

**Collier Metropolitan Planning Organization  
Board of County Commission Chambers  
Collier County Government Center  
3299 Tamiami Trail East, 3rd Floor  
Naples, FL 34112  
March 12, 2021  
9:00 a.m.**

**\*\*HYBRID REMOTE – IN-PERSON AND VIRTUALLY VIA ZOOM**

**1. CALL TO ORDER**

Meeting was called to order at approximately 9:03 a.m.

**2. ROLL CALL**

**Brandy Otero** called roll and confirmed a quorum was present.

**Members Present (in BCC Chambers)**

Councilman Paul Perry, City of Naples  
Commissioner Rick LoCastro, Collier County BCC District 1  
Commissioner William L. McDaniel, Jr. District 5  
Commissioner Burt Saunders, Collier County BCC District 3  
Councilman Mike McCabe, City of Naples

**Members Present (virtually and via phone)**

Councilwoman Elaine Middelstaedt, City of Everglades City, Chair  
Councilman Greg Folley, City of Marco Island  
Commissioner Penny Taylor, Collier County BCC District 4

**Members Absent**

Commissioner Andy Solis, Collier County BCC District 2

**MPO Staff**

Anne McLaughlin, Executive Director  
Brandy Otero, Principal Planner  
Karen Intriago, Administrative Assistant

**EDOT**

L. K. Nandam, District 1 Secretary  
Wayne Gaither, Director, Southwest Area Office  
Victoria Peters, Community Liaison  
Dennis Day, Project Manager SR 82 and 29 Roundabout  
Eunice Usher, District Operations Engineer  
Allison Evanitz, Commute Connector Program Manager

### **Others Present**

Scott Teach, Deputy County Attorney  
Lorraine Lantz, Chair, Technical Advisory Committee  
Trinity Scott, Collier County Transportation Planning  
Megan Greer, Blue Zones  
Pam Brown, Citizens Advisory Committee, resident of Immokalee  
Christie Betancourt, Immokalee CRA  
Steven Ludwinski, Corradino Group  
Anthony Matonti, BPAC, Vice-Chair

### **3. PLEDGE OF ALLEGIANCE**

**Councilman Perry** served as Chair and called the meeting to order.

**Councilman Perry** led the Pledge of Allegiance.

### **4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS**

#### **4.A. February 12, 2021 Meeting Minutes**

*Commissioner McDaniel moved to approve the Agenda and Previous Minutes. Commissioner LoCastro seconded. Passed unanimously.*

### **5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

**Ms. Brown** – Traffic backing up 5 miles in each direction at intersection of SR29 and SR82 since FDOT installed traffic light and removed right turn lane from SR82 onto SR29 [southbound] where new roundabout is going in. Takes 2-3 hours to get through intersection. Circumstance has been going on for a few months. Unacceptable.

**Commissioner McDaniel** – although Board traditionally does not discuss citizen comments, this is a serious situation. Received call from citrus company, truck stuck 3 hours in La Belle, while pickers waited in the field. What does FDOT plan to do?

**Mr. Gaither** – introduced Dennis Day, Project Manager for SR82/29 roundabout and Eunice Usher, District Operations Engineer.

**Mr. Day** – FDOT's primary goal is always safety; restricted ROW required eliminating right-turn lane at start of project; temporary stop light was added to address congestion; under Florida law, drivers can still make right turn on red but don't realize it; truckers are leaving 100' between them, contributing to back-ups, intersection complicated by 6' elevation change from old SR 29 to new SR 82; need a public information campaign on how to drive through the intersection while roundabout is under construction; assistance provided by Collier County Traffic Operations; making decisions on the fly. Hopeful to finish by mid-summer but may take until late fall. Trade-

off between potential fixes and duration of construction – could take 3-6 months longer.

**Commissioner Saunders** – anything County can do to help? Should the County Sheriff's office be asked to direct traffic?

**Mr. Day** – County Traffic Operations are assisting now. Didn't know mine entered new phase with 80-90 new trucks per hour, added 1,000 trucks a day, didn't know it was harvest time. Ordered a sign to inform drivers can make right turn. Sheriff's office sent someone out but there's nothing they can do.

**Councilman Folley** – could contractor work six days a week?

**Commissioner Taylor** – could contractor work at night? What can we do?

**Secretary Nandam** – we will go back and see how we can mitigate impacts, working with County Traffic Operations; will take input provided and talk to contractor.

**Commissioner McDaniel** – include cost/benefit analysis of accelerating the construction

**Commissioner LoCastro** – would drones help get a better view? Did removing the turn lane make a difference?

**Mr. Day** – Right hand turn lane is only 400 ft, and allowed people to back up. By eliminating the turn lane, the storage was eliminated. If someone wants to turn north, the traffic backs up. There is no way to relieve it. The signal was intended to clear the back up and give equal time to both directions.

