



# AGENDA BPAC

**Bicycle Pedestrian Advisory Committee**  
**HYBRID IN-PERSON AND ZOOM VIRTUAL MEETING**  
**IN-PERSON COMMITTEE QUORUM REQUIRED**  
Conference Room 609/610 Growth Management Division  
Planning & Regulation Building  
2800 N Horseshoe Dr, Naples

Meeting ID: 881 9470 2782  
Passcode: 214847

Please click [here](#) to be directed to the Zoom website, or you may dial in at 1-646-876-9923

**March 6, 2021**  
**9:00 a.m.**

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of the February 16, 2020 Meeting Minutes**
5. **Open to the Public for Comment on Items not on the Agenda**
6. **Agency Updates**
  - A. FDOT
  - B. MPO
7. **Committee Action**
  - A. Endorse Proposed US Bike Route 15 Through Collier County
8. **Reports & Presentations (May Require Committee Action)**
  - A. Call for Bike-Ped Projects 2021-22
9. **Member Comments**
10. **Distribution Items**
  - A. n/a
11. **Next Meeting Date**

April 20, 2021 – 9:00 a.m.  
Hybrid: **In-Person Quorum Required**, Virtual Access  
Available via ZOOM
12. **Adjournment**

**PLEASE NOTE:**

*This meeting of the Bicycle & Pathways Advisory Committee (BPAC) to the Collier Metropolitan Planning Organization (MPO) is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition by the Chairperson. Any person desiring to have an item placed on the agenda shall make a request in writing, with a description and summary of the item, to the MPO Executive Director 14 days prior to the date of the next scheduled meeting of the BPAC. Any person who decides to appeal a decision of this Committee will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO by calling Ms. Anne McLaughlin at (239) 252-5884 or by writing to her at 2885 South Horseshoe Dr., Naples, FL 34104.*

**BICYCLE & PEDESTRIAN ADVISORY COMMITTEE of the  
COLLIER METROPOLITAN PLANNING ORGANIZATION  
Virtual Meeting via ZOOM platform  
In-Person Location – Main Conference Room, Growth Management Division  
2885 S Horseshoe Dr  
February 16, 2021 ---- 9:00 A.M.  
Meeting Minutes**

**1. Call to Order**

**Mr. Bonness** called the meeting to order at 9:10 a.m.

**2. Roll Call**

**Ms. McLaughlin** called roll and confirmed a quorum was present in the room.

**Members Present**

Joe Bonness, Chair, present in-person  
Alan Musico, present in-person  
Patty Huff, present in-person  
Dr. Mort Friedman, present in-person  
Larry Smith, present in-person  
Andrea Halman, present virtually  
Dayna Fendrick, present virtually  
Claudia Keeler, present virtually

**Members Absent**

Anthony Matonti, Vice-Chair  
Kim Jacob  
Susan Sonnenschein

**MPO Staff**

Anne McLaughlin, Executive Director, present in-person  
Josey Medina, Senior Planner, present in-person  
Karen Intriago, Administrative Assistant, present in-person

**Others Present**

(all present virtually)  
Victoria Peters, FDOT  
Lorraine Lantz, Collier County, TAC Chair  
Michel Tish, Collier County  
Trinity Scott, Collier County  
Megan Greer, Blue Zone  
Scott Shook  
Dan Shumaker, Collier County (signed in as Omar DeLeon)

3. **Approval of the Agenda**

*Mr. Musico moved to approve the agenda. Second by Mr. Smith. Carried unanimously.*

4. **Approval of the October 20, 2020 Meeting Minutes**

*Ms. Fendrick moved to approve the October 20, 2020 minutes. Second by Mr. Musico. Carried unanimously.*

5. **Open to the Public for Comment on Items Not on the Agenda**

None.

6. **Agency Updates**

A. **FDOT**

**Ms. Peters** – None. **Ms. Huff** – do you have an update on removing rumble strips on US 41 East? **Ms. Peters** – moving forward, project manager meeting with contractor, but don't have a time-line yet.

B. **MPO Executive Director**

**Ms. McLaughlin** – reported on February 12, 2021 MPO Board meeting: Board approved amendment to the BPAC bylaws reducing in-person quorum to 3 to enable committee to convene, with the understanding that a majority vote of membership remains required for committee actions. Board approved reappointment of current members whose terms had expired - Anthony Matonti and Andrea Halman. Mr. Driapsa has resigned, leaving a vacancy. Mr. Shook is sitting in on meeting because he's interested in applying. **Mr. Bonness** – hasn't Susan Sonnenschein resigned, too? **Ms. McLaughlin** – she has decided not to ask to be reappointed. [term expires at end of April]. **Ms. Huff** – we need someone from Naples Pathways Coalition (NPC). **Mr. Bonness** – I'm a member of NPC. **Ms. McLaughlin** – I understand that NPC is encouraging members to apply.

7. **Committee Action**

A. **Elect Chair and Vice-Chair**

**Mr. Bonness** introduced the item. **Mr. Musico** asked if Mr. Bonness would be willing to serve as Chair for another term. Mr. Bonness answered in the affirmative.

*Mr. Musico moved to reelect Mr. Bonness as chair. Mr. Smith seconded. Passed unanimously.*

**Mr. Musico** – has Mr. Matonti indicated whether he’s willing to serve again as vice-chair?  
**Ms. McLaughlin** – we haven’t discussed, but the fact that he is willing to serve on committee another term is indication that would be willing to serve again as vice-chair

*Mr. Musico moved to reelect Mr. Matonti as vice-chair. Ms. Huff seconded. Passed unanimously.*

## **B. Endorse Amendment to Bylaws**

**Ms. McLaughlin** – introduced the item, reporting that Board approved revising quorum to 3 instead of 4 members due to COVID pandemic.

*Mr. Musico – move to endorse amendment to bylaws reducing quorum to 3 as approved by the Board. Ms. Huff – seconded motion. Passed unanimously.*

## **8. Reports & Presentations (May Require Committee Action)**

### **A. FDOT Draft Tentative Work Program FY 22-26**

**Ms. Peters** – introduced the item. FDOT was able to program all of MPO’s bike/ped priorities except held off on City of Naples application for a Ped Bridge over Golden Gate Parkway to allow time for more public involvement and input from new Naples City Council. **Mr. Musico** – name correction needed on Marco Island project – should be Collier alternate Bike Lane instead of sidewalk. Would like to serve on Marco Island Loop Trail Study team. **Ms. Peters** – will follow-up on name change but won’t see revision until after TIP adopted in June. Will pass request along to project manager for Loop Trail study but whether they form a team or not is up to the project manager. **Ms. Peters** – District did not receive any CIGP and TRIP funding yet this year; no D1 MPO/TPO has received any. Tentative Work Program just released, only change is Naples sidewalk project on S. Golf Dr construction phase pushed back one year from 23-24, possibly at request of City staff. Design phase was delayed, bids came in high, had to request additional funds. MPO Board approved on Friday (2/12). Pending – CARES Act funding. **Ms. Fendrick** - any chance to advance Everglades City sidewalk project? **Ms. Peters** – will look into it, move forward if possible, but depends on availability of funds and FDOT personnel to manage the project. **Ms. Halman** – Fiber Optic and FPL FPN 4462501 – is there opportunity to improve internet service to Immokalee as part of this? **Ms. McLaughlin** – will look into this and report back to Ms. Halman.

