

**Collier Metropolitan Planning Organization  
Board of County Commission Chambers  
Collier County Government Center  
3299 Tamiami Trail East, 3rd Floor  
Naples, FL 34112  
November 13, 2020  
9:00 a.m.  
\*\*AND VIRTUALLY VIA ZOOM**

**1. CALL TO ORDER**

Meeting was called to order at approximately 9:05 a.m.

**2. ROLL CALL**

**Anne McLaughlin** called roll and confirmed a quorum was present.

**Members Present**

Councilwoman Elaine Middelstaedt, City of Everglades City, Chair  
Commissioner Andy Solis, Collier County BCC District 2  
Commissioner Penny Taylor, Collier County BCC District 4  
Commissioner Burt Saunders, Collier County BCC District 3  
Councilman Paul Perry, City of Naples  
Councilman Mike McCabe, City of Naples  
Commissioner Donna Fiala, Collier County BCC District 1

**Members Absent**

Commissioner William L. McDaniel, Jr. District 5  
Councilman Folley, City of Marco Island

**MPO Staff**

Anne McLaughlin, Executive Director  
Brandy Otero, Principal Planner  
Karen Intriago, Administrative Assistant  
Josephine Medina, Senior Planner

**EDOT**

L. K. Nandam, District 1 Secretary  
Victoria Peters  
Wayne Gaither

**Others Present**

Scott Teach, Deputy County Attorney  
Lorraine Lantz, Chair, Technical Advisory Committee  
Joseph Bonness, Chair, Bicycle and Pedestrians Advisory Committee  
Trinity Scott, Collier County Transportation Planning

Bill Gramer, Jacobs Engineering  
Jose Ortiz-Velez, Jacobs Engineering  
Colleen Ross, Jacobs Engineering  
Felicia Kirby, Jacobs Engineering  
Tara Jones, Jacobs Engineering  
Michelle Arnold, PTNE  
Omar Deleon, PTNE  
Dayna Fendrick, BPAC  
Patty Huff, BPAC  
Nick Reid  
Steve Ludwinski, The Corradino Group  
Tamarian Kirby, PTNE

### **3. PLEDGE OF ALLEGIANCE**

**Commissioner Saunders** served as Chair [pursuant to Hybrid Remote board meeting protocol] and called the meeting to order.

**Commissioner Fiala** led the Pledge of Allegiance.

### **4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS**

#### **4.A. October 9, 2020 Meeting Minutes**

*Commissioner Fiala moved to approve the October 9, 2020 minutes and consent items. Commissioner Taylor seconded. Passed unanimously.*

### **5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(There were none.)

### **6. AGENCY UPDATES**

#### **6.A. FDOT**

**Ms. Peters** – We recently received our allocations which have had a \$1.4 Billion impact over the next 5 years of the Work Program (WP) with the biggest reduction/impact in the current year. Additionally, we have been given the flexibility to adjust and shift funding over all our programs, including the legislatively mandated programs such as Small County Outreach Program (SCOP), Small County Road Assistance Program (SCRAP), County Incentive Grant Program (CIGP), and Transportation Regional Incentive Program (TRIP), which has helped us balance the current year. We have been able to balance the current year of the WP and we are now working on balancing the next 5 years.

**Secretary L.K. Nandam** – updated the MPO Board on the status of M-CORES. He mentioned the Report was finalized and submitted to the Legislature and Governor yesterday (Thursday, 11/12/2020]. Recognized Commissioner Taylor, Commissioner McDaniel and Councilman McCabe for taking time out of their very busy schedules to participate and that he appreciates their valuable input in the process.

## **6.B. MPO EXECUTIVE DIRECTOR**

**Ms. McLaughlin** – is late in getting her evaluation forms to MPO Board members to complete. Annual review was due in October. Will send forms out early next week, request they be submitted by 12/1/20 for inclusion in December agenda packet as an action item.

## **7. COMMITTEE CHAIR REPORTS**

### **7.A. CITIZENS ADVISORY COMMITTEE (CAC)**

#### **7.A.1. Citizens Advisory Committee Chair Report**

### **7.B. TECHNICAL ADVISORY COMMITTEE (TAC)**

#### **7.B.1. Technical Advisory Committee Chair Report**

**Ms. McLaughlin** – introduced Lorraine Lantz, Chair of the Technical Advisory Committee (TAC). **Ms. Lantz** – noting that this is Commissioner Fiala’s last MPO Board meeting, thanked her for being generous with her time and the kindness and support she has shown to staff over the years. Read report into record of TAC meeting held on October 26, 2020 via Zoom.