**Commissioner LoCastro** – what are other driver errors besides right on red?

**Mr. Day** – Truck driver lag is another issue. FDOT is conducting a public information campaign.

**Commissioner McDaniel** – will reach out to operators to north and south to discuss ways to manage the issues.

## **6. AGENCY UPDATES**

### **7.A. FDOT**

**Ms. Peters** – currently vetting congestion management priorities, contacting submitting agencies for additional information.

### **7.B. MPO EXECUTIVE DIRECTOR**

**Ms. McLaughlin** – note that next meeting on April 9<sup>th</sup> will be held in BCC chambers rather than in Immokalee. April meeting is traditionally the Board's "away" meeting, but pandemic

considerations made the meeting logistics difficult to achieve this year.

**Commissioner McDaniel** – let Community Redevelopment Agency (CRA) and Municipal Service Taxing Unit (MSTU) in Immokalee know about the change in location, and that MPO will hold the April meeting in Immokalee next year.

**7. COMMITTEE CHAIR REPORTS**

**7.A. CITIZENS ADVISORY COMMITTEE (CAC)**

**7.A.1. Citizens Advisory Committee Chair Report**

**Ms. McLaughlin** – noted Chair is not present to give the report; it can be viewed in the agenda packet.

**7.B. TECHNICAL ADVISORY COMMITTEE (TAC)**

**7.B.1. Technical Advisory Committee Chair Report**

**Ms. McLaughlin** – noted that the Chair, Ms. Lantz, was unable to stay on-line to give the report; it can be viewed in the agenda packet.

**7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

**7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report**

**Mr. Matonti** – gave the report which can be viewed in the agenda packet.

**7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)**

**7.D.1. Congestion Management Committee Chair Report**

[no meeting this month]

**7.E. LOCAL COORDINATING BOARD (LCB)**

**7.E.1. Local Coordinating Board Chair Report**

**Ms. McLaughlin** – noted that Chair, Commissioner Solis, is not present to give the report; it can be viewed in the agenda packet.

**8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)**

None.

## **9. REGULAR BOARD ACTION (NO ROLL CALL)**

### **9.A. Approve Amendment 2 to FY 20/21 – 21/22 Unified Planning Work Program and the Authorizing Resolution.**

**Ms. Otero** – introduced the item. The Board ratified amendment 1 to the 20/21-21/22 UPWP to reflect the final allocation for the FY 20/21 Federal Transit Administration (FTA) 5305(d) grant at the October 9, 2020 meeting. The Florida Department of Transportation (FDOT) recently notified all MPOs that the required cash match for the federal grant would no longer be available. Instead, FDOT would be providing a match to the grant with Toll Revenue Credits, in the form of a “soft match”. This funding is for in kind services and does not actually contribute to the amount of funding the MPO will receive. The match provided by FDOT will be 20%, eliminating the need for a local contribution.

The change in the way the state is matching the FTA funds required an amendment to the UPWP. Other changes included providing a summary table to show the allocation for grant agreement G0581 which includes 3 years of funding for FTA 5305(d). In addition to the 5305(d) changes, other changes made include:

- Reallocated \$30,000 within Task 1 for transcription services
- Moved \$60,000 from Task 1 to Task 5 to pay for an update to the Congestion Management Process.
- Updated the soft match amount to include 5305(d) soft match in both the introduction and the summary tables
- Updated target date for Local Road Safety Plan to September 2021
- Updated Park and Ride target date to December 2020
- Updated Comprehensive Operational Analysis Target Date to January 2022
- Updated summary tables

*Commissioner Saunders moved to approve Amendment 2 to FY 20/21-21/22 Unified Planning Work Program and the Authorizing Resolution. Commissioner McDaniel seconded. Passed unanimously.*

### **9.B. Recommendation to award Request for Professional Services (“RPS”) No. 18-7432-MP, “Metropolitan Planning General Planning Services Category,” to the top five Ranked engineering consultant firms and authorize the Chair to sign the attached agreements.**

**Ms. Otero** – introduced the item. Seeking to enter into a professional services contract for projects identified in our Unified Planning Work Program. This contract was solicited consistent with Florida’s Consultant’s Competitive Negotiation Act (CCNA) and is for professional services that do not exceed \$500,000. On Nov. 13<sup>th</sup>, the Board approved the selection committee ranking, and authorized staff to negotiate with the top five ranked firms. Staff negotiated and reached agreements with Tindale Oliver And Associates, Stantec Consulting Services, Jacobs Engineering Group, Capital Consulting Solutions, and Ty Lin International. In accordance with our grant agreements, we have received concurrence from the Florida Department of Transportation and Federal Highway Administration to execute the contracts. The agreements are for an initial five-year term, with an optional one-year renewal. Work will be awarded on a rotation schedule.

After the agenda package was distributed, it was discussed that Exhibit 1-B in the Tindale Oliver agreement mistakenly included the same exhibit from another consultant's package. The mistake has been corrected and the correct exhibit pages have now been replaced and are included in the agreement presented for the chair's approval.

