

**TECHNICAL ADVISORY COMMITTEE of the  
COLLIER COUNTY METROPOLITAN PLANNING ORGANIZATION  
VIRTUAL AND IN-PERSON HYBRID MEETING  
ZOOM MEETING PLATFORM  
MEETING MINUTES  
March 29, 2021 9:30 a.m.**

**1. Call to Order**

**Ms. Lantz** called the meeting to order at 9:33 a.m.

**2. Roll Call**

**Ms. McLaughlin** called the roll and confirmed a quorum was present in the room.

*Mr. Holland made a motion to allow committee members to participate remotely. Mr. Scott seconded. Carried unanimously.*

**TAC Members Present In-Person**

Lorraine Lantz, Chair, County Transportation Planning  
Don Scott, Lee County MPO  
Ute Vandersluis, City of Naples Airport Authority  
Andy Holland, City of Naples  
Dan Hall, County Traffic Operations  
Michelle Arnold, County PTNE (arrived during 7A)

**TAC Members Present Virtually**

Tim Brock, Everglades City  
Margaret Wuerstle, Southwest Florida Regional Planning Council

**TAC Members Absent**

Andrew Bennett, Collier County Airport Authority  
Tim Pinter, Vice-Chair, City of Marco Island  
Daniel Smith, City of Marco Island

**MPO Staff (In-Person)**

Anne McLaughlin, Executive Director  
Brandy Otero, Principal Planner  
Karen Intriago, Administrative Assistant

**Others Present (All Virtually)**

Victoria Peters, FDOT  
Steve Ludwinski, Corradino Group  
Trinity Scott, County Transportation Planning

**3. Approval of the Agenda**

*Mr. Holland moved to approve the agenda. Ms. Vandersluis seconded. Carried unanimously.*

**4. Approval of February 22, 2021 Meeting Minutes**

*Mr. Holland moved to approve the February 22, 2021 meeting minutes. Mr. Scott seconded. Carried unanimously.*

**5. Public Comments for Items not on the Agenda**

None.

**6. Agency Updates**

**A. FDOT**

**Ms. Peters** – received priority projects; ITS and 4-P teams doing constructability reviews of Congestion Management Committee’s priority projects. Anticipates giving MPO new download of Transportation Improvement Program (TIP) project data by April 9<sup>th</sup>.

**B. MPO Executive Director**

**Ms. McLaughlin** – MPO Board approved lowering in-person quorum requirement to 3; didn’t get it on this agenda but will bring Board’s bylaw amendment to committee to ratify in April. Posted Draft FY 22-26 TIP on [MPO] website last Friday; announced in March Newsletter. Welcomes early comments. Will bring draft FY22-26 TIP to TAC/CAC in April for formal review; time allowing will incorporate changes based on new download from FDOT.

**7. Committee Action**

**A. Endorse Amendment to FY 2021-2025 Transportation Improvement Program (TIP) and Authorizing Resolution**

**Ms. McLaughlin** – introduced item, requested by FDOT to recognize 5310 funding received for two projects – Operating Assistance for Easter Seals and Notice of Grant Award for 6 busses for Collier Area Transit. One of several amendments coming forward because transit grant awards are on different schedule and funds must be obligated by end of this fiscal year. No public comments received thus far.

**Mr. Brock** – If approved this late in fiscal year, can funds be encumbered before July 1st?

**Ms. Peters** – Yes. FDOT and County are prepared to get funds encumbered before the end of June.

*Mr. Scott endorsed Amendment to FY 2021-2025 TIP and Authoring Resolution. Mr. Holland seconded. Passed unanimously.*

**B. Review and Comment on 2021 Project Priorities**

**Ms. McLaughlin** – introduced item, preliminary look at draft 2021 project priorities for review and comment. Will ask for endorsement of final lists in April so Board can preview in May, approve in June. Congestion management projects are new and slated for SU programming in new 5<sup>th</sup> year of new Work Program [next year’s]. Priorities include Planning – programming in advance for the 2050 Long Range Transportation Program (LRTP); Highways, identified in 2045 LRTP Cost Feasible Plan; Transportation Regional Incentive Program (TRIP), two new projects proposed by County, coordinating reviews with Lee MPO. Transit, see new handout which adds asset

management projects – replacement busses and service vehicles, Administration/Passenger Station roof replacement. These are needed to address Transit Asset Management performance measures and targets adopted by MPO Board.

