

MEETING MINUTES

LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED of the COLLIER METROPOLITAN PLANNING ORGANIZATION

Board of County Commission Chambers

Collier County Government Center

3299 Tamiami Trail East, 3rd Floor

Naples, FL 34112

September 16, 2020

1:30 p.m.

****Virtual participation via ZOOM**

1. CALL TO ORDER

A. Roll Call with Self Introductions

Commissioner Fiala called the meeting called to order at 1:36 pm.

Ms. Otero took roll call.

Members Present

Commissioner Donna Fiala, Collier County BCC District 1, Chair

Harold Kurzman, Vice-Chairman, Elderly

Oscar Gomez, Veteran Services

Signe Jacobson, FL Agency for Health Care Administration

Susan Corris, SWFL Regional Workforce Development Board (joined later)

Leah Watson, Agency for Persons with Disabilities (left at approximately 2:00 pm)

Michelle Peronto (*for Dale Hanson*)

The Committee did not achieve a quorum for the meeting.

Members Absent

Birgitta Grasser, Citizens Advocate

Cheryl Burnham, Florida Assoc. for Community Action

Robert Richards, Florida Dept. of Education, Div. of Voc. Rehab.

Dylan Vogel, Citizens Advocate

John Kasten, Collier County School Board

Norma Adorno, Area Agency on Aging SWFL-FL Dept. of Elder Affairs

Sherry Brenner, Citizens Advocate

Nichole Spencer, Children at Risk

MPO Staff

Brandy Otero, Principal Planner

Josephine Medina, Senior Planner

FDOT

Dale Hanson, FDOT (arrived later)

Others Present

Michelle Edwards-Arnold, Director, Collier County PTNE

Elena Ortiz-Rosado, PTNE

Yousi Cardeso, PTNE

Tessi Sillery, PTNE

Omar DeLeon, PTNE

Troy Miller, Communication & Customer Relations

Ruben Martinez, Veterans Services

Mari Maldonado, MV Transportation

Tamarin Kirby, PTNE

Michael Brownlee, Veterans Services

Bill Gramer, Jacobs Engineering

Tara Jones, Jacobs Engineering

Braian Morales, MV Transportation

Valerie Nowotnick, Minute Taker

B. Pledge of Allegiance

Commissioner Fiala led the group in the Pledge of Allegiance.

2. OPEN TO THE PUBLIC FOR COMMENTS ON ITEMS NOT ON THE AGENDA

None.

3. APPROVAL OF AGENDA

Vote could not be taken as the Committee did not have a quorum.

4. APPROVAL OF MEETING MINUTES

A. Approval of June 3, 2020 Meeting Minutes

Vote could not be taken as the Committee did not have a quorum.

5. BOARD ACTION

A. Review and Approval of LCB Membership Certification

Vote could not be taken as the Committee did not have a quorum.

B. Appointment of LCB Grievance Subcommittee Members

Vote could not be taken as the Committee did not have a quorum.

C. Review and Approval of Eligibility Criteria for Transportation Disadvantaged Non-Sponsored Paratransit Service

Vote could not be taken as the Committee did not have a quorum.

D. Review and Approval of the FY 19/20 Annual Operating Report (AOR)

Vote could not be taken as the Committee did not have a quorum.

6. REPORTS & PRESENTATIONS

A. 2045 LRTP

Ms. Otero – reviewed the 2045 Long Range Transportation Plan (“LRTP”) presentation. Keeping the Board informed as to current progress. Played video of presentation prepared by Jacobs Engineering (approximately 8 minutes). Provided basic overview of LRTP. Discussed PowerPoint presentation regarding specific points of Transportation Disadvantage Safety Plan (“TDSP”). Also mentioned Transit Development Plan for 2020-2030. Developing Cost Feasible Plan (refer to color coded maps included in agenda packet). Discussed projections provided by Jacobs Engineering. **Ms. Arnold** – assumed presentation to discuss autonomous vehicle plan for City of Naples. Mentioned trolley to be used in Marco Island area. Reviewed roads to connect Lee and Collier counties. **Ms. Otero** – resumed presentation discussed routes to be extended and re-designed. Draft chapters in progress, needs assessment, cost feasible plan, and other components are moving through advisory committees. Will present final LRTP to MPO for approval in December 2020. Virtual public meeting on cost feasible plan in late September/early October. All documents are available on MPO website.