### **7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

#### **7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report**

**Mr. Bonness** - Read report into record of BPAC meeting held on October 20, 2020 via Zoom. Added that committee voted to endorse the revised SU funding allocation to promote public safety education and that committee received presentation on FDOT’s use of “StreetLight” program which captures bike/ped data from cell phones.

### **7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)**

#### **7.D.1. Congestion Management Committee Chair Report**

**Ms. McLaughlin** – noted that Chair is not present to give the report, but it can be found in the agenda packet.

### **7.E. LOCAL COORDINATING BOARD (LCB)**

### 7.E.1. Local Coordinating Board Chair Report

**Ms. McLaughlin** – noted that MPO staff Josephine Medina would be presenting for the LCB Chair. **Ms. Medina** – Read report into the record of LCB meeting held on October 28, 2020 via Zoom.

### 8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)

#### 8.A. Approve an Amendment to the FY 2021-2025 Transportation Improvement Program (TIP) and an Authorizing Resolution

**Ms. McLaughlin** – read from the Executive Summary in the agenda packet. FDOT requested the amendment after having conferred with all parties on how best to spend a balance in SU funds resulting from federal reconciliation and FDOT Work Program balancing. Bus Replacement for Collier Area Transit, FPN 448027-1, at a cost of \$500,000 is on MPO Transit Project Priority list and supports Transit Asset Management performance targets adopted by the MPO Board. No public comments received. TAC and CAC voted unanimously to endorse.

*Commissioner Solis moved to Approve Amendment to the FY 2021-2025 Transportation Improvement Program (TIP) and an Authorizing Resolution Commissioner Fiala seconded. Passed unanimously.*

### 9. REGULAR BOARD ACTION (NO ROLL CALL)

#### 9.A. Approve Amendment to Congestion Management Committee Bylaws

**Ms. McLaughlin** – read from the Executive Summary in the agenda packet. Proposed revisions include removing non-voting memberships; eliminating vacant voting membership held for Everglades City until such time as City requests it be reinstated; moving Lee MPO Director from nonvoting to voting; and other minor clean-up revisions. Noted that Commissioner Fiala had questioned giving Lee MPO a vote on the committee, which is why item was continued from previous month's agenda and moved from Consent to Regular Action for discussion. **Commissioner Fiala** reiterated concern that Lee MPO should not be given a vote unless Collier MPO has reciprocal vote on Lee MPO congestion management committee. **Commissioner Solis** – what is the precedent? **Ms. McLaughlin** – Collier MPO has vote on Lee TAC, and Lee MPO has vote on Collier TAC. She is not seeking reciprocal vote on Lee MPO congestion management committee due to difficulty attending meetings in order to make quorum. Lee MPO Director would continue participating in Collier committee meetings regardless of vote/no vote outcome today. Reasons for proposing the change - appreciates Lee MPO's input on the committee and coordination across County lines; maintains current 11-member voting structure. **Councilman Perry** – without reciprocal vote, maintaining odd number voting members is insufficient rational, does not support proposal. **Councilwoman Middelstaedt** – brought proposal to eliminate Everglades City's voting membership up at City Council and it was supported with the understanding that they can request its reinstatement in future. Congestion isn't an issue now.

*Commissioner Solis moved to approve. Commissioner Saunders seconded. Passed 5 Yes, 2 No, with Commissioner Fiala and Councilman Perry voting against.*

**9.B. Approve Amendment to MPO Bylaws Regarding Congestion Management Committee Membership**

**Ms. McLaughlin** – noted this action item is companion piece to item 9.A and consistent with vote just taken.

*Commissioner Solis moved to approve Amendment to MPO Bylaws Regarding Congestion Management Committee Membership. Councilwomen Middelstaedt seconded. Passed 5 Yes, 2 No, with Commissioner Fiala and Councilman Perry voting against.*