**Commissioner McDaniel** – Are the consultants ranked in this order or is this the five that made the list? **Ms. Otero** – This is the five that made the list. **Commissioner McDaniel** – Will all five be solicited for new work orders and a pricing component considered or will work be distributed on a rotating basis? **Ms. Otero** – Rotation-based contract. It was already solicited competitively. **Commissioner McDaniel** - The rotation will be assigned based upon capacity to fulfill the work order.

*Commissioner Saunders moved to award Request for Professional Services (“RPS”) No. 18-7432-MP, “Metropolitan Planning General Planning Services Category,” to the top five Ranked engineering consultant firms and authorize the Chair to sign the attached agreements. Commissioner LoCastro seconded. Passed unanimously.*

### **9.C. Review and Approval of Amended Citizens Advisory Committee (CAC) Bylaws**

**Ms. McLaughlin** –introduced the item. Following through on Board direction given at prior meeting to reduce in-person quorums for advisory committees until pandemic is less of a concern.

**Councilman McCabe**– Is the reduction in the quorum permanent? **Ms. McLaughlin** – Until action is taken to change the quorum it will stay in play in place. **Mr. Teach** – possible, but as amendment is drafted, Board will be required to take affirmative action to restore majority quorums and it is his recommendation that they do so when pandemic is no longer a concern.

**Councilman McCabe** – Is there a way to temporarily revert to the regular way of doing things once the pandemic has passed. **Mr. Teach** – Bylaw revisions can be turned around quickly once the pandemic is over.

*Commissioner McDaniel moved to approve amended Citizens Advisory Committee (CAC) Bylaws. Commissioner Saunders Seconded. Passed unanimously.*

### **9.D. Review and Approval of Amended Technical Advisory Committee (TAC) Bylaws**

**Ms. McLaughlin** – introduced item, recommending quorum of four because the TAC is all technical staff who are currently expected to attend meetings in-person, but they have had some difficulty meeting quorum requirement [currently set at 7].

**Commissioner McDaniel** – but the purpose of the amendment is to facilitate committee's ability to meet during the pandemic; not intended to be permanent; preferable to stay with three in-person quorum requirement as done for other committees, assuming you have no objection.

**Ms. McLaughlin** – no objection.

*Commissioner McDaniel moved to reduce the quorum to three members as printed in the Executive Summary. Commissioner LoCastro seconded.*

*Mr. Teach – The backup will be changed if the motion passes.*

*Motion passed unanimously.*

### **9.E. Review and Approval of Amended Congestion Management Committee (CMC) Bylaws**

**Ms. McLaughlin** – introduced item, noting proposed in-person quorum is set at three.

*Commissioner McDaniel moved to approve amended Congestion Management Committee (CMC) Commissioner Saunders seconded. Passed unanimously.*

### **9.F. Approve Reappointment to the Citizens Advisory Committee (CAC)**

**Councilman Perry** – introduced the proposal to reappointment Karen Homiak as the representative for County Commission District 1; deferred to Commissioner LoCastro to state whether he supports the reappointment since it effects his district.

**Commissioner LoCastro.** – supports reappointment of Ms. Homiak who has many years of service on committees and comes highly recommended by several people he has spoken with.

*Commissioner LoCastro moved to approve re-appointment to the Citizen Advisory Committee (CAC). Commissioner McDaniel seconded. Passed unanimously.*

## **10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)**

### **10.A. FDOT's Commute Connector Program**

**Mr. Gaither** introduced **Ms. Evanitz** – gave presentation which can be viewed in agenda packet.

**Commissioner LoCastro, Commissioner McDaniel and Councilman Folley** – interested in learning more about program, requested FDOT follow-up with their jurisdictions. **Councilman McCabe** – recommends building up what “good” looks like in terms of numbers of participants, demographics, areas, how participants found out about program. Sounds like a good program let’s all get behind it. **Councilman Folley** – Marco Island would like to be included in the conversation. **Councilman Perry** – questioned how the program is being publicized so employers are aware of it. **Ms. Evanitz** – direct contact with employers (including businesses and local governments), setting up partnerships with employers, then educate employees. **Secretary Nandam.** – what would help us is identifying the right individual in the cities and the County that has contact with businesses and can make introductions. **Councilman Perry** suggested the Chamber of Commerce. **Commissioner Saunders** – Michelle Arnold would be a good place to start.

**Megan Greer** – Began speaking about Blue Zones interests and activities and ties to Commute Connector.

#### **11. DISTRIBUTION ITEMS**

None.

#### **12. MEMBER COMMENTS**

**Commissioner McDaniel** – Would like more control over people online and their capacity to get in and out of the meeting. Ms. Greer had nice comments, but she should not have been permitted to speak as she was not recognized. Directed MPO staff to look into how the ZOOM platform works for the Board of County Commissioners. Board members are panelists; attendees have to pre-register to speak and select certain items to speak on.

#### **13. NEXT MEETING DATE**

**13.A. Next Meeting Date – April 9, 2021 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112**

#### **14. ADJOURN**

*There being no further business, **Councilman Perry** adjourned the meeting at approximately 10:35 a.m.*