



# AGENDA CAC

Citizens Advisory Committee  
Collier County Growth Management Department  
Main Conference Room  
2885 Horseshoe Drive South  
Naples, Florida 34104

**January 27, 2020**  
**2:00 pm**

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of November 25, 2019 Meeting Minutes**
5. **Open to Public for Comments on Items Not on the Agenda**
6. **Agency Updates**
  - A. FDOT
  - B. MPO Executive Director
7. **Committee Action**
  - A. Election of Chair and Vice-Chair
  - B. Endorse Amendment to Bicycle and Pedestrian Master Plan
  - C. Endorse Amendments to FY 2020-2024 Transportation Improvement Plan (TIP)
8. **Reports and Presentations (May Require Committee Action)**
  - A. CAT Park and Ride Study Kickoff
  - B. FY 20/21-21/22 UPWP Kick-off
9. **Member Comments**
10. **Distribution Items**
  - A. Administrative Modification to FY2020-FY2024 TIP
11. **Next Meeting Date**

*February 24, 2020 – 9:30 a.m.*  
*Growth Management Department – Conference Rooms 609/610*
12. **Adjournment**

**PLEASE NOTE:**

This meeting of the Citizens Advisory Committee (TAC) to the Collier Metropolitan Planning Organization (MPO) is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the MPO Director 14 days prior to the meeting date. Any person who decides to appeal a decision of this Committee will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Executive Director and Title VI Specialist Ms. Anne McLaughlin (239) 252-5884 or by writing Ms. McLaughlin at 2885 South Horseshoe Dr., Naples, FL 34104.

**Citizens Advisory Committee  
Collier County Growth Management Department  
Main Conference Room  
2885 Horseshoe Drive South  
Naples, FL 34104  
November 25, 2019 at 2:00 p.m.**

**1. Call to Order**

Ms. Brown called to order at 2:01 p.m.

**2. Roll Call**

**Mr. Ortman** called roll and confirmed a quorum was present.

**Members present**

Pam Brown, Chair, At-Large  
Gary Shirk, At-Large  
Russell Tuff, District III  
Neal Gelfand, District II  
Karen Homiak, District I  
Rick Hart, Persons with Disabilities  
Josh Rincon - Representative of Minorities

**Members Absent**

Robert Phelan, Vice-Chair, Marco Island  
Tammie Pernas, Everglades City  
Suzanne Cross, Naples

**MPO Staff**

Anne McLaughlin, Executive Director  
Eric Ortman, Senior Planner  
Karen Intriago, Administrative Assistant,  
Brandy Otero, Principal Planner  
Josephine Medina, Senior Planner

**Others Present**

Victoria Peters, FDOT, District 1 Liaison  
Bill Spikowski, Spikowski Planning Associates  
Michael Seef, Citizen

**3. Approval of the Agenda**

*Mr. Tuff moved to approve the agenda. Second by Mr. Shirk. Carried unanimously.*

**4. Approval of October 28, 209 Meeting Minutes**

Ms. Homiak noted that Mr. Rincon was not listed as either being absent or present. Mr. Ortman will make the appropriate correction.

*Mr. Tuff moved to approve the meeting minutes, as corrected. Second by Mr. Gelfand. Carried unanimously.*

**5. Public Comments on Items not on the Agenda**

None.

**6. Agency Updates**

**A. FDOT**

**Ms. Peters** – went to the Immokalee Ciclovía; Very successful event; approximately 170 people in 90 minutes. Explained safety vests to parents and children. District drainage engineer, Brent Sachel, is studying Owl Hammock on SR29; eight recent panther deaths. He is requesting a stand-alone fencing project.

**B. MPO Executive Director**

**Mr. Ortman** – Board wants committee (re)appointments as agenda item, not on consent. As terms expire, the Board will take action on reapproval. Ms. Brown, Mr. Shirk, Mr. Phelan and Mr. Rincon will be the first impacted with their terms expiring in March. 3030 per Board action in November. MPO is advertising for committee seats. Mr. Anderson resigned due to health issues. Mr. Stephens resigned due to schedule conflict with meeting time.

**7. Committee Action**

**A. Endorse Amendment to FY 2020-2024 Transportation Improvement Plan (TIP)**

**Mr. Ortman** - FDOT is asking MPO to amend the FY24 TIP to add new transit project. Without amendment, project will not be eligible for federal funding. Project was awarded during competitive §5310 application process.

*Karen Homiak moved to approve the amendment. Second by Mr. Tuff. Carried unanimously.*

**B. Endorse 2045 LRTP Zonal Data for Submission to FDOT**

**Mr. Spikowski** -- presented 2015 and 2045 socioeconomic powerpoint for 2045 LRTP. (Powerpoint available upon request.) The SE Data for 2045 was developed and allocated to Traffic Analysis Zones (TAZs) using the County’s Interactive Growth Model (CIGM), applying two population forecasts for 2045 for comparison purposes – the Bureau of Economic and Business Research (BEBR) Medium forecast and the CIGM forecast, which is slightly higher but not as high as BEBR High. In response to comments received from Collier County and the Conservancy, Jacobs Engineering & Mr. Spikowski are coordinating with County Growth Management Department staff to relocate a large

amount of commercial development shown in the CIGM that has been superseded by current development review applications.

*Mr. Shirk moved to endorse. Second by Mr. Tuff. Carried unanimously.*

## **8. Reports and Presentations**

### **A. Report on Advancing Projects to Spend Down FY 2020 SU Box Funds**

**Mr. Ortman** - SU Box has grown by \$2 million due to Work Program balancing. Several eligibility requirements making it harder to find projects. Discussion on projects is ongoing. Per Board endorsement, two transit projects have been added to list; \$500,000 for a replacement bus and \$250,000 for bus stop ADA improvements. Brief discussion on equipment for travel time data collection.

### **B. Report on FDOT Tentative FY 21-25 Work Program**

**Mr. Ortman** – One project has been added to Drafty Tentative- approximately \$6 million in funding for the Alligator Alley fire station. Net impact of all other changes is about \$6,000. **Mr. Tuff** – will M-CORES impact TIP? **Ms. Peters** – thinks any impact will be negligible; public meeting in LaBelle on December 12; public input is important, but the PD&E will ultimately drive the project.

## **9. Member Comments**

None

## **10. Distribution Items**

### **A. 2020 MPO Calendar**

**Mr. Ortman** - schedule is the same as last year except that in May we will meet a week earlier due to Memorial Day.

## **11. Next Meeting Date**

January 27, 2020 - 2:00 p.m.  
Growth Management Department  
Main Conference Room

## **12. Adjournment**

Meeting was adjourned at 3:08 p.m.

