director described, transportation dynamics, employment dynamics, have shifted. Would like to see if there is a need for a midterm amendment. Reconsider opening up partial interchange at Everglades and I-75, it's much needed to support overall grid system, evacuation for brush fires and hurricanes and so forth. We already started studies on improvements to I-75, interchange improvements. Last time we did a midterm LRTP we were able to save significant amount of money.

Ms. McLaughlin – we do anticipate needing to expect to amend 2045 LRTP due to new projects and funding coming on, how detailed that would have to be is not clear yet. Moving target. [In response to further questions] The 2050 LRTP must be adopted in December 2025. Data collection is starting up now. Difficult to condense process to produce interim LRTP.

Secretary Nandam – as I understand your request, you'd like to be better prepared for opportunity that is coming, have on-shelf projects ready to go. The goal of performing the interstate master plan is to identify projected needs, including short term and long term solutions. The outcome of that study will lay foundation for upcoming update to Strategic Intermodal System (SIS), will identify which projects need to be considered in next 5-10 years. We will have the foundation. Will have leveraged any funding opportunity provided by new funding sources. The Everglades interchange is already in 2045 LRTP Cost Feasible Plan. Up to MPO to decide to make it a priority. Once it is a priority, FDOT will look for funding opportunities for the project. Foundation is already set.

If we missed something in the LRTP, FDOT and MPO staff should have a conversation about what we missed. But we have a plan in place, a structured approach. Key is to push forward with the plan in place.

Secretary Nandam – One more item. Funding solution in place to continue payment for the fire station in the upcoming fiscal year.

13. NEXT MEETING DATE

13.A. Next Meeting Date – October 8, 2021 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

14. ADJOURN

There being no further business, Councilwoman Middelstaedt adjourned the meeting at approximately 9:27 a.m.

EXECUTIVE SUMMARY

Congestion Management Committee Chair Report

OBJECTIVE: For the MPO Board to receive a report from the Chair of the Congestion Management Committee related to recent committee actions and recommendations.

CONSIDERATIONS: Staff prepared the attached written report. Staff typically provides a verbal report at the MPO Board meeting, although the Chair is welcome to do so.

COMMITTEE RECOMMENDATION: Committee recommendations are reported in the Executive Summary for each action item, and may be elaborated upon by the Chair in his/her report to the Board.

STAFF RECOMMENDATION: Not applicable

Prepared by: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. CMC Chair Report (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 7.D.1**Doc ID:** 20216**Item Summary:** Congestion Management Committee Chair Report**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 9:49 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 9:49 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 9:49 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:07 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

CMC Committee Chair Report

The Congestion Management Committee (CMC) met on September 15, 2021 and an in-person quorum was achieved.

Agency Reports

- FDOT – Ms. Peters reported that FDOT is releasing new Draft Tentative Work Program week of October 18-22. Combined virtual and in-person public hearing at Southwest Area Office from 10 am to noon on 10/19. FDOT to receive allocations today or tomorrow. Public comment period will close on 9/29 or 9/30.
- Collier Area Transit – Mr. DeLeon introduced new Senior Planner, Alex Showalter

Committee Actions

- Endorsed Scope of Services for Congestion Management Process Update with change proposed by MPO staff go broaden the origin/destination study to include all County-wide arterials in Scope.

Committee Reports and Presentations

- Mr. Ordonez and consultant, Nick Spatola with Faller, Davis & Associates, Inc., gave presentation on arterial retiming project – Airport, Pine Ridge, Livingston, and Vanderbilt Beach RD.

Distribution Items

- 2022 MPO Meeting Calendar

Next Meeting

- The next regularly scheduled meeting will be held on November 17, 2021 at 2 p.m.

EXECUTIVE SUMMARY

Approval of Amendment to FY 2022-2026 Transportation Improvement Program (TIP) and Authorizing Resolution

OBJECTIVE: For the Board to approve an amendment to the FY 2022-2026 Collier MPO Transportation Improvement Program (TIP), and authorizing resolution.

CONSIDERATIONS: The Florida Department of Transportation (FDOT) has requested the following amendment to the FY 2022 - 2026 Collier MPO TIP:

FPN 425843-2: \$81,961,590: Project Description: I-75 (SR 93) at SR 951, Ultimate Interchange Improvements. Advance Project and funding in the FY 2022 - 2026 Collier MPO TIP from FY 2025 to FY 2022.

The purpose of the amendment is to advance the project from FY 2025 to FY 2022 and revise its funding structure to utilize American Rescue Plan Act of 2021 (ARPA) Federal Stimulus funds. The TIP amendment signature form and project sheet showing revisions to the project's funding structure and schedule are shown in **Attachment 1**. MPO Board Resolution 2021-10 authorizing this amendment is shown in **Attachment 2**. The letter from FDOT requesting the amendment is shown in **Attachment 3**.

The MPO is following the TIP amendment public involvement process as outlined in the MPO's Public Participation Plan in that this amendment has been:

- Posted for review by the TAC and CAC;
- Public comment period announced on the MPO website; and
- distributed via e-mail to applicable list-serve(s).

The comment period began on September 30, 2021 and ends with the MPO Board meeting on October 8, 2021. No public comments have been received to-date.

COMMITTEE RECOMMENDATIONS: The CAC and TAC will vote on this amendment at their October 7th meetings. MPO staff will report on the outcome at the Board meeting.

STAFF RECOMMENDATION: That the Board approve the amendment and authorizing resolution.

Prepared By: Scott Philips, Principal Planner

ATTACHMENT(S)

1. TIP Amendment signature form and revised project sheet (PDF)
2. Resolution 2021-10 (PDF)
3. FDOT request for Amendment (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 8.A**Doc ID:** 20217**Item Summary:** Approval of Amendment to FY 2022-2026 Transportation Improvement Program (TIP) and Authorizing Resolution**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:04 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:04 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:04 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:09 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

**TIP Amendment for Approval by MPO Board on October 8, 2021 to the
FY 2021/22 through FY 2025/26 TIP**

FPN	Action	Project Name	Requested by	Fund	Phase	FY	Amount
425843-2	Advance Funding from FY 2025 to FY 2022; Revise funding source	I-75 (SR 93) at SR 951 Ultimate Interchange Improvement	FDOT	ARPA	DSB	2022	\$81,695,046
425843-2	Advance Funding from FY 2025 to FY 2022	I-75 (SR 93) at SR 951 Ultimate Interchange Improvement	FDOT	DIH	DSB	2022	\$ 100,000
425843-2	Advance Funding from FY 2025 to FY 2022	I-75 (SR 93) at SR 951 Ultimate Interchange Improvement	FDOT	DSB2	DSB	2022	\$ 45,150
425843-2	Advance Funding from FY 2025 to FY 2022	I-75 (SR 93) at SR 951 Ultimate Interchange Improvement	FDOT	LF	DSB	2022	\$ 121,394

Responsible Agency	TIP Page	LRTP Reference
FDOT	Section A: Highway Capacity Projects Pg. 5	Chapter 6 - Cost Feasible Plan, Table 6-1, pg. 6-2



COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: _____
Anne McLaughlin
Collier MPO Executive Director

Date: _____

By: _____ Date: _____
MPO Chair
Printed Name: Elaine Middelstaedt, Esq.

Approved as to form and legality

Scott R. Teach, Deputy County Attorney



SIS

P6-2, Table 6-1

Length: 0.651

Phase	Fund	2021/22	2022/23	2023/24	2024/25	2025/26	Total
DSB	ARPA	81,695,046	0	0	0	0	81,695,046
DSB	DIH	100,000	0	0	0	0	100,000
DSB	DSB2	45,150	0	0	0	0	45,150
DSB	LF	121,394	0	0	0	0	121,394
Total		81,961,590	0	0	0	0	81,961,590



MPO RESOLUTION #2021-10
A RESOLUTION OF THE COLLIER METROPOLITAN
PLANNING ORGANIZATION APPROVING AN
AMENDMENT TO THE FY 2021/22 - 2025/26
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

WHEREAS, State and federal statutes, rules, and regulations require that each designated Metropolitan Planning Organization develop and adopt a Transportation Improvement Program (“TIP”) and set forth the procedures for doing so; and

WHEREAS, the Collier Metropolitan Planning Organization’s (the “MPO”) TIP may require amending as authorized and required by 23 C.F.R. Part 450 Sections 326, 328, 330, 332 and 334, and by F.S. § 339.175(6), (8) and (13); and

WHEREAS, the Florida Department of Transportation (FDOT) requested the Collier MPO to amend the MPO’s FY 2021/22 - 2025/26 TIP to advance a total of \$81,961,590 for TIP Project 425843-2, I-75 (SR 93) at SR 951, Ultimate Interchange Improvements from FY 2025 to FY 2022, and as detailed in Attachment 1.

WHEREAS, in order to be eligible to receive federal funds, the TIP must be amended to include those projects; and

WHEREAS, the MPO announced the TIP Amendment on its website, distributed it via e-mail to various list-serves, and followed all of the steps of its Public Participation Plan through the expiration of the public comment period, which terminated with the MPO Board meeting on October 8, 2021; and

WHEREAS, the MPO has reviewed the proposed TIP Amendment and determined it is consistent with the MPO’s adopted plans and policies; and

WHEREAS, in accordance with all required State and federal procedures, rules, and regulations, including but not limited to the Florida Department of Transportation’s MPO Administrative Manual, the TIP Amendment must be accompanied by an endorsement indicating official MPO approval.

THEREFORE, BE IT RESOLVED by the Collier Metropolitan Planning Organization that:

1. The FY 2021/22-2025/26 TIP Amendment set forth in Attachment 1 is hereby adopted.
2. The Collier MPO’s Chairman is hereby authorized to execute this Resolution certifying the MPO Board’s approval of the Amendment to the FY 2021/22 - 2025/26 TIP for transmittal to FDOT and the Federal Highway Administration.

This Resolution PASSED and duly adopted by the Collier Metropolitan Planning Organization Board after majority vote on this 8th day of October 2021.

Attest:

COLLIER METROPOLITAN PLANNING
ORGANIZATION

By: _____
Anne McLaughlin
MPO Executive Director

By: _____
Elaine Middelstaedt, Esq.
MPO Chair

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

Attachment: Resolution 2021-10 (20217 : Approval of Amendment to FY 2022-2026 TIP and Authorizing Resolution)


CAO



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

September 27, 2021

Ms. Anne McLaughlin, Executive Director
Collier Metropolitan Planning Organization
2885 S. Horseshoe Drive
Naples, FL 34104

RE: Request for Amendment to the Collier Metropolitan Planning Organization's Fiscal Years 2021/2022 through Fiscal Years 2025/2026 Transportation Improvement Program (TIP)

Dear Ms. McLaughlin:

The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2021/22 – FY2025/26 Transportation Improvement Plan (TIP) at the October 08, 2021 MPO Board Meeting.

This Ultimate Interchange Improvement project has been advanced from FY25 into FY22 with ARPA funds and these changes are required to be amended into the Collier MPO's TIP for FY2021/2022 through FY2025/2026.

FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
425843-2	I-75 (SR 93) AT 951	DSB	\$81,695,046	ARPA	2022	D/B Project Advanced from FY25 to FY22. ARPA Funds
425843-2	I-75 (SR 93) AT 951	DSB	\$100,000	DIH	2022	D/B Project Advanced from FY25 to FY22.
425843-2	I-75 (SR 93) AT 951	DSB	\$45,150	DSB2	2022	D/B Project Advanced from FY25 to FY22.
425843-2	I-75 (SR 93) AT 951	DSB	\$121,394	LF	2022	D/B Project Advanced from FY25 to FY22.

Attachment: FDOT request for Amendment (20217 : Approval of Amendment to FY 2022-2026 TIP and Authorizing Resolution)

Ms. Anne McLaughlin
September 27, 2021
Page 2

If you have any questions, please feel free to contact me at (239) 872-5904.

Sincerely,

DocuSigned by:
Victoria Peters
BBDEB55AB69A48A...

9/27/2021 | 9:40 AM EDT

Victoria G Peters
Planning Specialist III

VGP:vgp

cc: Carlos Gonzalez, Federal Highway Administration
Abra Horne, Florida Department of Transportation
Samantha Parks, Florida Department of Transportation
Denise Strickland, Florida Department of Transportation
Melissa Slater, Florida Department of Transportation
Wayne Gaither, Florida Department of Transportation

Attachment: FDOT request for Amendment (20217 : Approval of Amendment to FY 2022-2026 TIP and Authorizing Resolution)

EXECUTIVE SUMMARY

Approval of Annual Performance Review of the MPO Executive Director

OBJECTIVE: For the Board to approve the Annual Performance Review of the MPO Executive Director, Ms. Anne McLaughlin.

CONSIDERATIONS: The MPO Director's contract calls for an annual evaluation to occur in accordance with a previously approved Annual Performance Evaluation Plan. The review is to take place at the MPO Board meeting in October to coincide with the beginning of the new Federal Fiscal Year. Thus, the period of performance dates from October 1, 2020 through September 30, 2021.

As of the date of publication of this agenda packet, eight Board members have submitted evaluation forms in the form of responses to a survey. The aggregated scores and completed evaluation forms are shown in **Attachment 1**.

COMMITTEE RECOMMENDATIONS: Not applicable

STAFF RECOMMENDATION: That the Board approves the Annual Performance Review of MPO Executive Director, Ms. Anne McLaughlin.

Prepared By: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. Aggregated Scores and Completed Surveys (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.A**Doc ID:** 20218**Item Summary:** Approval of Annual Performance Review of the MPO Executive Director**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:31 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:31 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:32 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:49 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

EVALUATION SURVEY RESPONSES

Completed Surveys	Strategic Plan Performance Measures					Job Description Performance					
	Public Outreach	Collaboration	Analysis	Communication	Teamwork	Implementation	Compliance	Policy	Supervise	Budget	Comments
i.	3	3	3	3	3	3	3	3	3	3	a. b.
ii.	3	2	2	3	2	2	2	2	2	2	
iii.	3	3	3	3	3	3	2	3	3	2	
iv.	3	3	3	2	3	3	3	3	2	2	
v.	3	3	3	3	3	3	3	3	3	3	
vi.	3	3	3	3	3	3	3	3	3	3	c.
vi.	3	3	3	3	3	3	3	3	3	3	
Sub	21	20	20	20	20	20	19	20	19	18	
Av	3	2.9	2.9	2.9	2.9	2.9	2.7	2.9	2.7	2.6	

- a) Anne does and excellent job and is both a good leader and a good team builder. She listens well and delivers results.
- b) MPO Executive Director is efficient, professional, organized and a pleasure to work with. Burt Saunders, Commissioner - District 3.
- c) Ann is an excellent employee. She is responsive, knowledgeable, and overall does an outstanding job.

MPO EXECUTIVE DIRECTOR EVALUATION SURVEY

TIME PERIOD: FEDERAL FISCAL YEAR 2021 (OCTOBER 1, 2020 TO SEPTEMBER 30, 2021)

PART ONE: STRATEGIC PLAN IMPLEMENTATION

1. PUBLIC OUTREACH

GOAL: Sustain the level of engagement established in calendar year 2020 using social media, on-line surveys, website postings, email notifications, eNewsletter.

ACCOMPLISHMENTS

Public outreach during the first three quarters of Federal Fiscal Year (FFY) 2021 - October 1, 2020 through June 30, 2021) continued the shift to electronic communications and hybrid in-person/virtual meeting forms necessitated by the COVID-19 pandemic. The MPO met all state and federal deadlines during this challenging time, culminating in the Board's approval of the 2045 Long Range Transportation Plan (LRTP) in December, followed by approval of the Local Roads Safety Plan in May, a series of amendments to the Unified Planning Work Program (UPWP), the FY 2022-2026 Transportation Improvement Program (TIP) and 2021 Project Priorities in June.

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- ☐ Below Standards (1)
- ☐ Meet Standards (2)
- ☒ Exceeds Standards (3)

COLLABORATION.

2. INTER-AGENCY COLLABORATION

GOAL: Sustained responsiveness, clarity, accuracy in information sharing and acknowledgement of the MPO's Planning Partners.

ACCOMPLISHMENTS

The MPO Director and staff strive to acknowledge all requests for information within a 24-hour period. Most times we are able to very quickly provide a thorough response, at other times we note when additional time to

conduct research is needed. All MPO plans, studies and meetings are developed in a collaborative fashion and require constant communication with member agency staff, FDOT, our advisory committees, Board members and other regional planning partners.

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The MPO Director makes a deliberate practice of acknowledging the valuable contributions made by our planning partners during Board and advisory committee meetings.

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ANALYSIS.

3. ANALYSIS

GOAL: Provide accurate information that is thorough and timely. Describe methodology and data sources in transparency. Research and incorporate Best Practices that have been vetted by other MPOs within the state.

ACCOMPLISHMENTS

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- ☐ Below Standards (1)
- ☐ Meet Standards (2)
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COMMUNICATION. 4. COMMUNICATION

GOAL: Communications should be clear, accurate, timely, concise, informative, pertinent.

ACCOMPLISHMENTS

The MPO Director spends a great part of each work day engaged in active communication with MPO staff, member agency staff, advisory committee members, state and federal planning partners, Board members and the general public. The formal communications made during Board meetings often summarize weeks of coordination with interested parties via email, phone and video conferences and in-person meetings.

