

**TECHNICAL ADVISORY COMMITTEE  
OF THE  
COLLIER METROPOLITAN PLANNING ORGANIZATION  
Collier County Growth Management Division  
Planning & Regulation, Rooms 609 & 610  
2800 North Horseshoe Drive  
Naples, FL 34104  
9:30 A.M.**

**March 26, 2018 Meeting Minutes**

**1. Call to Order**

Mr. Holland called the meeting to order at approximately 9:30 a.m.

**2. Roll Call**

Mr. Ortman called the roll and confirmed that a quorum was present.

**TAC MEMBERS PRESENT**

Andy Holland, City of Naples Planning, Chair  
Michelle Arnold, Collier County PTNE, Vice-Chair  
Don Scott, Lee County MPO  
Lorraine Lantz, Collier County Transportation Planning  
Ute Vandersluis, City of Naples Airport Authority (Alternate)  
Daniel Smith, City of Marco Island Community Affairs

**TAC MEMBERS ABSENT**

David Ogilvie, Collier County School Board - *Non-voting*  
Dan Hall, Collier County Traffic Operations  
Gregg Strakaluse, City of Naples Streets and Stormwater  
Tim Pinter, City of Marco Island  
Justin Lobb, Collier County Airport Authority

**MPO STAFF**

Anne McLaughlin, MPO Executive Director  
Eric Ortman, MPO Senior Planner  
Brandy Otero, MPO Senior Planner  
Gabrielle Gonzalez, MPO Administrative Secretary

**FDOT**

Victoria Peters, FDOT District 1 Liaison

**OTHERS PRESENT**

Wally Blain, Tindale Oliver  
Jennifer Bartlett, Tindale Oliver  
Trinity Scott, Collier County Transportation Planning  
Matthew Liveringhouse, Collier Public Transit & Neighborhood Enhancement Division (PTNE) (Alternate)  
Patty Huff, Self  
Alison Westcott, The Conservancy of Southwest Florida

### **3. Approval of the Agenda**

Mr. Holland entertained a motion for approval of the agenda.

**Mr. Smith:**                   **I move to approve.**

**Ms. Lantz:**                   **I second the motion.**

**THE MOTION CARRIED UNANIMOUSLY.**

### **4. Approval of February 26, 2018 Meeting Minutes**

Mr. Holland entertained a motion to approve the February 26, 2018 meeting minutes.

**Mr. Smith:**                   **I move to approve.**

**Ms. Lantz:**                   **I second the motion.**

**THE MOTION CARRIED UNANIMOUSLY.**

### **5. Open to the Public for Comments on Items not on the Agenda**

None.

### **6. Agency Updates**

#### **A. FDOT**

Ms. Peters stated that she'd be sending out information for an upcoming webinar for signalization training. She also stated that an earmark recently passed through from the legislature for Lake Trafford Road. Ms. Peters stated that the earmark was sent in from Collier County Transportation Planning to advanced Lake Trafford Road projects into 2019 as well as another \$175,000 allocated to the project. Ms. Peters stated that she'd be working with the Metropolitan Planning Organization (MPO) and the County on more specifics for programming the extra funds for Lake Trafford Road.

#### **B. MPO**

None.

### **7. Committee Action**

#### **A. Endorse 2045 Long Range Transportation Plan (LRTP) Scope**

Ms. McLaughlin stated that changes have been made in response to the committee's recommendations at their last meeting. She stated that the MPO was still planning to participate in an Origin/Destination study with Lee MPO and no changes have been made under that item. Ms. McLaughlin stated that changes have been made to

the preliminary assessment of the transportation network vulnerability to climate change, which was modified to say that the MPO will be coordinating with ongoing studies. Further changes were made under Automated/Connected Vehicles to say that the MPO “wishes to” address this as much as possible at this time. Ms. McLaughlin stated that under Phase 1 in the Deliverables the last bullet was changed from saying “assessment” to “report.” She stated that other changes included spelling out acronyms, explaining more about scenario testing recommended by the Congestion Management Committee (CMC), and other changes to remain consistent throughout. Ms. McLaughlin stated that she was looking for the committee’s final comments and endorsement. She also stated that she had reviewed the County’s Master Mobility Study, done in 2011, and asked the committee for their opinion on including this document by reference.

Ms. Arnold recommended to include the Master Mobility Plan by reference. She stated that there should also be a reference to Complete Streets to look at other alternatives to address congestion. Ms. Arnold stated that Complete Streets has been adopted by the City of Naples and this should also be incorporated by reference.