**COMMITTEE ACTION**  
**ITEM 7A**

**Election of Chair and Vice-Chair**

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**OBJECTIVE:** For the Committee to elect a Chair and Vice-Chair for calendar year 2020

**CONSIDERATIONS:** The CAC by-laws (revised and adopted October 11, 2019) state that the Committee shall elect a Chair and Vice-Chair at the first regularly scheduled meeting of each year when a quorum is attained.

Any committee member may nominate or be nominated as Chair/Vice-Chair. Elections shall be decided by the majority vote of committee members present. The Chair and Vice-Chair shall serve a one-year term or until a successor is elected. Gary Shirk is the current Chair and Karen Homiak is the current Vice-Chair.

**STAFF RECOMMENDATION:** That the Committee elect a Chair and Vice-Chair for calendar year 2020

Prepared By: Eric Ortman, MPO Senior Planner

**COMMITTEE ACTION**  
**ITEM 7B**

**Endorse Amendment to Bicycle and Pedestrian Master Plan (BPMP)**

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**OBJECTIVE:** For the Committee to review and endorse an amendment to the Bicycle and Pedestrian Master Plan (BPMP).

**CONSIDERATIONS:** MPO staff received an email on 12/18/19 from Commissioner Solis forwarding communications from Dennis O’Keefe, Senior Director of Corporate Communications for Arthrex (**Attachment 1**). The Arthrex Global Headquarters is nearing completion and will employ approximately 800 people with 250 living within walking or biking distance. Arthrex may consider employee incentives to walk/bike to work should sufficient facilities be constructed; currently 30 employees regularly cycle to work. The President and Founder of Arthrex, Reinhold Schmieding, and Dennis O’Keefe have requested that the sidewalk on the east side of Goodlette-Frank be continued the entire length between Vanderbilt Beach Road (VBR) and Immokalee Road. That is one possible solution, but others should also be considered.

Goodlette-Frank has a posted speed limit of 45 mph between VBR and Immokalee Road, and is shown as having a paved shoulder on Figure 17 (p36) in the BPMP – Existing + Proposed Facilities (**Attachment 2**). However, in response to the email, MPO staff took a closer look at the existing facilities and discovered there are sections (mostly on the west side of road) without any bike/ped facility, and that the sidewalks that are in place are too narrow to function well as Shared Use Paths. (Gap Analysis - **Attachment 3**)

On p35 of the BPMP, under the heading “Existing + Proposed Facilities,” it is noted that the project team added a layer to the needs analysis to include capacity enhancement roadway projects identified in the 2040 Long Range Transportation Plan (LRTP). The paragraph goes on to state that “Roadway enhancement projects provide an excellent opportunity to expand the bicycle and pedestrian network in a cost-effective manner.” It was an oversight not to expand on “roadway enhancements” to include a full range of roadway improvements, e.g., capacity, restriping, repaving, and drainage, that provide opportunities to include bike/ped improvements in projects identified in other sources - the County’s Annual Update and Inventory Report (AUIR) and municipal Capital Improvement Programs (CIPs).

Goodlette-Frank is identified in the County’s AUIR as becoming deficient in 2027; scheduled for Design in Fiscal Year (FY) 2023, Right of Way acquisition in FY 2022 and 2023 and Advance Construction in FY 2023 and 2024. The County has an excellent opportunity to include enhanced bicycle/pedestrian facilities in the design for this section of Goodlette-Frank. Staff is recommending an amendment to the BPMP to recognize additional project priorities arising from local roadway improvement projects. **Attachment 4** is the recommended amendment with the suggested language being shown as underlined text. The amendment was considered by the BPAC on January 21, after the TAC agenda was posted.

**STAFF RECOMMENDATION:** That the Committee review and endorse the amendment to the Bicycle and Pedestrian Master Plan.

Prepared by: Eric Ortman, Senior Planner

**Attachments:**

1. Emails from Commissioner Solis and Arthrex
2. Snippet of BPMP Figure 17 showing Goodlette Frank Road
3. Gap Analysis – Bike/Ped Facilities on Goodlette-Frank Rd between Vanderbilt Beach Drive and Immokalee Rd
4. Proposed Amendment to the BPMP

**From:** [SolisAndy](#)  
**To:** [McLaughlinAnne](#)  
**Cc:** [dennis.okeefe@Arthrex.com](mailto:dennis.okeefe@Arthrex.com)  
**Subject:** Fw: Sidewalk - Goodlette  
**Date:** Wednesday, December 18, 2019 12:23:43 PM  
**Attachments:** [image002.png](#)  
[Goodlette Sidewalk.docx](#)  
**Importance:** High

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Dear Anne,

Per our conversation, I am forwarding the email from Dennis O'Keefe, Senior Director of Corporate Communications for Arthrex, regarding Reinhold Schmieding's concerns over the lack of bicycle lanes and/or sidewalks on Goodlette-Frank Road between Immokalee Road and Vanderbilt Beach Road. The Arthrex Global Headquarters is nearing completion and there will be a large number of employees relocating to Creekside, many of whom will wish to cycle or walk to work. In my opinion this poses a significant threat to the safety of pedestrians and cyclists that needs to be addressed as soon as possible. I would like this to be placed on the Bicycle and Pedestrian Advisory Committee's agenda for January so that it can be brought to the MPO Board as soon as possible. It also appears that this area is a much needed interconnection between the BPED improvements along Immokalee Road and Vanderbilt Beach Road, and those already existing on Goodlette-Frank Road. There has been significant growth in terms of commercial destinations at the intersection of Immokalee Road and Goodlette-Frank that will increase the bicycle and pedestrian traffic in this area.

I have asked Mr. O'Keefe to provide you with relevant information regarding Arthrex's projected number of employees at the Global Headquarters, Arthrex's wellness programs for employees, etc.

Thank you for your prompt attention to this very important matter.

Andy Solis, Esq.  
Commissioner, District 2  
Collier County Board of Commissioners  
239.252.8602

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**From:** Dennis O'Keefe <Dennis.OKeefe@Arthrex.com>  
**Sent:** Monday, December 16, 2019 8:57 AM  
**To:** SolisAndy  
**Subject:** Sidewalk - Goodlette

**EXTERNAL EMAIL:** This email is from an external source. Confirm this is a trusted sender and

use extreme caution when opening attachments or clicking links.

Good morning, Andy! Hope all is great!! Reinhold and I biked to the office on Sunday morning, leading to this note.