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TEAM WORK. 5. TEAM WORK

GOAL: Promote a spirit of team work internal to the organization and externally involving member agencies, advisory committee members, Board members, state and federal agencies and the general public.

ACHIEVEMENTS

This performance category overlaps somewhat with that of "Interagency Collaboration" which has already been addressed. The two categories may be combined in the next evaluation plan if the Board concurs.

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- Close collaboration with FDOT on programming project priorities, maintaining fiscal constraint in the T amending the LRTP, TIP, and UPWP
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IMPLEMENT PROGRAMS.

PART TWO - JOB DESCRIPTION BASED PERFORMANCE

1. IMPLEMENT PROGRAMS

PERFORMANCE MEASURES: Completion of updates to core plans and meeting deadlines for programs, including the LRTP, Congestion Management Program (CMP), Bike-Ped Master Plan, Transit Development Plan and special studies, TIP, Public Participation Plan, facilitating advisory committee meetings, and Board meetings.

ACHIEVEMENTS

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- Call for Bike/Ped Projects is underway now. New Congestion Management Projects were posted June 2021.

- The FY2022-2026 TIP was completed and adopted in June 2021
- Public Participation Plan (PPP) – the MPO has met the public notice and outreach requirements, updated PPP, which was revised in June of 2020 to address the pandemic.
- Regional Coordination - participated in MPOAC Directors and Governing Board meetings (virtually), CUTS meetings, hosted the July CUTS meeting

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RECOMMEND POLICIES. 2. RECOMMEND POLICIES

PERFORMANCE MEASURES: Updated Plans, Bylaws, Agreements, and Project Priorities.

ACCOMPLISHMENTS

- 2045 LRTP adopted
- Transit Development Plan ratified and incorporated by reference in the 2045 LRTP
- Transportation System Performance Report approved and incorporated by reference in the 2045 LRTP
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COMPLIANCE.

3. COMPLY WITH AGREEMENTS AND STATUTES

PERFORMANCE MEASURES: Annual joint FDOT/MPO certification review and quadrennial Federal certification reviews assess compliance with state and federal requirements.

ACHIEVEMENTS

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Attachment: Aggregated Scores and Completed Surveys (20218 : Approval of Annual Performance Review of the MPO Executive Director)

4. BUDGET AND REPORTING

PERFORMANCE MEASURES: Complete and maintain the Unified Planning Work Program (UPWP) incorporate report on budget in the Annual Report presented to the MPO Board in December

9.A.1

ACHIEVEMENTS

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GUIDE STAFF. 5. SUPERVISE STAFF

EXPECTATIONS: train, supervise, mentor, hire, allocate resources.

ACHIEVEMENTS

- Trained new hire – Senior Planner, in facilitating Local Coordination Board (LCB) meetings and administering Transit planning funds
- Training new hire now, the MPO's Administrative Assistant
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BOARD MEMBER COMMENT. Optional to add comments here.

Q12. Name

This question was not displayed to the respondent.

Location Data

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GOAL: Promote a spirit of team work internal to the organization and externally involving member agencies, advisory committee members, Board members, state and federal agencies and the general public.

ACHIEVEMENTS

This performance category overlaps somewhat with that of "Interagency Collaboration" which has already been addressed. The two categories may be combined in the next evaluation plan if the Board concurs.

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- ☐ Meets Standards (2)
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IMPLEMENT PROGRAMS.

PART TWO - JOB DESCRIPTION BASED PERFORMANCE

1. IMPLEMENT PROGRAMS

PERFORMANCE MEASURES: Completion of updates to core plans and meeting deadlines for programs, including the LRTP, Congestion Management Program (CMP), Bike-Ped Master Plan, Transit Development Plan and special studies, TIP, Public Participation Plan, facilitating advisory committee meetings, and Board meetings.

ACHIEVEMENTS

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RECOMMEND POLICIES. 2. RECOMMEND POLICIES

PERFORMANCE MEASURES: Updated Plans, Bylaws, Agreements, and Project Priorities.

ACCOMPLISHMENTS

- 2045 LRTP adopted
- Transit Development Plan ratified and incorporated by reference in the 2045 LRTP
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- Unified Planning Work Program (UPWP) amended, agreements approved
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COMPLIANCE.

3. COMPLY WITH AGREEMENTS AND STATUTES

PERFORMANCE MEASURES: Annual joint FDOT/MPO certification review and quadrennial Federal certification reviews assess compliance with state and federal requirements.

ACHIEVEMENTS

- Annual Joint MPO/FDOT Certification Review conducted in 2021 for calendar year 2020 - the MPO continued to achieve the category of Low Risk and several MPO Best Practices were identified.
- The Federal Highway Administration/Federal Transit Administration (FHWA/FTA) Transportation Management Area (TMA) Review report was completed and presented to the Board in December 2021. The MPO was certified for another 4 years, and FHWA noted several MPO Best Practices.

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4. BUDGET AND REPORTING

PERFORMANCE MEASURES: Complete and maintain the Unified Planning Work Program (UPWP) incorporate report on budget in the Annual Report presented to the MPO Board in December

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ACHIEVEMENTS

- FY20/21-21/22 Unified Planning Work Program (UPWP) - was amended and agreements with FDOT revised as needed throughout the first three quarters of FFY 2021
- 2019 Annual Report - was presented to the MPO Board in December 2020
- 2020 Annual Report - a draft is in process; due December 2021
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GUIDE STAFF. 5. SUPERVISE STAFF

EXPECTATIONS: train, supervise, mentor, hire, allocate resources.

ACHIEVEMENTS

- Trained new hire – Senior Planner, in facilitating Local Coordination Board (LCB) meetings and administering Transit planning funds
- Training new hire now, the MPO's Administrative Assistant
- In-process of hiring Principal Planner; after three rounds of interviews, we anticipate bringing individual on-board towards the end of August 2021
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BOARD MEMBER COMMENT. Optional to add comments here.

Location Data

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MPO EXECUTIVE DIRECTOR EVALUATION SURVEY

TIME PERIOD: FEDERAL FISCAL YEAR 2021 (OCTOBER 1, 2020 TO SEPTEMBER 30, 2021)

PART ONE: STRATEGIC PLAN IMPLEMENTATION

1. PUBLIC OUTREACH

GOAL: Sustain the level of engagement established in calendar year 2020 using social media, on-line surveys, website postings, email notifications, eNewsletter.

ACCOMPLISHMENTS

Public outreach during the first three quarters of Federal Fiscal Year (FFY) 2021 - October 1, 2020 through June 30, 2021) continued the shift to electronic communications and hybrid in-person/virtual meeting forms necessitated by the COVID-19 pandemic. The MPO met all state and federal deadlines during this challenging time, culminating in the Board's approval of the 2045 Long Range Transportation Plan (LRTP) in December, followed by approval of the Local Roads Safety Plan in May, a series of amendments to the Unified Planning Work Program (UPWP), the FY 2022-2026 Transportation Improvement Program (TIP) and 2021 Project Priorities in June.

MPO staff continued public outreach initiatives established in calendar year 2020, such as posting monthly safety videos on the MPO's website and County's Facebook page in collaboration with FDOT's Community Traffic Safety Team; conducting public surveys using the County's Qualtrics platform on the County's Facebook page, Twitter and Neighborhood News; distributing the monthly eNewsletter to the MPO's Advisory Network, advisory committees, member agency staff and partner agencies.

- Two weeks after posting a survey to social media 182 responses were received. 124 respondents had never heard of the MPO prior to the survey, approximately half believed the MPO was responsible for growth management, while a quarter believed it was city planning, and the last quarter correctly selected transportation planning. When asked about the issue they're most concerned about 112 respondents answered traffic congestion, 24 answered traffic safety, 15 answered bike/ped facilities and safety, 5 answered transit services, and 21 answered other. 53 respondents provided their email for the newsletter and meeting notices. The full report is published on the MPO website and will be in the eNewsletter.

- ☐ Below Standards (1)
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COLLABORATION.

2. INTER-AGENCY COLLABORATION

GOAL: Sustained responsiveness, clarity, accuracy in information sharing and acknowledgement of the MPO's Planning Partners.

ACCOMPLISHMENTS

The MPO Director and staff strive to acknowledge all requests for information within a 24-hour period. Most times we are able to very quickly provide a thorough response, at other times we note when additional time to

conduct research is needed. All MPO plans, studies and meetings are developed in a collaborative fashion and require constant communication with member agency staff, FDOT, our advisory committees, Board members and other regional planning partners.

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The MPO Director makes a deliberate practice of acknowledging the valuable contributions made by our planning partners during Board and advisory committee meetings.

- ☐ Below Standards (1)
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ANALYSIS.

3. ANALYSIS

GOAL: Provide accurate information that is thorough and timely. Describe methodology and data sources in transparency. Research and incorporate Best Practices that have been vetted by other MPOs within the state.

ACCOMPLISHMENTS

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COMMUNICATION. 4. COMMUNICATION

GOAL: Communications should be clear, accurate, timely, concise, informative, pertinent.

ACCOMPLISHMENTS

The MPO Director spends a great part of each work day engaged in active communication with MPO staff, member agency staff, advisory committee members, state and federal planning partners, Board members and the general public. The formal communications made during Board meetings often summarize weeks of coordination with interested parties via email, phone and video conferences and in-person meetings.

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IMPLEMENT PROGRAMS.

PART TWO - JOB DESCRIPTION BASED PERFORMANCE

1. IMPLEMENT PROGRAMS

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BOARD MEMBER COMMENT. Optional to add comments here.

Anne does and excellent job and is both a good leader and a good team builder. She listens well and delivers results.

Location Data

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BOARD MEMBER COMMENT. Optional to add comments here.

MPO Executive Director is efficient, professional, organized and a pleasure to work with. Burt Saunders, Commissioner - District 3.

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- ☐ Below Standards (1)
- ☐ Meet Standards (2)
- ☒ Exceeds Standards (3)

ANALYSIS.

3. ANALYSIS

GOAL: Provide accurate information that is thorough and timely. Describe methodology and data sources with transparency. Research and incorporate Best Practices that have been vetted by other MPOs within the state.

ACCOMPLISHMENTS

The 2045 Long Range Transportation Plan, approved in December 2020, was the culmination of a two-year effort that incorporated population and employment projections generated by the Bureau of Business and Economic Research and the County Interactive Growth Model, FDOT's Freight Plan and Strategic Intermodal System Cost Feasible Plan and MPO led plans including the Transit Development Plan, the Transportation System Performance Report and the Local Roads Safety Plan. Immediately following completion of the LRTP, MPO staff began compiling the new FY 2022-2026 Transportation Improvement Program (TIP). This involved updating the narrative component to reflect the new LRTP and updating reporting on performance measures to address a new template provided by FDOT and the MPO Advisory Council (MPOAC). The MPO Director gave the Board a presentation that included an assessment of the balance in expenditures between maintenance, capacity, multimodal and safety. For the Local Roads Safety Plan, the MPO Director added an overview of local practices and prepared the final recommendations. The Director is developing an equity assessment of the FY22-26 TIP for inclusion in the 2021 Annual Report, reflecting Best Practices learned through participation in an Equity in Transportation Peer Exchange in June 2021.

- ☐ Below Standards (1)
- ☐ Meet Standards (2)
- ☒ Exceeds Standards (3)

COMMUNICATION. 4. COMMUNICATION

GOAL: Communications should be clear, accurate, timely, concise, informative, pertinent.

ACCOMPLISHMENTS

The MPO Director spends a great part of each work day engaged in active communication with MPO staff, member agency staff, advisory committee members, state and federal planning partners, Board members and the general public. The formal communications made during Board meetings often summarize weeks of coordination with interested parties via email, phone and video conferences and in-person meetings.

The MPO's website and eNewsletter continue to evolve as tools of communication. MPO staff welcome requests to present on MPO activities to interested groups of citizens and local elected officials. The Director presented information on the 2045 LRTP, project priorities and the TIP to the Collier Citizens Council and Naples City Council during the first three quarters of FFY21.

In order to assess the effectiveness of MPO communications, the Director has posted a survey link towards the general public on the County's Facebook and Twitter accounts and one reaching out to the

- ☐ Below Standards (1)
- ☐ Meet Standards (2)
- ☒ Exceeds Standards (3)

TEAM WORK. 5. TEAM WORK

GOAL: Promote a spirit of team work internal to the organization and externally involving member agencies, advisory committee members, Board members, state and federal agencies and the general public.

ACHIEVEMENTS

This performance category overlaps somewhat with that of "Interagency Collaboration" which has already been addressed. The two categories may be combined in the next evaluation plan if the Board concurs.

The Director actively seeks to promote team work by being responsive to all requests for assistance from member governments and planning partners as well as members of the public. Advisory committee meetings offer another forum for tackling issues and making recommendations in a spirit of team work and collaboration. The work of the the MPO could not be completed without it. Here are just a few examples:

- Close collaboration with member agencies on development of 2045 LRTP, 2020 Project Priorities
- Proactively sought technical input from member agencies on development of Local Roads Safety Plan and received input from City of Naples, Collier County, County Sheriff's Office
- Close collaboration with FDOT on programming project priorities, maintaining fiscal constraint in the T amending the LRTP, TIP, and UPWP
- Active participation in Lee TAC, MPOAC, and CUTS (Coordinated Urban Transportation Studies) meetings for District 1 MPO's and FDOT.

- ☐ Below Standards (1)
- ☐ Meets Standards (2)
- ☒ Exceeds Standards (3)

IMPLEMENT PROGRAMS.

PART TWO - JOB DESCRIPTION BASED PERFORMANCE

1. IMPLEMENT PROGRAMS

PERFORMANCE MEASURES: Completion of updates to core plans and meeting deadlines for programs, including the LRTP, Congestion Management Program (CMP), Bike-Ped Master Plan, Transit Development Plan and special studies, TIP, Public Participation Plan, facilitating advisory committee meetings, and Board meetings.

ACHIEVEMENTS

- 2045 LRTP adopted in December 2020; clean-up revisions have been posted on the MPO's website and in the FDOT MPO Document Portal as of June 2021.
- Implementation has begun on the 2045 LRTP Cost Feasible Plan through the development and approval of the 2021 Project Priorities; development of the new FDOT Work Program is underway now and will be followed by the new MPO TIP in 2022.
- Call for Bike/Ped Projects is underway now. New Congestion Management Projects were posted June 2021.

- The FY2022-2026 TIP was completed and adopted in June 2021
- Public Participation Plan (PPP) – the MPO has met the public notice and outreach requirements, updated PPP, which was revised in June of 2020 to address the pandemic.
- Regional Coordination - participated in MPOAC Directors and Governing Board meetings (virtually), CUTS meetings, hosted the July CUTS meeting

9.A.1

- ☐ Below Standards (1)
- ☐ Meets Standards (2)
- ☒ Exceeds Standards (3)

RECOMMEND POLICIES. 2. RECOMMEND POLICIES

PERFORMANCE MEASURES: Updated Plans, Bylaws, Agreements, and Project Priorities.

ACCOMPLISHMENTS

- 2045 LRTP adopted
- Transit Development Plan ratified and incorporated by reference in the 2045 LRTP
- Transportation System Performance Report approved and incorporated by reference in the 2045 LRTP
- Local Roads Safety Plan approved and incorporated by reference in the 2045 LRTP
- FY 22-26 Transportation Improvement Program (TIP) adopted
- Unified Planning Work Program (UPWP) amended, agreements approved
- Annual Transportation Disadvantaged Service Plan adopted
- FY 2021-2025 TIP amended and transit agreements approve advisory committee bylaws were updated to reduce in-person quorum in response to COVID-19 pandemic
- Project Priorities approved June 2021

- ☐ Below Standards (1)
- ☐ Meets Standards (2)
- ☒ Exceeds Standards (3)

COMPLIANCE.

3. COMPLY WITH AGREEMENTS AND STATUTES

PERFORMANCE MEASURES: Annual joint FDOT/MPO certification review and quadrennial Federal certification reviews assess compliance with state and federal requirements.

ACHIEVEMENTS

- Annual Joint MPO/FDOT Certification Review conducted in 2021 for calendar year 2020 - the MPO continued to achieve the category of Low Risk and several MPO Best Practices were identified.
- The Federal Highway Administration/Federal Transit Administration (FHWA/FTA) Transportation Management Area (TMA) Review report was completed and presented to the Board in December 2021. The MPO was certified for another 4 years, and FHWA noted several MPO Best Practices.

- ☐ Below Standards (1)
- ☐ Meets Standards (2)
- ☒ Exceeds Standards (3)

Attachment: Aggregated Scores and Completed Surveys (20218 : Approval of Annual Performance Review of the MPO Executive Director)

4. BUDGET AND REPORTING

PERFORMANCE MEASURES: Complete and maintain the Unified Planning Work Program (UPWP) incorporate report on budget in the Annual Report presented to the MPO Board in December

9.A.1

ACHIEVEMENTS

- FY20/21-21/22 Unified Planning Work Program (UPWP) - was amended and agreements with FDOT revised as needed throughout the first three quarters of FFY 2021
- 2019 Annual Report - was presented to the MPO Board in December 2020
- 2020 Annual Report - a draft is in process; due December 2021
- Updated reporting on Transportation Performance Measures in FY 2022-2026 TIP

☐ Below Standards (1)

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GUIDE STAFF. 5. SUPERVISE STAFF

EXPECTATIONS: train, supervise, mentor, hire, allocate resources.