Ms. Lantz stated that all adopted plans and policies should be incorporated by reference. Discussion ensued amongst committee members concerning this item. Members agreed that there should be references to all adopted plans and policies, and suggested having a “catch all” bullet.

**Ms. Arnold: I move to endorse the scope and include reference to the Master Mobility Study and any other adopted policies incorporated by the municipalities within the County.**

**Mr. Smith: I second the motion.**

**THE MOTION CARRIED UNANIMOUSLY.**

Ms. Lantz asked if there would be an issue with putting City of Naples and Marco Island staff on the selection committee for the LRTP. Ms. McLaughlin stated that this has not gone to County Purchasing yet however, if this came up as an issue she would argue strongly for including Naples and Marco Island staff as the MPO operated differently than other County departments.

Ms. Lantz stated that she noticed cost was one of the criteria for selection and this made it seem like the lowest bidder would get selected. Mr. Don Scott suggested wording the cost item differently. Ms. McLaughlin stated that she would flush this out further with Purchasing.

#### **B. Endorse Transportation System Performance Report Scope**

Ms. McLaughlin stated that she wanted the committee to review this before it went to the MPO Board. She stated that the CMC endorsed this with exception to flipping the scoring criteria, giving Project Management 20 points and Cost 10 points. Ms. McLaughlin stated that the System Performance Report would help inform the LRTP in terms of congestion.

Ms. Trinity Scott clarified for the committee that the LRTP scope was going out for a full RFP while the Transportation System Performance Report Scope was going out to the current GPC vendors.

Discussion ensued amongst committee members concerning the scope for this item. Mr. Don Scott asked if the Collier MPO had received a table that contained information on the different segments of the interstate and how they were operating. He stated that he received this from Tallahassee. He stated that he was shocked at how well the Level of Service for the interstate appeared to be, as opposed to the reality. Mr. Scott stated that he had forwarded this to Mr. Ortman. Mr. Ortman stated that Collier MPO hasn’t received theirs however, he would forward the Lee MPO table to Ms. Peters.

Mr. Holland entertained a motion for endorsement of this item.

**Mr. Smith: I move to endorse.**

**Mr. Scott: I second.**

**THE MOTION CARRIED UNANIMOUSLY.**

C. Endorse FY2019-2023 Transportation Improvement Program (TIP)

Mr. Ortman stated that the committee has previously seen a draft of this item which included the narrative and project sheets. He stated that this was a complete draft version including the appendix. Mr. Ortman stated that the MPO Board has also seen a draft and they liked the way it was completed this year. He stated that Councilwoman Penniman made a comment on Panther habitat surrounding a specific project and that the MPO would be having further discussions with her on this. Mr. Ortman stated that the Florida Department of Transportation (FDOT) sent a final snapshot on March 2<sup>nd</sup> which was used to create the TIP. He stated that out of that snapshot some changes were made, all shown in the attachments for this item; 5 projects were added to the TIP, 4 of them added so that the TIP reconciles what was already in the Work Program and 1 project that the MPO staff missed previously. Mr. Ortman stated that 3 projects had increases in funding for a total increase of \$765,000. He stated that another 6 projects had administrative changes made; corrections. Mr. Ortman also stated that under 'prior projects expenditure' 15 projects had a slight change and under future project expenditure' 6 projects had a change. Mr. Ortman stated that since the committee's agenda packets went out there were two typos on page 181 and 183; these were corrected. One more change was made at the request of FDOT to add another appendix capturing the awarding of 5305 and 5310 funds.

Mr. Don Scott state that the Non-Motorized Map included in the TIP was never approved jointly. He stated that he would like to see this map removed altogether. Mr. Scott stated that FDOT seems to be using this map to ask entities to take up maintenance of future paths on segments shown on the map.

Ms. Trinity Scott stated that the map is having the same effect in Collier County.

Mr. Don Scott stated that neither entity has received any funding based on what is shown on this map. He stated that removal of this map would have no effect on the SunTrail map.

Ms. McLaughlin stated that Collier MPO could take this out of the TIP and brief the Board on what Lee MPO has decided and the issues with maintenance.

Discussion ensued amongst committee members and staff. Some members expressed concern with doing away with the map altogether. Ms. Trinity Scott clarified that anything displayed on this map must be in each jurisdictions Master Plan. Therefore, facilities shown are not completely going away.

Ms. McLaughlin stated that this map has been in limbo for some time. She stated that she didn't believe this imposed a high significance in the TIP and it could easily be removed. Ms. McLaughlin stated that she needed to follow up with the MPO Board and provide them the committee's comments on this.

