

RESOLUTION 2011 - 04

RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION AUTHORIZING THE CHAIRMAN, THE VICE-CHAIRMAN OR THE MPO EXECUTIVE DIRECTOR TO TAKE ACTION ON ADMINISTRATIVE AND ROUTINE MATTERS DURING BOARD RECESSES

WHEREAS, the Collier Metropolitan Planning Organization (MPO) meets once a month but has recesses during the summer and winter months each calendar year; and

WHEREAS, MPO staff is required to continue MPO duties, initiatives and requirements necessary for continuation of the MPO on a year round basis; and

WHEREAS, in order to prevent a disruption of administrative and required duties, it is necessary for the MPO to authorize the MPO Chairman, the Vice-Chairman and the MPO Executive Director (in that descending order, based upon availability) to execute administrative, routine and re-occurring duties during MPO Board recesses as more fully described below; and

WHEREAS, this authorization includes approval of administrative documents, filing or executing documents approved by the MPO, filing or executing routine grant applications and agreements (including but not limited to the Transportation Disadvantaged Grant and the 5303 grant programs), forwarding or accomplishing tasks outlined in the approved Unified Planning Work Program (UPWP) and/or which derive from actions or decisions previously approved or endorsed by the MPO Board; and

WHEREAS, the MPO staff will bring all matters undertaken by the MPO Chairman, the Vice-Chairman or the Executive Director associated with this resolution to the next MPO Board meeting immediately following such action for ratification.


NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN PLANNING ORGANIZATION THAT:

The MPO authorizes its Chairman, Vice-Chairman and the MPO Executive (in that descending order, based upon availability) to sign any agreements, amendments to grant applications and agreements, assurances, warranties, certifications, and any other related documents that may be required in connection with the efficient conduct of routine activities that arise during Board recesses further including but not limited to approval of administrative paperwork, revision and reconciliation of the UPWP or documents deriving from actions or decisions previously approved by the MPO Board should the total funding

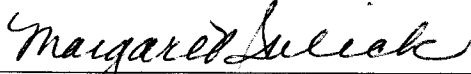
allocated to the Collier MPO under the UPWP deviate from the estimated amount or the original application amount sought.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on September 9, 2011.

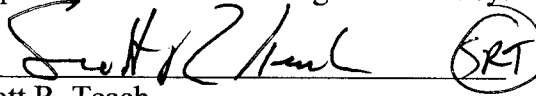
Attest:

By: 
Lucilla Ayer, MPO Executive Director

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

By: 
Councilwoman Margaret Sulick,
MPO Chairman

Approved as to form and legal sufficiency:


Scott R. Teach,
Deputy County Attorney