

**TECHNICAL ADVISORY COMMITTEE of the
COLLIER COUNTY METROPOLITAN PLANNING ORGANIZATION
VIRTUAL AND IN-PERSON HYBRID MEETING
ZOOM MEETING PLATFORM
MEETING MINUTES
February 22, 2021 9:30 a.m.**

1. Call to Order

Ms. Lantz called the meeting to order at 9:33 a.m.

2. Roll Call

Ms. Intriago called the roll and confirmed a quorum was present.

TAC Members Present

Lorraine Lantz, Chair, Collier County Transportation Planning (Chair)
Don Scott, Lee County MPO
Tim Brock, Everglades City
Gregg Strakaluse, City of Naples
Andy Holland, City of Naples
Michelle Arnold, Collier County PTNE
Dan Hall, Collier County Traffic Operations
Ute Vandersluis, City of Naples Airport Authority
Margaret Wuerstle, Southwest Florida Regional Planning Council
Daniel Smith, City of Marco Island

TAC Members Absent

Andrew Bennett, Collier County Airport Authority
Tim Pinter, Vice-Chair, City of Marco Island

MPO Staff

Anne McLaughlin, Executive Director
Brandy Otero, Principal Planner
Karen Intriago, Administrative Assistant

Others Present

Victoria Peters, FDOT
Allison Evanitz, FDOT, Commute Connector
Arlinda Karuli, FDOT, Commute Connector

3. Approval of the Agenda

Mr. Smith moved to approve the agenda. Mr. Holland seconded. Carried unanimously.

4. Approval of November 30, 2021 Meeting Minutes

Mr. Brock moved to approve the November 30, 2021 meeting minutes. Mr. Scott seconded. Carried unanimously.

5. Public Comments for Items not on the Agenda

None.

6. Agency Updates

A. FDOT

Ms. Peters - announced FDOT- Safety Summit Thursday March 4th, virtual meeting, local agencies invited. AICP credits would be made available for attendees. D1 Secretary will kick-off meeting. Covers Highway Safety Improvement Program (HSIP) funding. FHWA's new Planning Liaison, Carlos Gonzales, will be introduced. Free but have to register.

B. MPO Executive Director

Ms. McLaughlin - MPO Board was supportive of reducing in-person quorums for all committees. Revising bylaws for Board review and will bring back for ratification at next committee meeting. Discussion ensued regarding in-person requirements and voting requirements. **Ms. McLaughlin** - will revise language to reflect reduced quorum in the room and voting requirements inclusive of participants on-line.

Ms. McLaughlin - MPO is expecting to receive approximately \$1.9 million related to the CARES Act. No direct guidance on funding at this point.

7. Committee Action

A. Elect Chair, Vice-Chair

Ms. McLaughlin – introduced topic; noted committee can vote to re-elect current Chair, Vice-Chair if they are willing to serve again or can nominate new officers. When questioned, Ms. Lantz indicated she is willing to serve again as Chair.

Mr. Smith moved to reelect Ms. Lantz as Chair. Ms. Arnold seconded. Passed unanimously.

Mr. Smith moved to reelect Mr. Pinter as Vice- Chair. Mr. Strakaluse seconded. Passed unanimously.

B. Endorse Amendment 2 to Unified Planning Work Program (UPWP) FY 20/21-21/22

Ms. Otero – introduced topic. Changes include reducing the UPWP to reflect a change in the FTA 5305(d) match. FDOT is providing a “soft match” instead of a cash match in the amount of 20%. UPWP is being amended to show the reduction in cash and addition of a soft match. Other changes include:

- Reallocation of funding, including adding \$30,000 to admin for transcription services
- Reallocation of \$60,000 from Task 1 to Task 5 to pay for an update to the Congestion Management Process
- Updating target dates
- Updating summary tables

Ms. Lantz – explain change from \$100,000 set aside for implementing Local Roads Safety Plan (LRSP), where did funds go. **Ms. McLaughlin** – had anticipated LRSP would recommend developing traffic safety messaging targeting key demographics. The draft LRSP does not do so. Determined it’s more cost-effective to use readily available safety videos and materials produced by FDOT, National Highway Traffic Safety Administration (NHTSA) and others. Based on what we learned in developing the Bike-Ped Master Plan, are retaining \$10,000 for translation services to target Spanish and Haitian-Creole speakers. Don’t know if can find translators for indigenous Latin American languages. **Ms. Otero** – \$30,000 was reallocated to transcription services and \$60,000 to update to the Congestion Management Process.

Ms. Arnold endorse amendment to Unified Planning Work Program (UPWP) FY 20/21-21/22. Mr. Holland seconded. Passed unanimously.

C. Endorse Amendment to FY 2021-2025 Transportation Improvement Program (TIP)

Ms. McLaughlin - introduced topic as companion to UPWP amendment. Involves change from hard to soft match and acknowledging actual amount of federal funding programmed.

Mr. Smith endorse amendment to FY 2021-2025 Transportation Improvement Program (TIP).

Mr. Strakaluse seconded. Passed unanimously.

8. Reports and Presentation (May require Committee Action)

A. FDOT Commute Connector Program

Ms. Evanitz - presented this item. [the PPT is in the agenda packet.] She is new to Florida. Started with FDOT one month ago. Program serves twelve counties in District 1. Provides commute options for work force. FDOT is reaching out to employers and employees to introduce the program. Can call using phone app, identifies park and ride locations, bus stops, ride share options, discounts from local businesses, and emergency ride home. The program will work with local organizations. Program has been in existence for 3-4 years.

Ms. Arnold - has met with Allison and Michelle Peronto, County may be doing vanpool program; revenues are attributed to transit, compliments existing programs.

B. FDOT Tentative Work Program FY 2022-2026

Victoria Peters - presented FDOT Tentative Work Program FY 2022-2026. Focus was on programming bike/ped priorities submitted by MPO. Did not get Transportation Regional Incentive Program (TRIP) or County Incentive Grant Program (CIGP) funds in District 1 this year. Was able to fund bike/ped projects with exception of pedestrian bridge over Golden Gate Parkway - outreach to new Naples Council members and public input required before programming. Wiggins Pass sidewalk project underfunded - an error that will be corrected through TIP amendment after adoption. Only change between Draft Tentative and Tentative was S. Golf Course Drive bike lane and sidewalk project FPN 4404371 - delayed start of construction one year due to delay starting design phase. Tentative Work Program will be sent to Legislature for approval, effective July 1st. Other anticipated changes to Work Program (after TIP adopted in June) - need to find uses for \$2 million in SU box in FY22, \$1.9 million from Cares Act. **Mr. Scott** - funds must be obligated by [end of] FY24. Eligible projects appear to be more flexible, includes design and construction and staffing. **Mr. Brock** - are connections to Chokoloskee funded? **Ms. Peters** - will check, believe that project is currently in design. **Mr. Brock** - CR29 project bike lanes to be included in County repaving project at no cost to City. Submitting proposal now for CR 29 north of roundabout. **Ms. Lantz** - CR29 is not a routine repaving project. There are drainage issues. **Mr. Strakaluse** - City looking at modifications to a project, how will that be handled? **Ms. McLaughlin** - most likely as an amendment, after July 1.ta

9. Member Comments

No additional comments.

10. Distribution Items

None.

11. Next Meeting Date

March 29, 2021 – 9:30 a.m. – 2800 Horseshoe Drive North, Room 609/610.

12. Adjournment

Ms. Lantz adjourned the meeting at 10:35 a.m.