As I'm sure you know, automobile speeds on the Goodlette stretch between Vandy and Immokalee can get pretty high. With that said, it would be best if the sidewalk, at least on the east side, continued the entire length of that stretch. Currently there is only sidewalk part of the way. Any chance there are plans to run the sidewalk the entire distance?

We are hearing from many employees who would like to ride their bikes to work who reside south of the office, including RS.

Map with referenced area attached.

Many thanks in advance!

Dennis

**Dennis O'Keefe**

Senior Director, Corporate Communications



1370 Creekside Boulevard  
Naples, FL 34108  
[www.arthrex.com](http://www.arthrex.com)

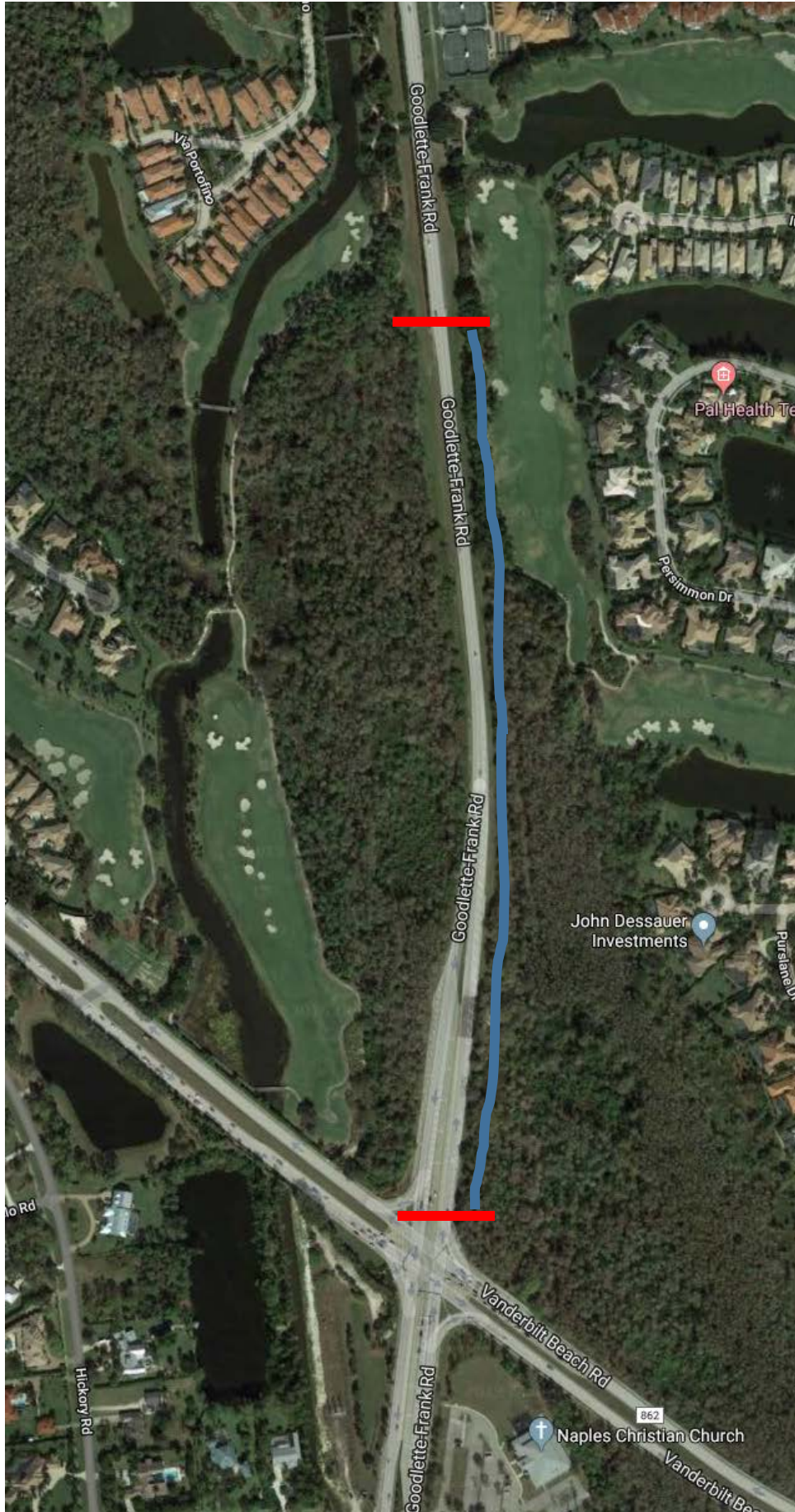
Toll-Free 800-933-7001, x75060

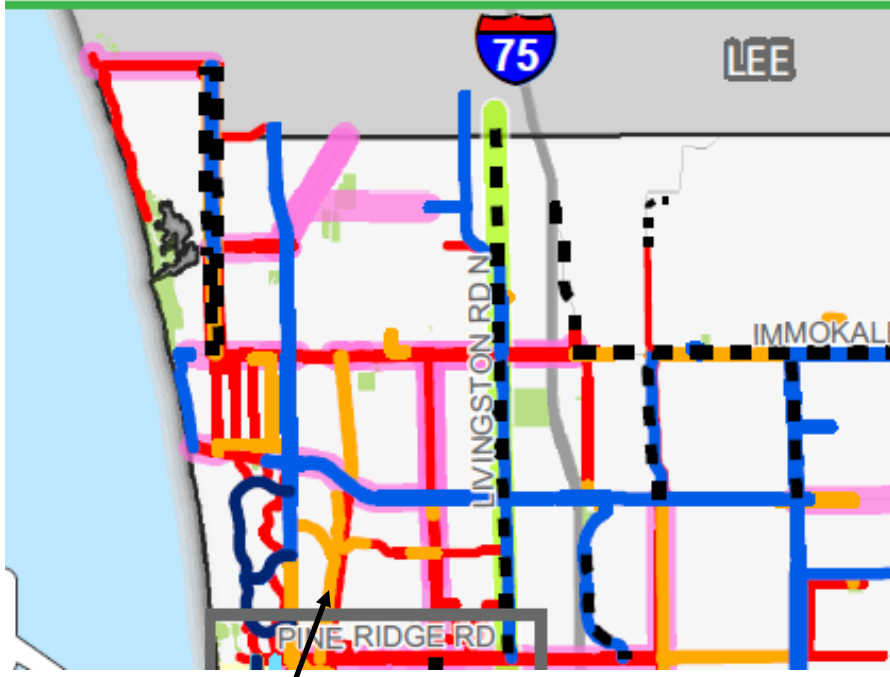
Mobile 239-398-3976

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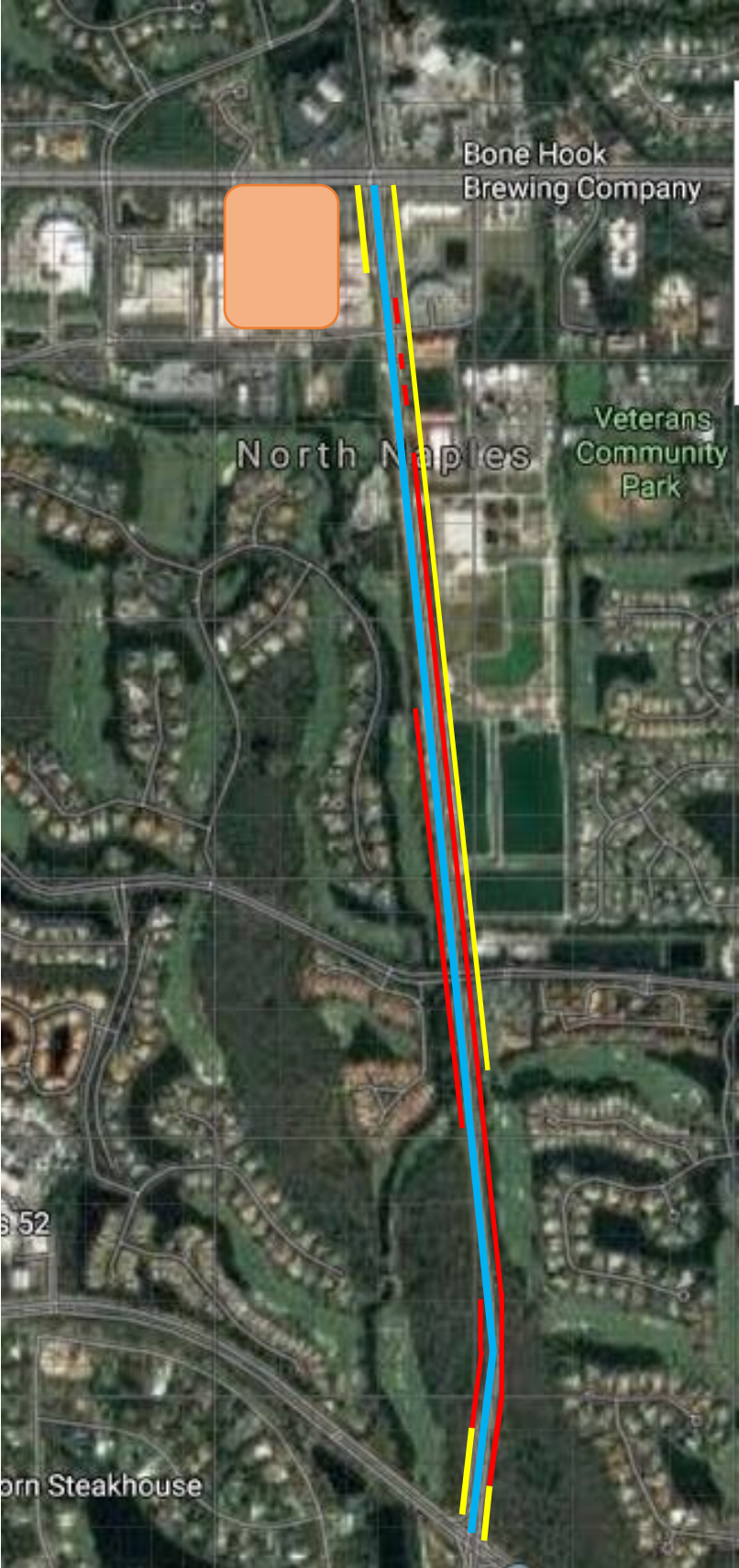
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Goodlette-Frank Road





Existing Sidewalk	
Existing Shoulder	
Goodlette Frank	
New Arthrex Facility	

### ***Existing + Proposed Facilities***

The project team added a layer to the needs analysis described above—capacity enhancement roadway projects identified in the 2040 Long Range Transportation Plan (LRTP). Roadway enhancement projects provide an excellent opportunity to expand the bicycle and pedestrian network in a cost-effective manner.

The Existing + Proposed Facilities Map (Figure 17) is a visual summary of the project priorities for major roadways and the Spine Trail network based on the foregoing analysis. [Roadways identified for improvements in the County's Annual Update Inventory and Report \(AUIR\) and municipal Capital Improvement Programs \(CIPs\) are also considered priorities for potential expansion of the bicycle and pedestrian network.](#)