Mr. Holland entertained a motion for endorsement of this item.

**Ms. Arnold: I move to endorse with the removal of the Regional Non-Motorized Transportation Network Map.**

**Mr. Smith: I second the motion.**

Ms. Lantz stated that she had other comments which she would send directly to the MPO. She also asked about the Roll Forward report shown on page 215 and whether this should be last year's Roll Forward until the new one comes out or if it should be left blank until the new one is available. Ms. Peters stated that she would get further clarification on the Roll Forward report from FHWA and brief MPO staff. She stated that she believed the MPO should keep the previous one in until the new one is available however, she would get clarification on this.

Mr. Holland called the motion to question.

**THE MOTION CARRIED UNANIMOUSLY.**

**D. Endorse Policy on Reprogramming Unobligated SU Funds**

Ms. McLaughlin stated that she was approached by FDOT on the possibility of allocating the MPO's SU box funds that hadn't been programmed to a County project that came in over budget. She stated that in the past the County had not had access to these funds because they are Local Agency Program (LAP) certified. The LAP certification allows them to manage their own projects but also required them to use County funds to cover cost overruns. However, she stated that because the City of Naples is not LAP certified they did have access to these funds. Ms. McLaughlin stated that this seemed like a positive step in a new direction and would allow a fair playing field for all entities. Ms. McLaughlin stated that there was currently no Board policy on this and she'd be going back to the Board for further direction on how to address this in the future. She stated that she had given FDOT the green light to use these funds because of the time sensitivity of the matter. Ms. McLaughlin stated that what she is proposing is some criteria (outlined in the Executive Summary) for a project to be eligible to use these funds in the future.

Discussion ensued amongst committee members and staff concerning this topic. Members suggested making a request to FDOT however, staff noted that FDOT seemed to be implementing this already. Discussion continued amongst committee members and Mr. Holland entertained a motion for endorsement of this item.

**Ms. Lantz: I move to endorse the policy.**

**Ms. Arnold: I second the motion.**

Committee members asked for further clarification on this and staff indulged. Discussion continued.

Mr. Holland called the motion to question.

**THE MOTION CARRIED 6:1 WITH MR. HOLLAND BEING OPPOSED.**

Mr. Holland stated that he believed the policy needed to add limits in terms of the amount of funding needed and the reasons causing project cost overruns should be reviewed at as well.

**E. Endorse Amendment to FY16/17-17/18 Unified Planning Work Program (UPWP) Including De-Obligation of Federal Funds**

Ms. Otero stated that the TAC endorsed this item at their last meeting however, other changes have been made. She stated that the MPO was requesting to de-obligate \$177,000 primarily because the MPO was experiencing contracting issues for design of the website and development of the Transportation Disadvantaged Service Plan

(TDSP). Ms. Otero stated that an additional \$6,000 was being de-obligated for completion of Bicycle and Pedestrian Master Plan in the second quarter of the UPWP. She stated that there was also a reallocation of \$15,000 from task 4 to task 7 and revising the FDOT soft match.

**Ms. Lantz:**                    **I move to approve.**

**Mr. Scott:**                    **I second the motion.**

**THE MOTION CARRIED UNANIMOUSLY.**

**8. Reports and Presentations (May Require Committee Action)**

A. Update on the Bicycle & Pedestrian Master Plan

Ms. Jen Bartlett, with Tindale Oliver, gave a Power Point presentation covering the updates to the Bicycle and Pedestrian Master Plan (BPMP) development. The Power Point presentation can be provided to anyone who requests it. Ms. Bartlett covered the upcoming schedule for approval of the plan, including further committee updates. She also covered further comments received since the last update. She discussed the Needs Identification Strategy and project sources. Ms. Bartlett presented the proposed Safety Needs based on the MPO's existing conditions memo. She also discussed areas of high safety concern. Ms. Bartlett also covered proposed local road needs and collector/arterial needs, proposed bicycle and pedestrian needs, the proposed evaluation criteria, and the proposed policy concepts. Ms. Bartlett covered the plans next steps and then opened the floor for questions and comments from committee members.

Ms. Arnold asked if there would be an education component to the plan. Ms. Bartlett stated that education was very important and would be looked at as a strategy to help motorists, cyclists, and pedestrians understand their roles.

Ms. Scott stated that the County was recently awarded about \$13.1 million in a TIGER Grant for the Immokalee Complete Streets Project. Ms. Bartlett stated that projects within the TIGER grant were dropped to the bottom of the proposed priority list and identified those projects with TIGER Grant funds.