ACHIEVEMENTS

- Trained new hire – Senior Planner, in facilitating Local Coordination Board (LCB) meetings and administering Transit planning funds
- Training new hire now, the MPO's Administrative Assistant
- In-process of hiring Principal Planner; after three rounds of interviews, we anticipate bringing individual on-board towards the end of August 2021
- Successfully managed the MPO program, met all requirements, updated all required plans and documents when we were down to 2 staff during the first three quarters of FFY 2021.

☐ Below Standards (1)

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BOARD MEMBER COMMENT. Optional to add comments here.

Location Data

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MPO EXECUTIVE DIRECTOR EVALUATION SURVEY

TIME PERIOD: FEDERAL FISCAL YEAR 2021 (OCTOBER 1, 2020 TO SEPTEMBER 30, 2021)

PART ONE: STRATEGIC PLAN IMPLEMENTATION

1. PUBLIC OUTREACH

GOAL: Sustain the level of engagement established in calendar year 2020 using social media, on-line surveys, website postings, email notifications, eNewsletter.

ACCOMPLISHMENTS

Public outreach during the first three quarters of Federal Fiscal Year (FFY) 2021 - October 1, 2020 through June 30, 2021) continued the shift to electronic communications and hybrid in-person/virtual meeting forms necessitated by the COVID-19 pandemic. The MPO met all state and federal deadlines during this challenging time, culminating in the Board's approval of the 2045 Long Range Transportation Plan (LRTP) in December, followed by approval of the Local Roads Safety Plan in May, a series of amendments to the Unified Planning Work Program (UPWP), the FY 2022-2026 Transportation Improvement Program (TIP) and 2021 Project Priorities in June.

MPO staff continued public outreach initiatives established in calendar year 2020, such as posting monthly safety videos on the MPO's website and County's Facebook page in collaboration with FDOT's Community Traffic Safety Team; conducting public surveys using the County's Qualtrics platform on the County's Facebook page, Twitter and Neighborhood News; distributing the monthly eNewsletter to the MPO's Advisory Network, advisory committees, member agency staff and partner agencies.

- Two weeks after posting a survey to social media 182 responses were received. 124 respondents had never heard of the MPO prior to the survey, approximately half believed the MPO was responsible for growth management, while a quarter believed it was city planning, and the last quarter correctly selected transportation planning. When asked about the issue they're most concerned about 112 respondents answered traffic congestion, 24 answered traffic safety, 15 answered bike/ped facilities and safety, 5 answered transit services, and 21 answered other. 53 respondents provided their email for the newsletter and meeting notices. The full report is published on the MPO website and will be in the eNewsletter.

- ☐ Below Standards (1)
- ☐ Meet Standards (2)
- ☒ Exceeds Standards (3)

COLLABORATION.

2. INTER-AGENCY COLLABORATION

GOAL: Sustained responsiveness, clarity, accuracy in information sharing and acknowledgement of the MPO's Planning Partners.

ACCOMPLISHMENTS

The MPO Director and staff strive to acknowledge all requests for information within a 24-hour period. Most times we are able to very quickly provide a thorough response, at other times we note when additional time to

conduct research is needed. All MPO plans, studies and meetings are developed in a collaborative fashion and require constant communication with member agency staff, FDOT, our advisory committees, Board members and other regional planning partners.

9.A.1

The MPO Director makes a deliberate practice of acknowledging the valuable contributions made by our planning partners during Board and advisory committee meetings.

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GUIDE STAFF. 5. SUPERVISE STAFF

EXPECTATIONS: train, supervise, mentor, hire, allocate resources.

ACHIEVEMENTS

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BOARD MEMBER COMMENT. Optional to add comments here.

Ann is an excellent employee. She is responsive, knowledgeable, and overall does an outstanding job.

Location Data

Attachment: Aggregated Scores and Completed Surveys (20218 : Approval of Annual Performance Review of the MPO Executive Director)

EXECUTIVE SUMMARY

Approve Strategic Plan for FY 2022

OBJECTIVE: For the MPO Board to review and approve a Strategic Plan for FY 2022.

CONSIDERATIONS: The purpose of the Strategic Plan is to identify performance measures that become part of the MPO Director's annual evaluation plan for that year. The Draft FY 2022 Strategic Plan (**Attachment 1**) is similar in content to previous years with its focus on public outreach, interagency collaboration, analysis, communication and teamwork, with the addition of a renewed focus on regional coordination in keeping with recent Board direction. The 2021 and 2020 Strategic Plans are provided for comparison purposes in **Attachment 2**.

COMMITTEE RECOMMENDATION: n/a.

STAFF RECOMMENDATION: That the MPO Board review and approve a Strategic Plan for FY 2022.

Prepared by: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. Draft FY 2022 Strategic Plan (PDF)
2. Previous Strategic Plans (2021 & 2020) (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.B**Doc ID:** 20221**Item Summary:** Approve Strategic Plan for FY 2022**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:44 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:44 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:45 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:52 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

COLLIER MPO FFY 2022 STRATEGIC PLAN

October 1, 2021 - September 30, 2022

MPO BOARD EXPECTATIONS OF
EXECUTIVE DIRECTOR

PUBLIC
OUTREACH

Sustain community
engagement via Social
Media, On-Line Surveys, &
Interactive Maps.

Internal
Member
Agencies
Planning
Partners

RESULTS ORIENTED,
EFFECTIVE & EFFICIENT
USE OF RESOURCES

Reinvigorate regional
coordination at the Board level
with Lee County MPO and
investigate potential to include
additional MPO partners.

TEAM
WORK

REGIONAL
COORDINATION

COMMUNICATION

Clear, Accurate, Timely, Concise,
Informative, Pertinent

ANALYSIS

Accurate
Transparent
Best
Practices
Thorough
Timely
Clear
Pertinent

COLLIER MPO FY 2021 STRATEGIC PLAN

MPO BOARD EXPECTATIONS OF
EXECUTIVE DIRECTOR

PUBLIC
OUTREACH

Sustain engagement
established in 2020 via Social
Media, On-Line Surveys,
Interactive Maps

Internal
Member
Agencies
Planning
Partners

TEAM
WORK

RESULTS ORIENTED,
EFFECTIVE & EFFICIENT
USE OF RESOURCES

Sustain responsiveness, clarity,
accuracy in information sharing
and acknowledgment of Planning
Partners

INTERAGENCY
COLLABORATION

COMMUNICATION

Clear, Accurate, Timely, Concise,
Informative, Pertinent

ANALYSIS

Accurate
Transparent
Best
Practices
Thorough
Timely
Clear
Pertinent

FY 2020 STRATEGIC PLAN FOR COLLIER MPO

October 1, 2019 - September 30, 2020; adopted 12/13/19

GOAL	STRATEGY	MEASURE
<i>Board Expectations of MPO Director:</i>		<i>Annual Report</i>
PROACTIVE REGIONAL COLLABORATION	Maintain constructive relationships with Board, Committees, FDOT, FHWA, MPOAC and other Regional Planning Partners	Updated regional priorities; participation in regional initiatives in keeping with Board policies
IMPROVED PUBLIC OUTREACH	Demonstrate engagement of a broad cross-section of the community in MPO Planning	Deliverables include an updated Public Participation Plan (PPP) and Bylaws as needed; track public comments and responses to those comments; track how public comments resulted in change in reporting issues and existing conditions, change in direction or policy
ACCURATE & TIMELY DATA GATHERING, ANALYSIS AND REPORTING	Develop in-house expertise and MPO-maintained databases as part of 2045 LRTP Update, working with consultants as needed	Staff demonstrates use of GIS as an analytical and reporting tool; participates in updating FDOT D1 Regional Travel Demand Model (RTDM) and is able to run queries as needed

EXECUTIVE SUMMARY

Approval of the FTA Transit Planning Grant Application and Resolution 2021-11

OBJECTIVE: To approve the Federal Transit Administration (FTA) Planning Grant Application and Resolution 2021-11.

CONSIDERATIONS: FTA § 5305(d) funds are used for transit planning studies that are identified in the 2020/21-2021/22 Unified Planning Work Program (“UPWP”). Upon notification of the annual allocation, it is necessary for the MPO to apply for the funding through the Florida Department of Transportation. The amount available for Fiscal Year 2022 is \$155,894. This includes a federal amount of \$124,715 and a soft match (in the form of Transportation Development Credits) provided by FDOT in the amount of \$31,179.

A resolution is required to authorize the MPO Chairperson to file and execute the grant application, as well as empower the Executive Director to make minor revisions to correctly reflect actual dollars allocated, if necessary. Resolution 2021-11 is included as **Attachment 1**. The Application for Federal Assistance (Standard Form 424) and budget forms are included as **Attachment 2**. The required grant forms and certifications are included as **Attachment 3**.

COMMITTEE RECOMMENDATION: The Advisory Committees previously endorsed the UPWP identifying Section 5305(d) funding for FY 2022. This application is administrative and was not presented to the committees for review.

STAFF RECOMMENDATION: Staff recommends approval of the FTA Grant Application for Section 5305(d) and Resolution 2021-11.

Prepared By: Brandy Otero, Principal Planner

ATTACHMENT(S)

1. Resolution 2021-11 (PDF)
2. Application for Federal Assistance and Budget Forms (PDF)
3. Grant Forms and Certifications (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 9.C**Doc ID:** 20219**Item Summary:** Approval of the Federal Transit Administration (FTA) Transit Planning Grant Application and Resolution 2021-11**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:28 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:28 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:28 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:47 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

RESOLUTION 2021-11**RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION
AUTHORIZING THE FILING OF AN APPLICATION WITH THE UNITED STATES
DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION,
FOR A GRANT UNDER THE URBAN MASS TRANSIT TRANSPORTATION ACT OF
1964, AS AMENDED**

WHEREAS, federal transit laws, codified in sections of Titles 49 and 23, United States Code, authorize the Secretary of Transportation to make grants for a transportation program that emphasizes a multi-modal approach; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, as amended, that the applicant gives an assurance that it will comply with Title VI of the Civil Rights act of 1964, and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the desired goal of the applicant that disadvantaged business enterprises be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services; and

WHEREAS, the total project allocation is attributed to an 80% share from the Federal Transit Administration and a 20% share provided in Transportation Development Credits by the Florida Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN
PLANNING ORGANIZATION THAT:**

1. That the MPO Chairperson is authorized to execute and file an application on behalf of the Collier Metropolitan Planning Organization with the U.S. Department of Transportation, through the Florida Department of Transportation, to aid in the financing of planning projects pursuant to Section 5305 (d) of the Urban Mass Transportation Act of 1964, as amended.
2. That the MPO Chairperson is authorized to execute and file with such applications an assurance, or any other document required by the U.S. Department of Transportation and/or the Florida Department of Transportation effectuating the purpose of this grant including Title VI of the Civil Rights Act of 1964.

3. That the MPO Chairperson is authorized to execute and file a Public Transit Grant Agreement between the Collier Metropolitan Planning Organization and the Florida Department of Transportation for receipt of the federal funds upon presentation to the MPO Board.
4. That the MPO Director or staff designee is authorized to amend the FTA 5305(d) application, project budget and corresponding Unified Planning Work Program pages related to the 5305(d) allocation, including but not limited to the Task, Sub-Task, Financial Tables, Funding Source Tables and Agency Tables should the total funding allocated to Collier County deviate from the amount for which the County applied.
5. That the MPO Director or staff designee is authorized to furnish such additional information as the U.S. Department of Transportation and/or the Florida Department of Transportation may require in connection with the application and/or the project.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on October 8, 2021.

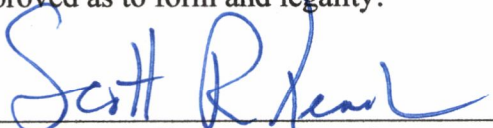
Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

By: _____
Anne McLaughlin
Collier MPO Executive Director

By: _____
Councilwoman Elaine Middelstaedt, Esq.
MPO Chairman

Approved as to form and legality:



Scott R. Teach, Deputy County Attorney

Attachment: Resolution 2021-11 (20219 : Approval of the FTA Transit Planning Grant Application and Resolution 2021-11)


CAO

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="FL-80-0009"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text" value="1001"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Collier Metropolitan Planning Organization"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000558"/>	* c. UEI: <input type="text" value="CNWJY78LD581"/>	
d. Address:		
* Street1: <input type="text" value="2885 South Horseshoe Drive"/> Street2: <input type="text"/> * City: <input type="text" value="Naples"/> County/Parish: <input type="text"/> * State: <input type="text" value="FL: Florida"/> Province: <input type="text"/> * Country: <input type="text" value="USA: UNITED STATES"/> * Zip / Postal Code: <input type="text" value="34104-6130"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Collier MPO"/>		Division Name: <input type="text" value="Collier MPO"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> * First Name: <input type="text" value="Anne"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="McLaughlin"/> Suffix: <input type="text"/>		
Title: <input type="text" value="Executive Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="239-252-5884"/>		Fax Number: <input type="text"/>
* Email: <input type="text" value="Anne.McLaughlin@colliercountyfl.gov"/>		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

X: Other (specify)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

MPO

* 10. Name of Federal Agency:

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.505

CFDA Title:

Section 5305 (d) Metropolitan Transportation Planning and State and Non-Metropolitan Planning Research

* 12. Funding Opportunity Number:

FL-80-009

* Title:

Metropolitan Transportation Planning

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Collier

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Support of transit planning activities identified in the 2020/21-2021/22 Unified Planning Work Program.

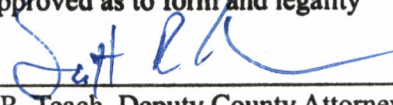
Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Approved as to form and legality



Scott R. Teach, Deputy County Attorney



Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input style="width: 80px;" type="text" value="19"/>	* b. Program/Project <input style="width: 80px;" type="text" value="19,25"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input style="width: 300px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input style="width: 80px;" type="text" value="10/01/2021"/>	* b. End Date: <input style="width: 80px;" type="text" value="10/01/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input style="width: 100px;" type="text" value="124,715.00"/>
* b. Applicant	<input style="width: 100px;" type="text"/>
* c. State	<input style="width: 100px;" type="text"/>
* d. Local	<input style="width: 100px;" type="text"/>
* e. Other	<input style="width: 100px;" type="text" value="31,179.00"/>
* f. Program Income	<input style="width: 100px;" type="text"/>
* g. TOTAL	<input style="width: 100px;" type="text" value="155,894.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 80px;" type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input style="width: 300px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 200px;" type="text" value="Elaine"/>
Middle Name: <input style="width: 250px;" type="text"/>	
* Last Name: <input style="width: 250px;" type="text" value="Middelstaedt"/>	
Suffix: <input style="width: 100px;" type="text"/>	
* Title: <input style="width: 250px;" type="text" value="MPO Chair"/>	
* Telephone Number: <input style="width: 150px;" type="text" value="(239) 252-5885"/>	Fax Number: <input style="width: 150px;" type="text"/>
* Email: <input style="width: 400px;" type="text" value="Anne.McLaughlin@colliercountyfl.gov"/>	
* Signature of Authorized Representative: <input style="width: 350px; height: 40px;" type="text"/>	* Date Signed: <input style="width: 100px;" type="text"/>

Section 5305(d)

Approved Project Budget for Fiscal Year
(total dollars)

\$155,894

Collier MPO

TECHNICAL CLASSIFICATIONS

44.21.00	Program Support and Administration	\$	29,692.00
44.22.00	General Development and Comprehensive Planning	\$	14,847.00
44.23.00	Long Range Transportation Planning: System Level	\$	7,424.00
44.23.02	Long Range Transportation Planning	\$	7,424.00
44.24.00	Short Range Transportation Planning	\$	14,847.00
44.25.00	Transportation Improvement Program	\$	7,424.00
44.26.12	Coordination of Non-Emergency Human Services Transportation	\$	14,847.00
44.26.13	Participation of Transit Operators in Metropolitan Planning	\$	7,424.00
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	\$	7,424.00
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	\$	14,847.00
44.26.16	Incorporating Safety & Security in Transportation Planning	\$	14,847.00
44.27.00	Other Activities	\$	14,847.00

TOTAL NET PROJECT COSTS \$ 155,894.00**ACCOUNTING CLASSIFICATIONS**

44.30.01	Personnel	\$	56,000.00
44.30.02	Fringe Benefits 30%	\$	24,000.00
44.30.03	Travel	\$	12,000.00
44.30.04	Equipment		
44.30.05	Supplies	\$	1,000.00
44.30.06	Contractual	\$	62,794.00
44.30.07	Other	\$	100.00
44.30.08	Indirect Charges (. %)		

TOTAL NET PROJECT COSTS \$ 155,894.00**FUND ALLOCATIONS**

44.40.01	MPO Activities	\$	155,894.00
44.40.02	Transit Operator Activities		
44.40.03	State and/or Local Agency Activities		

TOTAL NET PROJECT COSTS \$ 155,894.00**Federal Share (80%)** \$ 124,715.00**Local Share (20%)** \$ 31,179.00**ACCOUNTING**

Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	



Section 5305(d)

Collier MPO

GMIS Planning Line Item Codes
(FTA FUNDS ONLY)

TECHNICAL CLASSIFICATIONS

44.21.00	Program Support and Administration		\$	23,752.00
44.22.00	General Development and Comprehensive Planning		\$	11,878.00
44.23.00	Long Range Transportation Planning: System Level		\$	5,939.00
44.23.02	Long Range Transportation Planning		\$	5,939.00
44.24.00	Short Range Transportation Planning		\$	11,878.00
44.25.00	Transportation Improvement Program		\$	5,939.00
44.26.12	Coordination of Non-Emergency Human Services Transportation		\$	11,878.00
44.26.13	Participation of Transit Operators in Metropolitan Planning		\$	5,939.00
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership		\$	5,939.00
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning		\$	11,878.00
44.26.16	Incorporating Safety & Security in Transportation Planning		\$	11,878.00
44.27.00	Other Activities		\$	11,878.00

TOTAL NET PROJECT COSTS \$ 124,715.00

ACCOUNTING CLASSIFICATIONS

44.30.01	Personnel		\$	44,800.00
44.30.02	Fringe Benefits	30%	\$	19,200.00
44.30.03	Travel		\$	9,600.00
44.30.04	Equipment			
44.30.05	Supplies		\$	800.00
44.30.06	Contractual		\$	50,235.00
44.30.07	Other		\$	80.00
44.30.08	Indirect Charges	(_)%		

TOTAL NET PROJECT COSTS \$ 124,715.00

FUND ALLOCATIONS

44.40.01	MPO Activities		\$	124,715.00
44.40.02	Transit Operator Activities			
44.40.03	State and/or Local Agency Activities			

TOTAL NET PROJECT COSTS \$ 124,715.00



Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision. Refer to FTA's accompanying Instructions document for more information.