### **B. Call for Bike-Ped Projects 2021-22**

**Ms. McLaughlin** – provided overview of submittal process, timeline and forms. **Ms. Hendrick** – should Everglades City submit application for lane repurposing to add bike lanes on CR 29 north of the circle? **Ms. McLaughlin** – Follow process established for CR 29 south – prepare report covering same topics – maps, photos, traffic counts, crash data and letter from Mayor asking County Manager to approve lane repurposing. City Council has to vote to authorize Mayor to sign the letter. Coordinate with County staff. **Ms. Fendrick** – what needs to be in the

report? **Ms. Scott** – look at the package City Council reviewed for CR 29 south; make sure after the vote that letter gets transmitted to County.

## **9. Members Comments**

**Mr. Bonness** – City of Naples is requesting public input on where to put new bike lanes, website may only be up for a few more days, be sure to comment. could use City of Naples residents on BPAC.

**Dr. Friedman** – see article in today's paper on Sarasota County multipurpose trail, why can't we do something like that here? **Mr. Bonness** – that's the Legacy Trail, has highway overpasses, well designed for cyclists.

**Ms. Fendrick** – thanks County Road Maintenance for clearing shoulders on SR 29; unfortunately someone dumped more debris over the weekend, needs to be cleared again; did not receive a response on US41 shoulders east of CR 951– gravel from construction. Who handles? **Ms. Peters** – will reach out to FDOT's road maintenance.

**Dr. Friedman** – what bike/ped accommodations are planned at Airport and Pine Ridge Road where gas station torn down? Very narrow sidewalk. **Ms. Scott** – came in for site development plan approval; will have right-in at Airport, no individual access off Pine Ridge, putting in right turn lane to existing shopping center access drive. **Ms. Greer** interjected – does this address Complete Streets? **Ms. Scott** – site plan is consistent with County's land use code.

**Ms. Huff** – Everglades City re-opened Visitors Center, hours Friday through Sunday. Seeing more cyclists coming to Everglades City, attributes to Florida Trail Town designation, publicity. Participated in Bike to Work, thanks Blue Zones for organizing. Opportunity to identify off-road route on old gravel roads through park lands; working with Big Cypress, drainage problematic.

**Mr. Musico** – reminder - Tour de Marco on Sunday. Scenic ride, not a race, 15 and 30-mile rides.

## **10. Distribution Items (n/a)**

## **11. Next Meeting Date**

March 16, 2021 – 9:00 a.m.

Hybrid: In-Person Quorum Required, Virtual Access Available via Zoom.

## **12. Adjournment**

*The meeting was adjourned at 10:45 a.m.*

**EXECUTIVE SUMMARY**  
**COMMITTEE ACTION**  
**ITEM 7A**

**Endorse Proposed US Bike Route 15 Through Collier County**

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**OBJECTIVE:** For the Committee to endorse the proposed US Bike Route 15 through Collier County.

**CONSIDERATIONS:** Adventure Cycling is coordinating a nationwide effort, providing technical support to the American Association of State Highway and Transportation Officials (AASHTO) to develop the U.S. Bicycle Route System (USBR) – a national network of numbered and signed bicycle routes. USBR 15 currently ends 14 miles from the Georgia state line at Madison, FL. The proposal is to extend the route an additional 496 miles from Madison to Miami.

The proposed route enters Collier County from Lee County on Imperial Parkway

- Continue onto Livingston Rd.
- Radio Rd.
- Santa Barbara Blvd.
- Rattlesnake Hammock Rd.
- Grand Lely Dr
- Collier Blvd.
- US 41 east to Miami

MPO staff participated in a virtual meeting with the Lely [HOA] Traffic Committee on 2/11/21 at which concerns with the route through Lely Resort were raised related to ongoing bicycle/pedestrian and vehicular traffic safety concerns on the part of residents. Committee members expressed a preference for rerouting the route to eliminate the section on Grand Lely Blvd. MPO staff agreed to notify Lely Traffic Committee members of any MPO meetings at which the alignment is discussed so they can share their concerns with MPO advisory committees and the Board.

It is important, however, to note that the Board of County Commissioners has final approval authority over the portions of the route that involve County-owned roads. MPO staff has also conducted outreach to the Miccosukee Tribe pursuant to the MPO's Government-to-Government communications policy. We have not received a response to-date.

A map of the proposed route (subject to approval) can be viewed at the following link:  
<https://ridewithgps.com/routes/34634828>

Kerry Irons, Adventure Cycling, will give a presentation entitled "Building Bicycle Tourism with the U.S. Bicycle Route System." (**Attachment 1**).

**STAFF RECOMMENDATION:** That the Committee endorse the proposed US Bike Route 15 through Collier County.

Prepared By: Anne McLaughlin, MPO Director

Attachment 1: Presentation – Building Bicycle Tourism and the U.S. Bicycle Route System

# Building Bicycle Tourism with the U.S. Bicycle Route System





# The U.S. Bicycle Route System



- Developing national network of numbered and signed bicycle routes
- Officially approved by state transportation agencies and AASHTO
- Coordinated by Adventure Cycling Association





# Adventure Cycling Association

- Non-Profit Mission: *To inspire, empower, and connect people to travel by bike*
  - 50K mile route network + maps + organized tours
  - *Adventure Cyclist* magazine
  - National advocacy
- 53,000 members
- Adventure Cycling Route Network provided a blueprint for the first U.S. Bicycle Routes
- Adventure Cycling is the technical support organization to AASHTO for the USBRS

# The U.S. Bicycle Route System



- 1982: First routes designated
- 2004: Project restarted & task force created
- 2005: Adventure Cycling pledged staff support
- 2008: AASHTO approved process & corridor plan
- 2011: First new route designated since 1982



# Currently: 14,800 miles in 31 states + DC



The goal of The United States Bicycle Route System is to connect America through a network of numbered interstate bicycle routes.

## NATIONAL CORRIDOR PLAN

January 2021

**Adventure Cycling Association**  
America's bicycle travel experts

AMERICAN ASSOCIATION OF  
STATE HIGHWAY AND  
TRANSPORTATION OFFICIALS  
**AASHTO**  
THE VOICE OF TRANSPORTATION



[ADVENTURECYCLING.ORG/USBRs](http://ADVENTURECYCLING.ORG/USBRs)

## 50,000+ miles when complete

Note: dashed lines just general guidance for where a route could be designated.