**COMMITTEE ACTION**  
**ITEM 7C**

**Endorse an Amendment to the FY 2020-2024 Transportation Improvement Program (TIP) and an authorizing Resolution**

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**OBJECTIVE:** For the Committee to endorse an amendment to the FY2020-2024 Transportation Improvement Program (TIP) and an authorizing resolution.

**CONSIDERATIONS:** The Florida Department of Transportation (FDOT) has requested that the Collier MPO amend its FY2020-FY2024 Transportation Improvement Program (TIP) to add three projects. The amendment is required for the projects to receive federal funds which are programmed in FY2020.

**FPN 447008-1: \$250,000** (Collier Area Transit ADA Improvements) This project is a result of discussions between FDOT, the Board and advisory committees, the County and MPO staff to spend down SU funds that resulted from federal reconciliation and FDOT Work Program balancing.

**FPN 4470091: \$500,000** (Bus Replacement for Collier Area Transit): This project is a result of discussions between FDOT, the Board and advisory committees, the County and MPO staff to spend down SU funds that resulted from federal reconciliation and FDOT Work Program balancing.

**FPN 446984-1 \$55,356** (§5310 Operating Assistance for Good Wheels) The amendment is required for the project to receive federal funds which are programmed in FY2020.

The authorizing resolution is included as **Attachment 1**; the amendment forms are included as **Attachment 2**; the FDOT letters requesting the amendments are included as **Attachment 3**.

The MPO is completing the following public involvement steps as required by the MPO's Public Participation Plan for TIP amendments:

- coincides with review of the amendment by the TAC and CAC
- announced on the MPO website
- distributed via e-mail to applicable list-serve(s)

The comment period began on January 20, 2020 and ends with the MPO Board meeting on February 14, 2020.

**STAFF RECOMMENDATION:** That the Committee endorse the amendment to the FY2020-2024 TIP and the authorizing resolution.