Text in italics is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

Certifications and Assurances

Fiscal Year 2021

- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21;
 - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
 - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
 - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
 - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.

Certifications and Assurances

Fiscal Year 2021

- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

- animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 - (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
 - (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
 - (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a sub-recipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.326 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

Certifications and Assurances

Fiscal Year 2021

- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.5. Coronavirus Response and Relief Supplemental Appropriations Act, 2021, and CARES Act Funding.

The applicant certifies that, to the maximum extent possible, and consistent with the Consolidated Appropriations Act, 2021 (Public Law 116–260):

- (a) Funds made available under title IV of division M of the Consolidated Appropriations Act, 2021 (Public Law 116–260), and in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) shall be directed to payroll and operations of public transit (including payroll and expenses of private providers of public transportation); or
- (b) The applicant certifies that the applicant has not furloughed any employees.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a public transportation agency safety plan on behalf of a small public transportation provider pursuant to 49 CFR § 673.11(d). This certification is required by 49 CFR § 673.13.

This certification does not apply to any applicant that receives financial assistance from FTA exclusively under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs.

If the applicant is an operator, the applicant certifies that it has established a public transportation agency safety plan meeting the requirements of 49 CFR Part 673.

If the applicant is a State, the applicant certifies that:

- (a) It has drafted a public transportation agency safety plan for each small public transportation provider within the State, unless the small public transportation provider provided notification to the State that it was opting-out of the State-drafted plan and drafting its own public transportation agency safety plan; and
- (b) Each small public transportation provider within the state has a public transportation agency safety plan that has been approved by the provider's Accountable Executive

(as that term is defined at 49 CFR § 673.5) and Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. E, title VII, §§ 744–745. U.S. DOT Order 4200.6 defines a “corporation” as “any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association”, and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. LOBBYING.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant’s lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or

- an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CATEGORY 5. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

5.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

5.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
 - (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
 - (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other

use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

7.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

7.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for

Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least

- 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
- (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
 - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE
EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS
PILOT PROGRAM.**

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO
EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 9 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant, regardless of whether it is in an urbanized or rural area, will apply for an award under subsection (c) (low or no emission vehicle grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(c)(3).

Making this certification will incorporate by reference the applicable certifications in Category 8 or Category 9.

CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 8, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 8 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 8, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 13. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, this certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4).

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent

transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 8 for the Urbanized Area Formula Grants Program, Category 10 for the Fixed Guideway Capital Investment Grants program, and Category 13 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 8, 10, and 13 by reference.

CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 659.43, 672.31, and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 659, "Rail Fixed Guideway Systems; State Safety Oversight";
- (b) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
- (c) Compliant with the requirements of 49 CFR Part 674, "State Safety Oversight".

CATEGORY 17. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 18. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 19. CONSTRUCTION HIRING PREFERENCES.

If the applicant will ask FTA to approve the use of geographic, economic, or any other hiring preference not otherwise authorized by law on any contract or construction project to be assisted with an award from FTA, it must make the following certification. This certification is required by the Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. L, title I, § 199(b).

The applicant certifies the following:

- (a) That except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the contract requires resides in the jurisdiction;
- (b) That the grant recipient will include appropriate provisions in its bid document ensuring that the contractor does not displace any of its existing employees in order to satisfy such hiring preference; and
- (c) That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.

CATEGORY 20. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 21. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant must select the Certifications in Category 21, except as FTA determines otherwise in writing.

Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, for Awards made on or after December 26, 2014,
 - (2) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 05.1 and 05.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 06 (Transit Asset Management Plan),
 - (3) Category 07.1 and 07.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 09 (Formula Grants for Rural Areas),
 - (5) Category 15 (Alcohol and Controlled Substances Testing), and
 - (6) Category 17 (Demand Responsive Service).

Certifications and Assurances

Fiscal Year 2021

**FEDERAL FISCAL YEAR 2021 CERTIFICATIONS AND ASSURANCES FOR FTA
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Collier Metropolitan Planning Organization (MPO)

The Applicant certifies to the applicable provisions of categories 01-21. X

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Lobbying	_____
05 Private Sector Protections	_____
06 Transit Asset Management Plan	_____
07 Rolling Stock Buy America Reviews and Bus Testing	_____
08 Urbanized Area Formula Grants Program	_____
09 Formula Grants for Rural Areas	_____
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

Certifications and Assurances

Fiscal Year 2021

- 12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs
- 13 State of Good Repair Grants
- 14 Infrastructure Finance Programs
- 15 Alcohol and Controlled Substances Testing
- 16 Rail Safety Training and Oversight
- 17 Demand Responsive Service
- 18 Interest and Financing Costs
- 19 Construction Hiring Preferences
- 20 Cybersecurity Certification for Rail Rolling Stock and Operations
- 21 Tribal Transit Programs

FEDERAL FISCAL YEAR 2021 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE**PAGE**

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2021)

AFFIRMATION OF APPLICANTName of the Applicant: Collier MPO

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2021, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2021.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to

Certifications and Assurances

Fiscal Year 2021

FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Elaine Middelstaedt, Esq. Collier MPO Chair Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Collier MPO

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____ Date: _____

Name Scott R. Teach, Deputy County Attorney Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

FFY21 Title VI / Non-Discrimination Policy Statement

The Collier MPO assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Collier MPO further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the subrecipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the subrecipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of Appendix A of this agreement in every contract subject to the Acts and Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against subrecipients. Complaints against the Florida Department of Transportation (FDOT) shall immediately be forward to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or the United States Department of Transportation, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by the subrecipient's programs.

This assurance is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the subrecipient.

Signature of Presiding Officer for the MPO/TPO

Date of Signature

FFY21 Disadvantaged Business Enterprise Utilization

It is the policy of the Collier MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of Collier MPO contracts in a nondiscriminatory environment. The objects of the Disadvantaged Business Enterprise Program are to ensure nondiscrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barrier to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program. The Collier MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the work of the Collier MPO in a non-discriminatory environment. The Collier MPO shall require its consultants to not discriminate on the bases of race, color, national origin, sex, age handicap/disability, or income status in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

Signature of Presiding Officer for the MPO/TPO

Date of Signature

CAO
SPH

Attachment: Grant Forms and Certifications (20219 : Approval of the FTA Transit Planning Grant Application and Resolution 2021-11)

FEDERAL FY21 CERTIFICATION REGARDING LOBBYING**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of her or his knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

Chairperson for the MPO

Date



FEDERAL FY21 DEBARMENT AND SUSPENSION CERTIFICATION

As required by U.S. Regulations on Government wide Debarment and Suspension (Nonprocurement)
at 49 CFR 29.510

(1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
- (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.

(2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S. DOT.

Chairperson for the MPO

Date



EXECUTIVE SUMMARY

FY 2021 Annual Report

OBJECTIVE: For the Board to receive a presentation on the FY 2021 Annual Report.

CONSIDERATIONS: The MPO Director prepares an Annual Report to present to the Board traditionally in December. At the Board's request, staff has moved the presentation on the Annual Report to October to synchronize with the start of the new Federal Fiscal Year. The Annual Report summarizes progress made towards achieving performance targets identified in the MPO's formally adopted plans in addition to national performance measures and targets.

The Director will give a brief presentation at the Board meeting. The Annual Report is shown in **Attachment 1**.

COMMITTEE RECOMMENDATION: N/A

STAFF RECOMMENDATION: That the Board receives a presentation on the FY 2021 Annual Report.

Prepared By: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. FY 2021 Annual Report (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 10.A**Doc ID:** 20220**Item Summary:** FY 2021 Annual Report**Meeting Date:** 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:36 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:36 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:36 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:50 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM



Fiscal Year 2021 Annual Report



Attachment: FY 2021 Annual Report (20220 : FY 2021 Annual Report)

Collier Metropolitan Planning Organization
2885 Horseshoe Drive S.
Naples, FL 34104
CollierMPO.com

(23

Packet Pg. 103

MPO Vision & Mission

The Collier MPO's Mission is to provide transportation planning leadership through a collaborative effort to maintain a safe, efficient, integrated and multimodal transportation system.

The Collier MPO's Vision is to strive to provide a fully integrated and multimodal transportation system that safely and efficiently moves people and goods while promoting economic development and protecting natural and man-made regional assets.

www.colliermppo.org



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Collier MPO Board



Commissioner
Rick LoCastro
District 1



Commissioner
Andy Solis
District 2



Commissioner
Burt Saunders
District 3



Commissioner
Penny Taylor
District 4



Commissioner
William McDaniel
District 5



Council Member
Paul Perry
City of Naples



Council Member
Mike McCabe
City of Naples



Council Member
Greg Folley
City of Marco Island



Chair
Council Member
Elaine Middelstaedt
Everglades City

Annual Report Overview

The 2021 Annual Report addresses federal Transportation Performance Measures (TPMs) and the performance measures the MPO Board has adopted in its Strategic Plan, Bicycle and Pedestrian Master Plan (2019) and Congestion Management Process (2017). The Florida Department of Transportation (FDOT) submits annual reports on the federal TPM Targets throughout the year, with updates on safety statistics due at the end of October each year. That information is incorporated into the MPO's Annual Report, which the MPO Director presents to the MPO Board after the close of the Federal Fiscal Year.



Introduction to Collier MPO

The Collier MPO's jurisdiction includes Collier County and the cities of Naples, Marco Island and Everglades City. Established in 1982, the Collier MPO is a federally mandated transportation policy-making organization composed of locally elected officials from Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The MPO is tasked to provide both the urban and rural areas of the County with a **Continuing, Cooperative, and Comprehensive (3-C) planning process** to ensure that highways, transit, bicycle, pedestrian and other transportation facilities are properly considered within the context of the overall transportation needs of the community.

Collier Metropolitan Planning Area Map



Collier MPO FY2014/15 - 2018/19 T1P

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The MPO staff reports directly to the MPO Board and provides information and technical assistance to the MPO's advisory committees. The advisory committees, along with the MPO staff, provide recommendations to the MPO Board regarding short- and long-range planning, multimodal project prioritization and related issues. The MPO Board and each of its advisory committees operate under bylaws approved by the MPO Board. The advisory committees include the Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle and Pedestrian Advisory Committee (BPAC), Local Coordinating Board (LCB) and the Congestion Management Committee (CMC). Members of these committees, various interested parties and citizens make up the MPO Master Database of Contacts. The committees review plans, documents and programs and provide comments and recommendations during the development of plans and major studies. Documents presented to the



MPO Board for approval, endorsement or ratification have typically been reviewed by the TAC and CAC, and other committees as appropriate.

As reported in the 2045 Long Range Transportation Plan (LRTP), Collier County is the largest county in Florida by land area. Approximately 67 percent of the County's land area has a land use designation of Conservation, is owned primarily by the federal and state government, and is restricted from development.

The Naples Daily News published early results from the 2020 U.S. Census (May 5, 2021, Phil Fernandez) stating that Southwest Florida led the state with immigration during the pandemic and that Collier County now has 392,973 inhabitants. The U.S. Census Bureau's 2015-2019 American Community Survey (ACES) estimates the Median Household Income in Collier County at \$69,653, Persons living in Poverty at 9.4%, and Median age at 42.0 years compared to 38.1 in the United States.

All of Collier County - including the cities of Naples, Marco Island, and Everglades City – experiences a large, seasonal increase in population and traffic between October and April, with the highest traffic volumes occurring in the months of February and March.

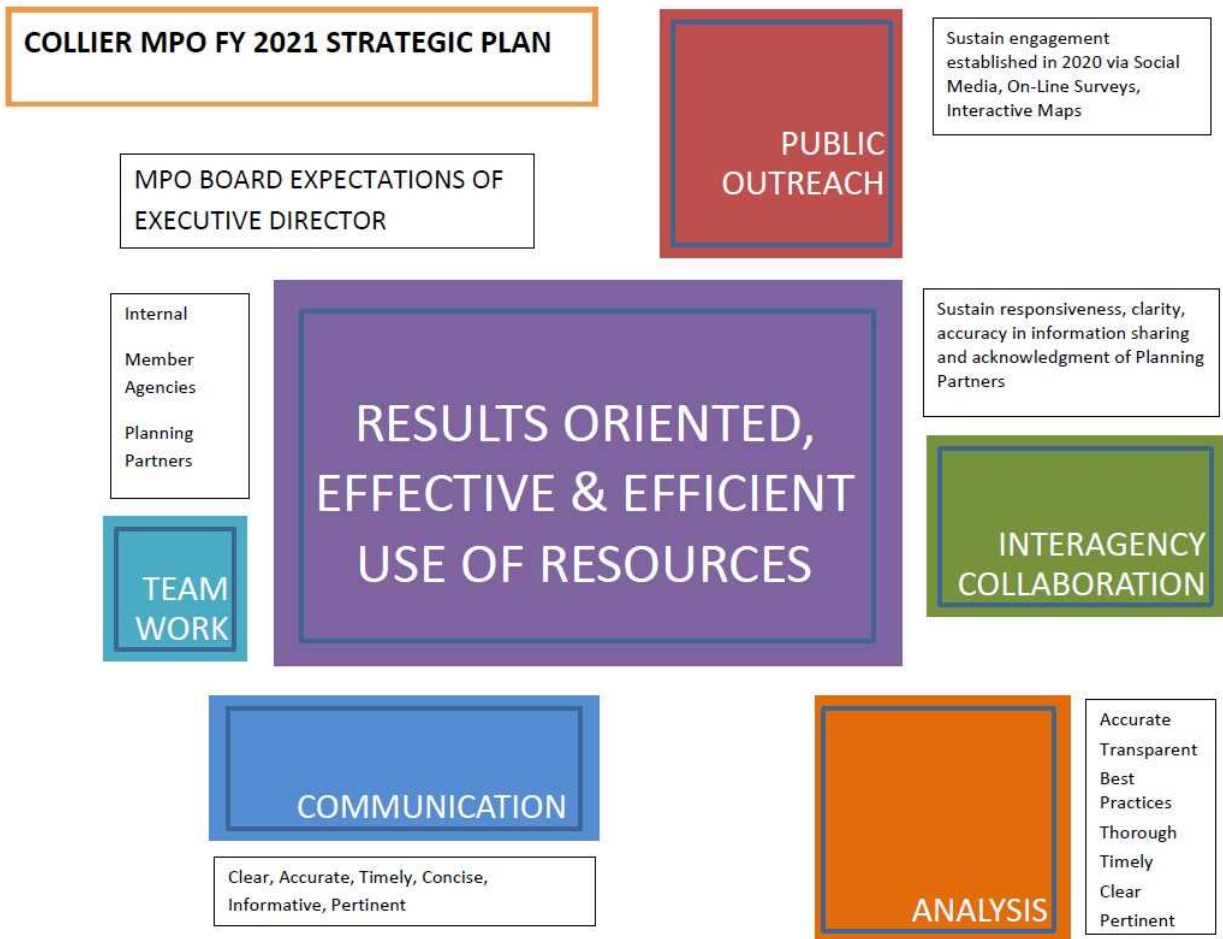
Collier County has a large land area preserved under various conservation mechanisms in addition to State and Federal conservation lands, shown in green on the maps on page 5. Urban form characteristics that affect transportation planning, such as regional transit and cycling connections, special places and gateways on major arterials are identified in the map on page 6. The conservation lands provide recreational opportunities and help sustain the natural environment. They also form an effective urban growth boundary, creating an edge condition for Collier County that is reflected in the sparse system of Federal Aid eligible roadways shown on the map on page 7.

The MPO's 2020 Strategic Plan follows on page 8. The Strategic Plan is updated annually to guide the activities of MPO staff under the leadership of the MPO Executive Director.