# Development of U.S. Bicycle Routes in FL



- USBR 1 & USBR 90
  - Designated in 2014, all on state highways
  - Currently realignment projects underway to move to quieter streets and roads
- USBR 15
  - North segment designated 2018, connects to USBR 15 in GA
  - 14 miles from Georgia to Madison, FL
  - Proposal to extend from Madison to Miami (496 additional miles)



# Jurisdictional support required

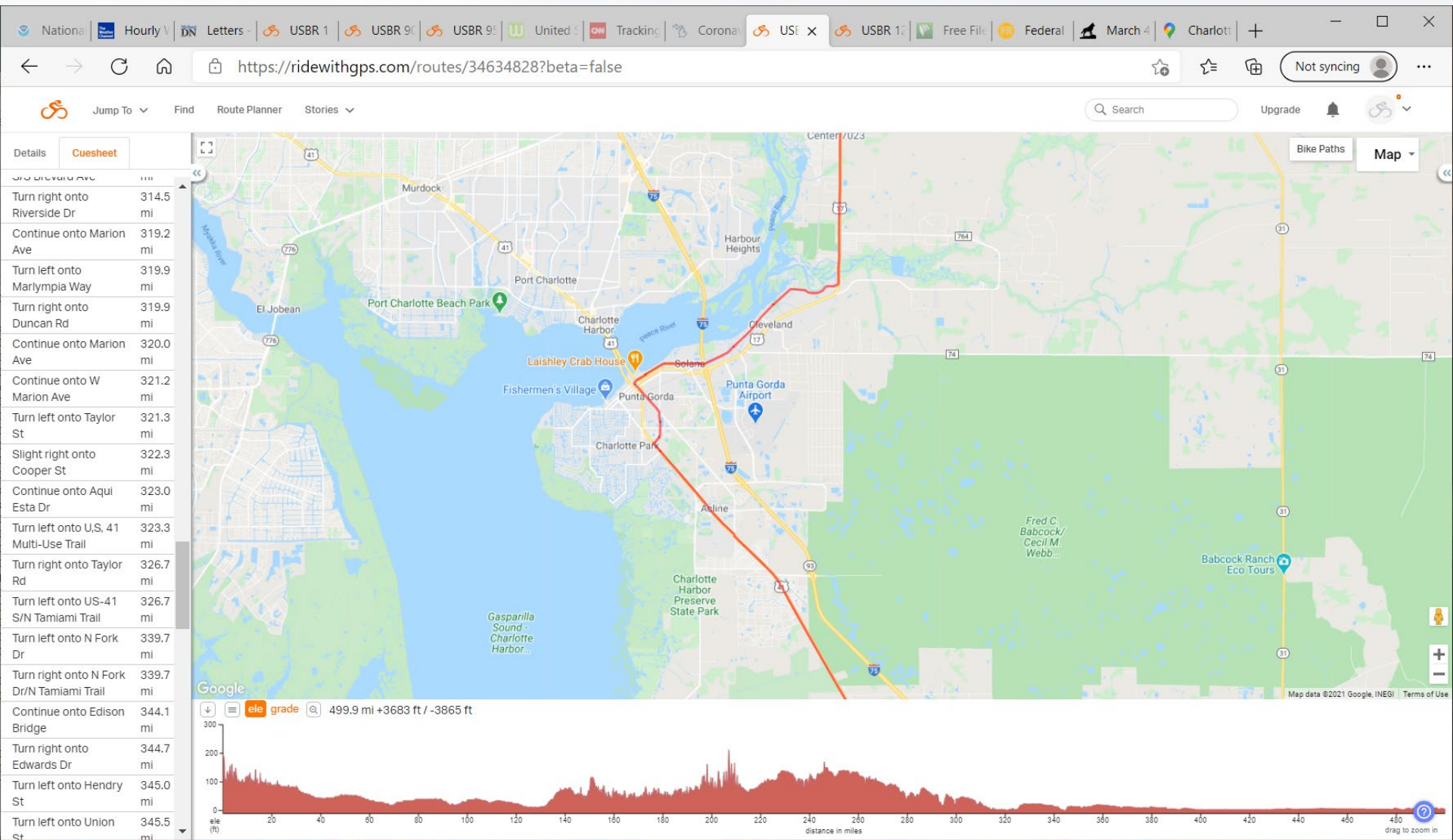


- 23 “road owners” for USBR 15 extension
- Resolution or letter of support to FDOT signifies support
- Adventure Cycling volunteers will do local outreach



# USBR 15 in Charlotte County

<https://ridewithgps.com/routes/34634828>



# Proposed route in Charlotte County

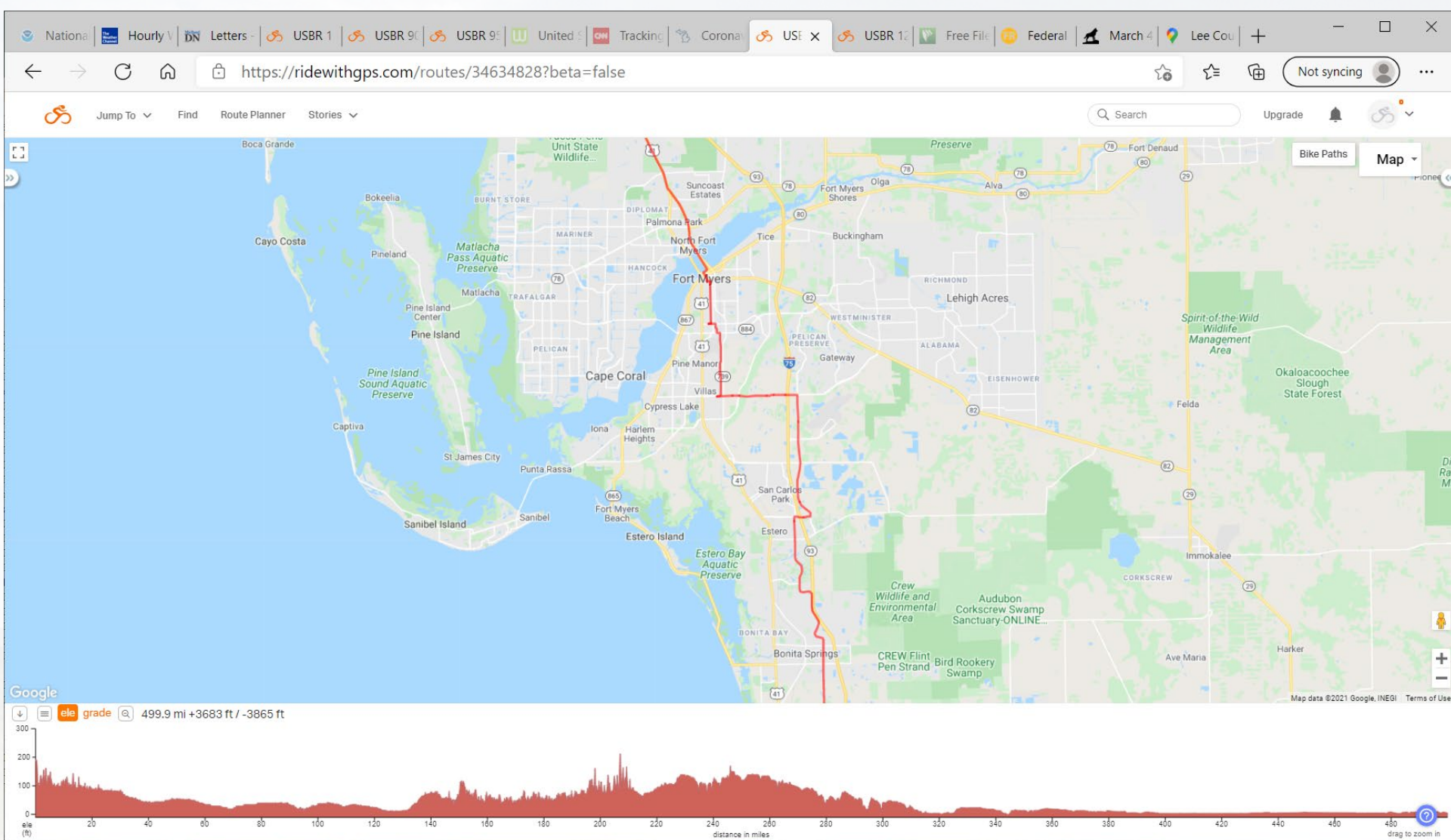
Route enters Charlotte County on US 17  
(from north)

