

**CITIZENS ADVISORY COMMITTEE
OF THE
COLLIER METROPOLITAN PLANNING ORGANIZATION
2:00P.M.
2885 S. Horseshoe Drive Naples, Florida 34104
September 24, 2018 Meeting Minutes**

1. Call to Order

Chairman Shirk called the meeting to order at 2:03 p.m.

2. Roll Call

Mr. Ortman called roll and confirmed that a quorum was present.

CAC MEMBERS PRESENT

Gary Shirk, Chairman, At- Large
Karen Homiak, District I
Russell Tuff, District III
Rick Hart, Persons with Disabilities
Neal Gelfand, District II
Robert Anderson, District V

CAC MEMBERS ABSENT

Susan Jones, City of Naples
Pam Brown, At- Large
Josh Rincon, Representative of Minorities
Robert Phelan, City of Marco Island

MPO STAFF

Eric Ortman, MPO Senior Planner
Karen Intriago, MPO Administrative Assistant
Brandy Otero, MPO Senior Planner

FDOT

Victoria Peters, FDOT District 1 Liaison

OTHERS PRESENT

Lorraine Lantz, Collier County Transportation Planning
Omar DeLeon, CAT

3. Approval of the Agenda

Mr. Tuff moved to approve the Agenda. Second by Mr. Gelfand. Carried unanimously.

4. Approval of August 27, 2018 Meeting Minutes

Mr. Tuff moved to approve the minutes of the August 27, 2018 meeting as presented. Second by Mr. Gelfand. Carried unanimously.

5. Open to Public for Comments on Items Not on the Agenda

None.

6. Agency Updates

A. FDOT

Ms. Peters reported that at the TAC meeting a question arose regarding whether there were transit projects that had not been included in the Roll Forward Amendment. She stated that occasionally these projects fall through the cracks. She would be working with FDOT's Work Program

Coordinator to have those projects, if any, added to the Roll Forward Amendment. Ms. Peters stated that another question at the TAC meeting was whether performance measures would include local roads. She reported that at the current moment FHWA is still in discussion about this topic.

B. MPO Executive Director

Mr. Ortman updates:

- Staff has received a significant number of comments on the draft Bicycle & Pedestrian Master Plan many of which came from the county. Staff is working with Collier County staff to address these comments as well as all other comments. Once revised the plan will be brought back to the committee for review.
- The 2045 Long Range Transportation Plan (LRTP) is in the procurement process. Work may not start till February. December 11, 2020 deadline will not change.
- Transportation System Performance Report is waiting on procurement to move forward.
- The Strategic Highway Safety Plan's scope of work is being revised to reflect comments received from the Technical Advisory Committee.

7. Committee Action

A. Endorse Transit Impact Analysis Scope

Ms. Otero presented the Executive Summary "*Endorse Transit Impact Analysis & Funding Strategies Scope of Work*" for consideration. She noted:

- Task is included in the 2019/2020 UPWP for \$140,000.
- Intent of the study is to assess the effect that traffic resulting from development will have on the transit network.
- Help provided the criteria to determine the capital or operating improvements required for transit system. Can be in the form as stop improvements, route improvements.
- Deadline is June 30th, 2019.
- Comments received from TAC suggested staff to coordinate with comprehensive planning staff as well as the planning commission.

Under Committee discussion the following was noted:

- Was there any potential for the study to require payment or have developers put in bus stops next to a new development? **Mr. De Leon noted that there is potential to have that included in the study.**
- Potential to have sponsorship at bus stops to help offset bus stop costs. **Mr. De Leon reported that they are working on taking this to the Board for further review.**

Ms. Homiak made a motion to endorse the Transit Impact Analysis & Funding Strategies Scope of Work. Second by Mr. Hart. Carried unanimously.

B. Endorse Collier County Transit Asset Management Targets

Ms. Otero presented the Executive Summary "*Endorse Transit Asset Management Performance Targets*" for consideration. She noted that on July 26th, 2016 the Federal Transit Administration (FTA) published the Transit Asset Management rule. Every year the MPO's have the option to establish their own targets or adopt local transit providers' targets. Collier County only has one provider, the CAT system. The Board of County Commissioners have not yet adopted performance measures for CAT. The TAC endorsed the performance targets that the Board of County Commissioners establishes.

Ms. Homiak made a motion to endorse Transit Asset Management targets as established by Collier County Board of Commissioners. Second by Mr. Gelfand. Carried unanimously.

C. Endorse Annual FDOT Safety Targets

Mr. Ortman presented the Executive Summary “*Endorse FDOT Safety Performance Targets for 2019*” for consideration. He noted that every year the MPO is given 180 days to decide whether they want to adopt FDOT’s Safety Performance Targets or create their own. In 2018, the MPO adopted FDOT’s 2018 targets. FDOT’s targets for 2019 remain the same with zero fatalities and zero serious injuries.

Committee discussion noted that goals should be able to be reached and FDOT’s targets for zero serious injuries and fatalities are unrealistic.

Ms. Homiak made a motion to endorse FDOT Annual Safety Targets. Second by Mr. Tuff. Motion failed 5 “no” – 1 “yes”.

D. Endorse Amendment to FY2019- FY2023 Transportation Improvement Program (TIP)

Mr. Ortman provided the Executive Summary “*Endorse Amendment to FY2019-FY2023 Transportation Program (TIP)*” for consideration. He noted:

- Two sidewalk/bicycle projects on Lake Trafford Rd. would be deleted and replaced with two new projects to reflect a different source of funding.
- SR 951 from Manatee Rd. to North of Tower Rd. This amendment will add an additional right-of-way phase and funding in the amount of \$4.4 million.
- Additional phase and funding for SR 29 from Oil Well Rd. to Sunniland Nursery Rd. Funding is being added to FY24, which is beyond the TIP’s 5-year plan. This amendment is necessary to achieve planning consistency for the entire corridor.
- Administrative Modification to two sidewalk projects on Marco Island to change the funding code from SA to LF.

Mr. Tuff made a motion to endorse amendment to FY2019-FY2023 Transportation Improvement Program. Second by Mr. Anderson. Carried unanimously.

8. Reports and Presentations (May Require Committee Action)

None.

9. Member Comments

None.

10. Distribution Items

A. TAC Member comments on Bicycle & Pedestrian Master Plan

Mr. Ortman noted that Collier County staff submitted nineteen pages of comments for the Bicycle & Pedestrian Master Plan. Additional comments were made at the Technical Advisory Committee (TAC) and by the Bicycle and Pedestrian Advisory Committee. Staff is currently addressing these comments. Once comments have been addressed the draft will be brought back to the committee for review.

11. Next Meeting Date

October 29, 2018 – 2:00 p.m.

With no further comments or items to attend to, Mr. Shirk adjourned the meeting at 2:44 p.m.