MPO Strategic Plan for FY 2020

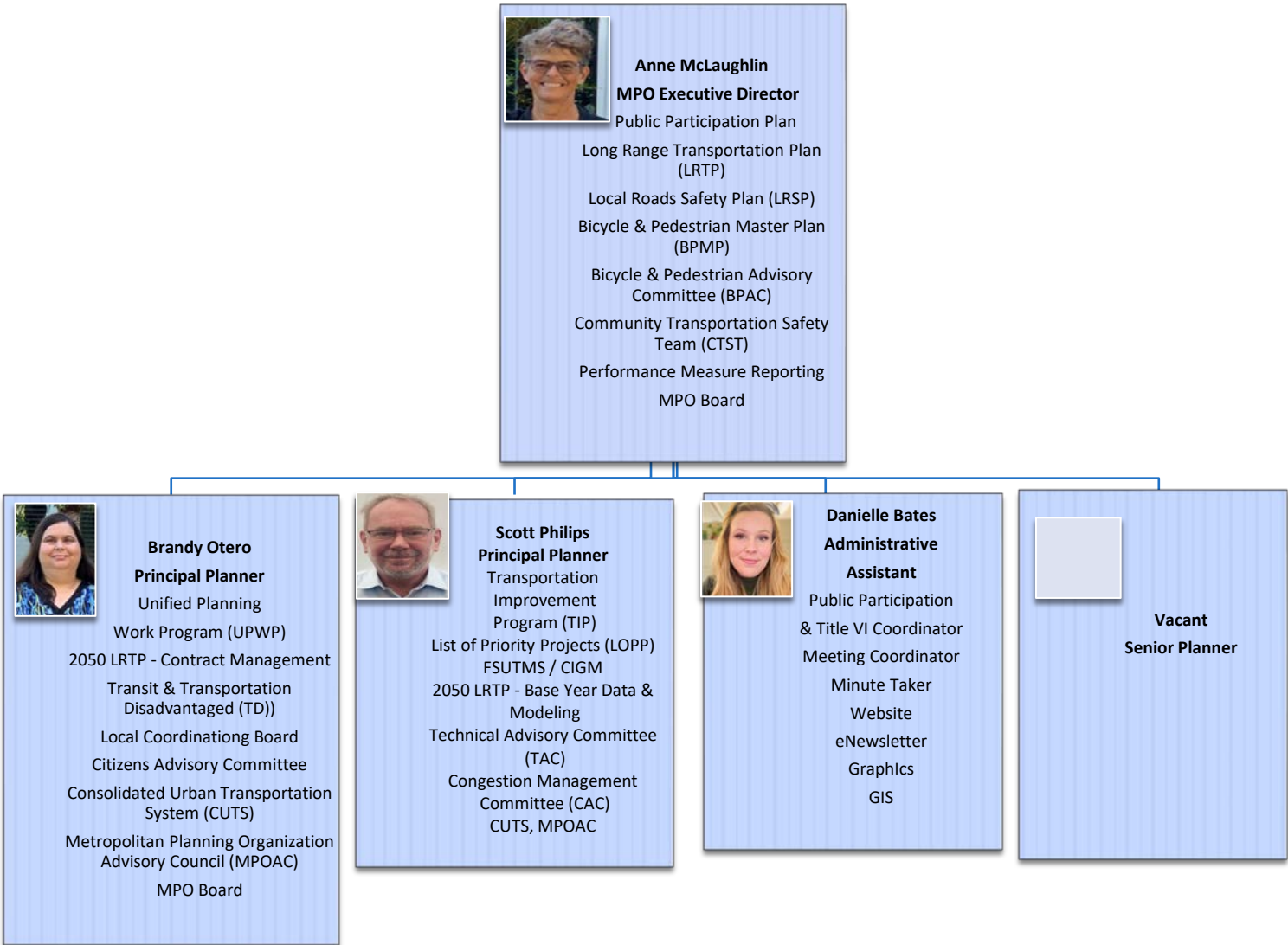


Attachment: FY 2021 Annual Report (20220 : FY 2021 Annual Report)

MPO Operations

Staffing

Current MPO staffing is shown in the organizational chart below. The MPO Director, Anne McLaughlin, and Principal Planner, Brandy Otero, assumed the responsibilities of the vacant Principal Planner and Administrative Assistant positions for much of the reporting period. Danielle Bates joined our staff as Administrative Assistant in June 2021, and Scott Philips, Principal Planner, came on-board at the end of August 2021. The Senior Planner position will remain vacant for the foreseeable future to reduce operational costs.

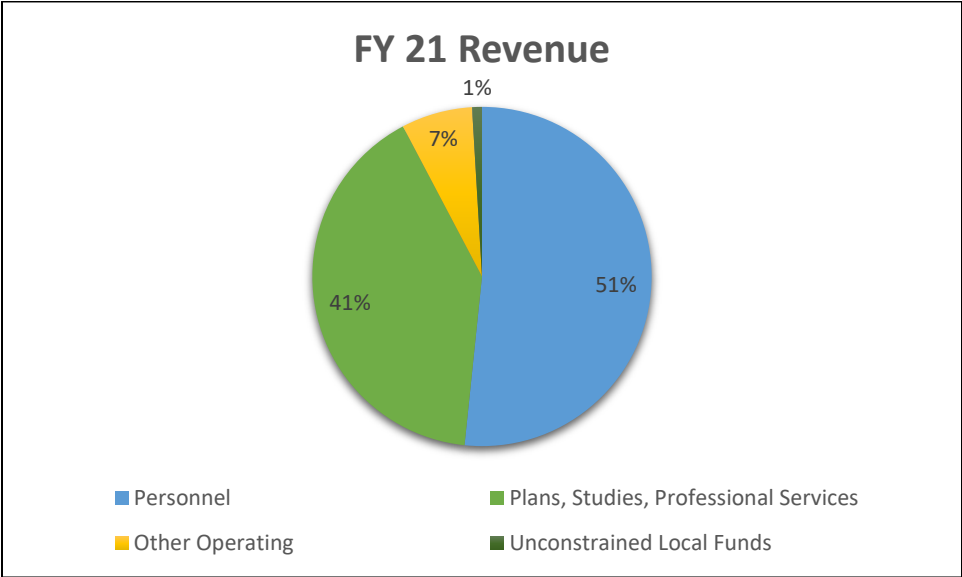


2021 Operating Budget

Collier County serves as the fiscal agent for the MPO and provides extensive support that allows the MPO to keep the member entity contributions quite low. The Staff Services Agreement and Lease Agreement with Collier County were amended in May 2019 for concurrent three-year terms and are scheduled to be updated in May 2022.

The Unified Planning Work Program (UPWP) establishes the 2-year operating budget for the MPO. The MPO Agreement between the Collier MPO and FDOT is the primary MPO funding source and runs concurrent with the MPO’s 2-year UPWP cycle. For this annual report and future reports, the MPO budget and incurred expenditures will be reported by fiscal year, however in the UPWP’s second year (FY 21/22) the 2-year budget and incurred expenditures will be shown. This is done because UPWP year one funds can be spent in the second year as long as the budgeted task is identified in the second year of the UPWP.

FY 2021 Revenue	Amount	%
Personnel	\$440,044	51%
Plans, Studies, Professional Services	\$346,285	41%
Other Operating	\$57,760	7%
Unconstrained Local Funds	\$8,000	1%
Total	\$852,089	100%

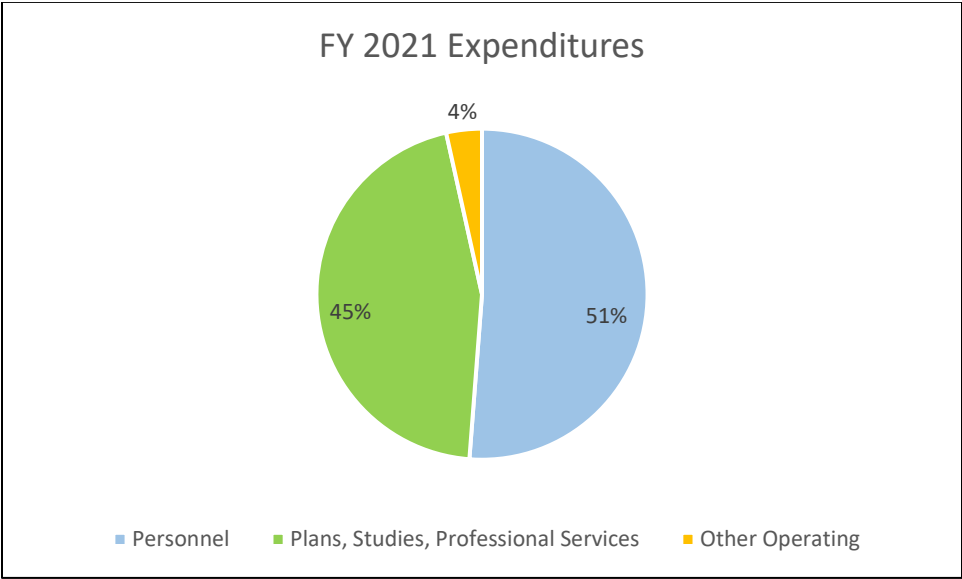


In addition to the federal funds provided to the MPO through the MPO Agreement, the MPO also receives FTA 5305 Metropolitan Planning funds on an annual basis. These funds are allocated to the MPO through the FDOT Public Transit Grant Agreement (PTGA) by the FDOT Public Transit Office. These funds are not allocated to the MPO on the same 2-year UPWP and MPO Agreement cycle and are excluded from the MPO revenues shown on page 11. This funding is provided to the MPO to support transit planning and related activities performed by the MPO. The MPO is currently concentrating on expending previously awarded 5305 funds.

2021 MPO Expenditures

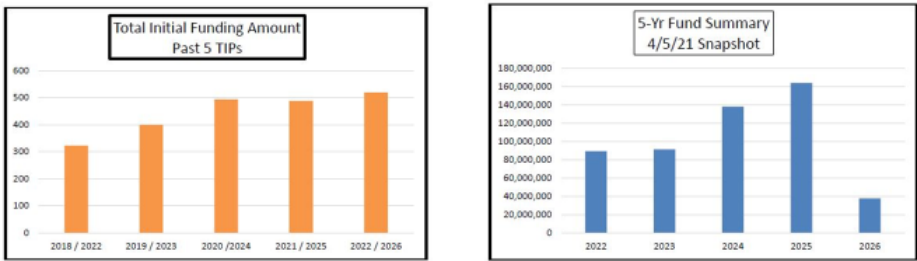
FY 21 MPO expenditures shown in the table below include the MPO’s operating and professional services provided to the MPO in its charge to perform. Personnel expenses comprised a slightly larger share of the MPO’s 2021 operating budget due to the six major planning studies being completed last fiscal year. One planning study is scheduled to begin in this fiscal year (Congestion Management Process Update). Incurred expenditures are on target with the allocated budget.

FY 2021 Expenditures	Amount	%
Personnel	\$ 396,309	51%
Plans, Studies, Professional Services	\$ 350,520	45%
Other Operating	\$ 26,955	4%
Total	\$773,784	100%



2021 - 2025 Transportation Improvement Program (TIP)

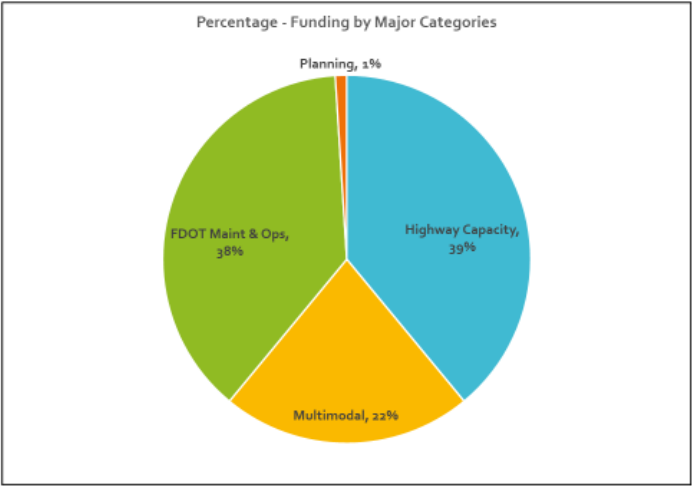
The MPO Board adopted the FY 2022 - 2026 TIP on June 11, 2021. Total funding identified in the TIP fluctuates from one fiscal year to another based on the phase that projects are in, duration of the phase, and the size and number of projects programmed in that year. Total funding for the FY 2022 – 2026 TIP was \$519 million, a slight increase over the prior year. The TIP is well-balanced in terms of expenditures within the major categories of Maintenance, Capacity, and Multimodal.

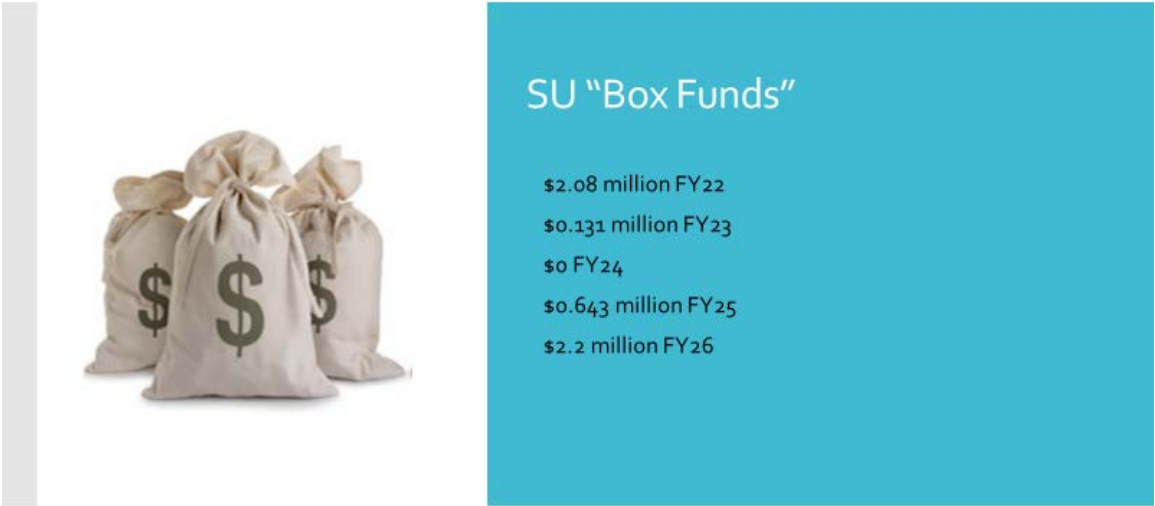


Updated to match 4/5/21 Work Program Snapshot

\$519 million

How
balanced
is the TIP
between
Maintenance
Capacity &
Multimodal?





ON THE HORIZON

- **CARES ACT** (Coronavirus Aid, Relief and Economic Security Act 3/2020) \$1.9 million; available for obligation until 9/30/24; FAA and FTA have issued guidance; awaiting FDOT guidance.
- **American Rescue Plan** – signed into law 3/11/21. FDOT proceeding with normal Work Program until know what additional funding will receive.
- **American Jobs Plan** – Focus on Infrastructure: fix highways, rebuild bridges, upgrade ports, airports and transit systems (may be signed into law by late summer, early fall).

Equity Assessment

MPO staff participated in an FHWA hosted Peer Exchange on Transportation Equity held in June 2021 to gain insight into current Best Practices for MPOs nationwide and assess the extent to which the MPO’s programmed improvements are equitably distributed. For the purpose of this assessment, “equity” is defined as providing safe, reliable access to jobs, services, education and recreation.

Like many coastal Florida Counties, Collier County is made up of a mix of high and low income households. The coastal areas tend to largely consist of high income/high wage households, while inland area households demonstrate greater variations in income levels. Additionally, gated communities within the inland areas often skew income averages and mask the true demand for services. The MPO's Bicycle and Pedestrian Master Plan (2019) used the following methodology to identify Environmental Justice (EJ) communities based on five socio-economic factors from the Census Bureau's 2015 American Community Survey (ACS) 5-year estimates:

1. Percent of low-income households: low-income persons are defined as persons whose median household income is at or below the U.S. Department of Health and Human Services (HHS) poverty guidelines. For the purpose of this analysis, any household with an income at or below the threshold for a 4-person household (\$24,250) was counted as low-income.
2. Percent of minority population: percentage of the population that identify themselves as a race other than white or of Hispanic origin.
3. Percent of population that does not speak English: percentage of people five years of age or older who identified as speaking English less than 'very well.'
4. Percent of population who are older adults: percentage of population age 65 or older.
5. Percent of zero vehicle households: percent of population without access to a vehicle.