Mr. Holland encouraged those present to provide comments and feedback on the interactive map that is posted on the MPO's website.

Mr. Smith asked for further information on the TIGER Grant project. Ms. Trinity Scott stated that the project included 20 miles of new sidewalks and 20 miles of drainage improvements in Immokalee. She stated that there would be some intersection improvements to help multimodal transportation. Ms. Scott stated that the project was geared towards transit, bike, and ped improvements.

Mr. Ortman stated there would be a BPMP Stakeholder meeting in May and that MPO staff would email this presentation to the committee members.

There were no further questions or comments on this item.

B. Update on the 2040 LRTP Amendment

Mr. Wally Blain, with Tindale Oliver, gave a Power Point presentation covering an update to the 2040 LRTP Amendment. The presentation can be made available to anyone who requests it. Mr. Blain's presentation covered a revised schedule activity for the amendment and the outcome of the March 15<sup>th</sup> public meeting. He

covered the main points of the comments provided such as concerns regarding the Vanderbilt Beach Road extension and opposition to the S-Curve Alignment. Mr. Blain covered the 2040 Needs Network along with the alternatives covered at the last meeting and their costs. He reviewed the project scoring and prioritization criteria used by the LRTP working group and stated that the new projects rank between 27 and 63 out of 69 total. Mr. Blain also covered the changes to the LRTP since its adoption in 2015 to include removal of the Randall Blvd. widening project and the Vanderbilt Beach extension. He stated that 3 projects were added; the Randall/Oil Well study area, widening of Wilson Blvd., and extension of Little League Road. Mr. Blain also covered the 2040 cost feasible network and project updates which include the following:

- Vanderbilt Beach Extension
  - Currently in LRTP from CR951 to 8<sup>th</sup> Street in two phases
    - 3 lanes to Wilson / 2 lanes to 8<sup>th</sup> by 2025 (\$89 million)
    - 6 lanes to Wilson / 4 lanes to 8<sup>th</sup> by 2040 (\$76 million)
    - Right of way funded by 2040
  - Propose amending to CR 951 to 16<sup>th</sup> Street in two phases
    - 3 lanes to Wilson / 2 lanes to 16<sup>th</sup> Street by 2025 (\$67.6 million)
    - 6 lanes to Wilson / 4 lanes to 16<sup>th</sup> Street by 2040 (\$91.8 million)
    - Right of Way acquired by 2021

Mr. Blain then covered the remaining schedule for the 2040 LRTP Amendment and opened the floor for questions and comments from committee members.

Ms. Huff asked why the BPAC had not seen a presentation on the 2040 LRTP Amendment. Ms. McLaughlin stated that the BPAC advises on bike/ped issues and therefore staff had not scheduled this presentation to go before them.

Ms. Alison Westcott, with the Conservancy of Southwest Florida, asked if there was a way to estimate the cost of operations and maintenance of the proposed needs. Mr. Blain stated that there are some rules of thumb for estimating this however, he did not have this information available.

There were no further questions or comments on this item.

**Due to time constraints, presentations were not made on the items listed below:**

- C. Update on the City of Naples/Collier County TMC Co-location Study
- D. MPOAC Freight Prioritization Program – 2018 Call for Projects
- E. Golden Gate Walkable Community Study
- F. Review & Comment on the Highway, Bridge, Congestion Management, Bicycle & Pedestrian, Transit Priorities for 2018

**9. Member Comments**

Ms. Lorraine Lantz announced the County's recent \$13.1 million award as a TIGER grant. She stated that there was a 20% local match to this, totaling about \$16.5 million dollars a project in Immokalee that includes sidewalks, drainage improvements, lighting, transit stops/shelters, and transfer station.

Mr. Holland asked for the timing of this project. Ms. Lantz stated that it takes about a year from the time of notification of the award to signing an agreement. She stated that the County is hoping to complete the project three years after that as a design-build project. Ms. Lantz also stated that the United States Department of Transportation (USDOT) requires the project to be completed by 2025.

Ms. Otero stated that there would be another public meeting for the Golden Gate City Walkable Community Study on April 19<sup>th</sup> at the Golden Gate Community Center from 5-7 p.m.

**10. Distribution Items**

None.

**11. Next Meeting Date**

April 30, 2018 – 9:30 a.m. Growth Management Department – Conference Rooms 609/610

**12. Adjournment**

With no further comments Mr. Holland entertained a motion to adjourn the meeting.

**Mr. Smith:**                    **I move to adjourn.**

**Mr. Don Scott:**            **I second the motion.**

**THE MOTION CARRIED UNANIMOUSLY.**