

MPO RESOLUTION NO. 2015-03

**A RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION AUTHORIZING ITS CHAIRMAN TO EXECUTE MINISTERIAL ADMINISTRATIVE PAPERWORK**

**WHEREAS**, the Collier Metropolitan Planning Organization (the "MPO") is managed by an independent Executive Director who, pursuant to Section 339.175, Florida Statutes, reports directly to the MPO; and

**WHEREAS**, there are certain administrative functions, primarily in the areas concerning the reporting of the MPO Executive Director's hours worked, the processing of her administrative leave slips and Board approved travel reimbursement slips, and such other paperwork that requires approval prior to processing by Collier County Government and the Collier County Clerk of Court's respective staff; and

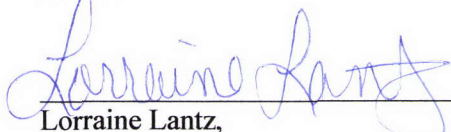
**WHEREAS**, although previously the Collier County Growth Management Department Head would sign off on the above mentioned matters, the MPO now finds that it is more appropriate and consistent with its statutory independence and that of its Executive Director that the MPO Board, through its Chairman, authorizes and signs off on such ministerial matters to allow processing by Collier County Government and the Collier County Clerk of Court.

**THEREFORE BE IT RESOLVED** by the Collier Metropolitan Planning Organization that:

1. The Collier Metropolitan Planning Organization's Chairman is hereby authorized to sign off for approval and processing, conditioned upon his reasonable reliance on the Executive Director's written representation of: (a) the reporting of the MPO Executive Director's hours worked, (b) submission of administrative leave slips, (c) MPO Board approved travel reimbursement slips, and (d) such other administrative paperwork that requires approval prior to processing by Collier County Government and the Collier County Clerk of Court's respective staff. In the event of the absence of the Chairman to perform this function, the Vice-Chair is delegated to perform this function.

This Resolution PASSED and duly adopted by the Collier Metropolitan Planning Organization Board after majority vote on this 12<sup>th</sup> day of June, 2015.

Attest:

  
Lorraine Lantz,

Interim Collier MPO Executive Director

COLLIER METROPOLITAN  
PLANNING ORGANIZATION

By: 

Councilman Sam J. Saad, III, Chairman

Approved as to form and legality:



Scott R. Teach,  
Deputy County Attorney