- Riverside Dr. into Punta Gorda
- Marion Ave.
- Taylor St.
- Cooper St. out of Punta Gorda
- Aqui Esta Dr.
- US 41 bike path



# USBR 15 in Lee County

<https://ridewithgps.com/routes/34634828>



# Proposed route in Lee County

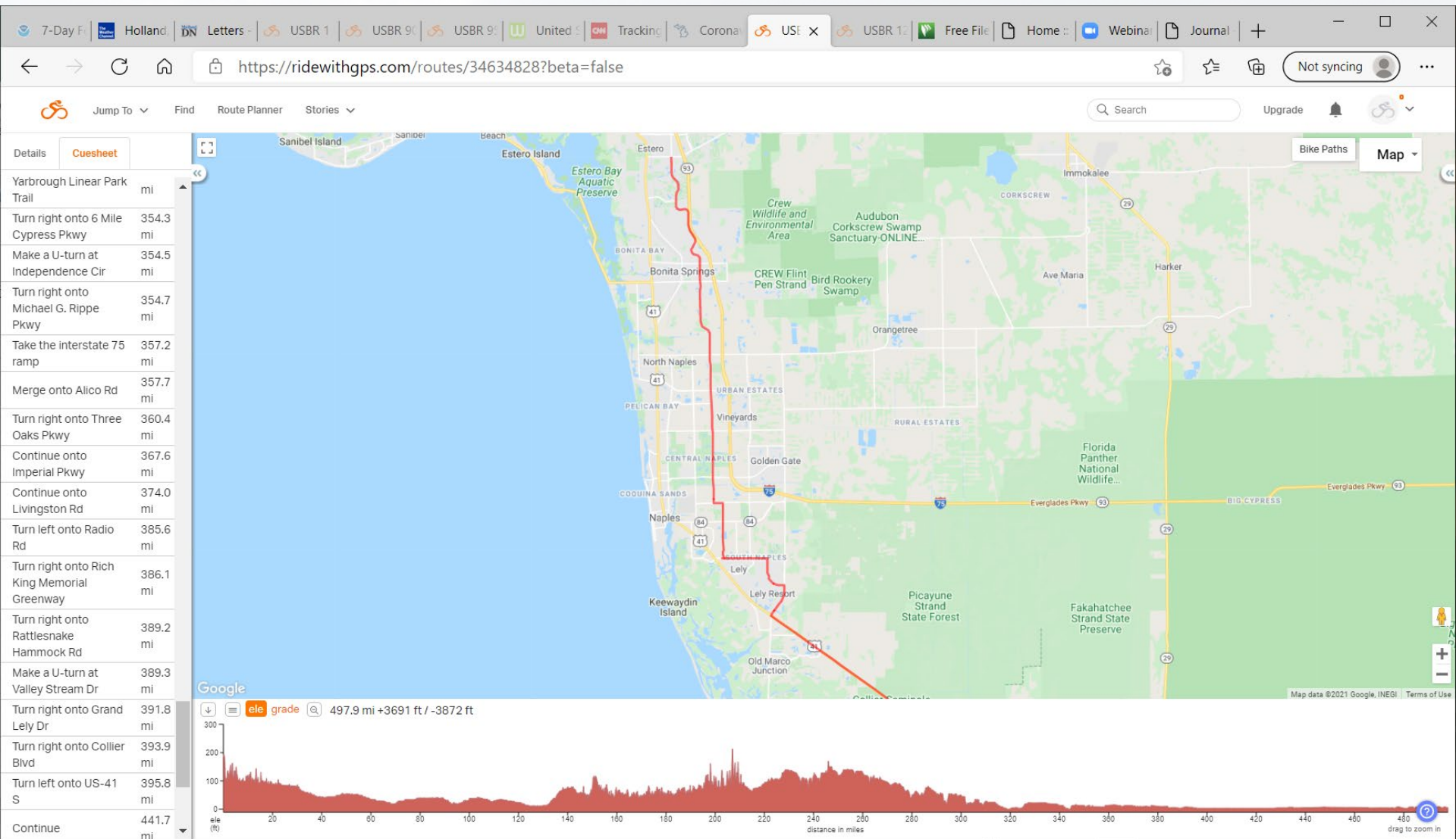
Route enters Lee County on US 41(from north)

- Lee County: Bus. US 41/N. Tamiami Trail, then across Edison Bridge
- Fort Myers: from bridge onto Edwards Dr., Hendry St., Union St., Central Ave, Winkler Ave, Evans Ave, Colonial Blvd/FL 884
- Lee County: , John Yarbrough Linear Park Trail, Daniels Pkwy., Treeline Ave., Ben Hill Griffin Pkwy., Estero Pkwy., Three Oaks Pkwy
- Bonita Springs: Imperial Pkwy (part Lee County)



# USBR 15 in Collier County

<https://ridewithgps.com/routes/34634828>





# Proposed route in Collier County

Route enters Collier County on Imperial Pkwy. (from north)

- Continue onto Livingston Rd.
- Radio Rd.
- Rich King Memorial Greenway
- Rattlesnake Hammock Rd.
- Grand Lely Dr
- Collier Blvd.
- US 41

# Local route input expected



Local agencies have the final say so when they request a change to the route, it is accepted/negotiated.



# Benefits of the USBR realignment



- Improved routes for bicycle travelers
- Positive health/environmental impacts
- Economic development via bicycle tourism for smaller communities



Patty Huff

USBR volunteer

[snookcity@gmail.com](mailto:snookcity@gmail.com)

239-719-0020

Kerry Irons

USBR volunteer coordinator

Adventure Cycling Association

[irons54vortex@gmail.com](mailto:irons54vortex@gmail.com)

989-513-7871 or 616-298-7883

Jennifer Hamelman

USBR Coordinator

Adventure Cycling Association

[jhamelman@adventurecycling.org](mailto:jhamelman@adventurecycling.org)

800-755-2453 or 503 867-5726

**EXECUTIVE SUMMARY**  
**REPORTS & PRESENTATIONS**  
**ITEM 8A**

**Update on 2021 Call for Bike-Ped Projects**

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**OBJECTIVE:** For the Committee to receive an update on the MPO's 2021 Call for Bike-Ped Projects.