**9.C. Review and Approval of updated LCB Bylaws**

**Ms. Medina** – read from the Executive Summary in the agenda packet. LCB is required to update bylaws annually and due to the ongoing COVID-19 Pandemic and need to have an in-person quorum to conduct business this included the reduction of in-person physical quorum from 7 to 4. Indicated staff had approached agency staff and citizens LCB members in their ability to attend in person meetings. **Commissioner Saunders** – requested clarification on the number of members on the LCB Board. **Ms. Medina** – responded 18 in total with 3 vacancies. **Ms. Otero** – clarified that the makeup of the LCB membership represents a special needs population and agency representatives are spread out across Florida. MPO staff reached out to members and a lot of the agencies are on a travel ban. The LCB represents people with special needs by nature and people are trying to limit their in-person meetings and in person outreach. Which has hurt ability to retain a quorum. TD Planners throughout the state have been in communication with the TD Commission. **Commissioner Saunders** – I just want to make sure this is consistent with existing law and have that statement on the record. **Mr. Teach** – had had a long conversation with Ms. Otero and made the suggestions she reiterated. This is in consistent with Roberts Rules, this board can set their quorum. It does not have to be a majority and can an amount specified such as in this instance. The facts for setting it so low are already on the record for the special needs of these participants.

**Commissioner Solis** – indicated in mental health initiative have in the county, transportation was one of the key factors involved. Would like more information on the connection with this LCB and what it coordinates. **Ms. Otero** – will elaborate on that during presentation which follows on item 9D.

*Councilman Perry moved to approve updated LCB Bylaws. Commissioner Taylor Seconded. Passed unanimously.*

**9.D. Appointment of Local Coordinating Board Chairperson**

**Ms. Otero** – read from the Executive Summary in the agenda packet. LCB serves as advisory body to the MPO, and to the Florida Commission for Transportation Disadvantaged. The purpose of the LCB is to assist in identifying local service needs and to provide information, advise and direct the Community Transportation Coordinator (CTC) on the coordination services being provided to the people in Collier County for the transportation disadvantaged. Review local and state service requirements, safety concerns, eligibility and other issues related to services to be

provided. The LCB is composed of representatives designated by Florida Statute and must be consistent with Florida Administrative Code, which specifically requires that the Designated Official Planning Agency, in our case the MPO, *shall appoint one elected official to serve as the official chairperson for all Coordinating Board meetings. The appointed chairperson shall be an elected official from the county that the Coordinating Board serves.*” The appointed Chairperson will serve until elected term of office has expired or otherwise replaced by the MPO Board. LCB Board usually meets quarterly on the first Wednesday of the month at 1:30 PM. The next meeting date is scheduled for December 2, 2020 at 1:30 PM at the Board of County Commissioners Chambers. With Commissioner Fiala retiring a new LCB Chairperson is needed to be appointed by the MPO Board. Staff has confirmed that Commissioner McDaniel is interested in serving as the Chair of the LCB if that is the will of the Board.

**Commissioner Solis** – Transportation is an issue when dealing with mental health issues. Interested in serving as the Chair.

*Commissioner Saunders moved to appoint Commissioner Solis as Chairperson for the Local Coordinating Board. Commissioner Fiala seconded. Passed unanimously.*

#### **9.E. Approve Selection Committee’s Ranking of RPS for General Planning Services and Authorize Staff to Begin Contract Negotiations**

Ms. Otero – Staff is requesting that the Board approve the selection committee’s ranking of Request for Professional Services (“RPS”) No. 18-7432-MP, “Professional Services Library – Metropolitan Planning General Planning Services Category,” and authorize staff to begin contract negotiations with the top five ranked firms. The MPO maintains a General Planning Services contract to assist with projects identified in the Unified Planning work program. Projects under this contract cannot exceed the threshold of \$500,000. The solicitation was consistent with Florida’s Consultants’ Competitive Negotiation Act and was advertised on July 6<sup>th</sup>. The selection committee met on September 30<sup>th</sup> to score 10 proposals. Staff is seeking MPO Board direction to begin negotiations with the top five ranked firms: (1) Tindale-Oliver & Associates Inc. d/b/a Tindale Oliver, (2) Stantec Consulting Services Inc., (3) Jacobs Engineering Group Inc., (4) Capital Consulting Solutions LLC, and (5) T.Y. Lin International. Proposed contracts will be brought back for the Board’s consideration at a subsequent meeting.

