

**Collier Metropolitan Planning Organization
Board of County Commission Chambers
Collier County Government Center
3299 Tamiami Trail East, 3rd Floor
Naples, FL 34112
June 12, 2020
9:00 a.m.
AND VIRTUALLY VIA ZOOM

1. CALL TO ORDER

Meeting was called to order at approximately 9:02 a.m.

2. ROLL CALL

Anne McLaughlin called roll and confirmed a quorum was present.

Members Present

Councilwoman Elaine Middelstaedt, City of Everglades City, Chair
Councilman Erik Brechnitz, City of Marco Island, Vice-Chair (joined late)
Commissioner Andy Solis, Collier County BCC District 2
Commissioner William L. McDaniel, Jr. District 5
Commissioner Penny Taylor, Collier County BCC District 4
Commissioner Burt Saunders, Collier County BCC District 3
Commissioner Donna Fiala, Collier County BCC District 1
Councilman Paul Perry, City of Naples
Councilman Mike McCabe, City of Naples

Members Absent

N/A

MPO Staff

Anne McLaughlin, Executive Director
Brandy Otero, Principal Planner
Karen Intriago, Administrative Assistant

EDOT

L. K. Nandam, District 1 Secretary
Victoria Peters
Lawrence Massey, Systems Planning Administrator, District 1

Others Present

Lorraine Lantz, Chair, *Technical Advisory Committee*
Neal Gelfand, Chair, *Citizens Advisory Committee*
Joseph Bonness, Chair, *Bicycle and Pedestrians Advisory Committee*

Eric Ortman, Blue Zones Project
Scott R. Teach, Deputy County Attorney
Tara Jones, Jacobs Engineering
Wayne Gaither, Jacobs Engineering
Yvonne McClellan, *Public member*
Trinity Scott, Collier County
Valerie Nowotnick, Minute Taker

3. PLEDGE OF ALLEGIANCE

Commissioner Fiala led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND CONSENT ITEMS

4.A. March 13, 2020 Meeting Minutes

4.B. Amendment to the FY 18/19-19/20 Unified Planning Work Program (UPWP) including the De-Obligation of FY 20 Federal Planning (PL) Funds

4.C. Ratification of the Chair's approval of a zero-dollar Change Order to PO 4500195107 for the Transit (Contract #16-6562, Tindale-Oliver & Associates, Inc.)

4.D. Ratification of the Chair's approval of a zero-dollar Change Order to PO 4500193325 for the Transportation System Performance Report (Contract #16-6562, Tindale-Oliver & Associates, Inc.)

4.E. Ratify the Chair's Approval of the FY 2020/21-2021/22 Unified Planning Work Program (UPWP) and MPO Agreement

4.F. Ratify Chair's Approval of 2019 FDOT-MPO Joint Certification Statement

4.G. Annual Review and Adoption of the Updated Local Coordinating Board (LCB) for the Transportation Disadvantaged (TD) By-Laws

4.H. Ratification of the 2020 Transportation Disadvantaged Service Plan (TDSP) Minor Update

4.I. Approval of the Fiscal Year 2020/21 Transportation Disadvantage (TD) Planning Grant

4.J. Ratification of the Community Transportation Coordinator (CTC) Local Coordinating Board (LCB) Evaluation

Commissioner Solis moved for approval of the Agenda, Previous Minutes, and Consent Items. Commissioner Fiala seconded. Passed unanimously.

5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Ms. McClellan – upcoming virtual workshop for East Naples Community Development Plan. Date is June 29, 2020 at 5:30 p.m. More information available on Collier County website. www.colliercountyfl.gov/eastnaplescdp. Registration is not yet open but you can call phone number: (239) 285-7552 for further information. It is a virtual seminar and no physical attendance is required.

6. AGENCY UPDATES

6.A. FDOT

Ms. Peters – Work program '26 cycle. Last year programmed new projects for FY 2025. Now programming for FY 2026. Currently vetting new draft priority projects. Engineers are performing constructability reviews of new priority project applications. MPO yearly document review on May 14 (invoice period April 1, 2019-June 30, 2019) and results were excellent. Collier will continue with low-risk assessment. Awaiting next revenue conference to determine projects to be deferred, if any. FDOT is being proactive in analyzing upcoming projects. Scheduled public meetings for I-75 direct connect managed lane study were postponed. Meetings will be rescheduled either for in person or virtually. Further information can be obtained from website: www.swflinterstates.com.