**CONSIDERATIONS:** The MPO distributed the Call for Projects and application materials on February 16, 2021. The next step in the process is for member agencies to submit Project Concept Sheets on or before July 20, 2021. This item is posted on the Committee's agenda in March to provide an opportunity to discuss the Call for Projects and ask questions regarding submittal requirements, if needed.

**STAFF RECOMMENDATION:** That the Committee receive an update on the MPO's 2021 Call for Bike-Ped Projects.

Attachment

1. 2021 Call for Bike-Ped Projects – Process and Application Materials





## COLLIER MPO 2021 CALL FOR BIKE-PED PROJECTS

Collier MPO follows the process outlined in the Bicycle and Pedestrian Master Plan (BPMP) Chapter 7 – Policies and Implementation when issuing a Call for Project. The BPMP identifies Funding Priorities and Evaluation Criteria (**Exhibit A, Attachment 1**). The 2045 Long Range Transportation Plan – Cost Feasible Plan establishes a programming budget of approximately \$5 million for bike/ped projects in Fiscal Year 2028. See Bicycle Pedestrian Box Funds on Table 6-7 p 6-15 in the 2045 LRTP, **Exhibit A, Attachment 2**.

### SUBMITTAL PROCESS AND TIMELINE

- **February 16, 2021** MPO distributes Call for Projects & application materials
- **July 20, 2021** Agencies submit Project Concept Sheets (**Exhibit A, Attachment 3**)
- **August 17, 2021 BPAC Meeting** Review Project Concept Sheets
- **October 30, 2021** Agencies submit FDOT District 1 Priority Project Information Packets and MPO Scoring Sheets (**Exhibit A, Attachments 4 & 5**)
- **November 16, 2021 BPAC Meeting** – preliminary review of FDOT Project Information Packets, project scoring and ranking
- **November 29, 2021 CAC/TAC Meeting** – preliminary review and comment on FDOT Project information Packets, BPAC scoring and ranking
- **December 30, 2021** – agencies submit revised and supplemental information in response to comments
- **January 2022 BPAC Meeting** – final review, scoring and ranking of project applications
- **January 2022 CAC/TAC Meeting** – review and endorse BPAC project priority listing
- **February 2022** - MPO staff transmits project application forms to FDOT to begin constructability reviews
- **February 2022 – April 2022** - FDOT conducts constructability reviews
- **May 2022 BPAC Meeting** – Update committee on constructability review; opportunity to reaffirm or adjust priorities based on new information
- **May 2022 Board Meeting** – Board previews draft project priority lists
- **June 2022 Board Meeting** – MPO Board approves project priorities

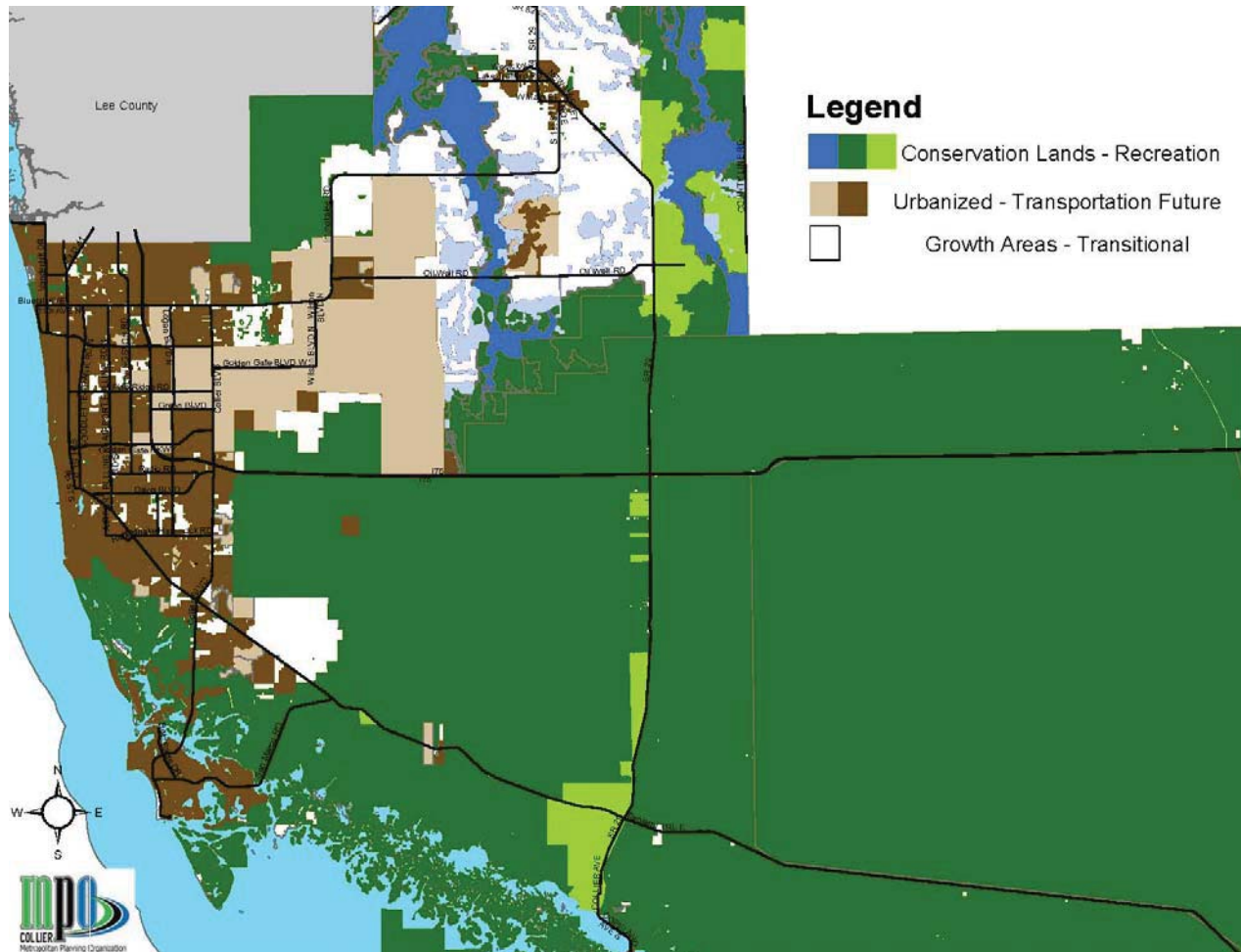
**SEE EXHIBIT A – Application Materials, Attachments 1-5  
FOR MORE INFORMATION CONTACT:**

Anne McLaughlin, MPO Director, [anne.mclaughlin@colliercountyfl.gov](mailto:anne.mclaughlin@colliercountyfl.gov)  
239-252-5884

## **EXHIBIT A – APPLICATION MATERIALS**



### **2021-22 CALL FOR BIKE/PED PROJECTS**



**Figure 48. Collier MPO Bicycle and Pedestrian Policy Zones**

### Funding Priorities

The MPO Board establishes policy by which it allocates Surface Transportation-Urban (SU) funds for 1) congestion management, 2) new bridge construction, and 3) bicycle and pedestrian projects. MPO staff issues a Call for Projects based on the Board's established allocation policy and schedule, which is currently on a five-year rotation among the three categories. MPO member entities submit bicycle and pedestrian infrastructure projects that implement the current, adopted Bicycle and Pedestrian Master Plan, which is, or will be, incorporated by reference into the current, adopted LRTP. Bicycle and pedestrian projects range from locations on local, collector, and arterial roads to greenway connections, RSAs, and special studies.