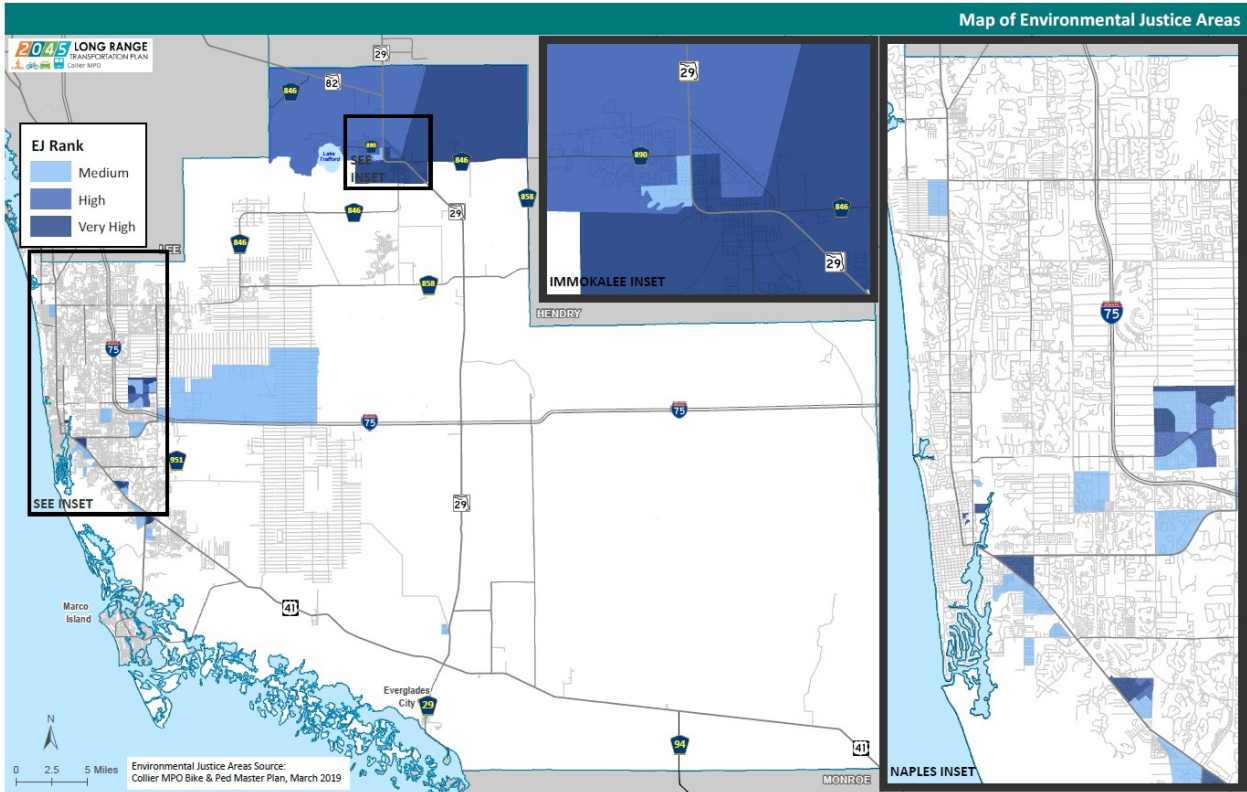
An EJ area was defined as a block group where the proportion of the population who identify as one of the above factors is meaningfully greater ($\geq 10\%$ points) than the countywide percentage. The block groups were ranked "Low", "Medium", "High", or "Very High" based on how many EJ factors overlap within the block group. The Bicycle and Pedestrian Master Plan (2019) and the 2045 Long Range Transportation Plan (2020) incorporated the EJ Communities in evaluation criteria and the scoring used to prioritize projects.

There are a number of ways to achieve transportation equity within a region, the majority of which MPOs can influence through investment decisions. For example:

1. Increase jobs close to EJ Communities
2. Provide affordable housing close to jobs
3. Improve transit services
4. Provide other commuting options and services such as van, car pool, shuttles
5. Reduce time loss due to congestion through Travel Demand Management, capacity enhancements, park & ride facilities
6. Provide safe travel in all modes and in all locations
7. Provide safe pedestrian and bicycle access to essential services, recreation and jobs, including provisions for electric bikes, micromobility options



TIP investments located within or of direct benefit to EJ communities total approximately \$247 million, which is 87% of the \$283 million in funding allocated in the Collier MPO’s TIP for Highways, Bike-Ped, and Transit improvements..



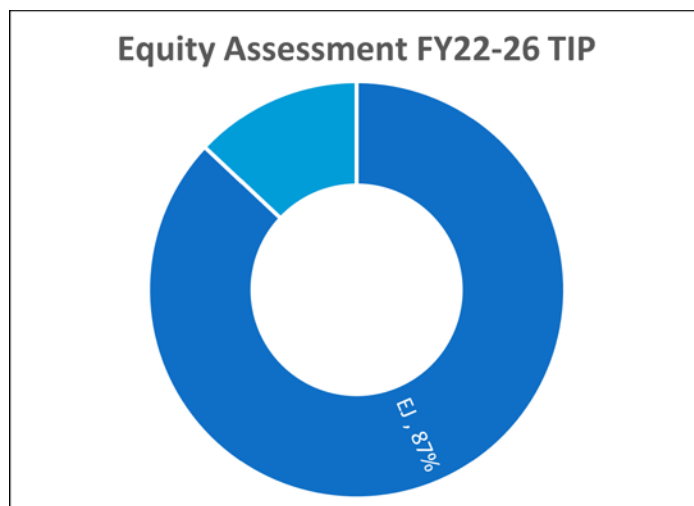
Equity Analysis Program Areas

Project Type	\$million
Highway Capacity	204.2
Safety	1.2
Bridge	11.7
Bike-Ped	17.1
Transit	49.1
TOTAL	283.3

FY22-26 TIP		
HIGH/VERY HIGH EJ COMMUNITIES (Meet 3-5 Criteria)		
Immokalee	FPN	Funded Amt
Immokalee City Sidewalks	4481251	\$ 880,143
Eden Park Elem Sidewalks SRTS	4414801	\$ 719,071
Corkscrew Rd Safety Project	4463232	\$ 1,321,000
SR 29 Widening	multiple	\$ 15,918,319
SR 82	4308481	\$ 38,640,141
Multiple EJ Communities East Collier County (East of Santa Barbara)		
I-75/SR 951 Interchange Improvements	4258432	\$ 97,447,770
I-75/Pine Ridge Interchange Improvements	4452962	\$ 5,450,000
CR 951 from GG Canal to Green Blvd	4464121	\$ 3,200,000
Golden Gate City		
Golden Gate Sidewalks	4481301	\$ 267,511
Green Blvd Bike lane/Sidewalk	4380931	\$ 1,084,670
Triangle/Bayshore CRA		
Pine St Sidewalks from Becca Ave to US 41	4481281	\$ 329,230
Shadowlawn Elem Sidewalks SRTS	4465501	\$ 862,459
Naples Manor/East Naples		
Naples Manor Sidewalks	4481291	\$ 1,663,478
Collier Blvd/US41 South Medium & High/Very High		
Marco Loop Trail Study	4480281	\$ 300,000
SR 951 from Manatee Rd to N of Tower Rd	4351112	\$ 14,932,566
City of Naples (Bounded by US41/Gordon River, 1st Ave N/14th ST N)		
<i>No projects in TIP</i>		



MEDIUM EJ COMMUNITIES (Meet 2 Criteria)		
Golden Gate Estates		
16th St. Bridge	4318953	\$ 4,993,943
Bridge Replacement CR 846 over drainage canal	4441851	\$ 4,918,592
Bridge Scour Countermeasures	4350431	\$ 1,881,294
County "Pockets" of Low-Medium EJ Communities		
Livingston FPL Trail Extension from Radio Rd to County Line	4475141	\$ 1,100,000
Wiggins Pass SW from Vanderbilt Dr to US 41	4480691	\$ 1,429,213
Everglades City (Low EJ)		
Copeland Ave SW	4370961	\$ 594,349
Subtotal, Million\$		\$ 197,933,749
TIP expenditures benefiting EJ Communities		197.9
Transit		49.1
Subtotal, Million\$		247.0
Total TIP Funding excluding Maintenance, Aviation, Plng		283.3
Percent Funding Benefiting EJ Communities		87%



STRATEGIC PLAN PERFORMANCE MEASURES

Public Outreach

GOAL: Sustain the level of engagement established in calendar year 2020 using social media, on-line surveys, website postings, email notifications, and the MPO's eNewsletter.

ACCOMPLISHMENTS

Public outreach during the first three quarters of Federal Fiscal Year (FFY) 2021 - October 1, 2020 through June 30, 2021) continued the shift to electronic communications and hybrid in-person/virtual meeting formats necessitated by the the COVID-19 pandemic. The MPO met all state and federal deadlines during this challenging time, culminating in the Board's approval of the 2045 Long Range Transportation Plan (LRTP) in December, followed by approval of the Local Roads Safety Plan in May, a series of amendments to the Unified Planning Work Program (UPWP), the FY 2022-2026 Transportation Improvement Program (TIP) and 2021 Project Priorities in June.

MPO staff continued public outreach initiatives established in calendar year 2020, such as posting monthly safety videos on the MPO's website and County's Facebook page in collaboration with FDOT's Community Traffic Safety Team; conducting public surveys using the County's Qualtrics platform on the County's Facebook page, Twitter and Neighborhood News; distributing the monthly eNewsletter to the MPO's Adviser Network, advisory committees, member agency staff and partner agencies.

Two weeks after posting a survey to social media 182 responses were received. 124 respondents had never heard of the MPO prior to the survey, approximately half believed the MPO was responsible for growth management, while a quarter believed it was city planning, and the last quarter correctly selected transportation planning. When asked about the the issue they're most concerned about 112 respondents answered traffic congestion, 24 answered traffic safety, 15 answered bike/ped facilities and safety, 5 answered transit services, and 21 answered other. 53 respondents provided their email for the newsletter and meeting notices. The full report is published on the MPO website and will be in the eNewsletter.

Inter-agency Collaboration

GOAL: Sustained responsiveness, clarity, accuracy in information sharing and acknowledgement of the MPO's Planning Partners.

ACCOMPLISHMENTS

The MPO Director and staff strive to acknowledge all requests for information within a 24-hour time period. At times the MPO is able to quickly respond to requests, while other requests may require additional response time based on the nature of the inquiry. This may include providing MPO staff sufficient time to conduct research, gather information, and connect with stakeholders or others to obtain additional input as needed. All MPO plans, studies and meetings are developed in a collaborative fashion and require constant communication with member agency staff, FDOT, our advisory committees, Board members and other regional planning partners.

The MPO Director makes a deliberate practice of acknowledging the valuable contributions made by our planning partners during Board and advisory committee meetings.



Analysis

GOAL: Provide accurate information that is thorough and timely. Describe methodology and data sources for transparency. Research and incorporate Best Practices that have been vetted by other MPOs within the state.

ACCOMPLISHMENTS

The 2045 Long Range Transportation Plan, approved in December 2020, was the culmination of a two-year effort that incorporated population and employment projections generated by the Bureau of Business and Economic Research and the County Interactive Growth Model, FDOT's Freight Plan and Strategic Intermodal System Cost Feasible Plan and MPO led plans including the Transit Development Plan, the Transportation System Performance Report and the Local Roads Safety Plan.

Immediately following completion of the LRTP, MPO staff began compiling the new FY 2022-2026 Transportation Improvement Program (TIP). This involved updating the narrative component to reflect the new LRTP and updating reporting on performance measures to address a new template provided by FDOT and the MPO Advisory Council (MPOAC). The MPO Director gave the Board a presentation that included an assessment of the balance in expenditures between maintenance, capacity, multimodal and safety. For the Local Roads Safety Plan, the MPO Director added an overview of local practices and prepared the final recommendations. The Director is developing an equity assessment of the FY22-26 TIP for inclusion in the 2021 Annual Report, reflecting Best Practices learned through participation in an Equity in Transportation Peer Exchange in June 2021.

Communication

GOAL: Communications should be clear, accurate, timely, concise, informative, pertinent.

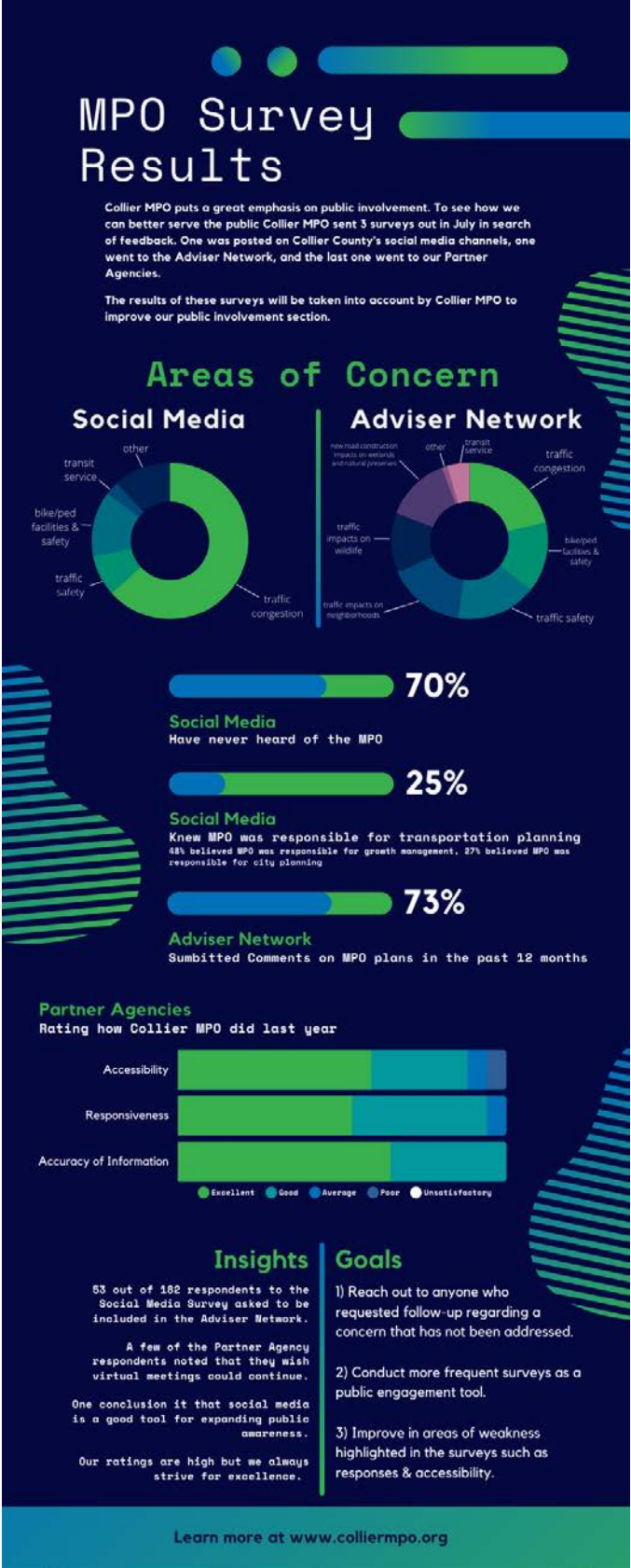
ACCOMPLISHMENTS

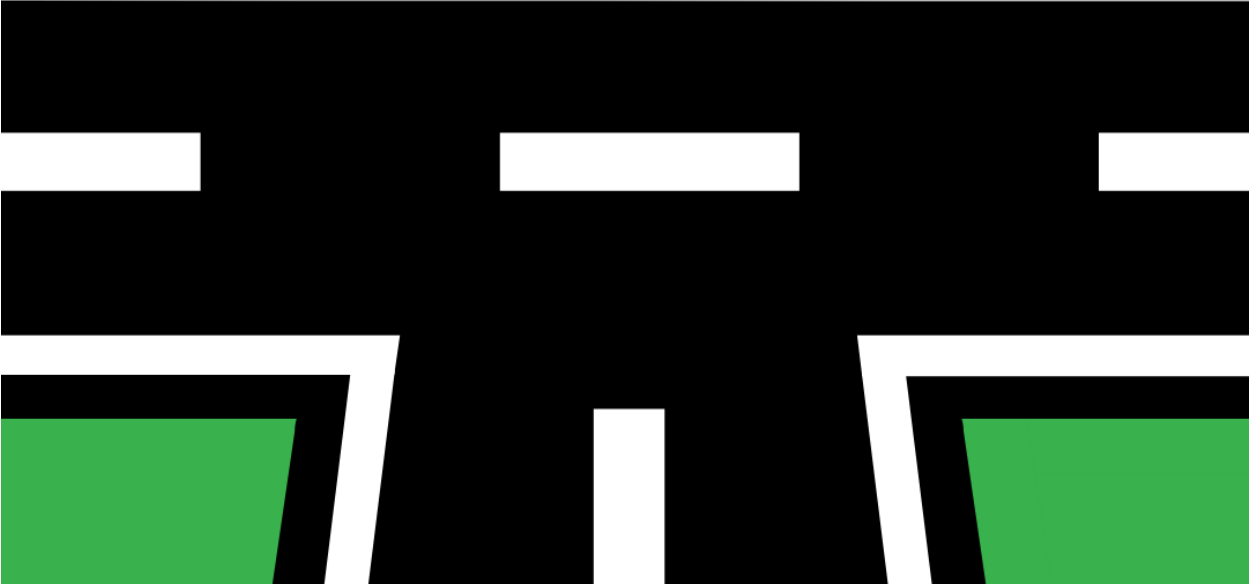
The MPO Director spends a great part of each work day engaged in active communication with MPO staff, member agency staff, advisory committee members, state and federal planning partners, Board members and the general public. The formal communications made during Board meetings often summarize weeks of coordination with interested parties via email, phone and video conferences and in-person meetings.