Commissioner Saunders – Do you need to enter into negotiations with all 5 firms? Ms. Otero – All five will be awarded. Work will be awarded on a rotation basis or as needed.

*Commissioner Taylor moved to approve Selection Committee’s Ranking of RPS for General Planning Services and Authorize Staff to Begin Contract Negotiations Commissioner Fiala seconded. Passed unanimously.*

#### **9.F. Endorse Collier Area Transit Park and Ride Study**

**Ms. Medina** – read from the Executive Summary. Indicated the Board of County Commissioners will be reviewing the study for adoption on December 8th. it will be included by reference into the CAT Transit Development Plan and 2045 LRTP. Ultimately the study is being looked at as a manner to address traffic congestion and parking constraints. Introduced Bill Gramer with Jacobs to provide a presentation on the Study.

**Mr. Gramer** – gave PPT presentation. Explained how this study was a re-evaluation of the 2005 Park and Ride study as well as evaluation of 26 additional sites. The main part of the study is to develop a standard methodology for locating and evaluating ride sites going forward. Identified how additional sites were identified including public input, and commuter patterns and evaluation criteria used for each site. Provided the 10 priority sites identified in this study resulting from use of the standardized evaluation criteria methodology. Presented the recommended next steps for CAT to continue going forward after this study.

**Commissioner Fiala** – wanted more information as far as how much service is being used and were getting in East Naples and how the park and ride locations were being determined. **Mr. Gramer** – Agreed to have a meeting setup with the commissioner to help provide more information.

**Commissioner Taylor** – asked if the purpose of the park and ride was to get people to the beach. **Mr. Gramer** – responded just 3 of the 10 priority sites were identified for that purpose. **Commissioner Taylor** – asked if coordination with the City of Naples or City of Marco Island had happened. **Ms. Kirby** – responded some outreach was conducted but further communication is required to find a specific location. **Commissioner Taylor** – asked if they were approving the specific identified lots or the concept. **Mr. Gramer** – responded it is the concept. This is put in place so we can take advantage of the opportunities that arise. **Commissioner Taylor** – more information on the breakdown of park and rides for beaches vs other destinations if that was possible prior to being enacted. **Mr. Gramer** – Would not be able to total until this is enacted. But study would give the opportunity of being proactive when a new development may come on-line. **Commissioner Taylor** – requested clarification on what BCC would be voting on in December. Would it be just the concept like today without locking in locations just a library of locations? **Mr. Gramer** – correct. **Ms. Medina** – explained that this would be an endorsement from MPO Board and the same study they are seeing here would be going to the BCC in December for their approval. **Commissioner Taylor** – requested a letter of support from Marco Island and Naples for this concept.

*Commissioner Solis moved to endorse Collier Area Transit Park and Ride Study. Commissioner Taylor seconded. Passed unanimously.*

#### **9.G. Adopt Florida Department of Transportation (FDOT) Vision Zero Safety Performance Targets for Calendar year 2021**

**Ms. McLaughlin** – read from the Executive Summary contained in the agenda packet. Annual requirement to adopt safety targets. FDOT updates each year in Highway Safety Improvement Plan. Board has consistently supported FDOT Vision Zero targets. Recommends do so again. TAC and CAC voted unanimously to endorse.

*Commissioner Taylor moved to adopt FDOT Vision Zero Safety Performance Targets for Calendar year 2021. Commissioner Fiala seconded. Passed unanimously.*

## 10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

### 10.A. Presentation on Draft 2045 Long Range Transportation Plan (LRTP)

**Ms. McLaughlin** – read from the Executive Summary in the agenda packet, emphasizing deadline for adoption 12/11/20 Board meeting; staff continues to seek public comment; distributed hard copies of letter from Conservancy of Southwest Florida, received after Board packet was posted. Distributed hard copies of letter to Board members present. Will distribute electronically to all Board members along with response; however, not prepared to address at this time. Introduced consultants, Mr. Jacobs and Ms. Jones, present in room.