Mr. Kurzman – inquired about the transit component of the LRTP. **Ms. Otero** – enhancements to network are going to benefit the TDSP. **Mr. Kurzman** – how does the MPO coordinate with other local municipalities/Counties regarding other local MPO’s and the incorporation of their elements to the LRTP. **Mr. Gramer** – have a good working relationship with other MPO’s. Ensures that all MPO’s include companion plans for a cohesive overall project goal.

Mr. Kurzman – commented on Wiki software and if it is effective. **Ms. Otero** – have used it for the LRTP for commenting and other functionality. Allows people to add comments to projects, select top 5 projects, and encourages public input.

B. CTC Quarterly Report

Mr. DeLeon – discussed ridership and trip data contained in presentation in agenda packet. Noted decline in trips, revenue miles, and other aspects of transportation due to COVID. **Commissioner Fiala** – asked about April, May, June – noted very high cancellations –

normal numbers. **Mr. DeLeon** - average number of cancellations. Not unusually high – various reasons for cancellations and notifications. No Shows are monitored and try to keep to minimum by calling night before, using notifications, etc. Anticipate using new trip software to increase communication and track busses/transportation routes – also provide possible ETAs.

Commissioner Fiala – repeat riders as no-shows or new riders – is information tracked to follow up with no-show/cancellations. **Mr. DeLeon** - penalties issued for too many no-shows/cancellations. Penalties are waived for legitimate cancellations (illness, etc.). Can also issue suspensions (7-day, 14-day, 30-day) for excessive cancellations. **Mr. DeLeon** continued discussion regarding complaints and other components of report in agenda packet.

Mr. Morales – busses were picking up customers early. Affected On-Time Performance numbers (“OTP”) identified in report. Dramatic decrease from May to July. **Ms. Arnold** – should educate passengers as well. If bus is early –do not have to board the bus. Driver would be required to return at correct time. Applicable for medical and work trips. **Mr. Kurzman** – cost per transit trip and cost per transit mile are higher than normal historically given ridership decline. Revenues have also declined – financial gap – what is impact on agency. **Mr. DeLeon** – clarified this was the AOR report shows breakdown for the costs. CARES funding has provided coverage for lost revenue for transit. Fare-free offering to riders was covered by CARES. **Ms. Arnold** – as far as the provider MV has been impacts due to fewer trips and we pay them by the trip High risk for providers. The county is covered by CARES act funding to recoup losses it is not transferable to the provider. **Mr. Kurzman** – will affect providers viability? **Ms. Arnold** – cost amendment is being requested. **Mr. Morales** – in our contract if cause due to change in circumstances – can renegotiate. Have submitted rate change through December 31. 50% loss in ridership. Slight increase recently but still hovering between 250-300 trips when normal is 500 trips. Fixed route get paid hourly– need to recruit more drivers. Wages are less than competitive – currently negotiating with union.

C. MPO Quarterly Report

Ms. Otero – completed grant. Items included in progress report in agenda packet. Annual update was billed on invoice and CTC evaluation were billed. Met all of deliverables. Brand new grant cycle. Next meeting in December will start new progress report.

D. FDOT Report

Ms. Peronto – (alternate for Dale Hanson-FDOT) – introduced **Ms. Hanson** to give report. Federal competitive grant applications - last year received approximately 40 applications – FTA Sections 5310 5311 and 5339. Notice of grant awards for 5310 and 5339 were sent to all agencies and the Public Transportation Grant Agreements will be sent to them as well. Detailed information provided regarding upcoming opportunities and status of grant applications discussed. Announced conducting 2nd round of Tri-annual reviews for 5310 only recipients and mobility week to be held from October 30-November 6, 2020.

7. OTHER BUSINESS

Ms. Otero – presented **Commissioner Fiala** with cake and plaque for her service as LCB Chair for the past 18 years as she retires from the Board. One of the longest serving LCB Chairperson statewide. Announcement that **Mr. Kurzman** is also retiring from Board – joined in 2006 – presented with certificate of appreciation. Member comments concerning both events.

8. DISTRIBUTION ITEMS

None.

9. BOARD MEMBER COMMENTS

None.

10. NEXT MEETING DATE

Ms. Otero – MPO Staff will reach out to board members regarding the time and date of the next LCB meeting. CTC has a September 30th deadline to submit the AOR.

11. ADJOURNMENT

No further business being conducted, Ms. Fiala adjourned the meeting at 2:47 p.m.