

**TECHNICAL ADVISORY COMMITTEE
OF THE
COLLIER METROPOLITAN PLANNING ORGANIZATION
Collier County Growth Management Division
Planning & Regulation, Rooms 609 & 610
2800 North Horseshoe Drive
Naples, FL 34104
9:30 A.M.**

September 24, 2018 Meeting Minutes

1. Call to Order

Mr. Holland called the meeting to order at 9:37 a.m.

2. Roll Call

Roll call was taken and a quorum was established.

Ms. McLaughlin introduced April Olson and Sean McCabe as new members to the Committee.

TAC MEMBERS PRESENT

Andy Holland, Chair
Debra Brueggeman, Collier County Airport
Don Scott, Lee County MPO
Dan Hall, Collier County Traffic Operations
Lorraine Lantz, Collier County Transportation Planning
Omar De Leon, PTNE
Sean McCabe, SWFRPC
April Olson, Conservancy

TAC MEMBERS ABSENT

Ute Vandersluis, City of Naples Airport Authority
Tim Pinter, City of Marco Island
Gregg Strakaluse, City of Naples
Daniel Smith, City of Marco Island

MPO STAFF

Anne McLaughlin, MPO Executive Director
Eric Ortman, MPO Senior Planner
Karen Intriago, MPO Administrative Assistant
Brandy Otero, MPO Senior Planner

FDOT

Victoria Peters, FDOT

OTHERS PRESENT

Dayna Fendrick, BPAC Member
Michelle Avola, NPC

3. Approval of the Agenda

Ms. Lantz moved to approve the Agenda. Second by Ms. Brueggeman. Carried unanimously.

4. Approval of August 27, 2018 Meeting Minutes

Mr. Hall reported that his name appeared on a few motions that he did not conduct. *Ms. McLaughlin stated that these corrections will be made and revised and brought back to the next meeting. Mr. Holland deferred action to approve the August 27 minutes for the next meeting.*

Ms. Lantz made a motion to continue. Second by Mr. De Leon. Carried unanimously.

5. Open to Public for Comments on Items Not on the Agenda

None.

6. Agency Updates

A. FDOT

Ms. Peters followed up on Ms. Lantz question at last month's TAC meeting regarding Transit not being included in the Roll Forward Amendment. Ms. Peter stated that Transit is eight months behind and these projects don't move forward automatically. She will be working with FDOT's coordinator to have those projects if any, added to the Roll Forward Amendment. Ms. Peter also responded to a question from Ms. Lantz regarding the applicability of performance measures and targets to County off-system roads, saying that FHWA is still having discussions about this topic. Ms. Peter stated as soon as she receives more information she will bring it back to the committee.

B. MPO Executive Director

Ms. McLaughlin reported:

- Working on comments received from County Transportation Planning staff for the new Public Participation Plan. Will schedule a meeting with Ms. Lantz once all comments have been addressed. Once a consensus has been reached, the plan will be brought back to the committee for review.
- Long Range Transportation Plan (LRTP) is in the procurement process.
- Transportation System Performance Report is waiting on Procurement to move forward.
- The Strategic Highway Safety Plan's scope of work must be adjusted based off comments received from the Technical Advisory Committee. Once completed, staff will work on moving it into the procurement process.

7. Committee Action

A. Endorse Transit Impact Analysis Scope

Ms. Otero presented the Executive Summary "*Endorse Transit Impact Analysis & Funding Strategies Scope of Work*" for consideration. She noted:

- Task is included in the 2016/2017 UPWP.
- Intent of the study is to assess the effect that development will have on the transit network.
- Identify criteria to determine the capital or operating improvements required for transit system, in the form of bus stop improvements or route improvements.
- The budgeted amount is \$140,000 for the study.
- Deadline is June 30th, 2019

Under Committee discussion the following was noted:

- Coordination should be made with County Comprehensive Planning, Planning Commission, Lee County MPO and any additional stakeholders.
- Possibility for additional stop frequency for riders.

Ms. Lantz made a motion to endorse Transit Impact Analysis & Funding Strategies Scope of Work. Second by Mr. Holland. Carried unanimously.

B. Endorse Collier County Transit Asset Management Targets

Ms. McLaughlin presented the Executive Summary “*Endorse Transit Asset Management Performance Targets*” for consideration. She noted that the Transit Asset Management rule requires adoption of transit performance targets by the MPOs in October 2018. They have the option to support their local providers or come up with their own targets. Collier County only has one provider, the CAT system. Staff recommends supporting CAT’s targets. These targets are currently in draft form. Staff’s objective is to endorse those targets ultimately established by the Collier County Board of County Commissioners.