**Attachments:**

1. MPO Resolution 2020-01
2. FY2020-2024 MPO Amendment Forms
3. FDOT request for Amendment

Prepared By: Eric Ortman, MPO Senior Planner

**MPO RESOLUTION #2020-01**  
**A RESOLUTION OF THE COLLIER METROPOLITAN**  
**PLANNING ORGANIZATION APPROVING AN**  
**AMENDMENT TO THE FY 2019/20- 2023/24**  
**TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**WHEREAS**, State and federal statutes, rules and regulations require that each designated Metropolitan Planning Organization develop and adopt a Transportation Improvement Program (“TIP”) and set forth the procedures for doing so; and

**WHEREAS**, the Collier Metropolitan Planning Organization’s (the “MPO”) TIP may require amending as authorized and required by 23 C.F.R. Part 450 Sections 326, 328, 330, 332 and 334, and by F.S. § 339.175(6), (8) and (13); and

**WHEREAS**, the MPO’s FY 2019/20-2023/24 TIP as detailed in Attachment 1 has been requested by the Florida Department of Transportation (“FDOT”) to be amended to add three projects relating to the following: (1) making Americans with Disabilities Act (“ADA”) improvements to Collier Area Transit bus stops with funding in the amount of \$250,000; (2) purchasing a replacement transit bus with funding in the amount of \$500,000; and, (3) providing operating funding from §5310 in the amount of \$55,356 to Good Wheels, Inc., which provides transportation services for the disabled and disadvantaged in Collier County; and

**WHEREAS**, in order to be eligible to receive federal funds, the TIP must be amended to include those projects; and

**WHEREAS**, the MPO announced the TIP Amendment on its website, distributed it via e-mail to various list-serves, and followed all of the steps of its Public Involvement Plan through the expiration of the public comment period, which terminated with the MPO’s meeting on February 14, 2020; and

**WHEREAS**, the MPO has reviewed the proposed Transportation Improvement Program Amendment for those projects and determined that it is consistent with the MPO’s adopted plans and program; and

**WHEREAS**, in accordance with all required State and federal procedures, rules and regulations, including but not limited to the Florida Department of Transportation’s MPO Administrative Manual, the TIP Amendment must be accompanied by an endorsement indicating official MPO approval.

**THEREFORE, BE IT RESOLVED** by the Collier Metropolitan Planning Organization that:

1. The FY 2019/20 - 2023/24 Transportation Improvement Program Amendment set forth in Attachment 1 is hereby adopted.
2. The Collier Metropolitan Planning Organization's Chairman is hereby authorized to execute this Resolution certifying the MPO Board's endorsement of the Amendment to the FY 2019/20- 2023/24 Transportation

Improvement Program for transmittal to FDOT and the Federal Highway Administration.

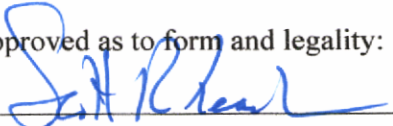
This Resolution PASSED and duly adopted by the Collier Metropolitan Planning Organization Board after majority vote on this 14<sup>th</sup> day of February 2020.

Attest:  
PLANNING ORGANIZATION

COLLIER METROPOLITAN

By: \_\_\_\_\_  
Anne McLaughlin  
MPO Executive Director

By: \_\_\_\_\_  
Collier MPO Chairman

Approved as to form and legality:  
  
\_\_\_\_\_  
Scott R. Teach, Deputy County Attorney



**TIP Amendment for Approval by MPO Board on February 14, 2020 for  
FY 2019/20 through FY 2023/24 TIP**

FPN	Action	Project Name	Requested by	Fund	Phase	FY	Amount
4470081	ADA Improvements to Spend Down FY20 SU Dollars	Collier County Area Transit ADA Improvements	FDOT	FTAT	CAP	2020	\$250,000
4470081	ADA Improvements to Spend Down FY20 SU Dollars	Collier County Area Transit ADA Improvements	FDOT	SU	CAP	2020	\$250,000

Responsible Agency	TIP Page	LRTP Reference
Collier County	109C, D	Transit CFP p. 6-34
Collier County	109C, D	Transit CFP p. 6-34

COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: \_\_\_\_\_

Anne McLaughlin  
Collier MPO Executive Director

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name:  
Title: MPO Chair

Date: \_\_\_\_\_

Approved as to form and legality

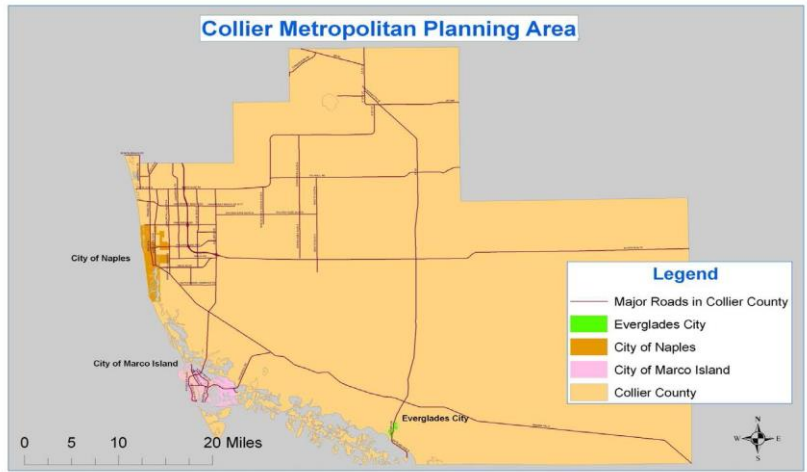
\_\_\_\_\_  
Scott R. Teach, Deputy County Attorney

**4470081 COLLIER COUNTY AREA TRANSIT ADA IMPROVEMENTS**

**Project Description:** ADA Transit Stop Improvements to spend down FY20 SU funds  
**Work Summary:** ADA Transit Stop Improvements to spend down FY20 SU funds  
**Lead Agency:** COLLIER COUNTY **Length:** N/A

Prior Years Cost: N/A  
 Future Years Cost: N/A  
 Total Project Cost: N/A  
 L RTP Ref: TRANSIT CFP P6-34  
 TIP Amend.: 2020\_0214 SU Spend Down

Phase	Fund	2019/20	2020/21	2021/22	2022/23	2023/24	Total
CAP	FTAT	250,000					250,000
CAP	SU	250,000					250,000
							0
							0
							0
							0
							0
							0
							0
<b>Total</b>		500,000	0	0	0	0	500,000



**TIP Amendment for Approval by MPO Board on February 14, 2020 for  
FY 2019/20 through FY 2023/24 TIP**

FPN	Action	Project Name	Requested by	Fund	Phase	FY	Amount
4470091	Bus Replacement to Spend Down FY20 SU Dollars	Collier County Area Transit Bus Replacement	FDOT	FTAT	CAP	2020	\$500,000
4470091	Bus Replacement to Spend Down FY20 SU Dollars	Collier County Area Transit Bus Replacement	FDOT	SU	CAP	2020	\$500,000