Commissioner Fiala – inquired about grant for median landscaping that was refused by Commissioners. Other communities are moving forward with maintenance. Concerned with appearance disparity in wealthier areas of county. **Ms. Peters** – will investigate and give status update by next board meeting in September.

6.B. MPO EXECUTIVE DIRECTOR

Ms. McLaughlin – None.

7. COMMITTEE CHAIR REPORTS

7.A. CITIZENS ADVISORY COMMITTEE (CAC)

7.A.1. Citizens Advisory Committee Chair Report

Ms. McLaughlin – introduced Neal Gelfand, Chair of the Citizens Advisory Committee (CAC). **Mr. Gelfand** read report into record of CAC meeting held on May 18, 2020 via Zoom. [video interrupted at 25:52 mark].

7.B. TECHNICAL ADVISORY COMMITTEE (TAC)

7.B.1. Technical Advisory Committee Chair Report

Ms. McLaughlin – introduced Lorraine Lantz, Chair of the Technical Advisory Committee (TAC). **Ms. Lantz** read report into record of TAC meeting held on May 18, 2020 via

Zoom.

7.C. BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)

7.C.1. Bicycle and Pedestrian Advisory Committee Chair Report

Ms. McLaughlin – introduced Joseph Bonness, Chair of the Bicycle and Pedestrian Advisory Committee (BPAC). **Mr. Bonness** read report into record of BPAC meeting held on May 19, 2020 via Zoom. Mentioned 2 new appointees to committee: Tim Jacobs and Patty Huff.

Commissioner Fiala – received emails regarding BPAC members being divided on some conclusions in report. **Mr. Bonness** – different opinions on how to treat bicycle lanes and enforcement of proper use. Trying to produce network that is good for all abilities.

Commissioner McDaniel – supports efforts of committee. Should not cease enforcement of bicycle lane rules. Need to find happy medium between bicycle and vehicle laws. **Mr. Bonness** – education will be key.

Councilman McCabe – acknowledged issue pertaining to vehicles parking in bike lanes. Enforcement of vehicle parking in bike lanes needs to be improved. **Commissioner McDaniel** – suggested non-emergency contact number for bicyclists to notify Collier County Sheriff's Office of violations.

7.D. CONGESTION MANAGEMENT COMMITTEE (CMC)

7.D.1. Congestion Management Committee Chair Report

Ms. McLaughlin – read report into record of CMC meeting held on May 20, 2020 via Zoom on behalf of Tony Khawaja, Chair.

7.E. LOCAL COORDINATING BOARD (LCB)

7.E.1. Local Coordinating Board Chair Report

Ms. McLaughlin – introduced **Commissioner Fiala** as Chair of the Local Coordinating Board.

Commissioner Fiala – read report into record of LCB meeting held on June 3, 2020, via Zoom.

8. REGULAR BOARD ACTION (ROLL CALL REQUIRED)

8.A. Adopt the FY2021 - FY2025 Transportation Improvement Program (TIP) and Authorizing Resolution

Ms. McLaughlin – reviewed presentation of Transportation Improvement Program (TIP)

and Authorizing Resolution. Recommended adoption of FY 2021-2025 Transportation Improvement Program (TIP) and authorizing resolution. Draft FY 2021-2025 TIP was posted on MPO's website and distributed to advisory committees and MPO advisory network on March 27, 2020, after March 30, 2020 committee meetings were cancelled due to COVID-19 pandemic. No additional public comments were received. Gave presentation of TIP (included in agenda packet). No comments received yet from FHWA. TAC and CAC committees voted unanimously to endorse the TIP at their virtual meetings held on May 18, 2020. Requesting that the MPO adopt the TIP by resolution.

Commissioner Solis moved to adopt the FY2021-FY2025 Transportation Improvement Program (TIP) and Authorizing Resolution. Commissioner Saunders seconded.

