

**Local Coordinating Board (LCB) for the Transportation Disadvantaged of the Collier Metropolitan
Planning Organization (MPO)
Collier County Human Resources Office Conference Room
Government Center
3301 Tamiami Trail E, Naples, FL 34112
2:30 P.M.**

May 23, 2018 Meeting Minutes

LCB MEMBERS PRESENT

Donna Fiala, Board of County Commissioners (BCC), *Chairwoman*
Harold Kurzman, Elerly, Vice-Chairman
Dylan Vogel, Citizens Advocate/User
Sherry Brenner, Disabled
Susan Corris, Southwest Florida Regional Workforce Development Board
Steven Felter, Florida Department of Transportation (FDOT)
Maribel Perez, Agency for Health Care Administration
Pa Houa Lee-Yang, FL Association for Community Action

LCB MEMBERS ABSENT

Felix Soto, Florida Department of Children and Families
Robert Richards, Department of Education
Emely Kafle, Children at Risk
Irene Johnson, Veteran Services
Rebecca MacKenzie, Area Agency on Aging
David Ogilvie, Public Education

MPO STAFF

Brandy Otero, MPO Senior Planner

OTHERS PRESENT

Michelle Arnold, Director, Public Transit & Neighborhood Enhancement (PTNE) Division
Matt Liveringhouse, PTNE
Omar DeLeon, PTNE
Elena Ortiz, PTNE
Braian Morales, MV
Barry Bland, MTM

1. CALL TO ORDER

Commissioner Fiala called the meeting to order at 2:57 p.m.

A. Roll Call with Self Introductions

Roll call was taken and a quorum was established.

B. Pledge of Allegiance

None

2. OPEN TO THE PUBLIC FOR COMMENTS ON ITEMS NOT ON THE AGENDA

None

3. APPROVAL OF AGENDA

Ms. Corris moved to approve the Agenda. Second by Ms. Lee-Yang. Carried unanimously 8 – 0.

4. APPROVAL OF MEETING MINUTES

a. March 7, 2018 Workshop

Mr. Kurzman moved to approve the minutes of the March 7, 2018 Workshop meeting as presented. Second by Ms. Brenner. Carried unanimously 8 – 0.

b. March 7, 2018 Regular Meeting

Mr. Kurzman moved to approve the minutes of the March 7, 2018 Regular meeting as presented. Second by Ms. Brenner. Carried unanimously 8 – 0.

5. BOARD ACTION

A. Approval of Inventory of Private Transportation Providers

Ms. Otero presented the Executive Summary “*Approval of Inventory of Private Transportation Providers*” for consideration. She noted:

- The County no longer regulates Vehicles for Hire and the list was developed from the database in the Florida Department of Business and Professional Regulation.
- The provider is to be utilized in the event private transportation is needed and is a requirement of the Grant issued by the Florida Commission for the Transit Disadvantaged (TD) to the program.

Ms. Corris moved to approve the Inventory of Private Transportation Providers. Second by Ms. Lee-Yang. Carried unanimously 8 – 0.

B. Approval of 2018 TDSP Annual Update

Ms. Otero presented the Executive Summary “*Approval of 2018 TDSP Annual Update*” for consideration. She noted the changes to the plan include demographic data updates, revisions to the eligibility language, updates to the rate model used for cost reimbursements, etc.

Mr. Kurzman moved to approve 2018 TDSP Annual Update. Second by Ms. Lee-Yang. A Roll Call vote was taken and the motion carried unanimously 8 – 0 with Commissioner Fiala, Ms. Lee-Yang, Mr. Kurzman, Ms. Corris, Mr. Felter, Ms. Brenner, Mr. Vogel and Ms. Perez voting in favor.

C. Approval of 2018 Update to Grievance Procedures

Ms. Otero presented the Executive Summary “*Approval of 2018 Update to Grievance Procedures*” for consideration. She noted the process is part of an annual review and no changes are proposed to the procedures.

Mr. Vogel moved to approve the 2018 Update to Grievance Procedures. Second by Ms. Sherry. Carried unanimously 8 – 0.

D. Endorsement of the TD Planning Grant Application and MPO Resolution

Ms. Otero presented the Executive Summary “*Endorsement of the TD Planning Grant Application and MPO Resolution*” for consideration. She noted:

- The funds are used to assist the MPO in covering expenses associated with administering the program.
- The funding is in the amount of \$26,962 and will be effective on July 1, 2018.
- Staff utilizes the monies for updating plans, evaluating the Community Transportation Coordinator, legal advertising, costs associated with administering meetings, etc.
- Additional funds are made available for Staff from other sources

Mr. Kurzman moved to endorse the TD Planning Grant Application and MPO Resolution Second by Mr. Vogel. Carried unanimously 8 – 0.

E. Review and Endorsement of the MOA

Ms. Otero presented the Executive Summary “*Endorsement of the Memorandum of Agreement (MOA) for the Community Transportation Coordinator (CTC) Designation*” for consideration. She noted:

- The CTC designation is renewed every 5 years.
- The County’s CTC is the Board of County Commissioners who is scheduled to review the agreement a June meeting.
- Following the approval of the agreement by the BCC, it must be approved by the Commission for the Transportation Disadvantaged.
- A major update of the Transportation Disadvantaged Service Plan is required to be completed within 120 days of execution of the MOA.

Ms. Corris moved to endorse the Memorandum of Agreement (MOA) for the Community Transportation Coordinator (CTC) Designation. Second by Ms. Lee-Yang. Carried unanimously 8 – 0.

7. REPORTS AND PRESENTATIONS

None

8. DISTRIBUTION ITEMS

None

9. BOARD MEMBER COMMENTS

Mr. Kurzman questioned the status of the new transit contract provider scheduled to begin service on January 1, 2018.

Mr. Liveringhouse reported that the Request for Proposal is being issued in mid-June and is due back in mid to end of July. The selection of the vendor is scheduled to occur in August with 9 – 10 companies identified for the RFP which will be publicly advertised.

10. NEXT MEETING DATE

September 5, 2018 – 2:30am Growth Management Department Conference Rooms 609/610

With no further comments or items to attend to, Commissioner Fiala adjourned the meeting at approximately 3:31p.m.