- 1) The Network Needs analysis (Chapter 5) identifies the MPO's priorities for funding projects based on safety, equity, and connectivity. In addition, the MPO's priorities include the projects recommended in adopted Community Walkability studies and the current adopted bicycle and/or pedestrian master plans of the cities of Marco Island, Naples, and Everglades City and CRAs in Collier County, all of which are incorporated by reference.



- 2) MPO staff will coordinate with FDOT and local entities to implementing RSA recommendations that the MPO Board has specifically endorsed.
- 3) The MPO's priority projects include planning, designing, and constructing Complete Streets retrofits to coincide with a) the FDOT top five high-crash corridors, b) high-use CAT routes, and c) equity. The two highest priority Complete Streets retrofit projects are:
  - a) US-41 between 5<sup>th</sup> Avenue/9<sup>th</sup> Street intersection and Airport Road
  - b) Airport Road from US-41 north to Radio Road

## Evaluation Criteria

- 1) MPO staff will issue a Call for Projects on an as-needed basis, based on the MPO's current adopted TMA SU "Box" allocation/programming policy. The Board has sole discretion to set this policy and may change it at any time pursuant to the MPO Bylaws and Public Participation Plan.
- 2) Member entities are free to choose which projects to submit as long as they are identified in the Network Needs analysis (Chapter 5) and/or other local plans incorporated by reference in this Plan. Member entities may submit up to one project for each jurisdictional area represented by voting membership on the Board, and MPO staff may submit one project of regional significance, for a total of 10 projects in response to any Call for Projects:
  - 1 project located in each County Commissioner District (total 5)
  - 2 projects located within the City of Naples
  - 1 project located within City of Marco Island
  - 1 project located within City of Everglades City (inclusive of Chokoloskee and Plantation Island)
  - 1 project submitted by MPO staff
- 3) MPO staff will conduct a preliminary assessment of submitted projects for eligibility according to the following criteria; incomplete project submittals will not be considered for funding:
  - Timeliness – the submitting agency verifies that the project can and should be designed and constructed within the time-period selected for funding.
  - Constructability – the submitting agency verifies that the project is fully scoped, the right-of-way is available, and cost estimates are complete and accurate.
  - Funding Availability – the submitting agency has identified funding that is currently available for programming by the MPO and funding available for programming by the local entity. Funding availability must be sufficient to meet project costs.
- 4) MPO staff will conduct a preliminary prioritized ranking of eligible projects based on the following scoring criteria. The BPAC, CAC, and TAC will review and comment on the ranking and endorse with adjustments as deemed warranted. Projects will be scored and ranked according to the method listed below. The score is cumulative depending on the number of factors addressed:
  - Safety
    - Implements a recommended action in a Bicycle/Pedestrian Road Safety Audit – 5 points



- Addresses a safety concern involving serious injuries and fatalities as identified in this Plan, absent a Safety Audit to verify the proposed mitigation measure – 3 points
  - Addresses a safety concern involving crashes of less severity, absent a Safety Audit to verify the proposed mitigation measure – 2 points
  - Addresses a safety concern expressed by members of the public in the absence of crash records – 1 point
  - Equity
    - Fills a need associated with an Environmental Justice community or use identified in this Plan – 5 points
    - Fills a need associated with an area that meets some, but not all EJ criteria used in identifying EJ communities for this Plan – 3 points
    - Fills a need associated with an area that does not have adequate access to nonmotorized transportation facilities based upon public input received in the development of this Plan – 1 point
  - Connectivity
    - Fills a prioritized infrastructure gap identified in this Plan – 5 points
    - Fills a need for improved connectivity based upon public input received in the development of this Plan – 2 points
- 5) MPO staff will present the complete record of staff and advisory committee rankings to the MPO Board. The Board has sole and final decision-making authority in determining the final list of priorities in ranked order. MPO staff will submit the Board's adopted project priorities to FDOT on or before June 30th.

## MPO Programs and Special Events

MPO staff will incorporate bi-lingual educational material from NHTSA, such as flyers, brochures, posters, and Public Service Announcements (PSAs), and will work with the Community Traffic Safety Team to augment distribution of the materials.

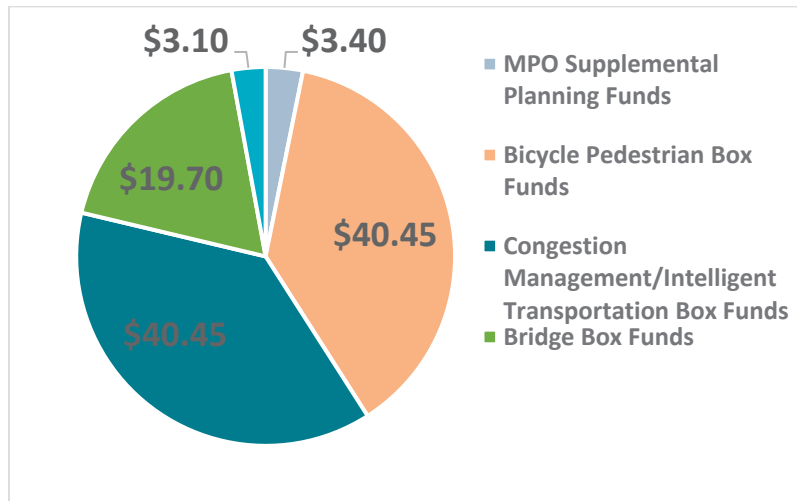
Staff will work with the CTST and FDOT to use changeable message signs on both Airport Road and US-41 to display to motorists the need to follow the three-foot rule and to watch for cyclists at driveway crossings.

MPO staff will help promote outreach and education opportunities offered throughout Collier County on the MPO website and through social media. Example programs include Walk/Bike to School Day, Bike to Work Day/Week, Safe Kids SWFL, bike helmet fittings and giveaways, carseat fittings and giveaways, bike rodeos, programs such as Summer Nights, Winter Nights, and Fridays Nights (safety programs targeting school-age kids and their parents), and Ciclovía (Spanish term that means “cycleway”), an event in which a permanent bike path or certain streets are closed to automobiles for cyclists and pedestrians. Ciclovía Immokalee! has hosted events in May and August 2017 and 2018 in a parking lot (see <http://www.ciclovaiammokalee.org/august-4-2018-ciclovía-immokalee-joins-lipman-family-farms-at-their-backpack-giveaway/>).