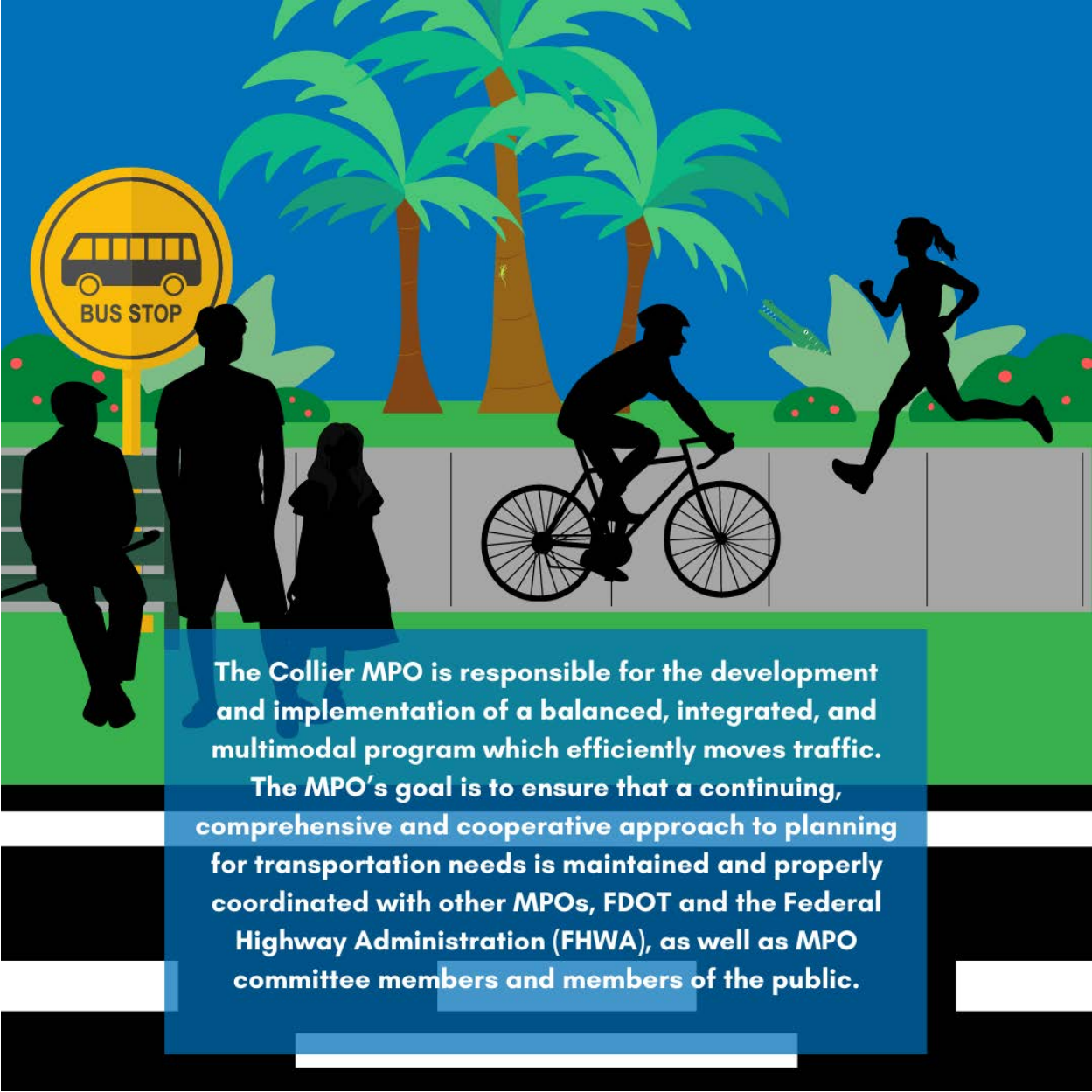
The MPO's website and eNewsletter continue to evolve as tools of communication. MPO staff welcome requests to present on MPO activities to interested groups of citizens and local elected officials. The Director presented information on the 2045 LRTP, project priorities and the TIP to the Collier Citizens Council and Naples City Council during the first three quarters of FFY21.

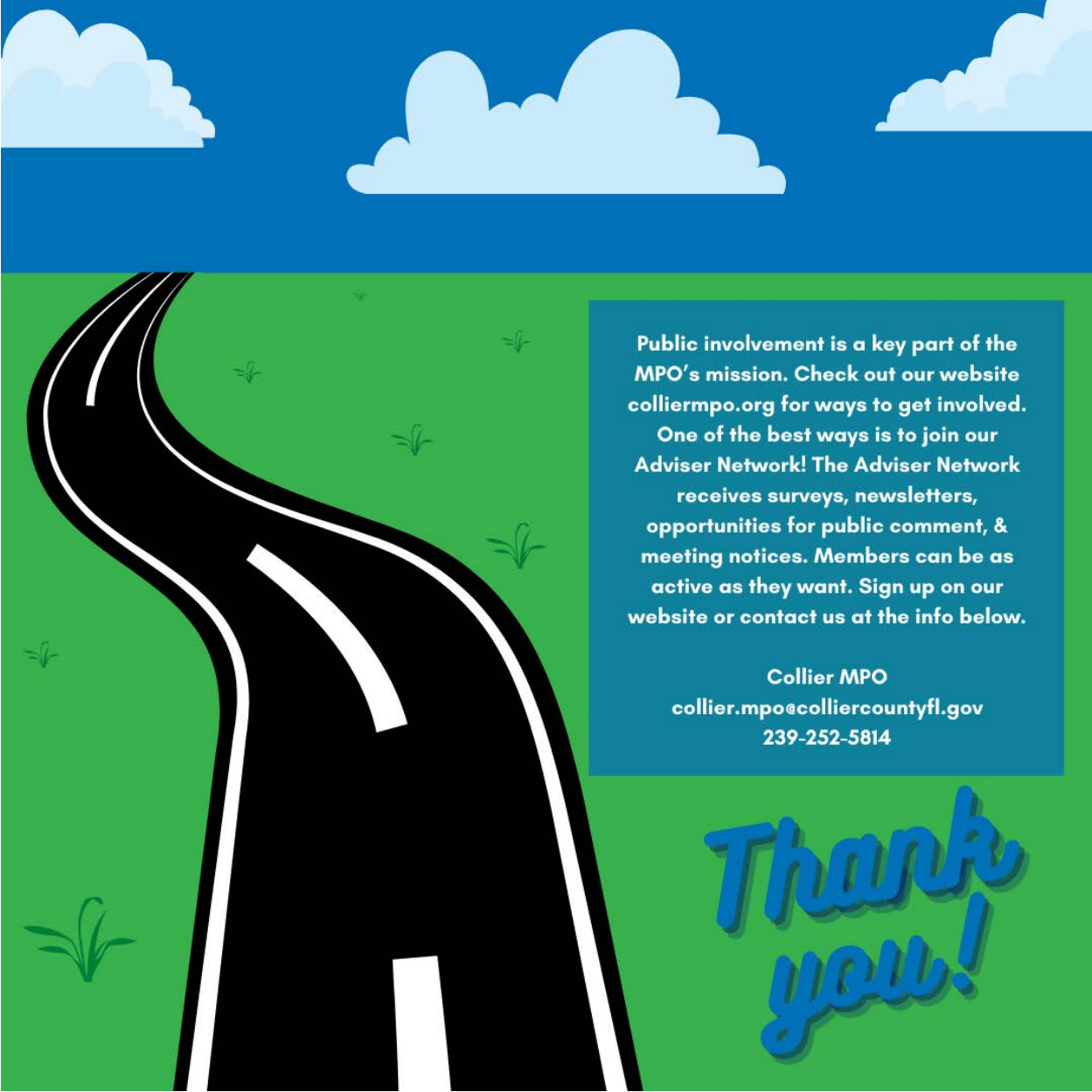
In order to assess the effectiveness of MPO communications, the Director developed two surveys – a general public awareness survey posted on the County's Facebook and Twitter accounts, and a customer satisfaction survey targeting the MPO's planning partners. The results, shown on the following page, were reported in the MPO's August eNewsletter and posted on the MPO's website. Having learned that 70% of respondents had never heard of the MPO and only 25% knew what an MPO does, our Administrative Assistant/Public Outreach Coordinator, Danielle Bates, developed the public information campaign – see the four social media posts that follow the survey results.











Team Work

GOAL: Promote a spirit of team work internal to the organization and externally involving member agencies, advisory committee members, Board members, state and federal agencies and the general public.

ACHIEVEMENTS

The MPO Director actively seeks to promote team work by being responsive to all requests for assistance from member governments and planning partners as well as members of the public. Advisory committee meetings offer another forum for tackling issues and making recommendations in a spirit of team work and collaboration. The work of the the MPO could not be completed without it. Here are just a few examples:

- Close collaboration with member agencies on development of 2045 LRTP, 2020 Project Priorities
- Proactively sought technical input from member agencies on development of Local Roads Safety Plan, and received input from City of Naples, Collier County, County Sheriff's Office
- Close collaboration with FDOT on programming project priorities, maintaining fiscal constraint in the TIP, amending the LRTP, TIP, and UPWP
- Active participation in Lee TAC, MPOAC, and CUTS (Coordinated Urban Transportation Studies) meetings for District 1 MPO's and FDOT.



The United States are the current Women's World Cup champions. Photograph: Zhizhao Wu/Getty Images



LOCALLY ADOPTED PERFORMANCE MEASURES

Congestion Management Process 2017 - Multimodal Performance Measures

The Board's adoption of the 2017 Congestion Management Process (CMP) established several performance measures for which benchmarks were established in the 2017 Annual Report. As new congestion management projects come on-line and are fully operational for one year, member agency staff are required to report on performance.

The first Biennial Transportation System Performance Report (TSPR) was completed and approved by the MPO Board in September 2020. The TSPR provides critical benchmarking data for the MPO to track future progress against.

Benefit/Cost Summary Traffic Signal Timing and Coordination – Cost/Benefit Report

Reporting on before/after conditions is a requirement of the 2017 CMP as a condition for receiving MPO prioritized SU funds. Collier County Growth Management Department - Traffic Operations contracted with Faller, Davis and Associates, Inc. to conduct a traffic signal retiming effort along Pine Ridge Road, Airport-Pulling Road, Vanderbilt Beach Road and Livingston Road. As part of this effort, before and after Travel Time and Delay Studies (TTDS) were performed for the weekday morning, midday, and afternoon peak periods during the In Season and Off Season periods to evaluate the operational benefit of the retiming effort. The cost used to determine the B/C ratio was the cost of the retiming effort. The analysis was completed for the weekday morning, midday, and afternoon peak periods to determine the change in delay and fuel consumption. The full report is posted on the MPO's website. This is the first such report the MPO has received.

Below is a sampling of TTDS results in the study, followed by Overall Operational Benefit and Overall Fuel Consumption Benefit. Although the reduction in delay measures only in seconds, the cumulative effect in terms of reduced delay and fuel consumption regionally.



Pine Ridge Road In Season Travel Time Results

Period	Delay (sec)		Stops (per vehicle)		EB Average Travel Speed (mph)		WB Average Travel Speed (mph)	
Morning	163	Reduced	2.3	Reduced	7.1	Increased	1.2	Increased
Midday	194	Reduced	2.8	Reduced	6.2	Increased	2.1	Increased
Afternoon	288	Reduced	4.8	Reduced	8.0	Increased	2.6	Increased

Pine Ridge Road Off Season Travel Time Results

Period	Delay (sec)		Stops (per vehicle)		EB Average Travel Speed (mph)		WB Average Travel Speed (mph)	
Morning	108	Reduced	1.2	Reduced	4.0	Increased	1.3	Increased
Midday	168	Reduced	2.8	Reduced	7.4	Increased	2.0	Increased
Afternoon	124	Reduced	3.4	Reduced	0.7	Increased	5.6	Increased

Airport-Pulling Road In Season Travel Time Results

Period	Delay (sec)		Stops (per vehicle)		NB Average Travel Speed (mph)		SB Average Travel Speed (mph)	
Morning	164	Reduced	2.5	Reduced	4.3	Increased	4.3	Increased
Midday	258	Reduced	4.6	Reduced	6.6	Increased	5.5	Increased
Afternoon	172	Reduced	2.7	Reduced	0.3	Increased	7.2	Increased

Airport-Pulling Road Off Season Travel Time Results

Period	Delay (sec)		Stops (per vehicle)		NB Average Travel Speed (mph)		SB Average Travel Speed (mph)	
Morning	118	Reduced	1.8	Reduced	4.7	Increased	1.4	Increased
Midday	102	Reduced	1.8	Reduced	-1.9	Reduced	7.1	Increased
Afternoon	139	Reduced	3.6	Reduced	1.2	Increased	6.1	Increased



Overall Operational Benefit

Pine Ridge Road	In Season Operational Benefit from Change in Network Delay	\$3,427,814.06
	Off Season Operational Benefit from Change in Network Delay	\$2,316,429.30
Airport-Pulling Road	In Season Operational Benefit from Change in Network Delay	\$2,524,445.00
	Off Season Operational Benefit from Change in Network Delay	\$1,780,682.70
Vanderbilt Beach Road	In Season Operational Benefit from Change in Network Delay	\$2,894,983.74
	Off Season Operational Benefit from Change in Network Delay	\$1,268,162.40
Livingston Road	In Season Operational Benefit from Change in Network Delay	\$13,288.00
	Off Season Operational Benefit from Change in Network Delay	\$1,398,589.50
Total		\$15,624,394.70

Overall Fuel Consumption Benefit

Pine Ridge Road	In Season Operational Benefit from Change in Fuel Consumed	\$320,819.84
	Off Season Operational Benefit from Change in Fuel Consumed	\$281,876.10
Airport-Pulling Road	In Season Operational Benefit from Change in Fuel Consumed	\$256,509.77
	Off Season Operational Benefit from Change in Fuel Consumed	\$204,039.00
Vanderbilt Beach Road	In Season Operational Benefit from Change in Fuel Consumed	\$216,533.24
	Off Season Operational Benefit from Change in Fuel Consumed	\$131,251.35
Livingston Road	In Season Operational Benefit from Change in Fuel Consumed	\$2,493.81
	Off Season Operational Benefit from Change in Fuel Consumed	\$98,275.35
Total		\$1,511,798.46

Bicycle & Pedestrian Master Plan (2019) Performance Measures

Tindale Oliver updated the MPO's GIS inventory of existing bicycle and pedestrian facilities in the process of developing the Bicycle and Pedestrian Master Plan, adopted in March 2019, and updated them again as part of the Transportation System Performance Report (TSPR) on Baseline Conditions (September 2020). The baseline conditions will be used to track progress made going forward.

Baseline Conditions – 2020

Pedestrian/ Bicycle Facilities

Measure	Result
Centerline miles of bicycle lanes	133
Centerline miles of connector sidewalks on arterial roadways	83
Linear miles of Shared Use Paths adjacent to roadways	4

(Pedestrian/Bicycle Facilities data is based on the TSPR Road Network – Arterials and Collectors, does not include local roads)



Transit Performance Measures (CMP 2017 and TSPR 2020)

The TSPR also reported baseline conditions for Transit Performance, which will be used to track progress going forward.

Transit Travel

Measure	2019
Average bus route service frequency and Number of routes	87 minutes 19 Bus Routes
Passenger Trips (Annual Ridership)	805,491
Passenger Trips per Revenue Hour	10.9
Transit on-time performance	84.79%

TSPR Baseline Conditions Report

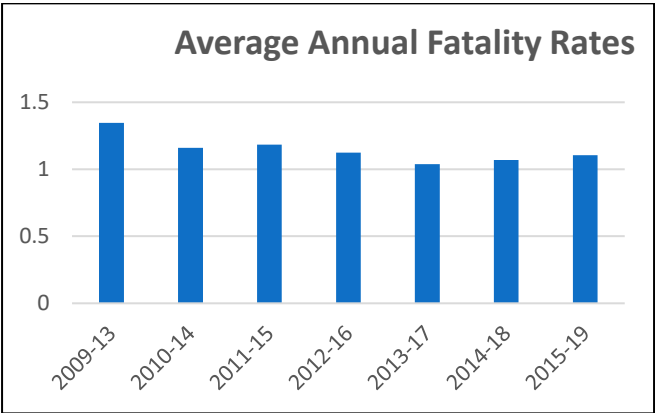
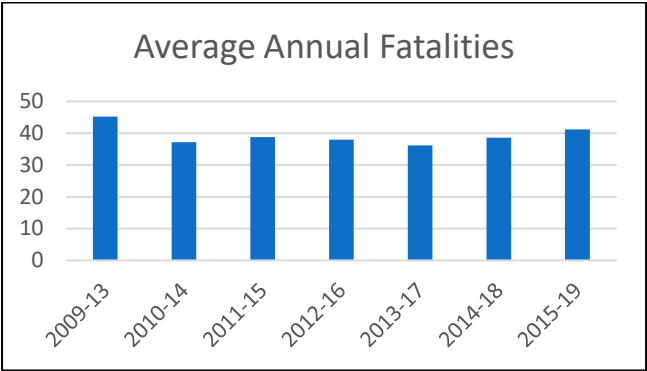
(Collier County’s report on 2020 Transit Travel measures pending as of publication of this report.)