Ms. Lantz questioned how these measures are being tracked or reported? **Mr. De Leon stated the measures will be reported annually to FTA in their National Transit Data Base report.**

Ms. Lantz made a motion to endorse Transit Asset Management targets as established by Collier County Board of Commissioners. Second by Mr. Scott. Carried unanimously.

C. Endorse Annual FDOT Safety Targets

Ms. McLaughlin presented the Executive Summary “*Endorse FDOT Safety Performance Targets for 2019*” for consideration. She noted that every year the MPO is required to re-adopt FDOT Safety Performance Targets, or come up with its own targets. FDOT’s 2019 targets remain the same as previous year. Staff is asking the committee to endorse FDOT’s targets.

Ms. Peters reported in response to a question, that FHWA is considering funding ramification if safety funds were not being used for safety projects. FHWA would hold those funds if the targets were not met. These ramifications would not affect the MPO because the State of Florida uses 100% of their safety funds for safety projects.

Ms. Lantz made a motion to endorse FDOT Annual Safety Targets. Second by Mr. De Leon. Carried unanimously.

D. Endorse Amendment to FY2019 – FY 2023 Transportation Improvement Program (TIP)

Mr. Ortman presented the Executive Summary “*Endorse Amendment to FY2019-FY2023 Transportation Program (TIP)*” for consideration. He noted:

- Two sidewalks on Lake Trafford Rd. bike/pedestrian projects would be deleted and replaced with new project numbers due to two different sources of funding.
- SR 951 from Manatee Rd. to North of Tower Rd. This amendment will add an additional phase and funding.
- Administrative Modification to two sidewalk projects on Marco Island to change the funding code from SA to LF.
- SR 29 from Oil Well Rd. to Sunniland Nursery Rd. Will add additional funding to FY2024, which is outside the years of the current TIP. FDOT will explain why that has been requested.

Ms. Peters reported that the reason for an amendment to FY24 is because in the MPO handbook states that in order to move forward with approval for environmental reviews, the whole corridor needs to show funding. Currently the

TIP does not show funding for the entire corridor. The amendment will include language stating that the whole corridor is being funded to be able to move forward with environmental approvals.

Michelle Avola expressed her concerns over the fact that the PD&E study on SR 29 does not include a separated pathway for cyclist. Ms. Avola stated that the segment of I-75 to Oil Well has a fair amount of cyclist traffic. Not including a separated pathway can be very dangerous once that segment gets expanded. Recommends that a separated pathway be considered.

Ms. Peters responded that she would pass that recommendation on to FDOT Project Manager.

Ms. Lantz made a motion to endorse Amendment to FY2019-FY2023 Transportation Improvement Program. Second by Mr. Holland. Carried unanimously.

8. Reports and Presentations (May Require Committee Action)

None.

9. Member Comments

None.

10. Distribution Items

A. TAC Member comments on Bicycle & Pedestrian Master Plan

Ms. McLaughlin reported that Staff received many comments on the Bicycle & Pedestrian Master Plan. (See agenda packet, item 10A - attachment.) Staff is currently addressing these comments with the consultant. Once the comments have been addressed the revised draft will be brought back to the committees sometime in the fall for review.

Dayna Fendrick noted that her written comments have been forward to staff and would like them to be included in the record. Ms. Fendrick expressed concerns over the Environmental Justice (EJ) mapping and the accuracy of these areas. Recommended that the block groups should have additional filters or local knowledge applied to show the exact location of the EJ, since it's one of the foundational criteria for the Bicycle & Pedestrian Master Plan/ Additional criteria should be added to the plan to better understand where there's need for facilities. Concerned over the fact that the bike lines on US41 and SR29 were or will be removed - this would be a mistake. By not showing the existing shoulders it would be very detrimental to Everglades City, Immokalee and other rural areas. If consultation with the tribes needs to be done it should be addressed instead of removing those sections from the map.

Michelle Avola , representing Naples Pathways Coalition, disagrees with removing the existing amenities from the maps. These should be included to show the public where amenities are located. By taking them off the maps it would make those maps an untrustworthy source.

Ms. McLaughlin clarified what was proposed to be removed from the maps was confusing existing conditions with gaps and needs for bike lanes. Stated that it's okay to show existing shoulders – no intention to remove references to existing conditions. Staff is working with the consultant to have the maps cleared up. Ms. McLaughlin asked that the NPC [and other stakeholders] withhold judgement until the revised draft plan is brought back to the committee for review.

11. Next Meeting Date

October 29, 2018 at 9:30 a.m.

12. ADJOURNMENT

With no further comments or items to attend to, Chairman Holland adjourned the meeting at approximately 10:35 a.m.