**Table 6-7. SU Box Funds by Planning Year and Project Phase**

| Allocation Type  | Plan Period 2:<br>2026-2030 |     |         | Plan Period 3:<br>2031-2035 |     |         | Plan Period 4:<br>2036-2045 |     |         | Total Cost<br>2026-<br>2045 |
|--|-----------------------------|-----|---------|-----------------------------|-----|---------|-----------------------------|-----|---------|-----------------------------|
|  | PRE-ENG                     | ROW | CST     | PRE-ENG                     | ROW | CST     | PRE-ENG                     | ROW | CST     |                             |
| MPO Supplemental Planning Funds                            | \$0.70                      |     |         | \$0.80                      |     |         | \$1.90                      |     |         | \$3.40                      |
| Bicycle Pedestrian Box Funds                               |                             |     | \$10.17 |                             |     | \$10.13 |                             |     | \$20.15 | \$40.45                     |
| Congestion Management/Intelligent Transportation Box Funds |                             |     | \$10.17 |                             |     | \$10.13 |                             |     | \$20.15 | \$40.45                     |
| Bridge Box Funds   |                             |     | \$4.96  |                             |     | \$4.94  |                             |     | \$9.80  | \$19.70                     |
| Safety   |                             |     | \$0.80  |                             |     | \$0.80  |                             |     | \$1.50  | \$3.10                      |

**Figure 6-9. SU Fund Allocation Through 2045**

## Attachment 3

### MPO PROJECT CONCEPT SHEET – NON-MOTORIZED

#### Part 1 – Determination of Eligibility –

Applications must sufficiently respond to the timeliness, constructability and funding availability questions below. MPO staff will review the applications. Applications that do not sufficiently address these questions will not be considered for further evaluation.

1. Name of Submitting Jurisdiction \_\_\_\_\_
2. Name of Applicant \_\_\_\_\_
3. Signature of Applicant \_\_\_\_\_
4. Date of Application \_\_\_\_\_
5. Project Title \_\_\_\_\_
6. Project Category  
\_\_\_\_\_ Arterial / Collector                      \_\_\_\_\_ Local / Residential  
\_\_\_\_\_ Spine / Pathway                              \_\_\_\_\_ Complete Streets / Safety Corridor Study
7. Project Location, Termini and Length (*Attach Location Map*)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Project Description (*Include information pertaining to programming in the MPO TIP, such as project type, phasing amount of state/local funding requested, local match if any*)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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9. Timeliness – Verify that the project can and should be designed and constructed within the time-period selected for funding. (*Opportunity to describe any special circumstance involving timing and phasing of project – to piggy-back on another project, or connect to adjoining project and how schedules relate, for example. Attach additional pages, documentation if needed.*)  
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\_\_\_\_\_  
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10. Constructability – Verify that the project is fully scoped, the right-of-way is available, and cost estimates are complete and accurate (*Attach available documentation, such as construction or planning project cost estimates, extent to which ROW availability is confirmed at this stage, photos, etc.*).

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11. Funding Availability – Identify funding (source and amount) that is currently available for programming by the MPO **and** by the local entity. Funding availability must be sufficient to meet project costs. (*Attach Documentation such as CIP page, AUIR page*)

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12. Project Relationship to Bicycle and Pedestrian Master Plan (BPMP) (*Demonstrate where/how project is Identified in the Network Needs analysis (Chapter 5) – provide page number, table, map, appendices if relevant, and/or identified in local plan adopted by reference, specify which Plan*)

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13. If this is a design and/or construction project, describe how it addresses the Design Guidelines in Chapter 6 of the BPMP. *(attach pages or documentation if needed.)*

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14. Describe how this project is consistent with the policies contained in Chapter 7 of the BPMP. *(Attach additional pages or documentation if needed.)*

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15. Optional - attach additional information that will aid in understanding the project.



## Attachment 4



### District One Priority Project Information Packet

***Please fill out this application completely. Please ensure all attachments are LEGIBLE. Applications containing insufficient information will not be reviewed by the FDOT.***

**Name of Applying Agency:** Click here to enter text.

**Project Name:** Click here to enter text.

**Project Category:**

Congestion Management ☐                      TRIP ☐                      CIGP ☐                      SU, TALU Bike/Ped \_\_\_\_  
Transportation Alternative ☐                      Transit/Modal ☐                      SCOP ☐                      SCRAP ☐

For more information on State Grant Programs (CIGP, SCOP, SCRAP, TRIP) [please click here](#).

**Is applicant LAP certified?**                      Yes ☐                      No ☐

**Is project on State Highway System?**                      Yes ☐                      No ☐

*If the project is off the state system and the applicant is LAP certified the project will be programmed as a LAP project.*

**Is the roadway on the Federal Aid Eligible System?**                      Yes ☐                      No ☐

If yes, provide Federal Aid roadway number: Click here to enter text.

If no, give local jurisdiction: Click here to enter text.

<http://www.fdot.gov/statistics/fedaaid/>

**Detailed Project Limits/Location:**

Describe begin and end points of project, EX., from ABC Rd. to XYZ Ave. Limits **run south to north or west to east**. Include jurisdiction (city/county), project length, attach a labeled project, map.

Click here to enter text.

**Discuss how this project is consistent with the MPO/TPO Long Range Transportation Plan?**

Page Number (attach page from LRTP): Click here to enter text.

**Discuss the project in the local jurisdiction's Capital Improvement Plan?**

(Attach page from CIP): Click here to enter text.

### Project Description

Phase(s) requested:

Planning Study ☐ PD&E ☐ PE ☐ ROW ☐ CST ☐ CEI ☐

**Project cost estimates by phase (Please include detailed cost estimate and documentation in back-up information):**

| Phase<br>(PD&E, ROW, PE,<br>CST) | Estimated<br>Total Cost | Funds Requested | Matching<br>Local Funds | Local Fund<br>Source | Type of Match<br>(Cash, in-kind) |
|----------------------------------|-------------------------|-----------------|-------------------------|----------------------|----------------------------------|
| [Phase]                          | [Number]                | [Number]        | [Number]                | [Fund Source]        | [Match Type]                     |
| [Phase]                          | [Number]                | [Number]        | [Number]                | [Fund Source]        | [Match Type]                     |
| [Phase]                          | [Number]                | [Number]        | [Number]                | [Fund Source]        | [Match Type]                     |
| [Phase]                          | [Number]                | [Number]        | [Number]                | [Fund Source]        | [Match Type]                     |

**Total Project Cost: \$ [Number]**

**Project Details:** Clearly describe the existing conditions and the proposed project and desired improvements in detail. Please provide studies, documentation, etc., completed to-date to support or justify the proposed improvements. Include labeled photos and maps. (Add additional pages if needed):

[Click here to enter text.](#)

### Constructability Review

For items 2-9 provide labeled and dated photos (add additional pages if needed)

1. Discuss other projects (ex. drainage, utility, etc.) programmed (local, state or federal) within the limits of this project? [Click here to enter text.](#)

2. Does the applicant have an adopted ADA transition plan? Yes ☐ No ☐

Identify areas within the project limits that will require ADA retrofit. (Include GIS coordinates for stops and labeled photos and/or map.)