**Mr. Gramer** – gave PPT presentation contained in agenda packet. Reviewed items added since Board meeting in October and expected changes incorporating Park and Ride Study, final Transit Development Plans, ongoing stakeholder and public outreach, completion of technical reports and Memos, and Cost Feasible Plan revisions. The latter include: additional projects on Everglades Blvd in response to Commissioner McDaniel’s comments at last Board meeting; study added for segment of South 1st St. in Immokalee at request of Seminole Tribe; partial funding for segment of Davis Blvd.; study added on US41 North of Immokalee in response to public comments; revisions to Old 41; revisions to transit CFP and SU box fund allocation – to include funding for safety projects.

**Commissioner Saunders** – asked staff and consultant to present more information on the four roadway segments the Conservancy is objecting to – identify the need and potential impacts. **Commissioner Taylor** – and answer question - what is the alternative? **Mr. Gramer** – the road segments correlate directly to anticipated growth. Will prepare response as requested. **Secretary Nandam** – thanked staff and Jacobs for collaborating well with FDOT on developing the draft.

### 10.B. Everglades City Bike/Pedestrian Master Plan

**Ms. McLaughlin** – introduced the item reading from the Executive Summary in the meeting packet. Very helpful to MPO staff that Everglades City Council has now formally adopted the plan; no action required on part of the Board because Everglades City Bike/Ped Master Plan is automatically included by reference in the MPO’s Bike/Ped Master Plan. Introduced **Ms. Huff** and **Ms. Fendrick**, members of BPAC and local volunteers who helped develop the Everglades City Plan.

**Ms. Huff** – gave her goodbyes and best wishes to **Commissioner Fiala**. Thanked MPO for allowing to present this plan and Everglades City and City Council for support and approval of the master plan developed by the bike plan committee. Gave an overview of history of Everglades City, identifying how the city had been originally laid out with wide lanes and multimodal transportation emphasis. Explained that on January 2019 Everglades City was designated Florida State Trail Town and is the only one south of Lake Okeechobee which has motivated several improvements around the city and listed several of the improvements made so far. **Ms. Fendrick** – reviewed the master plan phases in detail, explaining the planning process, reviewing referring to exhibits contained in the meeting packet, Phase 1 Current Sidewalks and Bike Lanes, Phase 2 Proposed Sidewalks & Bike Lanes, and referenced Phase 3 MPO/FDOT



Application 2019 as submitted in response to MPO's Call for Projects last year; On September 1<sup>st</sup> Everglades City Council approved concept of road diet on Copeland Ave to accommodate buffered bike lanes, proposal needs to go to County for approval. Reviewed Phase 4 North Commercial Area and indicated the roads are in rough shape and low in that area. Acknowledged bike/ped improvement will have to be done in conjunction with rebuilding the road and improving drainage. Reviewed Phase 5 Chokoloskee Causeway Linear Park what is envisioned is a wider path and addition of shade trees to connect the community to Chokoloskee. Explained how local and regional connections were being looked at particularly with the city's designation as a Trail Town and its proximity to various state parks. Provided as an example an opportunity of a Rail to Trails conversion connecting Everglades City to Fakahatchee Strand. Finalized by emphasizing the community support behind bike/ped improvements and its economic benefit.

**Ms. Peters** – Clarified construction would start in another year and a half or so, FDOT Fiscal year 2022. Right now, is in design and then some environmental work will be done in FY 21. **Ms. Huff** – questioned if this was in reference to the sidewalks. **Ms. Peters** – Yes. The current project.

## **11. DISTRIBUTION ITEMS**

### **11.A. Administrative Modification to FY2021-2025 Transportation Improvement Program (TIP)**

**Ms. McLaughlin** – no Board action required; provided for informational purposes and so that the public is also able to see the changes.

## **12. MEMBER COMMENTS**

**Councilwoman Middelstaedt** – congratulated Commissioner Fiala on her retirement; and to Everglades City for adopting the Bike/Ped Master Plan.

**Secretary Nandam** – thanked Commissioner Fiala for her service and collaboration with FDOT.

**Commissioner Fiala** – It's been a fun ride.

## **13. NEXT MEETING DATE**

**13.A. Next Meeting Date - December 11, 2020 - 9:00 a.m. Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples, FL 34112**

## **14. ADJOURN**

*There being no further business, Commissioner Saunders adjourned the meeting at approximately 11:00 a.m.*