Ms. McLaughlin took the roll call for vote:

Commissioner Taylor – yes
Commissioner McDaniel – yes
Commissioner Solis – yes
Commissioner Saunders – yes
Commissioner Fiala – yes
Councilman Paul Perry – yes
Councilman Eric Brechnitz – yes
Councilwoman Elaine Middelstaedt - yes
Councilman McCabe – yes

Motion passed unanimously.

9. REGULAR BOARD ACTION (NO ROLL CALL)

9.A. Approve 2020 Priority Projects

Ms. McLaughlin – reviewed 2020 Collier MPO Bicycle Pedestrian Priorities as ranked by the BPAC on November 19, 2019 (in agenda packet). Projects are slated to receive 100% of SU funding according to rolling allocation of funds for 5 years out. Approximately \$4.1M in funding. Gave presentation of materials in agenda packet. Followed newly adopted Bicycle and Pedestrian Master Plan when vetting current projects. FDOT begins review of scope and cost estimates. Have been advised that a couple project costs will increase significantly. Cost feasibility study for Marco Island project (CR951 & CR 92) has increased to 250-300k. Will continue working with FDOT for realistic cost.

Commissioner Fiala – inquired about scope of feasibility study for Marco Island. **Ms. McLaughlin** – pertains to CR951 through Marco Island to CR 92. Study is to determine if multi-purpose trail can be built separated from the roadway (paved). Had recommended wide shoulders but Marco Island City Council strongly suggested multi-purpose trail instead.

Councilman Brechnitz – Marco Island City Council believes this project is a high priority. Very concerned about cost of consulting contract for 250k. **Ms. Peters** – explained reasoning of

consultant retention and complexities of study to be completed. Area is in very environmentally sensitive area. Reaching out to many external agencies prior to commencement of project. PD&E may still have to be programmed if feasibility study concludes that the trail project is possible. Required because of FHWA funding requirements. **Councilman Brechnitz** – asked for clarification of “sensitive” area and location(s). **Ms. Peters** – approximately 6 miles and CR92 is all environmentally-sensitive. Brief discussion regarding current projects for widening of road and installation of sidewalks in area of CR951. [**Councilman Brechnitz’s** video was interrupted].

Commissioner McDaniel – expressed concern with amount of expenses associated with projects. **Commissioner Fiala** – CR 92 is a big concern. Very environmentally sensitive areas with mangroves, etc. Will be raising road 2 feet in fall 2020. **Councilman Brechnitz** – invited **Ms. McLaughlin** to attend City Council meeting to discuss Marco Island area project.

Commissioner McDaniel – mentioned East of 951 horizon study from 2006 and bridge study in 2008. Still ongoing project. Will be reaching out to community for those projects as well.

Commissioner Saunders moved to approve 2020 Priority Projects with stipulation that staff will resubmit items once vetting process is complete. Commissioner Fiala seconded. Passed unanimously.

9.B. Approve Collier County National Highway System (NHS) Justification Report and SR 82 NHS Justification Report

Ms. McLaughlin – introduced Kyle Purvis with FDOT to discuss Collier County National Highway System (NHS) Justification Report and SR 82 NHS Justification Report.

Mr. Purvis – Gave presentation in agenda packet. Discussed National Highway System (NHS). Principal arterials throughout the United States. Also inter-modal facilities connected (i.e., seaports, airports, etc.). Recommends moving 3 projects off schedule and adding one project onto it. Projects involving Naples Airport do not meet FHWA’s requirements so those projects are being marked as de-designation. Explained SR 82 project and designation. Will connect from SR 29 to SR 739 in Ft. Myers – NHS systems. Have coordinated with Lee County MPO, Hendry County MPO and Collier County MPO. Recommends approval of the SR 29 addition and de-designation of Naples Airport projects.

Commissioner Taylor – commented regarding Naples Airport not meeting 250k enplanement requirement. Asked if decision to de-designate was related to funding. **Mr. Purvis** - SR 82 would qualify for additional funds and the Naples Airport projects do not qualify for funding. **Commissioner McDaniel** – favorable to see SR 82 moving up on priority list. SR 82 has been very troubling over the years and caused traffic issues.