Responsible Agency	TIP Page	LRTP Reference
Collier County	109E, F	Transit CFP p. 6-34
Collier County	109E, F	Transit CFP p. 6-34

COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: \_\_\_\_\_

Anne McLaughlin  
Collier MPO Executive Director

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name:  
Title: MPO Chair

Date: \_\_\_\_\_

Approved as to form and legality

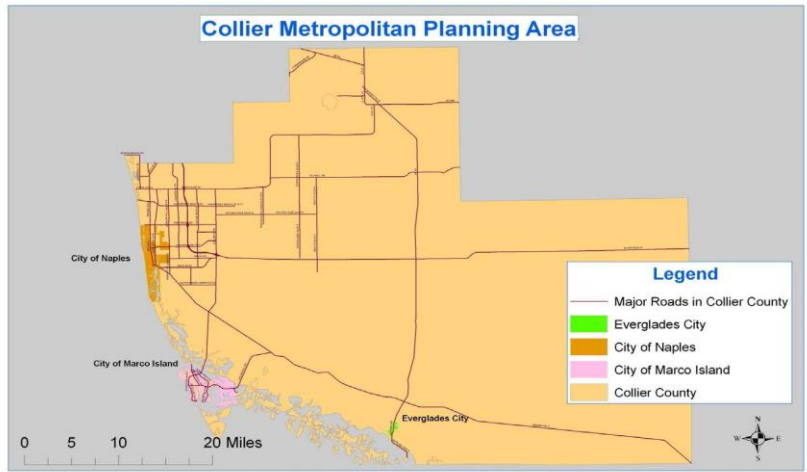
\_\_\_\_\_  
Scott R. Teach, Deputy County Attorney

**4470091 COLLIER COUNTY AREA TRANSIT BUS REPLACEMENT**

**Project Description:** Bus Replacement to Spend Down FY20 SU Funds  
**Work Summary:** Transit Bus Replacement  
**Lead Agency:** COLLIER COUNTY **Length:** N/A

Prior Years Cost: N/A  
 Future Years Cost: N/A  
 Total Project Cost: N/A  
 L RTP Ref: TRANSIT CFP P6-34  
 TIP Amend.: 2020\_0214 SU Spend Down

Phase	Fund	2019/20	2020/21	2021/22	2022/23	2023/24	Total
CAP	FTAT	250,000					250,000
CAP	SU	250,000					250,000
							0
							0
							0
							0
							0
							0
							0
							0
<b>Total</b>		500,000	0	0	0	0	500,000



**TIP Amendment for Approval by MPO Board on February 14, 2020 for  
FY 2019/20 through FY 2023/24 TIP**

FPN	Action	Project Name	Requested by	Fund	Phase	FY	Amount
4469841	New transit project for §5310 funding in FY2020	5310 Operating Assistance – Good Wheels – Bonita Springs UZA	FDOT	DU	OPS	2020	\$55,356
4469841	New transit project for §5310 funding in FY2020	5310 Operating Assistance – Good Wheels – Bonita Springs UZA	FDOT	LF	OPS	2020	\$55,356

Responsible Agency	TIP Page	LRTP Reference
Collier County	109G, H	Transit CFP p. 6-34
Collier County	109G, H	Transit CFP p. 6-34

COLLIER METROPOLITAN PLANNING ORGANIZATION

Attest: \_\_\_\_\_

Anne McLaughlin  
Collier MPO Executive Director

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name:  
Title: MPO Chair

Date: \_\_\_\_\_

Approved as to form and legality

\_\_\_\_\_  
Scott R. Teach, Deputy County Attorney

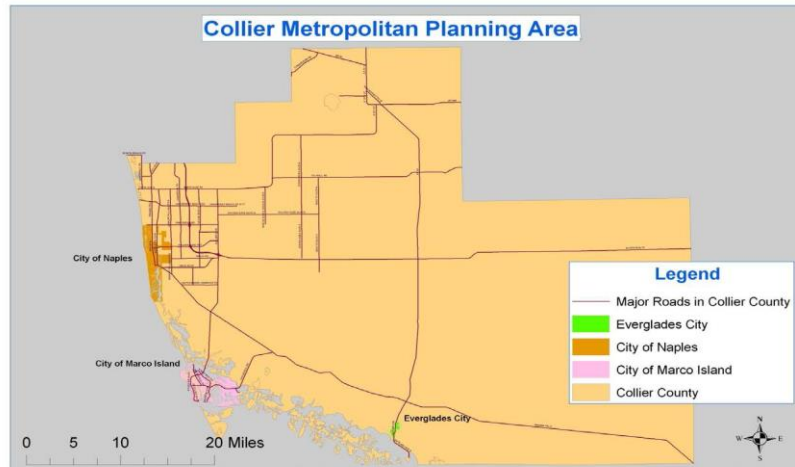
**4469841 5310 OPERATING ASSISTANCE - GOOD WHEELS - BONITA SPRINGS UZA**

**Project Description:** 5310 Operating Assistance Good Wheels  
(Naples) Bonita Springs UZA  
**Work Summary:** 5310 Operating Assistance

Prior Years Cost: N/A  
Future Years Cost: N/A  
Total Project Cost: N/A  
LRTP Ref: TRANSIT CFP P6-34  
TIP Amend.: 2020\_0214 Good Wheels

**Lead Agency:** COLLIER COUNTY **Length:** N/A

Phase	Fund	2019/20	2020/21	2021/22	2022/23	2023/24	Total
OPS	DU	55,356					55,356
OPS	LF	55,356					55,356
							0
							0
							0
							0
							0
							0
							0
<b>Total</b>		110,712	0	0	0	0	110,712





*Florida Department of Transportation*

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**KEVIN J. THIBAUT, P.E.**  
SECRETARY

January 06, 2020

Ms. Anne McLaughlin, Executive Director  
Collier Metropolitan Planning Organization  
2885 S. Horseshoe Drive  
Naples, FL 34104

**RE: Request for Amendment to the Collier Metropolitan Planning Organization’s Fiscal Years 2019/2020 through Fiscal Years 2023/2024 Transportation Improvement Program (TIP)**

Dear Ms. McLaughlin:

The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2019/20 – FY2023/24 Transportation Improvement Plan (TIP) at the February 14, 2020 MPO Board Meeting.

This is a new project and it’s required to be added to the MPO’s TIP for this current fiscal year. In order to receive federal funds for this project, these changes are required to be amended into the Collier MPO’s FY2019/2020 through FY2023/2024 TIP.

FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
447009-1	Collier County Area Transit Bus Replacement	94 Capital	\$500,000	FTAT	2020	New Transit project generated from moving Collier MPO funds to Collier Area Transit. The funds are programmed in FY20.
447009-1	Collier County Area Transit Bus Replacement	94 Capital	\$500,000	SU	2020	New Transit project generated from moving Collier MPO funds to Collier Area Transit. The funds are programmed in FY20.

Ms. Anne McLaughlin  
January 06, 2020  
Page 2

If you have any questions, please feel free to contact me at (239) 225-1974.

Sincerely,

A handwritten signature in blue ink, appearing to read "Victoria G Peters", with a stylized flourish at the end.

Victoria G Peters  
Community Liaison

VGP:vgp

cc: Michael Sherman, Federal Highway Administration  
John Crocker, Federal Transit Administration  
Mark Reichert, Florida Department of Transportation  
Samantha Parks, Florida Department of Transportation  
Denise Strickland, Florida Department of Transportation  
Wayne Gaither, Florida Department of Transportation  
Michelle Peronto, Florida Department of Transportation





**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**KEVIN J. THIBAUT, P.E.**  
SECRETARY

January 06, 2020

Ms. Anne McLaughlin, Executive Director  
Collier Metropolitan Planning Organization  
2885 S. Horseshoe Drive  
Naples, FL 34104

**RE: Request for Amendment to the Collier Metropolitan Planning Organization's Fiscal Years 2019/2020 through Fiscal Years 2023/2024 Transportation Improvement Program (TIP)**

Dear Ms. McLaughlin:

The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2019/20 – FY2023/24 Transportation Improvement Plan (TIP) at the February 14, 2020 MPO Board Meeting.

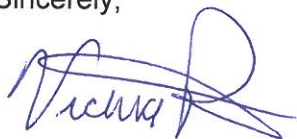
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FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
447008-1	Collier County Area Transit ADA Improvements	94 Capital	\$250,000	FTAT	2020	New Transit project generated from moving Collier MPO funds to Collier Area Transit. The funds are programmed in FY20.
447008-1	Collier County Area Transit ADA Improvements	94 Capital	\$250,000	SU	2020	New Transit project generated from moving Collier MPO funds to Collier Area Transit. The funds are programmed in FY20.

Ms. Anne McLaughlin  
January 06, 2020  
Page 2

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**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**KEVIN J. THIBAUT, P.E.**  
SECRETARY

January 02, 2020

Ms. Anne McLaughlin, Executive Director  
Collier Metropolitan Planning Organization  
2885 S. Horseshoe Drive  
Naples, FL 34104

**RE: Request for Amendment to the Collier Metropolitan Planning Organization’s Fiscal Years 2019/2020 through Fiscal Years 2023/2024 Transportation Improvement Program (TIP)**

Dear Ms. McLaughlin:

The letter is a formal request for the Collier Metropolitan Planning Organization (MPO) to approve the following amendment to the FY2019/20 – FY2023/24 Transportation Improvement Plan (TIP) at the February 14, 2020 MPO Board Meeting.

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FPN Number	Federal Project Description	Phase Group	Amount	Funding Type	Fiscal Year	Comments
446984-1	5310 Operating Assistance - Good Wheels - Bonita Springs UZA	84 Operating	\$55,356	DU	2020	New Transit project for 5310 funding. Programmed in FY20.
446984-1	5310 Operating Assistance - Good Wheels - Bonita Springs UZA	84 Operating	\$55,356	LF	2020	New Transit project for 5310 funding. Programmed in FY20.

Ms. Anne McLaughlin  
January 02, 2020  
Page 2

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Michelle Peronto, Florida Department of Transportation

**REPORTS AND PRESENTATIONS**  
**ITEM 8A**

**Collier Area Transit Park and Ride Study Kickoff**

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**OBJECTIVE:** For the Committee to receive an overview of the study and provide feedback.

**CONSIDERATIONS:** The purpose of the study is to identify and develop a standardized methodology for locating, operating, and maintaining Park & Ride Sites within Collier County. This ultimately is being thought of as a method to increase access to the system as well as an avenue to increase ridership to support expansion of the system.

In 2005, a Park & Ride Study was conducted and found that there were favorable conditions and locations for these types of facilities within the County. There has been significant development in the County since that time so the Public Transit Division would like to update the study to reflect current conditions.

**STAFF RECOMMENDATION:** That the Committee review and provide comments on the park and ride study outlined and preliminary identified sites.

**Attachments:**

1. CAT Park and Ride Study Kickoff Presentation

Prepared By: Josephine Medina, Senior Planner

# COLLIER AREA TRANSIT - PARK AND RIDE STUDY



January 27, 2020



TECHNICAL ADVISORY COMMITTEE (TAC) – CITIZENS ADVISORY COMMITTEE (CAC) WORKSHOP



## Overview



Population growth in Collier County is approximately 2% per year. This growth results in traffic congestion on its arterial network.

The development of **Park & Ride** facilities is being explored in an effort to help alleviate some of the congestion, providing areas where commuters can park and take public transit into the urbanized areas.

In 2005, a **Park & Ride** study was conducted for Collier County and the results indicated that there were favorable conditions and locations where these sites could be successful.





# Purpose



The purpose of the study is to identify and develop a standardized methodology for locating, operating, and maintaining **Park & Ride** sites within Collier County.

✓ **Park & Ride** sites will allow the integration of various transit modes and provide greater access to the public transit system.

This Study will re-evaluate the sites identified in 2005 Study, as well as additional sites identified by project stakeholders, to determine which sites have the highest potential to serve as **Park & Ride** lots.



3



# Study Area



The Study will consider each sites proximity to:

- ✓ Existing and planned Transit Routes
- ✓ Major Employment Locations
- ✓ Educational Facilities
- ✓ Tourist Destinations



4



# Site Identification and Evaluation

Sites will be **analyzed and ranked** based on various criteria including but not limited to:

- Visibility** - Is the site easy to find or close to a primary roadway? Consider safety issues such as lighting.
- Transit Linkage** - Does the site offer a broad range of route options? Potential near term linkages between CAT and LeeTran will also need to be addressed.
- Location** - Is the site close to key activity area (businesses, stores, retail, recreational, educational)? Would they benefit from having a site adjacent? In addition, is the site located in proximity of a pathway, bike route, sidewalk or major roadway? Is it a County owned site? Is the property available? Are current property owners amenable to participating?
- Access** - Is there easy access to and from the site? If traffic makes it consistently difficult to access the facility, customers will be discouraged from utilizing it. Access Management is a key issue - especially Bus Access.
- Cost** - Is it cost effective to develop this site? A currently developed site would be a much lower cost initial investment.