**Mr. Scott** – congestion management project list does not use up entire \$5 million budget, possible to use some of balance for joint Lee/Collier Origin and Destination (O&D) Study? Applicable to Lee MPO’s placemaking study and multiple studies for both MPOs; had budgeted \$30k for a study using cell phone data but that won’t show which roads are being used. Still scoping the project, don’t have a cost estimate yet. **Ms. McLaughlin** – yes, funds will be available, MPO also has unobligated SU funds in FY21. **Mr. Scott** – O&D study probably can’t meet the deadline to encumber funds. **Ms. Peters** – There’s also Coronavirus Aid, Relief, and Economic Security (CARES) Act funds parked in FY21 in the Work Program now will look into what it would take, may not be out of the question. **Mr. Scott** – CARES Act funds have to be obligated by September 30, 2024, spent by October 1, 2029.

**Mr. Scott** – questions \$900,000 price tag for 2050 LRTP. **Ms. Otero** – 2045 LRTP cost \$600,000 and price is going up. **Ms. Lantz** – according to the 2045 LRTP table on SU funds, 2050 LRTP is budgeted at \$700,000. **Ms. McLaughlin** – that would reflect our estimate at the time; not sure if would require an amendment [or administrative modification] to increase the amount. **Mr. Scott** – probably doesn’t meet the test for requiring an LRTP amendment. Lee MPO’s 2045 LRTP cost \$450,000, but we did a lot of work in-house and contracted out some of the studies ahead of time.

**Mr. Scott** – Lee MPO has some additions to TRIP, will add them and rescore. **Ms. Lantz** – Livingston overpass over Immokalee Rd design phase estimated at \$4.5 million; construction at \$35 million.

**Ms. Arnold** – does MPO fund landscaping? **Ms. McLaughlin** – not as stand-alone project. No funding allocated to stand alone landscaping. **Ms. Peters** – FDOT required to spend 1.5% of all statewide construction costs on landscaping. Will ask Darryl Richard if County can request assistance. **Ms. McLaughlin** – recommend County staff check in with Collier County landscaping section – thought Board of County Commissioners (BCC) adopted resolution or policy not to do more landscaping because of cost of maintenance. FDOT may pay to install landscaping, but they won’t maintain it. **Mr. Brock** – that’s his understanding. **Ms. Peters** – FDOT will maintain the basics, but if local municipality modifies it or wants more, they have to maintain it.

### C. Endorse Draft Local Roads Safety Plan

**Ms. McLaughlin** - gave briefing on revisions to the Local Roads Safety Plan; added information on current practices to section on recommendations; noted that many of the recommended strategies have already been put into practice, incorporated into the Transportation System Performance Report and Action Plan approved in September 2020, and the 2045 Long Range Transportation Plan, adopted December 2020, or already in the Bicycle and Pedestrian Master Plan, adopted in 2019. Revisions include comments provided by County Traffic Operations, City of Naples and County Sheriff’s Office. Based on review, staff identified need for several enhanced practices from original recommendations – speed management focused on high crash locations; more proactive public education on traffic safety, vehicular and bike/ped; high crash locations

identified in Local Roads Safety Plan added to list of locations eligible for safety funding under the 2045 LRTP. Requesting endorsement from committee with understanding that staff will continue to refine formatting and make corrections if needed based on advisory committee reviews. CMC voted to endorse at their March 17<sup>th</sup> meeting.

**Mr. Holland** – clarify what additional changes staff intends to make to the draft.

**Ms. McLaughlin** - staff will continue to work on formatting the document and make corrections if needed based on further review, pertaining to DUI enforcement statistics and a chart depicting high crash intersections which County Traffic Operations is questioning – might actually represent road segments rather than intersections.

*Ms. Arnold moved to endorse Local Roads Safety Plan. Mr. Holland seconded. Passed unanimously.*

## **8. Reports and Presentation (May require Committee Action)**

None.

## **9. Member Comments**

No additional comments.

## **10. Distribution Items**

10A. Administrative Modification FY 2021-2025 TIP – additional SU funding for S Golf Dr Sidewalk project design.

## **11. Next Meeting Date**

*April 26, 2021 – 9:30 a.m. – 2800 Horseshoe Drive North, Room 609/610.*

## **12. Adjournment**

*Ms. Lantz adjourned the meeting at 10:39 a.m.*