[Click here to enter text.](#)

3. Is there a rail crossing along the project?

Yes ☐ No ☐

What is the Rail MP?

[Enter MP](#)

4. Are there any transit stops/shelters/amenities within the project limits?

Yes ☐ No ☐

How many? [Click here to enter text.](#)

Stop ID number: [Click here to enter text.](#)

5. Is the project within 10-miles of an airport? Yes ☐ No ☐
6. Coordinate with local transit and discuss improvements needed or requested for bus stops?  
(add additional pages if needed):  
[Click here to enter text.](#)
7. Are turn lanes being added? Yes ☐ No ☐  
If yes, provide traffic counts, length, and location of involved turn lanes.  
[Click here to enter text.](#)
8. Drainage structures:
- Number of culverts or pipes currently in place: [Click here to enter text.](#)
  - Discuss lengths and locations of each culvert along the roadway: [Click here to enter text.](#)
  - Discuss the disposition of each culvert and inlet. Which culverts are “to remain” and which are to be replaced, upgraded, or extended? [Click here to enter text.](#)
  - Discuss drainage ditches to be filled in?  
(Discuss limits and quantify fill in cubic yards) [Click here to enter text.](#)
  - Describe the proposed conveyances system (add additional pages if needed.)  
[Click here to enter text.](#)
  - Are there any existing permitted stormwater management facilities/ponds within the project limits? Yes ☐ No ☐
  - If yes, provide the location and permit number (add additional pages if needed)  
[Click here to enter text.](#)
  - Discuss proposed stormwater management permits needed for the improvements. [Click here to enter text.](#)
  - List specific utilities within project limits and describe any potential conflicts (add additional pages if needed): [Click here to enter text.](#)
  - Discuss Bridges within project limits? [Click here to enter text.](#)
  - Can bridges accommodate proposed improvements? Yes ☐ No ☐  
If no, what bridge improvements are proposed? (Offset and dimensions of the improvements, add additional pages if needed):  
[Click here to enter text.](#)

9. Has Right-of-way (ROW), easements, or ROW activity already been performed/acquired for the proposed improvements? If yes, please provide documentation

Yes ☐ No ☐

If ROW or Easements are needed detail expected area of need (acreage needed, ownership status):

[Click here to enter text.](#)

10. Discuss required permits (ERP, Drainage, Driveway, Right of Way, etc.): [Click here to enter text.](#)

If none are needed, state the qualified exemption:

[Click here to enter text.](#)

11. Are there any wetlands within the project limits? Yes ☐ No ☐

If yes, list the type of wetlands, estimated acreage and if mitigation will be required. Please note whether the project is within the geographic service area of any approved mitigation banks. Provide any additional information:

[Click here to enter text.](#)

12. Are there any federal or state listed/protected species within the project limits?

Yes ☐ No ☐

If yes, list the species and what, if any mitigation or coordination will be necessary: [Click here to enter text.](#)

If yes, discuss critical habitat within the project limits: [Click here to enter text.](#)

13. Discuss whether any prior reviews or surveys have been completed for historical and archaeological resources (include year, project, results)

[Click here to enter text.](#)

14. Are any Recreational, historical properties or resources covered under section 4(f) property within the project limits? Yes ☐ No ☐

(Provide details) [Click here to enter text.](#)

15. Discuss whether any prior reviews or surveys have been completed for sites/facilities which may have potential contamination involvement with the proposed improvements. This should include a discussion of locations which may directly impact the project location, or be which may be exacerbated by the construction of the proposed improvements. [Click here to enter text.](#)



16. Are lighting improvements requested as part of this project? Yes ☐ No ☐  
Please provide a lighting justification report for the proposed lighting.  
[Click here to enter text.](#)

17. Is a mid-block crossing proposed as part of the project? Yes ☐ No ☐  
If yes, please provide the justification for mid-block crossing.  
[Click here to enter text.](#)

### **Required Attachments**

- A. Detailed Project Scope with Project Location Map with sufficient level of detail (Please include typical section of proposed improvements)
- B. Project Photos – dated and labeled (this is important!)
- C. Detailed Cost Estimates including Pay Items
- D. LRTP and Local CIP page
- E. Survey/As-builts/ROW documentation/Utility/Drainage information
- F. Detailed breakdown of ROW costs included in estimate (if ROW is needed/included in request or estimate)

## **Applicant Contact Information**

### **Agency Name:**

**Mailing Address:** [Click here to enter text.](#)

**Contact Name and Title:** [Click here to enter text.](#)

**Email:** [Click here to enter text.](#)

**Phone:** [Click here to enter text.](#)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Your signature indicates that the information included with this application is accurate.*

### **Maintaining Agency:**

**Contact Name and Title:** [Click here to enter text.](#)

**Email:** [Click here to enter text.](#)

**Phone:** [Click here to enter text.](#)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Your signature serves as a commitment from your agency to maintain the facility requested.*

### **MPO/TPO:**

**Contact Name and Title:** [Click here to enter text.](#)

**Email:** [Click here to enter text.](#)

**Phone:** [Click here to enter text.](#)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Your signature confirms the request project is consistent with all MPO/TPO plans and documents, is eligible, and indicates MPO/TPO support for the project.*

## Attachment 5

### MPO PROJECT SCORING – NON-MOTORIZED

MPO staff will conduct a preliminary prioritized ranking of eligible projects based on the scoring criteria listed below. The BPAC, CAC, and TAC will review and comment on the ranking and endorse with adjustments as deemed warranted. The score is cumulative depending on the number of factors addressed:

MPO staff will present the complete record of staff and advisory committee rankings to the MPO Board. The Board has sole and final decision-making authority in determining the final list of priorities in ranked order. MPO staff will submit the Board's adopted project priorities to FDOT on or before June 30th.

#### ***CHECK APPLICABLE BOXES AND ATTACH DOCUMENTATION TO CONFIRM.***

##### 1. Safety

- a) ☐ Implements a recommended action in a Bicycle/Pedestrian Road Safety Audit – 5 points
- b) ☐ Addresses a safety concern involving serious injuries and fatalities as identified in this Plan, absent a Safety Audit to verify the proposed mitigation measure – 3 points
- c) ☐ Addresses a safety concern involving crashes of less severity, absent a Safety Audit to verify the proposed mitigation measure – 2 points
- d) ☐ Addresses a safety concern expressed by members of the public in the absence of crash records – 1 point

##### Equity

- a) ☐ Fills a need associated with an Environmental Justice community or use identified in this Plan – 5 points
- b) ☐ Fills a need associated with an area that meets some, but not all EJ criteria used in identifying EJ communities for this Plan – 3 points
- c) ☐ Fills a need associated with an area that does not have adequate access to nonmotorized transportation facilities based upon public input received in the development of this Plan – 1 point

### Connectivity

- a) ☐ Fills a prioritized infrastructure gap identified in this Plan – 5 points
- b) ☐ Fills a need for improved connectivity based upon public input received in the development of this Plan – 2 points