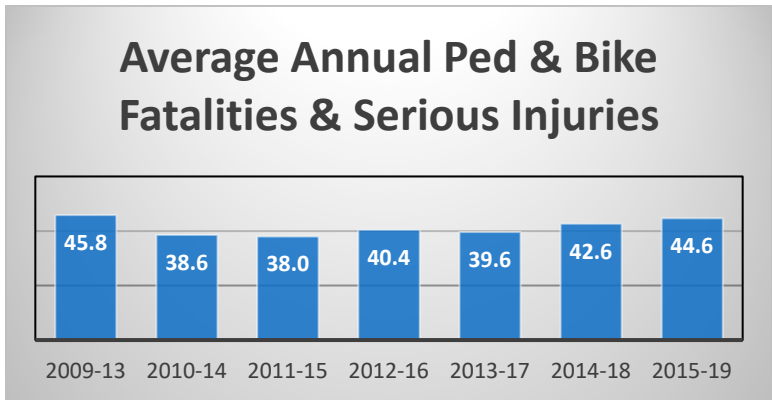
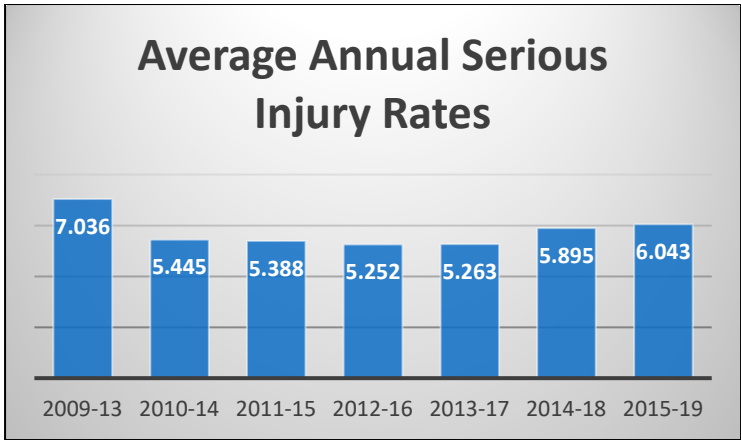
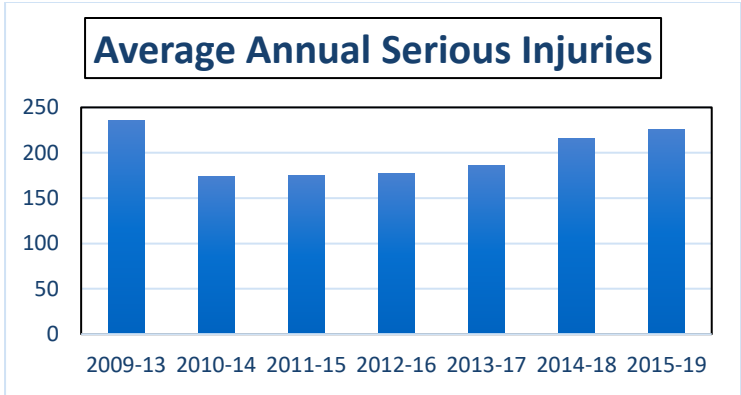
NATIONAL PERFORMANCE MEASURES

Safety

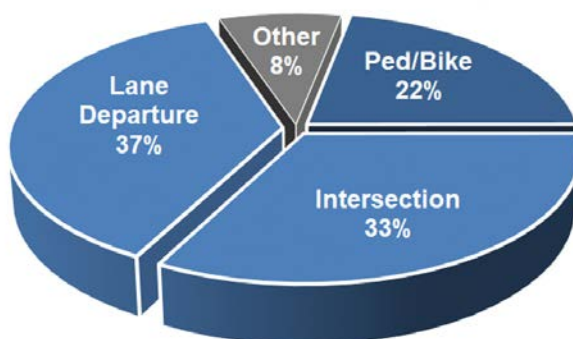
The MPO voted in November 2020 to continue to support FDOT’s Vision Zero safety performance targets for the following national measures:

- Number of Traffic Fatalities
- Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
- Number of Serious Injuries
- Rate of Serious Injuries per 100 million VMT
- Number of Non-Motorized Fatalities and Serious Injuries
-





Fatalities (3-Year Average)



Source: FDOT report to Community Traffic Safety Team 5/27/21

Local Roads Safety Plan – Implementation Status

Collier MPO Local Road Safety Plan

Approved by MPO Board on May 14, 2021



The MPO Board approved the Local Roads Safety Plan (LRSP) on May 14, 2021. The Implementation Plan (Chapter 4) establishes the following:

- High crash corridor and intersection locations included in 2045 LRTP project prioritization and in Transportation System Performance Report and Action Plan project prioritization
- High crash corridor/intersection locations eligible for MPO TMA SU Funds in addition to Collier County Traffic Operations annual update on locations; FDOT's annual reporting system; MPO BPMP
- Establishes funding for safety projects using TMA SU funds, MPO will issue Call for Safety Projects (periodically)
- Encourages formation of Traffic Safety Coalition such as Naples Bike/Ped Safety Coalition, CTST – MPO participates
- Enhanced Practices endorsed by MPO Board:
 - Speed management in high crash locations identified in LRSP



- **Proactive Bike-Ped Safety Education and outreach, including safety material giveaways available free of charge from FDOT and NHTSA**
- Coordinate with FDOT on programming Road Safety Audits
- Include safety analysis in project scoping and design for road improvement projects and stand-alone bike/ped facility projects in high crash locations identified in LRSP and BPMP
- **Monitor and report on LRSP Implementation to MPO Board as part of safety performance report in Annual Report, TIP**
- Update LRSP every 5 years prior to LRTP

The Public Education and Outreach component is in effect and is as summarized below:

➤ **Training and Special Events – Announcements**

1. Road Safety Survey - Local Roads Safety Plan (August 2020 Newsletter)
2. Love to Ride Florida – FDOT Mobility Week (October 2020 Newsletter)
3. FDOT Non-motorized Counters – Locations in Collier County (December 2020 Newsletter)
4. Ride Like MADD NW Florida (May 2021 Newsletter)
5. Summertime Safety (July 2021 Newsletter)
6. Lely Resort Traffic Safety Committee distributed MPO safety videos (Feb. 2021 Newsletter)

➤ **Bike/Ped Safety Videos IN NEWSLETTER, POSTED ON WEBSITE AND ON SOCIAL MEDIA**

Naples Velo Share the Road – Save Lives

1. Share the Road - Saves Lives (January 2021 Newsletter and February 2021 Facebook)

Bike Safe - www.BikeSafe.US – University of Miami, funded by FDOT

2. Dangers of Riding Against Traffic (February 2021 Newsletter)
3. Riding on the Sidewalk (February 2021 Adviser Network email + Lely Resort Traffic Safety Committee)

Ped Bike Information Center (PBIC) Crash Video Series (Provided by FDOT)

www.pedbikeinfo.org Understanding Common Crash Scenarios

4. Driver turning left into a pedestrian (August 2021 Newsletter)
5. PBIC - Driver Striking Pedestrian in a Crosswalk on a Multilane Road (September 2021 Newsletter)



TRANSPORTATION PERFORMANCE MEASURES & TARGETS - COLLIER MPO ANNUAL REPORT OCTOBER 2021

	Measure	Target	2020* Conditions	Meets
PAVEMENT	NHS Interstate Pavements	≥ 60% Good in 4yrs	64.1%	Yes
		≤ 5% Poor in 4yrs	0%	Yes
	NHS Non-Interstate Pavements	≥ 40% Good in 2&4yrs	39.40%	No
		≤ 5% Poor in 2&4yrs	0%	Yes
BRIDGE	NHS Bridge Deck Area Condition	≥ 50% Good in 2&4yrs	91.56%	Yes
		≤10% Poor in 2&4yrs	0%	Yes
SYSTEM PERFORMANCE	% NHS Interstate Person-Miles Traveled That Are Reliable	75% in 2yrs, 70% in 4yrs	100%	Yes
	% NHS Non-Interstate Person-Miles Traveled That Are Reliable	n/a in 2yrs, 50% in 4yrs	99%	Yes
	Truck Travel Time Reliability Ratio on NHS Interstate	≤1.75 in 2yrs, 2.0 in 4yrs	1.12	Yes
TRANSIT	Transit Rolling Stock	≤10% have met or exceeded ULB	0%	Yes
	Transit Equipment	≤25% have met or exceeded ULB	0%	Yes
	Transit Facilities	≥25% < 3 TERM	25%	Yes
SAFETY	Fatalities	0	41.2	No
	Serious Injuries	0	225.8	No
	Fatality Rate per Annual 100 MVMT	0	1.105	No
	Injury Rate per Annual 100 MVMT	0	6.043	No
	Nonmotorized Fatalities & Serious Injuries	0	44.6	No

*Safety data 2015-2019, FDOT won't release new data until Nov/Dec 2021; Pavement Data is 2020 for NHS Interstate pavements; 2019 for NHS non-interstate pavements (2020 data pending from FDOT)

Attachment: FY 2021 Annual Report (20220 : FY 2021 Annual Report)



Transit Safety Targets Adopted by MPO Board 2020

SPT Category	2015		2016		2017		2018		2019		5-Year Average		Target	
	MB	DR	MB	DR	MB	DR	MB	DR	MB	DR	MB	DR	MB	DR
Total Number of Fatalities	0	0	0	0	0	0	0	0	0	0	0.0	0.0	0.0	0.0
Fatality Rate per 100,000 VRM	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.0	0.0	0.0	0.0
Total Number of Injuries	5	0	5	1	3	2	5	1	3	2	4.2	1.2	3.0	1.0
Injury Rate per 100,000 VRM	0.38	0	0.38	0	0.23	0	0.39	0	0.22	0	0.3	0.1	0.0	0.0
Total Number of Safety Events	5	0	5	1	3	2	2	1	3	3	3.6	1.4	2.0	1.0
Safety Event Rate per 100,000 VRM	0.38	0	0.38	0	0.23	0	0.16	0	0.22	0	0.3	0.1	0.0	0.0
Total Number of Major Mechanical System Failures	31	30	23	26	94	87	98	82	15	9	52.2	46.8	20.0	20.0
Vehicle Failures Per 100,000 VRM	2.35	3.15	1.74	2.49	7.31	7.69	7.72	6.49	1.09	0.64	4.0	4.1	2.0	2.0
Annual VRM	1,320,547	952,694	1,318,931	1,044,873	1,285,354	1,131,859	1,268,696	1,263,684	1,378,866	1,406,149	1,314,479	1,159,852	1,200,000	1,200,000

(Collier County's report for calendar yr 2020 pending at time of publication of this report.)



Source of image: MPO's 2045 Long Range Transportation Plan



MPO DIRECTOR'S SUMMARY

A Year of Transition from Planning to Implementation

The 2045 Long Range Transportation Plan (LRTP) approved in December 2020 represented the culmination of a two-year effort that incorporated population and employment projections generated by the Bureau of Business and Economic Research and Collier County's Interactive Growth Model, FDOT's Freight Plan and Strategic Intermodal System Cost Feasible Plan and MPO-led plans including the Transit Development Plan (TDP), the Transportation System Performance Report (TSPR) and the Local Roads Safety Plan (LRSP).

Immediately following completion of the 2045 LRTP, MPO staff began compiling the new FY 2022-2026 Transportation Improvement Program (TIP). This required updating the narrative component and project sheets to address the new LRTP and updating performance measure reporting to incorporate a new template provided by FDOT and the MPO Advisory Council. Staff also revised the draft annual Highways and Freight Priorities to match the priorities outlined in the new LRTP's Cost Feasible Plan. The Board approved the FY 2022-2026 TIP and 2021 List of Project Priorities (LOPP) in June 2021.

By incorporating the preliminary findings and recommendations in the project evaluation criteria in the LRTP, implementation actually began on the LRSP while the final draft was under review and staff got a jump start in posting public safety messaging on the MPO's website and in the MPO's eNewsletter. In a similar vein, the TSPR was incorporated by reference into the LRTP and MPO staff revised the evaluation criteria when issuing a Call for Projects to reflect the recommendations in the draft report. The TDP was also incorporated in the LRTP and the 2021 LOPP for transit are consistent with both the LRTP and the TDP.

The projected reductions in state and federal revenues that we anticipated would impact the outer years of the TIP and trigger amendments to the 2045 LRTP have not yet materialized. Last but not least, we received a favorable Certification Report from FHWA and FTA in December of 2020, having already addressed the only corrective action by incorporating the FY 21 - 25 TIP in the 2045 LRTP. The federal certification remains in effect until December 2024.

It bears repeating that we are fortunate in having good planning partnerships with FDOT, the MPOAC, FHWA, FTA, our member agencies, tribal governments, advisory committees and the many community groups that participate in our planning process.

PREPARING FOR 2022

Having filled two vacancies, we are in a much better position staffing-wise to meet the challenges the new FY brings. For the moment we are focusing on re-invigorating joint planning with Lee County MPO at the advisory committee and Board level and gearing up for the 2050 LRTP. Our new Administrative Assistant, Danielle Bates, has made great strides improving the quality of our public outreach and our new Principal Planner, Scott Philips, is taking charge of the TIP and maintaining document consistency between the TIP and the LRTP. The US Census Bureau data roll-out will continue throughout the next year or two. We'll know more concerning how that affects our [unified] planning work program (UPWP) in the coming months.

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EXECUTIVE SUMMARY

Letter to Miccosukee Tribe Requesting Government-to-Government Meeting Regarding Paradise Coast Trail Feasibility Study

OBJECTIVE: For the MPO Board to receive a copy of a letter to the Chairman of the Miccosukee Tribal Business Council requesting a Government-to-Government meeting regarding the Paradise Coast Trail Feasibility Study.

CONSIDERATIONS: The Naples Pathways Coalition (NPC), in partnership with Collier County, the City of Naples and FDOT, is leading the Paradise Coast Trail Feasibility Study. The Study Team Consultant is Kimley-Horn. Collier MPO is serving as an advisor to the study.

The NPC requested the MPO's assistance in arranging stakeholder coordination meetings with the Seminole and Miccosukee Tribes. An informal meeting was held with Seminole Tribal staff on September 20, 2021. The Miccosukee Tribal staff recommended taking the more formal approach involving sending a letter to the Tribal Chairman requesting a Government-to-Government consultation meeting. The letter, dated September 13, 2021 and signed by the MPO Chair, is shown in **Attachment 1**. We have not yet received a response.

COMMITTEE RECOMMENDATION: n/a

STAFF RECOMMENDATION: That the MPO Board receive a copy of a letter to the Chairman of the Miccosukee Tribal Business Council requesting a Government-to-Government meeting regarding the Paradise Coast Trail Feasibility Study.

Prepared by: Anne McLaughlin, MPO Director

ATTACHMENT(S)

1. Letter to Miccosukee Tribe Requesting Meeting on PCT (PDF)

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 11.A**Doc ID:** 20222

Item Summary: Letter to Miccosukee Tribe Requesting Government-to-Government Meeting
 Regarding Paradise Coast Trail Feasibility Study

Meeting Date: 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 10:50 AM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 10:50 AM

Approved By:**Review:**

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 10:50 AM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 10:53 AM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM

2885 South Horseshoe Drive, Naples, FL 34104 • (239) 252-8192 • Fax (239) 252-5815

September 13, 2021

Mr. Billy Cypress, Chairman
PO Box 440021
Tamiami Station
Miami, FL 33144

Subject: Paradise Coast Trail – Feasibility Study

Dear Chairman Cypress,

As the Chair of the Collier Metropolitan Planning Organization (MPO) and elected official on the Everglades City Council, I am requesting the opportunity to hold a Government-to-Government consultation meeting with the Miccosukee Tribe of Indians of Florida regarding the Paradise Coast Trail – Feasibility Study.

The Naples Pathways Coalition (NPC) is leading the development of the feasibility study in partnership with the Florida Department of Transportation (FDOT), Collier County and the City of Naples. Kimley-Horn is serving as the study team consultant. The MPO Director is serving as an advisor to the study team. The MPO Board has adopted a Resolution supporting the Paradise Coast Trail Vision because it implements a major component of the MPO's Bicycle and Pedestrian Master Plan.

The NPC has requested the MPO's assistance in reaching out to tribal agencies to obtain stakeholder input. The NPC and their consultant Kimley-Horn would like to meet with the Tribal Business Council and staff to give a brief presentation, respond to questions and receive input. As MPO Chair, I would also participate in the meeting along with the MPO Director, Anne McLaughlin.

I welcome the opportunity to meet with you and the Tribal Business Council at a time and in a location that is convenient to the Tribe. If the Tribe prefers to meet virtually, Kimley-Horn can make the necessary arrangements.

Respectfully yours,



Elaine Middelstaedt
Chair, Collier MPO
Councilwoman, City of Everglades City

Cc: Betty Osceola, Environmentalist, Miccosukee Tribe
Kevin Donaldson, Real Estate Director, Miccosukee Tribe
Anne McLaughlin, Executive Director, Collier MPO
Michelle Avola-Brown, Naples Pathways Coalition
Jim Wood, AICP, Kimley-Horn, Study Team Consultant Project Manager

Attachment: Paradise Coast Trail (PCT) – Feasibility Study Presentation

10/08/2021

COLLIER COUNTY
Metropolitan Planning Organization

Item Number: 13.A

Item Summary: Next Meeting Date - November 12, 2021 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112

Meeting Date: 10/08/2021

Prepared by:

Title: Planner, Senior – Metropolitan Planning Organization

Name: Brandy Otero

09/30/2021 2:26 PM

Submitted by:

Title: Executive Director - MPO – Metropolitan Planning Organization

Name: Anne McLaughlin

09/30/2021 2:26 PM

Approved By:

Review:

Metropolitan Planning Organization	Brandy Otero	MPO Analyst Review	Completed	09/30/2021 2:26 PM
Metropolitan Planning Organization	Anne McLaughlin	MPO Executive Director Review	Completed	09/30/2021 2:30 PM
Metropolitan Planning Organization	Anne McLaughlin	Meeting Pending		10/08/2021 9:00 AM