# Project Schedule

- Research – Q1 2020
  - Research Implementation Opportunities– Q2 2020
  - Prepare and Present Draft Study – Q3 2020
  - Prepare and Present Final Study – Q4 2020

TASK	2020												
	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>TASK 1. PROJECT MANAGEMENT PLAN</b>													
1.1 Project Management - Coordination, GA/GC, Scheduling, Public Involvement		PI		PI		PI			GA/GC	GA/GC	GA/GC		
<b>TASK 2. RESEARCH</b>													
2.1 Conduct a Comprehensive Analysis			TAC - TAC - CAC										
Deliverable(s): Research Report (Data Collected, Benefits, Potential Sites, Demand, Costs)													
<b>TASK 3. RESEARCH IMPLEMENTATION OPPORTUNITIES</b>													
3.1 Research Successful Park-and-Ride Lots/P programs													
3.2 Research Funding					TAC - TAC - CAC								
Deliverable(s): Research Report (Research Findings), Similar Programs, Best Practices, Funding)													
<b>TASK 4. PREPARE PARK AND RIDE FEASIBILITY AND METHODOLOGY STUDY</b>													
4.1 Prepare and Present DRAFT Study								TAC - TAC - CAC					
4.2 Prepare FINAL DRAFT Study										TAC			
4.3 Prepare and Present FINAL Study at MPO and BOCC Meeting											MPO - BOCC		
Deliverable(s):													

NOTE: The Park and Ride Study will need to be incorporated into the 2046 LRTP. Therefore, the results will need to be finalized by October 2020.







## Upcoming Activities – Q1 2020

- Develop Public Participation Plan
- Reach out and solicit input from stakeholders.
- Research existing Park and Ride Programs that have been successful
- Research funding opportunities and programs
- Research and Analyze potential sites
- Establish Evaluation Criteria (Categories, Weighting, etc.)



7



For questions or comments concerning this study please contact:

- ❖ Collier MPO - Josephine Medina (239) 252-5850
- ❖ Collier Area Transit - Zack Karto (239) 252-5849

# THANK YOU



**REPORTS AND PRESENTATIONS**  
**ITEM 8B**

**Discussion of Tasks for the FY 2020/21-2021/22 Unified Planning Work Program (UPWP)**

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**OBJECTIVE:** For the Committee to discuss and recommend planning activities that could be included in the upcoming fiscal years (FY) 2020/21-2021/22 UPWP.

**CONSIDERATIONS:** Staff is seeking committee input regarding tasks to be included in the FY 2020/21 – 2021/22 UPWP.

Tasks that will be included as continuations from the current UPWP are:

- 2045 Long Range Transportation Plan – Completion in December 2020
- Transit Development Plan Major Update – Completion in October 2020
- Park and Ride Study – Completion in October 2020
- Strategic Highway Safety Plan (Now known as the Local Road Safety Plan) – Completion in November 2020

**STAFF RECOMMENDATION:** That the Committee discuss the upcoming FY 2020/21-2021/22 UPWP.

**Attachments:**

None

Prepared By: Brandy Otero, Principal Planner

**COMMITTEE DISTRIBUTION**  
**ITEM 10A**

**Administrative Modification to FY2020-FY2024 Transportation Improvement Program (TIP)**

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**OBJECTIVE:** For the Committee to receive a copy of an Administrative Modification to the FY2020-FY2024 TIP.

**CONSIDERATIONS:** Per FDOT request, the TIP has been administratively modified to add an additional appendix (Appendix L) to reflect studies/plans that are included in the MPO's UPWP and use SU funds, but that are not included in the TIP (**Attachment 1**). **Attachment 2** is an updated Planning Projects title page with added text in red.

**STAFF RECOMMENDATION:** For the Committee to receive a copy of an Administrative Modification to the FY2020-FY2024 TIP.

Prepared By: Eric Ortman, Senior Planner

Attachments

1. Administrative Modification to FY2020-FY2024 TIP
2. Updated planning project title page

## **APPENDIX L**

### **ADDITIONAL PLANS and STUDIES**

(That are in the UPWP that are using SU funds, but that are not included in the TIP.)

**TIP Administrative Modification for MPO Executive Director Approval  
for FY 2019/20 through FY 2023/24 TIP**

<u>Action</u>	<u>FPN</u>	<u>Project Name</u>	<u>Description &amp; Limits</u>	<u>Requested By</u>	<u>Fund</u>	<u>Phase</u>	<u>FY</u>	<u>Amount</u>
Created new Appendix L for Plans/Studies in the UPWP that use SU funds, but that are not in the TIP. Updated Planning Projects Title Page (page 96)	N/A	Long Range Transportation Plan (LRTP) and Local Road Safety Plan (LRSP)	N/A	FDOT	N/A	N/A	N/A	N/A

Total Project Cost:           LRTP \$590,418; LRSP \$200.000

Responsible Agency:       MPO

TIP Reference Page:       N/A

LRTP Reference Page:     N/A

COLLIER METROPOLITAN  
PLANNING ORGANIZATION

Approved By: \_\_\_\_\_  
Anne McLaughlin, MPO Executive Director

Date: \_\_\_\_\_

**2045 Long Range Transportation Plan (LRTP) Project Priority**

On September 13, 2019, the MPO Board unanimously approved designating the development of the 2045 Long Range Transportation Plan (LRTP) as a project priority. As a result of this action, the MPO added \$200,000 of its Surface Transportation Funds for Urbanized Area (SU) to the development of the LRTP bringing the total LRTP budget to \$590,418.

A LRTP is a long-range planning document that comprehensively considers the future needs of all forms of transportation based on projected economic growth and an increasing population.

2019 Planning Study Priorities

Priority	Fiscal Year	Project Cost	Plan or Study
1	2020	\$590,418	2045 LRTP

**Local Road Safety Plan (LRSP)**

The Local Road Safety Plan was formerly called the Strategic Highway Safety Plan. On October 11, 2019 the MPO Board unanimously approved a \$200,000 contract for development of a Local Road Safety Plan (LRSP). The Plan will be completed in the second half of 2020. The LRSP will prioritize opportunities to improve highway safety and recommend strategies and budgets for programs and policies that can reduce the loss of life, injuries and property damage from crashes occurring on the county-wide network of streets and highways.

**PART 1**  
**SECTION B**  
**TRANSPORTATION PLANNING PROJECTS**

includes  
MPO Planning Funds

Please see Appendix L for additional plans and studies in the UPWP that are using SU funds,  
but that are not included in the TIP.