Commissioner McDaniel moved to approve Collier County National Highway System (NHS) Justification Report and SR 82 NHS Justification Report. Commissioner Taylor seconded. Passed unanimously.

9.C. Election of Representative to Serve on the Metropolitan Planning Organization Advisory Council (MPOAC) Board for Remainder of Calendar Year 2020.

Ms. McLaughlin – Councilman Reg Buxton was not re-elected. Need to select a new MPOAC member to finish out the term. **Commissioner McDaniel** offered to serve as primary.

Commissioner McDaniel – suggested that an alternate should also be named as a backup in case of emergency, etc.

Commissioner Fiala moved to approve Commissioner McDaniel to serve on the Metropolitan Planning Organization Advisory Council Board for the Remainder of the Calendar Year 2020. Commissioner Solis seconded. Passed unanimously.

Commissioner McDaniel moved to nominate Commissioner Solis as an alternate. Commissioner Fiala seconded. Passed unanimously.

9.D. Appointment of Representative to Multi-use Corridors of Regional Economic Significance (M-CORES) Southwest Central Florida Connector Task Force (SCFC)

Ms. McLaughlin – position will represent MPO Board. Meetings planned July, August, September, October 2020.

Commissioner McDaniel nominated Councilman McCabe to serve as MPO representative to the Multi-Use Corridors of Regional Economic Significance (M-CORES) Southwest Central Florida Connector Task Force (SCFC). Commissioner Fiala seconded. Passed unanimously.

See reference under Item 9.F.

Additional discussion among members regarding M-CORES Task Force. **Secretary Nandam** – gave overview of project to explain tasks delegated to M-CORES. **Commissioner Taylor** – suggested FDOT provide materials to **Councilman McCabe** and information on upcoming webinars. **Secretary Nandam** – will meet with **Councilman McCabe** to provide further instructions. Additional discussion among members as to responsibilities of M-CORES Task Force.

9.E. Approve Public Participation Plan (PPP) Amendment

Ms. McLaughlin – discussed changes to Public Participation Plan Amendment concerning insertion of language regarding COVID-19 safety precautions and alternatives for conducting business. Emphasis placed on public participation in amending language. Assured members of public that protocols would be followed. Received approval from FHWA of proposed amendment. Inquiry from April Olson (Conservancy) suggested several more public agencies to coordinate on the Federal and State land management. One agency responded and they were included. Other two agencies were not responsive.

Commissioner McDaniel – department is aggressive about public participation. Need to

prioritize underserved populations to translate documents. **Ms. McLaughlin** – noted concern about translation of documents and verified that documents will be translated into Spanish and Creole.

Commissioner Taylor moved to Approve Public Participation Plan (PPP) Amendment. Commissioner Fiala seconded. Passed unanimously.

9.F. Adopt the Pandemic Emergency Provisions and Authorizing Resolution

Before discussing Item 9.F., Commissioner Solis asked to revisit the appointment of Councilman McCabe to the Multi-Use Corridors of Regional Economic Significance (M-CORES) Southwest Central Florida Connector Task Force (SCFC) under Item 9.D. All discussions pertaining to this interlineated topic will be noted under Item 9.D.

Ms. McLaughlin – follow up to adopting amendments to Public Participation Plan. Suggested by FHWA and follows prior actions by Governor and Board of County Commissioners. Collier MPO Remote Public Meeting Procedures to be included in PPP.

Commissioner Taylor – inquired about Exhibit B - 48-hour window language to cut-off comments from public. **Ms. McLaughlin** – mirrors Board of County Commissioners procedures. Emails are difficult to track. Can assign staff member to track, if necessary. **Commissioner McDaniel** – FDOT has cut-off time on certain date for comments. Brief discussion among Board members regarding ensuring that public can participate in proceedings. Policy regarding receiving emails will be posted on website.

Commissioner Solis moved to Adopt the Pandemic Emergency Provisions and Authorizing Resolution. Commissioner Fiala seconded. Passed unanimously.

9.G. Adopt the Transportation Performance Management (TPM) Consensus Planning Document and Authorizing Resolution

Ms. McLaughlin – has been incorporated in TIP historically. Seeking formal approval of content.

Commissioner Fiala moved to Adopt the Transportation Performance Management (TPM) Consensus Planning Document and Authorizing Resolution. Commissioner Taylor seconded. Passed unanimously.

9.H. Approve Amendment to MPO Bylaws Increasing Membership on the Bicycle and Pedestrian Advisory Committee (BPAC) from Eleven (11) to Twelve (12)

Ms. McLaughlin – seeking approval of amendment to MPO bylaws to increase membership on BPAC committee from 11 to 12. Had 2 pending applicants who were approved. A third applicant is now pending. **Ms. Taylor** – inquired about obtaining quorums. **Ms. McLaughlin** – very avid committee – no issues with attendance/quorums. Brief discussion among board members concerning objections to increase. **Mr. Bonness** – explained concern

regarding having even number of members and possible split vote. Same scenario if odd number of members. **Councilman McCabe** – disagrees with increase – should limit to 11 members. Application received is not valid reason to increase membership. Additional discussion regarding increasing committee size and potential for more public participation.

Commissioner Fiala moved to Approve Amendment to MPO Bylaws Increasing Membership on the Bicycle and Pedestrian Advisory Committee (BPAC) from Eleven (11) to Twelve (12). Commissioner Solis seconded. Passed 8-1. Councilman McCabe voted against.

9.I. Approval of New Appointment to the Bicycle and Pedestrian Advisory Committee (BPAC)

Ms. McLaughlin - Claudia Heeler – new applicant to BPAC – seeking approval for appointment to committee. Member of Palm River Homeowners Association.

Commissioner Solis moved to Approve Claudia Heeler as the New Appointment to the Bicycle and Pedestrian Advisory Committee. Commissioner Fiala seconded. Passed unanimously.

10. PRESENTATIONS (MAY REQUIRE BOARD ACTION)

10.A. FDOT Presentation on Strategic Intermodal System (SIS) 2045 Cost Feasible Plan

Ms. McLaughlin – introduced **Mr. Massey** with FDOT to give presentation on Strategic Intermodal System (SIS) 2045 Cost Feasible Plan (CFP)(in agenda packet). SIS established in 2003 to enhance FL mobility and economic competitiveness. Statewide network of high priority transportation facilities including airports, spaceports, seaports, etc. Purpose of SIS CFP is to meet statutory requirements and balance needs with revenues. Discussed pending projects per diagram in presentation. Encouraged participation in online survey. **Commissioner McDaniel** – inquired about unmarked area on diagram between SR 82 and SR 29. **Mr. Massey** – inadvertent error – will be corrected.

10.B. Presentation on 2045 Long Range Transportation Plan (LRTP) Network Scenario Planning

Ms. McLaughlin – introduced Bill Gramer with Jacobs Engineering to give presentation on 2045 LRTP (in agenda packet). **Mr. Gramer** – on Phase 3 of LRTP (scenario planning). Explained existing and Alternative 1 improvements. Discussed Alternative 2 proposals. Will be 3 iterations that will be prepared. Presented to TAC and CAC committees and was approved. Will deliver to FDOT on June 15, 2020, and FDOT will return to Jacobs by July 1, 2020. Project is on schedule. **Commissioner McDaniel** – inquired about interchange at Everglades and I-75 to confirm that it is part of the “needs.” **Mr. Gramer** – it is not currently in the “needs” and it is not in the cost feasible plan. Brief discussion concerning needs plan and associated costs.

Commissioner Taylor – inquired about improvements to feasibility study and

Alternatives. **Mr. Gramer** – segments were brought to attention and will revise plan.

11. DISTRIBUTION ITEMS

N/A.

12. MEMBER COMMENTS

Councilwoman Middelstaedt – extended appreciation to **Commissioner McDaniel** for chairing meeting.

Councilman Perry – meeting was informative and looking forward to working with organization.

Commissioner Taylor – extends appreciation to Executive Director and MPO staff.

13. NEXT MEETING DATE

13.A. September 11, 2020 – 9:00 a.m., Board of County Commissioners Chambers, 3299 Tamiami Trail East, Naples FL 34112

14. ADJOURN

*There being no further business, **Commissioner McDaniel** adjourned the meeting at approximately 11:33 a.m.*